

MINUTES



County of Inyo Board of Supervisors

September 17, 2019

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:31 a.m., on September 17, 2019, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present: Vice Chairperson Matt Kingsley, presiding, Dan Tothoroh, Jeff Griffiths, and Mark Tillemans. Absent: Rick Pucci.

Public Comment Vice Chairperson Kingsley asked for public comment during the first public comment period and there was no-one wishing to address the Board.

Closed Session Vice Chairperson Kingsley recessed open session at 8:32 a.m. to convene in closed session with all Board members present to except Chairperson Pucci discuss the following items: No. 2 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code §54956.9 (*one case – County Counsel Rudolph announced that discussion of the other potential case was no longer necessary*); No. 3 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant exposure to potential litigation pursuant to (2) of subdivision (d) of Government Code §54956.9 (*one case*); No. 4 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** – *City of Los Angeles, Department of Water and Power of the City of Los Angeles v. Inyo County Board of Supervisors, et al.* Inyo County Superior Court Case No. 12908; and No. 5 **CONFERENCE WITH COUNTY’S LABOR NEGOTIATORS** – Regarding employee organizations: Deputy Sheriff’s Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators’ Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

Open Session Vice Chairperson Kingsley recessed closed session and reconvened the meeting in open session at 10:08 a.m. with all Board members present except Chairperson Pucci, who was absent.

Pledge Vice Chairperson Kingsley led the Pledge of Allegiance.

Report on Closed Session County Counsel Rudolph reported that no action was taken during closed session that is required to be reported.

Public Comment Vice Chairperson Kingsley asked for public comment during the second public comment period and there was no-one wishing to address the Board.

County Department Reports Public Works Director Mike Errante announced two more public workshops on the proposed town water system rate increases.

Sheriff Hollowell and Emergency Services Manager Kelley Williams gave reports on the Public Safety Power Shutoffs initiated by Southern California Edison in response to severe wind events.

Chief Probation Officer Jeff Thomson provided a legislative update to the Board and reported that representatives from the Corrections Counseling Institute recently traveled to Inyo County to provide Moral Reconciliation Training for his staff.

<i>Introductions</i>	Public Works Director Mike Errante introduced to the Board new Office Technician III Kelsey Ditty and Treasurer-Tax Collector Alisha McMurtrie introduced new Office Technician III Fabiola Isidro.
<i>Employee Service Recognition</i>	County Counsel Marshall Rudolph recognized Administrative Legal Secretary Debbie Gonzalez with a County pin for 30 years of service to the County of Inyo, and also said some special words in recognition of her upcoming retirement.
<i>Proclamation – ESCA – Community Pink Day 2019</i>	Pat Ramirez, founder and president of Eastern Sierra Cancer Alliance, introduced and was joined by representatives from ESCA’s partner agencies – Northern Inyo Hospital, Southern Inyo Hospital, and Toiyabe Indian Health Project – in discussing ESCA, its mission, and programs, and encouraging the community to help spread awareness about the importance of cancer screening. Vice Chairperson Kingsley read aloud a proclamation prepared in recognition of Community Pink Day (National Mammography Day). Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve a proclamation declaring October 18, 2019 Community Pink Day in Inyo County. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>HHS-Behavioral Health – APAR HHS Specialist I</i>	Moved by Supervisor Tillemans and seconded by Supervisor Griffiths for the Board to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) APAR Health and Human Services Specialist I exists in the Behavioral Health budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) APAR Health and Human Services Specialist I at Range 50PT (\$15.60-\$19.01/hr.). Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>HHS-Social Services – Administrative Analyst I-II</i>	Moved by Supervisor Tillemans and seconded by Supervisor Totheroh for the Board to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of Social Services and Mental Health funding (no General Funds) for one (1) Administrative Analyst I-II exists, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of either an Administrative Analyst I at Range 68 (\$4,444-\$5,400) or II at Range 70 (\$4,660-\$5,668), dependent upon qualifications. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>Clerk-Recorder-Registrar of Voters – CyberScout Sole-Source Agreement</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to declare CyberScout, LLC of Scottsdale, AZ a sole-source provider of Establishing & Executing an Election Vulnerability Management Process; B) approve the agreement between the County of Inyo and CyberScout, LLC of Scottsdale, AZ for the provision of Establishing & Executing an Election Vulnerability Management Process in an amount not to exceed \$10,000 for the period of December 5, 2019 through December 5, 2020; and C) authorize the Clerk-Recorder to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>CAO – Kotin & Associates Amendment 14</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve Amendment No. 14 to the contract between the County of Inyo and Allan D. Kotin & Associates of Los Angeles, CA, extending the term of the contract through June 30, 2020, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>Information Services – Info-Tech Contract</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve and award the contract for Information Technology Improvement Services to Info-Tech Research Group of Las Vegas, NV in an amount not to exceed \$24,120.90 for the period of October 1, 2019 through September 30, 2021, billed at \$12,060.45 annually, authorize payment for the first year's invoice, and authorize the Chairperson to sign. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>Recycling & Waste</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to award a bid in the amount of \$15,041.54 to McLaughlin Waste Equip, Inc. of Lockeford, CA for the purchase of

<i>Management – Roll-Off Bin Purchase</i>	two (2) recycling roll-off bins. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>Public Works – Pestmaster Contract</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve the contract between the County of Inyo and Pestmaster Services of Reno, NV for the provision of Insect and Pest Control Services for the period of October 1, 2019 through June 30, 2022 in the amount not to exceed \$41,330.40, contingent upon the Board's adoption of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>Public Works – Qualcon Bishop Airport Contract</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to award the contract for the Bishop Airport Taxiway Rehabilitation Project (Project) to Qualcon Contractors Inc. of Minden, NV as the successful bidder; B) approve the construction contract between the County of Inyo and Qualcon Contractors Inc. of Minden, NV in the amount of \$4,722,055, and authorize the Chairperson to sign, contingent upon receipt of the forthcoming FAA grant for the Project and all appropriate signatures being obtained; and C) authorize the Public Works Director to execute all other project contract documents, including contract change orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>Public Works – Granite Construction LP/DV Airport Contract</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to award the contract for the Runway Rehabilitation Project at the Lone Pine/Death Valley Airport to Granite Construction Inc. of Bakersfield, CA as the successful bidder; B) approve the construction contract between the County of Inyo and Granite Construction Inc. in the amount of \$1,816,900, and authorize the Chairperson to sign, contingent upon receipt of the forthcoming FAA grant for the Lone Pine/Death Valley Airport Runway Rehabilitation Project and all appropriate signatures being obtained; and C) authorize the Public Works Director to execute all other project contract documents, including contract change orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>Road Dept. – Temp. Closures of Tu Su, Diaz & N. Barlow</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve the closure of portions of Tu-Su Lane, Diaz Lane, and North Barlow Lane on Friday, September 27, 2019 between the hours of 9:00 a.m. and 12:30 p.m. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>Clerk-Recorder-Registrar of Voters – Presentation on Changing Election Landscape</i>	Clerk-Recorder-Registrar of Voters Kammi Foote gave a comprehensive presentation on the changes to the election landscape over the past several decades, including changes within the last three years that have required policy revisions and updates in her office as well as additional training for staff and volunteers. Foote highlighted several pieces of legislation that have had or will likely have a large impact on the voting process in California, and Inyo County in particular. She noted that there have been thousands of bills passed since 2006 affecting election administration and her office will be embarking on an educational campaign to update voters, especially with regard to the No Party Preference rule for the March primary. It was noted that several pending bills will also have an effect on the March primary, with the Governor's last day to act on them being October 13.
<i>Information Services – Manatron (Thompson Reuters) Contract Amendment 4</i>	Information Services Director Scott Armstrong presented for approval an amendment to the contract involving development of an enterprise property tax management system, noting the need for a correction to the department request on the agenda: removal of the phrase "extending the term to November 30, 2019." He explained that the project timeline is being moved back to November 30, not the contract term. Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve Amendment No. 4 to the Contract #CA2012.004 ("Master Agreement") between the County of Inyo and Manatron, Inc. – a Thompson Reuters Business, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Chairperson Pucci absent.
<i>HHS-First 5 – Presentation on New Strategic Plan</i>	First 5 Director Serena Johnson gave a presentation regarding the First 5 Commission's newly adopted 2019-2024 Strategic Plan, developed through a six-month process with the participation of community partners, stakeholders, and the commission. She said it was revealed that the major challenges facing families are food security, access to quality child care, the high cost of living and housing availability, and access to mental health and

substance use services. Johnson reviewed for the Board four focus areas included in the plan: systems building; resilient families; comprehensive health and development; and quality early learning. Supervisor Tillemans noted that First 5's vision is simple but impactful, and praised the Strategic Plan's clear and easy-to-understand presentation of complicated information and data. He also lauded Johnson for her leadership. Supervisor Kingsley commented on the idea that the Governor is hopefully recognizing the efforts of First 5 must be funded through other mechanisms besides tobacco taxes. Johnson added that First 5 Inyo County will continue to seek out other funding streams to augment the program.

*Public Works –
Budget Amendments/
Wadell Contract
Amendment 1*

Moved by Supervisor Totheroh and seconded by Supervisor Kingsley to:

- A) Amend the Fiscal Year 2019-2020 Lone Pine/Death Valley Airport Pavement Budget (Budget 150504) as follows:
 - 1. increase estimated revenue in State Grant (Revenue Code 4498) by \$7,835;
 - 2. increase estimated revenue in Federal Grant (Revenue Code 4555) by \$156,710;
 - 3. increase estimated revenue in Operating Transfer In (Revenue Code 4998) by \$9,576;
 - 4. increase appropriation in Object Code Construction in Progress (Object Code 5700) by \$199,122;
 - 5. decrease appropriation in Object Code Professional Services (Object Code 5265) by \$25,001;
- B) Amend the Fiscal Year 2019-2020 Auditor Controller – Geothermal (Budget 010408) by increasing appropriation in Operating Transfer Out (Object Code 5801) by \$9,576 (4/5 vote required); and
- C) Approve Amendment No. 1 to the agreement between the County of Inyo and Wadell Engineering Corp. (WEC) of Burlingame, CA, to increase the contract to an amount not to exceed \$126,465.00, and authorize the Chairperson to sign, contingent upon receipt of the forthcoming FAA grant for the Lone Pine/Death Valley Airport Runway Rehabilitation Project and all appropriate signatures being obtained.

Motion carried unanimously 4-0, with Chairperson Pucci absent.

Public Comment

Vice Chairperson Kingsley asked for public comment during the final public comment period and there was no-one wishing to address the Board.

*Board Member and
Staff Reports*

Supervisor Griffiths reported on IMACA recruiting for a new Executive Director; attending an Eastern Sierra Foundation meeting, the Town Water System Workshop in Laws and an Eastern Sierra Council of Governments meeting last Friday; and announced the Millpond Music Festival is this weekend.

County Counsel Rudolph reported he attended a county counsel's conference last week and was able to remotely attend the ESCOG meeting via telephone.

CAO Quilter thanked County staff for their efforts over the last couple weeks in response to the Taboose Fire and setting up an Emergency Operations Center. He also said he has met with City of Bishop staff regarding the Consolidated Office Building issues and noted that the Board, earlier in the meeting on the Consent Agenda, awarded contracts based on approximately \$7 million in airport grant funding.

Supervisor Totheroh suggested it's a good idea for homeowners to check the batteries in their generators before they have to use them.

Supervisor Kingsley reported attending the NACo PILT Fly-In last week in Washington, D.C., participating in Whitehouse Leadership Day on Thursday, and meeting with Interior staff and staff from Congressman Cook's office on Friday. He also noted that there are great speakers lined up for the RCRC conference and reminded everyone that there will be cake in the lobby at 2 p.m. today in honor of Debbie Gonzalez's retirement.

Adjournment

Vice Chairperson Kingsley adjourned the meeting at 12:24 p.m. to 8:30 a.m. Tuesday, October 1, 2019 in the County Administrative Center in Independence.

Chairperson, Inyo County Board of Supervisors

*Attest: CLINT G. QUILTER
Clerk of the Board*

by: _____
Darcy Ellis, Assistant