

Employee* Injuries

What To Do

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Agenda:
(1) Prepare, Prevent, Follow
(2) Work Comp defined
(3) Five Step Process

** And now registered volunteers, too!*

Prevent, Prepare, Follow

A. Prevent injuries - IIPP

- ▶ Contribute to safety reviews/ideas
- ▶ Participate in training
- ▶ Practice Safety - keep safe/clean area
- ▶ Report hazards

B. Prepare for Crisis

- ▶ What to do
- ▶ Where to go
- ▶ Who to call

C. Follow the process if injury occurs

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What Is Workers' Compensation

- California's mandatory, no-fault, complex, and highly-regulated insurance program for injuries and illnesses connected with employment.
- It provides medical care with no copays, temporary disability benefits, permanent disability benefits, supplemental job displacement benefits, and death benefits.
- Report your injury right away to reduce problems and delays in benefits.
- Claim form is required to start the process for finding all the benefits you may qualify for under state law.

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STEP ONE.

First Response

- If urgent, call 911 or go to Hospital.
- Notify Supervisor ASAP! We care. We do not prevent, discourage, or delay medical attention.
- Call Injury Hotline at 877-215-7285. Nurse will direct to care, if necessary (CHO, KuraMD, or PreD).

STEP TWO.

Claim Form

- **[NEW]** Supervisor provides blank claim form to injured worker within 24 hours of being notified of a workplace injury or illness (NOT SICKNESS).
- Employee completes and returns (or not*).
- **[NEW]** Supervisor completes 2nd part and emails to Risk.

STEP THREE.

Supervisor's Report

- Supervisor completes in consultation with Injured Worker to document, train, and avoid repeats.
- Do for all incidents (near-miss, first aid only, and medical).

DISCARD OLD FORMS


STEP FOUR. Prevention

- REPORT HAZARDS! See it Report it.
- Work Orders (see supervisor for process)
- Review IIPP
- Target Solutions
- Live Training Sessions
- Tailgate Meetings
- Call Risk!



STEP FIVE. Follow-Up

- Keep in Touch* (*Do not discuss injury if represented by an attorney for the injury.)
- Do not discuss personal medical information or family medical history at work.



Recap

- ✓ Prevent future injuries
- ✓ Prepare - save 877.215.7285 in phone
- ✓ Comply with the two forms
- ✓ Keep in contact & call Risk for help
- ✓ Supervisor Reminders: Do not delay or discourage care, provide DWC-1, complete SIIR with worker (but leave the research to Risk).
