

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

NOTICE TO THE PUBLIC: In order to minimize the spread of the COVID-19 virus, Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Board of Supervisors Chambers are closed to the public, the Board will be conducting its meetings exclusively online.

Board Members and Staff will participate via Zoom webinar, accessible to the public at <https://zoom.us/j/868254781>. Individuals will be asked to provide their name and an email address in order to access the videoconference. Anyone who does not want to provide their email address may use the following generic, non-functioning address to gain access: donotreply@inyocounty.us.

Anyone wishing to make either a general public comment or a comment on a specific agenda item prior to the meeting or as the item is being heard, may do so either in writing or by utilizing the Zoom "hand-waving feature" when appropriate during the meeting (the Chair will call on those who wish to speak). Written public comment, limited to **250 words or less**, may be emailed to the Assistant Clerk of the Board at boardclerk@inyocounty.us. Your comments may or may not be read aloud, but all comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

November 10, 2020 - 8:30 A.M.

1. **PUBLIC COMMENT**

CLOSED SESSION

2. **PUBLIC EMPLOYEE EVALUATION** – Title: County Administrative Officer.

OPEN SESSION (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

10 A.M.

3. **PLEDGE OF ALLEGIANCE**

4. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**

5. **PUBLIC COMMENT**

6. **COUNTY DEPARTMENT REPORTS** (Reports limited to two minutes)

7. **COVID-19 STAFF UPDATE**

DEPARTMENTAL - PERSONNEL ACTIONS

8. **Assessor** - Request Board:

A) approve the job description for Auditor-Appraiser III, Range 78; and

B) change the authorized staffing in the Assessor's Office by deleting one Senior Assessor, Range 88 (\$7,318 - \$8,892) and adding one Appraiser I, Range 70 (\$4,753 - \$5,781), Appraiser II, Range 72 (\$4,981 - \$6,050), or Appraiser III, Range 78 (\$5,741-\$6,976); and

C) request Board find that, consistent with the adopted Authorized Position Review Policy; 1. the availability of funding for one Office Technician I -III exists in the General Fund, as certified by the Assessor and concurred with by the County Administrative and Auditor-Controller; 2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment; and 3. approve the hiring of one Office Technician I, Range 55 (\$3,343 - \$4,065), Office Technician II, Range 59 (\$3,669 - \$4,246) or Office Technician III, Range 63 (\$4,023-\$4,895); and

D) request Board find that, consistent with the adopted Authorized Position Review Policy; 1. the availability of funding for Assistant Assessor OR Appraiser I-III exists in the General Fund, as certified by the Assessor and concurred with by the County Administrator and Auditor-Controller; and 2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and 3. approve the hiring of one Assistant Assessor, Range 88 (\$7,412 - \$9,006); or one Auditor Appraiser I-III, Range 70-78 (\$4,753 - \$6,976) depending on qualifications; and 4. upon the hiring of either position, authorize the defunding of the position that was not filled.

CONSENT AGENDA (Approval recommended by the County Administrator)

9. **County Administrator** - Request Board authorize payment of a prior-year invoice in the amount of \$2,500 from the Public Defender budget to NKB Forensic Psychological Services of Studio City, CA for psychological testing of a minor.
10. **County Administrator** - Request Board approve Amendment No. 2 to the contract between the County of Inyo and Michael Joseph O'Leary, for Personal Services as a County Officer, amending the contract by changing the end date of the contract to December 31, 2022 and increasing the contract amount by \$35,000 for a total contract amount not to exceed \$80,000.
11. **County Administrator - Motor Pool** - Request Board: A) declare the vehicles identified in Exhibit A as surplus; B) authorize Motor Pool to offer the vehicles for sale utilizing the Public Surplus auction site; and C) authorize Motor Pool to sell any leftover vehicles through a traditional auction agreement, using a competitive bid process, unless a cost benefit analysis show that net proceeds will be higher by selling the vehicles as scrap metal.
12. **County Administrator - Recycling & Waste Management** - Request Board: A) declare the vehicles identified in Exhibit A as surplus; B) authorize Recycling and Waste Management (RWM) to offer the vehicles for sale utilizing the Public Surplus auction site; and C) authorize RWM to sell any leftover vehicles through a traditional

auction agreement, using a competitive bid process, unless a cost benefit analysis show that net proceeds will be higher by selling the vehicles as scrap metal.

13. **County Administrator - Risk Management** - Request Board approve and enact proposed "Automated External Defibrillator Policy," which will be added to the County of Inyo Administrative Procedure and Policy Manual.
14. **Public Works** - Request Board authorize payment of a prior-year invoice in the amount of \$1,155.05 to the Los Angeles Department of Water and Power for material removed from the Sunland borrow pit during the fourth quarter of Fiscal Year 2019-2020.
15. **Public Works** - Request Board approve the closure of Mountain View Street between U.S. Highway 395 and Washington Street in Lone Pine between the hours of 7 a.m. and 7 p.m. November 17-18 for the purpose of allowing commercial filming activity to take place within the County right-of-way.
16. **Public Works** - Request Board: A) award the contract for the Inyo County Jail Roof Sealing Project to American Foam Experts of Walnut Creek, CA as the successful bidder; B) approve the construction contract between the County of Inyo and American Foam Experts of Walnut Creek, CA in the amount of \$58,441.56, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained; and C) authorize the Public Works Director to execute all other project contract documents, including contract change orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws.

DEPARTMENTAL (To be considered at the Board's convenience)

17. **County Administrator - Emergency Services** - Request Board receive a presentation from Elizabeth LaMar, the Lead Regional Coordinator for the California Fire Safe Council.
18. **Planning Department** - Request Board review a draft letter prepared by staff regarding the additional alternatives presented in the Meadow Farms ADA Project recirculated environmental documents, provide comments, and authorize the Chairperson to sign.
19. **County Administrator - Economic Development** - Request Board:
 - A) Hear staff update on planning for a Business Resource Center in Inyo County, including the grant funded development of a comprehensive business plan that will include a funding plan, staffing plan, operations plan and a long-term plan for expansion, including a business incubator;
 - B) Receive presentation of a potential public/private partnership where a private citizen is interested in the tax advantages of the Opportunity Zone and the County is interested in a physical space to develop a Small Business Resource Center;
 - C) Authorize County Counsel to draft and the CAO to execute a non-binding letter of intent; and
 - D) Provide feedback and approve next steps.

20. **County Administrator - Motor Pool** - Request Board declare two (2) 2012 Ford F-250 trucks with utility beds (Asset Nos. 9059 and 9086) as surplus and no longer required for County use, and approve the donation of one or both vehicles to Wildcare Eastern Sierra pursuant to Government Code Section 25372.
21. **Agricultural Commissioner - Cannabis** - Request Board approve a request a change in ownership for commercial cannabis business license number 000135, Inyo Cannabis Village, LLC, contingent on submission and approval of appropriate background checks.
22. **Water Department** - Request Board approve the 2019-2020 Lower Owens River Project (LORP) Annual Accounting Report.
23. **Water Department** - Request Board provide direction to the Owens Valley Groundwater Authority representatives in advance of the Owens Valley Groundwater Authority meeting scheduled for November 12, 2020.
24. **Sheriff** - Request Board amend the Fiscal Year 2020-2021 Illegal Cannabis Suppression Budget 671507 as follows: increase estimated revenue in Federal Grants Revenue Code No. 4555 by \$10,000 and increase appropriation in Overtime object code 5003 by \$7,000, Personal & Safety Equipment object code 5112 by \$2,000, and Office & Other Equipment object code 5232 by \$1,000 (*4/5ths vote required*).
25. **Sheriff** - Request Board: A) amend the Fiscal Year 2020-2021 OHV Grant Budget 623520 as follows: increase estimated revenue in State Grants Revenue Code No. 4498 by \$23,543; and decrease appropriations in General Operating object code 5311 by \$2,000; decrease appropriations in Internal Charges object code 5121 by \$9,457; and increase appropriation in Vehicles object code 5655 by \$35,000; B) amend the Fiscal Year 2020-2021 Sheriff Safety Budget 022710 as follows: decrease estimated revenue in Intra County Charges Revenue Code No. 4821 by \$9,457; and C) amend the Fiscal Year 2020-2021 Sheriff General Budget 022700 as follows: decrease appropriations in Overtime object code 5003 by \$9,457 (*4/5ths vote required*)
26. **Health & Human Services** - Request Board authorize payment of prior-year invoices in the amount of \$2,190 to I.D.E.A Consulting of Davis, CA for consulting services.
27. **Health & Human Services - Behavioral Health** - Request Board ratify and approve the agreement between the County of Inyo and Department of Health Care Services of California for the provision of Drug Medi-Cal services for substance use treatment in an amount not to exceed \$172,500 annually, and a total contract amount not to exceed \$517,500, for the period of July 1, 2020 through June 30, 2023, contingent upon the Board's approval of future budgets, and authorize the HHS Director to sign Standard Agreements, Contractor Certification Clauses, and the California Civil Rights Laws Certification.

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

28. **PUBLIC COMMENT**

