

# Agenda



## County of Inyo Board of Supervisors

Board of Supervisors Room  
County Administrative Center  
224 North Edwards  
Independence, California

**NOTICE TO THE PUBLIC:** In order to minimize the spread of the COVID-19 virus, Governor Newsom signed Assembly Bill 361 – Brown Act: Remote Meetings During a State of Emergency that suspends certain requirements of the Brown Act. Please be advised that the Board of Supervisors Chambers are closed to the public, and the Board will be conducting its meetings online.

Board Members and Staff will participate via Zoom webinar, accessible to the public at <https://zoom.us/j/868254781>. Individuals will be asked to provide their name and an email address in order to access the videoconference. Anyone who does not want to provide their email address may use the following generic, non-functioning address to gain access: [donotreply@inyocounty.us](mailto:donotreply@inyocounty.us).

The meeting may also be accessed by telephone at the following numbers: (669) 900-6833; (346) 248-7799; (253) 215-8782; (929) 205-6099; (301) 715-8592; (312) 626-6799. Webinar ID: 868 254 781.

Anyone wishing to make either a general public comment or a comment on a specific agenda item prior to the meeting or as the item is being heard, may do so either in writing or by utilizing the Zoom "hand-raising" feature when appropriate during the meeting (the Chair will call on those who wish to speak). Generally, speakers are limited to three minutes. Written public comment, limited to **250 words or less**, may be emailed to the Assistant Clerk of the Board at [boardclerk@inyocounty.us](mailto:boardclerk@inyocounty.us). Your comments may or may not be read aloud, but all comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

**Public Notices:** (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

**Note:** Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

### **February 1, 2022 - 8:30 A.M.**

#### **1. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

#### **CLOSED SESSION**

#### **2. CONFERENCE WITH LEGAL COUNSEL - Anticipated Litigation - Pursuant to Government Code Section 54956.9 - Claim for damages filed by George Clinton Barlow III.**

**OPEN SESSION** (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

**10 A.M.**

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. REPORT ON CLOSED SESSION AS REQUIRED BY LAW**

#### **5. INTRODUCTIONS - The following new employees will be introduced to the Board: Gabriel Dominguez, Appraiser I, Assessor's Office; and Veronica Gonzalez, Child Support Specialist, Child Support Services.**

6. **PUBLIC COMMENT** (Comments may be time-limited)

7. **COUNTY DEPARTMENT REPORTS**

**DEPARTMENTAL - PERSONNEL ACTIONS**

8. **Auditor-Controller** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Administrative Analyst I, Range 68, exists in the Auditor-Controller budgets, as certified by the Auditor-Controller and concurred with by the County Administrator and Auditor-Controller; B) the vacancies can be filled by internal candidates meeting the qualifications for the positions; C) approve the internal recruitment and hiring of one (1) Administrative Analyst I, Range 68 (\$4,714-\$5,728); and D) authorize the Auditor-Controller to backfill the resulting vacancy.
9. **Health & Human Services** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Office Clerk III exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Office Clerk III at Range 052 (\$3,243 - \$3,940).
10. **Health & Human Services** - Request Board:
- A) Change the authorized strength by adding one (1) HHS Innovations and Grant Manager;
  - B) Approve the HHS Innovations and Grant Manager job description;
  - C) Find that, consistent with the adopted Authorized Position Review Policy:
    - 1. the availability of funding for one (1) HHS Innovations and Grant Manager exists in more than one non-General Fund budgets as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; and
    - 2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply;
  - D) Approve the hiring of one (1) HHS Innovations and Grant Manager at Range 80 (\$6,259-\$7,613); and
  - E) If an internal candidate is hired as a result of the open recruitment, authorize HHS to backfill resulting vacancy.
11. **Health & Human Services - Behavioral Health** - Request Board:
- A) Change the authorized strength by deleting one (1) Progress House Manager, adding one (1) MHSA/Compliance Manager, and adding one (1) Progress House Supervisor/Trainee;
  - B) Approve the MHSA/Compliance Manager job description and the Progress House Supervisor/Trainee job description;
  - C) Reclassify the current Progress House Manager at Range 78 (\$5,971 - \$7,255) as the MHSA/Compliance Manager at Range 80 (\$6,259 - \$7,613);
  - D) Find that, consistent with the adopted Authorized Position Review Policy:
    - 1. the availability of funding for one (1) Progress House Supervisor or one (1) Progress House Supervisor Trainee exists in non-General Fund budgets, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; and
    - 2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an

open recruitment is more appropriate to ensure qualified applicants apply;  
and

- E) Approve the hiring of one (1) Progress House Supervisor at Range 72 (\$5,180 - \$6,292) or one (1) Progress House Supervisor Trainee at Range 70 (\$4,943 - \$6,012), dependent upon qualifications.

- 12. **Health & Human Services - Behavioral Health** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Social Worker IV/Psychotherapist position exists in the non-General Fund Mental Health budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Social Worker IV at Range 73 (\$5,302 - \$6,449) or Psychotherapist at Range 81 (\$6,407 - \$7,792), depending upon qualifications.

**CONSENT AGENDA** (Items that are considered routine and are approved in a single motion; approval recommended by the County Administrator)

- 13. **Clerk of the Board** - Request Board reappoint Mr. Richard Baker to a four-year term on the Independence Cemetery Board of Trustees, ending January 31, 2026. (*Notice of Vacancy resulted in request for reappointment from Mr. Baker.*)
- 14. **Clerk-Recorder - Elections** - Request Board approve payment to Dominion Voting Systems in the amount of \$16,134.34 for annual ImageCast Software License Maintenance and Support Fee and Extended Warranty Fee.
- 15. **County Administrator** - Request Board: A) Review and provide input for a letter of support for a CalFire-Fire Prevention education grant application which will be submitted by the Whitebark Institute on behalf of the Regional Forest and Fire Capacity Program East Subregion; and B) authorize the Chairperson to sign.
- 16. **County Administrator - Personnel** - Request Board ratify and approve the payment of \$13,500 to Meliora Public Safety Consulting.
- 17. **County Administrator - Risk Management** - Request Board acknowledge and approve updates to the employee safety program titled "Inyo County Injury and Illness Prevention Plan (IIPP)."
- 18. **County Administrator - Risk Management** - Request Board acknowledge and approve updates to the employee safety program titled "Inyo County COVID-19 Prevention Plan (CPP)."

**DEPARTMENTAL** (To be considered at the Board's convenience)

- 19. **Planning Department** - Request Board receive a presentation from Planning Department staff and the Treasurer Tax Collector on the status of Short-Term Rentals in Inyo County.
- 20. **Clerk of the Board** - Request Board approve the minutes of the regular Board of Supervisors meetings of January 4 and January 11, 2022.

**COMMENT** (Portion of the Agenda when the Board takes comment from the public and County staff)

21. ***PUBLIC COMMENT*** (Comments may be time-limited)

**BOARD MEMBERS AND STAFF REPORTS**

**CORRESPONDENCE - INFORMATIONAL**

22. **Treasurer-Tax Collector** - Treasury Status Report for the Quarter Ending December 31, 2021
23. **California Department of Alcoholic Beverage Control** - Application for On-Sale General Eating Place alcohol license submitted by Shot of Whiskey, Inc. for Shot of Whiskey, 175 E. Pine St., Bishop, CA.