



SUPERVISOR – ROAD AND FACILITIES OPERATIONS

ESSENTIAL JOB FUNCTIONS: Supervises daily work assignments; gives instructions; provides technical assistance, directs and inspects the work of crews engaged in constructing, repairing, patching, resurfacing, and stripping roadways, digging or repairing drainage ditches, installing culverts, removing trees, brush and weeds from rights-of-way and road shoulders; operates, instructs, and supervises crews in the skillful and safe operation of construction and maintenance equipment, and in safe work practices; trains and evaluates personnel; reports on progress of work. Act as first point of contact when nearby county facilities need repair/ maintenance. Reports facilities issues to Building Maintenance personnel, providing necessary information/ pictures of the issue; Must have ability to drive for prolonged time; stand, walk, sit, twist, and carry up to 50 pounds. Position will include exposure to moving machinery which includes all trucks and equipment; to noises caused by heavy equipment and tools; dust, fumes, and other irritants; ambient weather conditions which include a high of 120 degrees and a low of –10 degrees Fahrenheit.

OTHER EXAMPLES OF DUTIES: Inspects roadways and bridges to determine maintenance needs and safety conditions; assess and if possible make simple repairs to county facilities; report the need for larger repairs to Building Maintenance; estimates the type and quantity of equipment, materials, and labor necessary for the completion of planned work; maintains or supervises the maintenance of daily records of labor, equipment, and materials used in connection with work being performed; assists in selection and promotion of personnel; other duties as assigned.

EMPLOYMENT STANDARDS:

Experience: High school graduate or equivalent with three years of experience as a Road Equipment Operator with Inyo County; **OR** five years of experience of road maintenance and construction work, including three years of experience operating heavy road equipment.

Knowledge of: Principles, materials, methods, and equipment and tools used in the construction, maintenance, and repair of roads, bridges, county facilities and related structures; operation and care of large, heavy road construction and maintenance equipment; provisions of the California Vehicle Code applicable to the operation of heavy duty and other equipment on streets and highways; principles and practices of supervision and training; standards of estimating needed workers, materials, and equipment; safe work practices.

Ability to: Plan, organize, schedule, train, and supervise the work of a road maintenance and/ or building maintenance crew; operate highway maintenance and construction equipment; instruct personnel in the skillful and safe use of all road construction and maintenance equipment and materials; operate assorted tools used in daily facilities maintenance; maintain records and prepares reports; read and interpret road plans, blueprints, and drawings; set grade stakes; meet and maintain standards of physical endurance and agility; work cooperatively with those contacted in the course of work. Must have ability to drive for prolonged time; stand, walk, sit, twist, and carry up to 95 pounds in course of work. Position will include exposure to moving machinery which includes all trucks and equipment; to noises caused by heavy equipment and tools; dust, fumes, and other irritants; ambient weather conditions which include a high of 125 degrees and a low of -10 degrees Fahrenheit.

Special Requirements: Must possess a valid Class A operator's license with tank, doubles, and air brake endorsements issued by the California Department of Motor Vehicles. Must successfully complete a pre-employment background investigation and physical examination, including drug screen. This position is subject to DOT testing as required.