

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed fewer than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

February 12, 2019

8:30 a.m. 1. PUBLIC COMMENT

CLOSED SESSION

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant exposure to potential litigation pursuant to (2) of subdivision (d) of Government Code §54956.9 (*one case*).
3. **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS [Pursuant to Government Code §54957.6]** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Rick Benson, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, and Assistant County Counsel John Vallejo.
4. **PUBLIC EMPLOYMENT [Pursuant to Government Code §54957]** – Title: Public Works Director.

OPEN SESSION (*With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.*)

10:00 a.m. PLEDGE OF ALLEGIANCE

5. **REPORT ON CLOSED SESSION**
6. **PUBLIC COMMENT**
7. **COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)
8. **INTRODUCTIONS** – The following new employees will be introduced to the Board: Sue Park, IHSS Registered Nurse, Health & Human Services; and Jaclyn Sharer, Legal Secretary I, Probation.

DEPARTMENTAL – PERSONNEL ACTIONS

9. **HEALTH & HUMAN SERVICES – Eastern Sierra Area Agency on Aging/IC-GOLD** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Office Technician III exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; C) approve the hiring of one (1) Office Technician III, Range 63 (\$3,867 - \$4,705); and D) if an internal candidate is hired into the position, authorize HHS to backfill the resulting vacancy.
10. **HEALTH & HUMAN SERVICES – Eastern Sierra Area Agency on Aging/IC-GOLD** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of ESAAA, Social Services, and IC-GOLD funding for one (1) A-PAR Program Services Assistant (PSA) I-II exists, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where due to the part-time nature of the position it is unlikely that it could be filled by an internal candidate, an open recruitment is more appropriate to ensure qualified candidates apply; and C) approve the hiring of one (1) A-PAR PSA, either at Level I, Range 39PT (\$11.93 - \$14.48/hr.) or Level II, Range 42PT (\$12.75 - \$15.52/hr.), depending upon qualifications.
11. **HEALTH & HUMAN SERVICES – Behavioral Health** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) HHS Specialist IV exists in the Behavioral Health budget (no County General Funds), as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) full-time HHS Specialist IV, Range 60 (\$3,612 - \$4,387).
12. **HEALTH & HUMAN SERVICES – Social Services** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Office Clerk II exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Office Clerk II, Range 50 (\$2,860 - \$3,478).
13. **HEALTH & HUMAN SERVICES** – Request Board:
 - A) Establish a Mental Health Services Act (MHSA) Coordinator classification and approve the proposed job description for the MHSA Coordinator at three levels: MHSA Coordinator I at Range 76 (\$5,264 - \$6,400), MHSA Coordinator II at Range 78 (\$5,518 - \$6,705) and Licensed MHSA Coordinator at Range 82 (\$6,076 - \$7,378);
 - B) Delete one (1) Human Services Supervisor for the Behavioral Health Division at Range 70; and
 - C) Find that, consistent with the adopted Authorized Position Review Policy:
 1. The availability of funding for the requested position exists in the Mental Health budget (no County General Funds), as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; and
 2. Where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply for the specialized position; and
 3. Approve the hiring of one (1) full-time MHSA Coordinator at a Level I, Range 76 (\$5,264 - \$6,400), Level II, Range 78 (\$5,518 - \$6,705) or Licensed MHSA Coordinator, Range 82 (\$6,076 - \$7,378), depending upon qualifications.
14. **HEALTH & HUMAN SERVICES – Eastern Sierra Area Agency on Aging/IC-GOLD** – Request Board:
 - A) Approve an Assistant Human Services Supervisor position on a pilot basis, beginning January 1, 2018 through June 30, 2021 and beyond, contingent upon funding, and;
 - B) Approve the Assistant Human Services Supervisor job description;
 - C) Change the authorized strength in the Health & Human Services ESAAA/IC-GOLD programs by:
 1. Deleting one (1) B-PAR PSA II at Range 42PT (\$12.75 - \$15.52/hr.)
 2. Adding one (1) B-PAR Assistant Human Services Supervisor at Range 65PT (\$21.72 - \$26.41/hr.); and
 - D) Find that, consistent with the adopted Authorized Position Review Policy:
 1. The availability of funding for the requested position exists, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller;

2. Where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
3. Approve the hiring of one (1) B-PAR Assistant Human Services Supervisor, Range 65PT (\$21.72 - \$26.41/hr.).

15. **HEALTH & HUMAN SERVICES – Social Services** – Request Board:

- A) Change the authorized strength in the HHS Aging and Social Services Division by:
 1. Deleting one (1) Human Services Supervisor at Range 70 (\$4,569 - \$5,557)
 2. Deleting one (1) Integrated Case Worker I at Range 60 (\$3,612 - \$4,387)
 3. Adding one (1) Program Manager at Range 74 (\$5,021- \$6,103); and
- B) Find that, consistent with the adopted Authorized Position Review Policy:
 1. The availability of funding for one (1) Program Manager exists, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller;
 2. Where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply;
 3. Approve the hiring of one (1) Program Manager at Range 74 (\$5,021- \$6,103); and
 4. If an internal candidate is hired into the Program Manager position, authorize HHS to backfill the resulting vacancy.

CONSENT AGENDA (Approval recommended by the County Administrator)

COUNTY ADMINISTRATOR

16. Request Board approve the “Inyo County, CA 2019 Legislative Platform and Priorities” document.
17. **Information Services** – Pursuant to the Technology Refresh Initiative, request Board authorize the purchase of 10 Dell desktop computers with associated peripherals from CDW-G for \$8,789 and 40 HP laptop computers with associated peripherals from Southern Computer Warehouse for \$41,857, for a combined total of \$50,646.

PROBATION

18. Request Board: A) declare American Security Group a sole-source provider of security system maintenance; B) approve the contract between the County of Inyo and American Security Group in an amount not to exceed \$23,490 for the period of July 1, 2019 to June 30, 2020, with an option to renew a second and third year, contingent upon the adoption of future fiscal year budgets; and C) authorize the Chairperson to sign.

PUBLIC WORKS

19. Request Board approve the plans and specifications for the Independence Library Flooring Project, and authorize the Public Works Director to advertise and bid the project.

SHERIFF

20. Request Board approve Resolution No. 2019-06 titled, “A Resolution of the Board of Supervisors of the County of Inyo, State of California, Authorizing the Submittal of the State of California, Department of Parks and Recreation, Off-Highway Vehicle Grant Application.”

DEPARTMENTAL (To be considered at the Board’s convenience)

21. **CLERK OF THE BOARD** – Request Board approve the minutes of the regular Board of Supervisors meetings of December 4, 2018, December 11, 2018, December 18, 2018, January 8, 2019, and January 15, 2019.

TIMED ITEMS (Items will not be considered before scheduled time but may be considered any time after the scheduled time)

- 11 a.m. 22. **AG COMMISSIONER** – Request Board: A) conduct a public hearing on the consideration of a County commercial cannabis license for the microbusiness classification in Zone 5C; and B) conditionally approve the application that exceeded the 80% minimum threshold as set forth in Inyo County code section 5.40.090(H) and authorize issuance of the license contingent on the applicant paying the fees established, and applicant obtaining all applicable permits and licenses required by the County and the State of California including payment of all required fees and taxes.
- 11 a.m. 23. **PLANNING** – Request Board: A) conduct a public hearing on a proposed ordinance titled, “An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Approving Zone Reclassification No. 2018-10/Jellison and Amending the Zoning Map of the County of Inyo by Rezoning a 0.35-Acre Parcel Located at 2476 & 2478 Dixon Lane (APN 010-081-40) in the Unincorporated Community of Bishop from Multiple Residential (R-2) to Single Residence or Mobilehome Combined (RMH);” B) certify that the provisions of the California Environmental Quality Act have been met and make certain findings with respect to and approving Zone Reclassification No. 2018-10/Jellison; and C) waive the first reading of and enact the above-referenced ordinance.

Note: The agenda items listed below may be considered by the Board at any time during the meeting in the Board’s discretion, including before scheduled timed items.

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

24. **PUBLIC COMMENT**

BOARD MEMBER AND STAFF REPORTS