

MINUTES



County of Inyo Board of Supervisors

March 17, 2020

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:35 a.m., on March 17, 2020, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present in person: Chairperson Matt Kingsley, presiding, and Jeff Griffiths; with the following Supervisors present via teleconference per California Governor Executive Order N-25-20: Dan Tothoroh and Rick Pucci. Absent: Mark Tillemans.

- Public Comment* Chairperson Kingsley asked for public comment during the first public comment period and there was no one wishing to address the Board.
- Closed Session* Chairperson Kingsley recessed open session at 9:01 a.m. to convene in closed session with all Board members except Supervisor Tillemans to discuss the following item(s): No. 2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** – Names of cases: *LADWP v. Inyo County et al.* (Kern County Superior Court Case No. BCV-18-101513-KCT [CEQA]) and *Inyo County v. LADWP* (Kern County Superior Court Case Nos. BCV-18-101260-TSC, BCV-18-101261-TSC, and BCV-18-101262-TSC); and No. 3 **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS [Pursuant to Government Code §54957.6]** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.
- Open Session* Chairperson Kingsley recessed closed session and reconvened the meeting in open session at 10:00 a.m. with all Board members present except Supervisor Tillemans.
- Pledge* Supervisor Griffiths led the Pledge of Allegiance.
- Report on Closed Session* County Counsel Rudolph reported that no action was taken during closed session that is required to be reported.
- Public Comment* Chairperson Kingsley asked for public comment during the second public comment period.
- CAO Quilter read into the record a comment emailed to the Board by Tamara Cohn regarding the need to reduce coronavirus spread by discouraging public access to county offices, establishing different ways of accessing services, and utilizing teleconferencing for Board meetings.
- Urgency Item Added* Chairperson Kingsley announced that there was a request to add an urgency item to the agenda – approval of a resolution ratifying the County Health Officer's declaration of the existence of a local health emergency and approval of a resolution proclaiming the existence of a local emergency as a result of COVID-19. Moved by Supervisor Griffiths and seconded by Supervisor Pucci to add consideration and possible approval of both resolutions as item #6A, based on the finding that they need to be addressed before the next Board of Supervisors and only became necessary – and thus any came to the attention of the Board and staff – after publication of today's agenda. Motion carried unanimously 4-0, with Supervisor Tillemans absent.

*Public Health
Officer/BOS –
Emergency
Proclamations/Reso
#’s 2020-11 &
2020-12*

Inyo County Public Health Officer Dr. James Richardson spoke at the length to the Board about the need for an emergency declaration due to the coronavirus, and the status of COVID-19 in Inyo County. He explained the declaration of an emergency gives the Public Health Officer certain authorities where protecting protective health is concerned. Charles James, reporter for Sierra Wave Radio and TV, suggested the County streamline and better coordinate its COVID-19 announcements so the same ones are not being sent out by multiple sources. Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approved Resolution No. 2020-11, titled, “A Resolution of the Board of Supervisors of the County of Inyo, State of California, Ratifying the County Health Officer’s Declaration of the Existence of a Local Health Emergency,” and authorize the Chairperson to sign. Motion carried unanimously, 4-0. Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve Resolution No. 2020-12, titled, “A Proclamation of the Board of Supervisors of the County of Inyo, State of California, Proclaiming the Existence of a Local Emergency (COVID-19),” and authorize the Chairperson to sign. Motion carried unanimously, 4-0.

*County Department
Reports*

CAO Quilter reported that he is working with departments on a daily business to determine the best ways to continue offering services amidst the COVID-19 emergency, including having employees work from home and closing offices to the public.

HHS Director Marilyn Mann discussed how services for the senior citizen population will be altered, such as senior centers being closed and meals being home-delivered, and how her department is working with caregivers and other employees on guidelines for safe practices. She also reviewed the various measures each of her divisions is putting into place.

Sheriff Jeff Hollowell updated the Board on safety measures being put into place for jail employees and inmates, and veteran services.

Emergency Services Manager Kelley Williams reported that the California Fire Safe Council is still having meetings, just by videoconference or conference call.

Public Works Director Mike Errante gave an update on the efforts of his departments to provide services during the COVID-19 emergency.

*HHS-Health &
Prevention –
2 Prevention
Specialists*

Moved by Supervisor Griffiths and seconded by Supervisor Totheroh for the Board to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for two (2) Prevention Specialists exists in non-General Fund budgets, as certified by the Health and Human Services Director and concurred with by the County Administrator, and Auditor-Controller; B) where internal candidates meet the qualifications for the positions, the vacancies could possibly be filled through an internal recruitment, but an open recruitment would be more appropriate to ensure qualified candidates apply; and C) approve the hiring of two (2) Prevention Specialists at Range 60 (\$3,684 - \$4,475). Motion carried unanimously, 4-0.

*Public Works –
Building &
Maintenance Worker
III & IV/Reclass*

Moved by Supervisor Totheroh and seconded by Supervisor Griffiths to change the authorized strength in the Public Works Department by:

- A) Approving the creation of a Building and Maintenance Worker III, Range 62 and Building and Maintenance Worker IV, Range 64;
- B) Approving the attached job descriptions; and
- C) Reclassifying one current full-time Building & Maintenance Worker II position, Range 60 (\$3,684 - \$4,475), to a Level IV at Range 64 (\$4,043 - \$4,913).

Motion carried unanimously, 4-0.

*Public Works –
Lead Equipment
Operator*

Moved by Supervisor Totheroh and seconded by Supervisor Pucci to change the authorized strength in the Public Works Road Department by:

- A) Deleting two (2) full-time Heavy Equipment Operator I/II positions, Range 58-Range 60 (\$3,513 - \$4,475); and
- B) Adding two (2) full-time Lead Equipment Operator positions, Range 66 (\$4,231 - \$5,151); and
- C) Finding that, consistent with the adopted Authorized Position Review Policy: 1) With the deletion of two (2) full-time Heavy Equipment Operator I/II positions, the availability of funding for two (2) Lead Equipment Operator positions exists in the Road Budget, as certified by the Public Works Director and concurred with by the County Administrator and the Auditor/Controller; 2) where internal candidates meet the qualifications of the position, the new full-time Lead Equipment Operator positions will be filled through an

internal recruitment to ensure the most qualified applicants apply; and 3) authorize the hiring of two (2) full-time Lead Equipment Operator positions, Range 66 (\$4,231 - \$5,151).

Motion carried unanimously, 4-0.

*Item Pulled from
Agenda*

The following agenda item from pulled from the agenda:

County Administrator - Emergency Services - Request Board: A) declare the California Governor's Office of Emergency Services (CalOES) - California Specialized Training Institute (CSTI), a sole-source provider of Specialized Emergency and Preparedness Training Services; and, B) authorize a purchase order payable to CalOES - CSTI in an amount not to exceed \$30,000 for Training Services.

*Ag Commissioner-
ESWMA – Sierra
Nevada Alliance
MOU*

Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve the Memorandum of Understanding between the County of Inyo and Sierra Nevada Alliance for the provision of two Americorp Members in an amount not to exceed \$6,875 per member for the period of April 1, 2020 through September 30, 2020, and authorize the Agricultural Commissioner to sign. Motion carried unanimously, 4-0.

*Ag Commissioner-
OVMAP – ADAPCO
Sole-Source and
Purchase*

Moved by Supervisor Griffiths and seconded by Supervisor Pucci to declare ADAPCO the sole source provider of VetcoBac GR; and B) approve the purchase of eighty (80) forty-pound bags of VectoBac GR from ADAPCO by the Owens Valley Mosquito Abatement Program in an amount not to exceed \$10,378.48. Motion carried unanimously, 4-0.

*CAO – City of Bishop
MOU Amendment 1*

Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve Amendment No. 2 to the Memorandum of Agreement between the County of Inyo and the City of Bishop for Building Permitting and Inspection adding City Engineer services for the purpose of approving Parcel and Final Maps only and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously, 4-0.

*Emergency
Services/Public
Works – CalWARN
Agreement*

Moved by Supervisor Griffiths and seconded by Supervisor Pucci to: A) authorize the County of Inyo to become a party to the California Water/Wastewater Response Network CalWARN 2007 Omnibus Mutual Assistance Agreement; and B) authorize the Chairperson to sign the agreement. Motion carried unanimously, 4-0.

*Motor Pool – Jim
Charlon Ford Blanket
P.O.*

Moved by Supervisor Griffiths and seconded by Supervisor Pucci to authorize issuance of a blanket purchase order in an amount not to exceed \$15,000, payable to Jim Charlon Ford of Ridgecrest, CA for vehicle maintenance. Motion carried unanimously, 4-0.

*Recycling & Waste
Management - Used
Roll-Off Truck
Purchase*

Moved by Supervisor Griffiths and seconded by Supervisor Pucci to waive the Purchasing Policy requirement to obtain three bids and choose a vendor before seeking Board approval for purchase of a vehicle over \$10,000, and authorize the purchase of a used Roll-Off Truck, or a cab, chassis and tarp system, from a vendor to be determined by the Assistant County Administrator for use within the Recycling Waste Management Program in an amount not to exceed \$90,000 including tax and delivery. Motion carried unanimously, 4-0.

*HHS-Fiscal –
CDHCS Medi-Cal
Agreement*

Moved by Supervisor Griffiths and seconded by Supervisor Pucci to: A) approve Agreement No. 20-10008 between the County of Inyo and California Department of Health Care Services, for the contract from July 1, 2020 through June 30, 2023 for the maximum amount of the agreement reimbursement of \$600,000, for approved Medi-Cal Administrative Activities; and B) authorize the HHS Director to sign the Standard Agreement, California Civil Rights Laws Certification, Medi-Cal Disclosure Statement, and Contractor Certification Clause 307, contingent upon the adoption of future budgets. Motion carried unanimously, 4-0.

*HHS-First 5 – Triple
P Contract*

Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve the contract between the County of Inyo and Triple P America from March 20, 2020 to June 30, 2020 for Triple P Positive Parenting Program training services in an estimated amount of \$32,000, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously, 4-0.

Sheriff – iRIMS P.O.

Moved by Supervisor Griffiths and seconded by Supervisor Pucci to authorize a purchase order in an amount not to exceed \$11,350, payable to Sun Ridge Systems, Inc. of El Dorado,

CA for iRIMS Law mobile and 1 year of support. Motion carried unanimously, 4-0.

Item Canceled

The following presentation/agenda item was canceled:

21. **Community Organization/Outside Agency** - Request Board receive an update from the California Public Utilities Commission on Southern California Edison's two transmission line projects.

Item Canceled

The following presentation/agenda item was canceled:

22. **Community Organization/Outside Agency** - Request Board hear a presentation from representatives of Northern Inyo Healthcare District about their harm reduction program and new programs being planned.

*Planning – 2019
General Plan APR*

Moved by Supervisor Totheroh and seconded by Supervisor Pucci to accept and provide comments on the draft Inyo County 2019 General Plan Annual Progress Report (APR), and direct staff to forward the APR with any modifications to the State of California's Department of Housing and Community Development and Governor's Office of Planning and Research. Motion carried unanimously, 4-0.

*Ag Commissioner-
Cannabis – Business
License Ownership
Change*

Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve a request a change in ownership for commercial cannabis business license number 5A-001, Lonely Pine, LLC dba Urbn Leaf, contingent on submission and approval of appropriate background checks. Motion carried unanimously, 4-0.

*County Counsel –
Ordinance 1253
Continued*

The Board was asked to approve Ordinance 1253 titled, "An Ordinance of the Inyo County Board of Supervisors Adding Chapter 7.02 of the Inyo County Code to Regulate the Transfer or Transport of Water from Groundwater Basins Located Wholly or Partially Within Inyo County, and Repealing Inyo County Ordinance No. 1004 (Chapter 18.77 of the Inyo County Code)," along with an accompanying resolution. It was reported that the Los Angeles Department of Water and Power raised some concerns about the ordinance and asked that the Board continue the item to a future meeting. The Board directed staff to confer with the LADWP and reported back

*Here It Comes
Emergency*

Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Here It Comes Emergency" that was proclaimed in anticipation of run-off conditions from near-record snowpack posing extreme peril to the safety of property and persons in Inyo County. Motion carried unanimously, 4-0.

*Recess/Reconvene –
Board of Equalization*

Chairperson Kingsley recessed the Board of Supervisors meeting at 1:07 p.m. and reconvened as the Board of Equalization (separate minutes to be approved at next Board of Equalization meeting) with all members present. The Chairperson adjourned the Board of Equalization meeting at 1:12 p.m. and reconvened as the Board of Supervisors with all members present.

Public Comment

Chairperson Kingsley asked for public comment during the final public comment period and there was no one wishing to address the Board.

*Board Member and
Staff Reports*

CAO Quilter reported that Administration will be working on employee and workplace issues and he will update the Board.

Supervisor Griffiths reported attending various meetings during the week, and noted that various entities and agencies are all working on the COVID-19 issue.

Chairperson Kingsley said he spent the last few days speaking to constituents about COVID-19 and what the County is doing to address the pandemic locally.

Adjournment

Chairperson Kingsley adjourned the meeting at 1:20 p.m. to 8:30 a.m. Tuesday, April 7, 2020 in the County Administrative Center in Independence.

Chairperson, Inyo County Board of Supervisors

*Attest: CLINT G. QUILTER
Clerk of the Board*

by: _____
Darcy Ellis, Assistant