

MINUTES



County of Inyo Board of Supervisors

April 7, 2020

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:33 a.m., on April 7, 2020, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present via videoconferencing per California Governor Executive Order N-25-20: Chairperson Matt Kingsley, presiding, Dan Totheroh, Jeff Griffiths, Rick Pucci, and Mark Tillemans.

- Pledge* Chairperson Kingsley led the Pledge of Allegiance.
- Public Comment* Chairperson Kingsley asked the Assistant Clerk of the Board whether there was any public comment emailed for today's meeting.
- The Assistant Clerk of the Board said there were not.
- County Department Reports* Public Works Director Mike Errante read a statement regarding his growing appreciation for his fellow County employees who have stepped up in order to continue delivering services to the public. He also gave updates on the South Lake road project and Bishop Airport taxiway project.
- COVID-19 Staff Update* Sheriff Hollowell updated the Board on his department operations regarding COVID-19, including partnering with the BLM, Forest Service, and LADWP to ensure closures of local recreational hot spots.
- HHS Director Marilyn Mann thanked other County departments and community partners for their efforts to flatten the COVID-19 curve as much as possible, and in particular thanked the Information Services Department for its hard work.
- Public Health Officer Dr. Richardson gave an update on global, national, state, and local COVID-19 cases and response efforts, noting that Inyo County appears to be in containment mode rather than mitigation mode.
- Chief Probation Officer Jeff Thomson reported on his department's operations during the coronavirus outbreak, noting that they are utilizing Zoom and a new alcohol monitoring system in their work with clients.
- Hollowell, Mann, Dr. Richardson, and Thomson fielded a variety of questions from the Board, which thanked them for their ongoing efforts.
- Item Pulled* Staff advised the Board that the following item needed to be pulled from the agenda and be brought back for approval at a later date.
- 6. County Administrator - Advertising County Resources** - Request your Board approve a payment of \$12,520.00 from the 2019-20 Advertising County Resources Budget to Meredith Corporation for an Inyo County one-third page advertisement in the 2020 California Visitor Guide and website.
- Clerk-Recorder – Dominion Voting Payment* Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve payment to Dominion Voting System of Denver, CO in an amount not to exceed \$25,000 for Annual License Fee and other essential election related services. Motion carried unanimously.
- Emergency Services* Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve Resolution

<p><i>– Designating CAO/Reso # 2020-14</i></p>	<p>No. 2020-14 designating the County Administrative Officer and the Director of Emergency Services as the County of Inyo's Applicant's Agent, as required by the California Office of Emergency Services. Motion carried unanimously.</p>
<p><i>Emergency Services – Benjamin Ditto Blanket P.O.</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to authorize issuance of a blanket purchase order in an amount not to exceed \$20,000, payable to Ben Ditto of Bishop, CA for additional content creation regarding local COVID-19 information. Motion carried unanimously.</p>
<p><i>Motor Pool – Bishop Automotive Blanket P.O. Increase</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve an increase in the amount of the blanket purchase order with Bishop Automotive Center by \$12,000 to a not-to-exceed amount of \$52,000 from the Motor Pool budget. Motion carried unanimously.</p>
<p><i>Purchasing – Tree House P.O.s</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to: A) exercise the County's option to renew Bid No. 2017-06 HP Toner Cartridges a third year with The Tree House, Inc. for HP Toner Cartridges; and B) authorize purchase orders that exceed \$10,000 to be issued to The Tree House, Inc. for Fiscal Year 2019-2020 from the Purchasing Revolving Budget in an amount not to exceed \$20,000. Motion carried unanimously.</p>
<p><i>Probation – Tulare County Agreement Amendment 4</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve Amendment No. 27885 to the agreement between the County of Inyo and Tulare County to extend the agreement to July 1, 2020 through June 30, 2021, contingent upon the Board's approval of the Fiscal Year 2020-2021 budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.</p>
<p><i>Probation – Co- County Correctional Administrators/ Electronic Monitoring Program</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to: A) appoint the Chief Probation Officer and the Sheriff as Co-County Correctional Administrators; B) review, make comments, changes, additions, modifications, and/or omissions to the rules, regulations and administrative policy for the Probation Department's electronic monitoring program and thereafter; and C) approve the Probation Department's electronic monitoring program. Motion carried unanimously.</p>
<p><i>Road Department – Temporary Closure of Highland Drive</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve the closure of a portion of Highland Drive in Bishop in front of 2740 Highland Drive, on April 15, 2020, between 8:30 a.m. and 5:00 p.m. Motion carried unanimously.</p>
<p><i>Public Works – ESA Contract Amendment 2</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve Amendment No. 2 to the agreement between the County of Inyo and Environmental Science Associates of Sacramento, CA, for the additional scope to be included in the Environmental Assessment (EA) and Initial Study (IS) of the Bishop Airport, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.</p>
<p><i>Public Works – Bishop Runway Project Plans & Specs</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to:</p> <ul style="list-style-type: none"> A) Approve the plans and specifications for the Runway 12-30 Rehabilitation Project at the Bishop Airport; B) Authorize the Public Works Director to advertise and bid the project; and C) Authorize the Public Works Director to sign the forthcoming Federal Aviation Administration (FAA) Airport Improvement Project (AIP) funding Grant Agreement for the Runway 12-30 Rehabilitation Project at the Bishop Airport. <p>Motion carried unanimously.</p>
<p><i>Sheriff – Verizon P.O.</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to authorize a purchase order in an amount not to exceed \$17,864.13, payable to Verizon for tablets, contingent upon the Board's approval of future budgets. Motion carried unanimously.</p>
<p><i>Sheriff – American Emergency Products Sole-Source P.O.</i></p>	<p>Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to: A) declare American Emergency Products of Santee, CA a sole-source supplier of law enforcement vehicle emergency equipment and installation; and B) authorize the issuance of a purchase order in an amount not to exceed \$12,808.25, payable to American Emergency Products of Santee, CA for the installation of two-way radios and purchase of: Truck Vaults (locking vehicle storage), vehicle radio chargers, flashlights and antennas/cablings for four (4) Dodge Durango unmarked law enforcement vehicles. Motion carried unanimously.</p>

*BOS – Letter to DFW
Re: Fish Opener*

CAO Quilter advised the Board that staff believes any travel to Inyo County for the upcoming fishing season opener in in violation of the Governor’s “Stay-At-Home” Order, and enforcement will be difficult. He said Sheriff Hollowell had reached out to the Department of Fish and Wildlife with advice on how to approach the issue, and staff has drafted a letter to Director Charlton Bonham requesting the fishing opener be delayed. He said Mono County sent a similar letter April 1, and Inyo County’s Public Health Officer sent his own letter as well. Sheriff Hollowell noted that the County was able to convince the U.S. Forest Service to close all developed camp sites and recreation areas, and the fishing opener would violate the Governor and local public health order. He said the Fish and Game Commission is having a special meeting this Thursday to consider the issue. HHS Director Marilyn Mann agreed with Hollowell and noted there is the potential for healthcare facilities to reach capacity. Supervisor Pucci said all services in Inyo County would be stressed by an estimated 10,000 visitors. Supervisor Totheroh the fishing opener is important to a lot of people, but so is health and safety. Supervisor Tillemans said a delay of the opener would be another unfortunate consequence of the coronavirus outbreak, but the decision to support the postponement is easy. Supervisor Griffiths and Chairperson Kingsley also expressed their support for the letter to the DFW Director. CAO Quilter read the letter aloud in its entirety. Chairperson Kingsley asked the Assistant Clerk of the Board whether any members of the public emailed comments about the agenda item. The Assistant Clerk of the Board said nobody had. Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve a letter to the California Fish and Game Commission requesting that the fishing opener be delayed, consistent with the Governor’s Stay-At-Home Order and local public health orders, for the protection of public health and safety. Motion carried unanimously.

*Sheriff – Donation of
Oven to Tri-County
Fair*

Chairperson Kingsley asked the Assistant Clerk of the Board whether any members of the public emailed comments about the agenda item. The Assistant Clerk of the Board said nobody had. Moved by Supervisor Pucci and seconded by Supervisor Totheroh to declare Sun Fire 6 burner, dual oven commercial oven surplus and no longer needed for County use; and B) approve the donation of said Sun Fire 6 burner, dual oven to Tri-County Fairgrounds (18th Agricultural District) pursuant to Government Code Section 25365 (4/5ths vote required). Chairperson Kingsley asked the Assistant Clerk of the Board whether any members of the public emailed comments about the agenda item. Motion carried unanimously.

*Water – Donation of
Cameras to Big Pine
School District*

Chairperson Kingsley asked the Assistant Clerk of the Board whether any members of the public emailed comments about the agenda item. The Assistant Clerk of the Board said nobody had. Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to: A) declare five (5) Canon PowerShot digital cameras as surplus and no longer required for County use; and B) approve the donation of five (5) Canon PowerShot digital cameras to the Big Pine School District pursuant to Government Code Section 25365 (4/5ths vote required). Motion carried unanimously.

*HHS-Fiscal – Oliver
Products Sole-
Source Purchase
Ratification*

Chairperson Kingsley asked the Assistant Clerk of the Board whether any members of the public emailed comments about the agenda item. The Assistant Clerk of the Board said nobody had. Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to declare Oliver Products a sole-source vendor of food packaging and delivery materials, and ratify and approve purchases from Oliver Products during Fiscal Year 2019-2020 in the amount of \$17,561.52, including approval of a blanket purchase order in the amount of \$11,237.20 for the remainder of the fiscal year. Motion carried unanimously.

*HHS-
Health/Prevention –
Immunization
Services Contract
Ratification*

Chairperson Kingsley asked the Assistant Clerk of the Board whether any members of the public emailed comments about the agenda item. The Assistant Clerk of the Board said nobody had. Moved by Supervisor Griffiths and seconded by Supervisor Tillemans to ratify and approve Agreement Number 17-10320 A01 Amendment between the County of Inyo and the California Department of Public Health for the provision of immunization services through June 30, 2022, contingent upon Board’s approval of future budgets, and authorize the HHS Director to sign the Amended Agreement. Motion carried unanimously.

*Public Works –
REACH Air Lease
Agreement
Ratification*

Chairperson Kingsley asked the Assistant Clerk of the Board whether any members of the public emailed comments about the agenda item. The Assistant Clerk of the Board said nobody had. Moved by Supervisor Totheroh and seconded by Supervisor Pucci to:

- A) ratify and approve the Lease Agreement between the County of Inyo and REACH Air Medical Services, LLC for the hangar space located at Hangar A, Bishop Airport, Bishop, CA for an initial period of five years with four, two-year options to extend, the

first annual amount of \$31,200 payable to the County in quarterly installments of \$7,800, beginning on July 1, 2019 and ending June 30, 2024 contingent upon the Board's adoption of future budgets; and

- B) authorize the Chairperson to sign the Lease Agreement contingent upon the appropriate signatures being obtained.

Motion carried unanimously.

*Public Works – LP
Airport Budget
Amendment, Change
Order, and
N.O.C./Reso #'s
2020-15 & 2020-16*

Chairperson Kingsley asked the Assistant Clerk of the Board whether any members of the public emailed comments about the agenda item. The Assistant Clerk of the Board said nobody had. Moved by Supervisor Tillemans and seconded by Supervisor Griffiths to:

- A) Amend the Fiscal Year (2019-2020) Lone Pine Airport (Budget 150504) as follows:
 - 1. increase estimated revenue in State Grant (Revenue Code 4498) by \$2,094;
 - 2. increase estimated revenue in Federal Grant (Revenue Code 4555) by \$41,887;
 - 3. increase estimated revenue in Operating Transfer In (Revenue Code 4998) by \$2,560;
 - 4. increase appropriation in Construction in Progress (Object Code 5700) by \$46,541; and
 - 5. increase appropriation in Lone Pine/Death Valley Airport Budget (150500), Operating Transfers Out Object Code (5801) by \$2,560 (*4/5ths vote required*);
- B) Recommend your Board approve the resolution ratifying the contract change orders;
- C) Recommend your Board approve the resolution accepting the improvements for the Runway Rehabilitation Project at the Lone Pine/Death Valley Airport; and,
- D) Authorize the recording of a Notice of Completion for the Runway Rehabilitation Project at the Lone Pine/Death Valley Airport.

Motion carried unanimously.

Public Comment

Chairperson Kingsley asked the Assistant Clerk of the Board whether any additional public comment had been emailed during the meeting.

The Assistant Clerk of the Board said that none had.

*Board Member and
Staff Reports*

Supervisor Totheroh said he has a videoconference meeting this week with the subcommittee of the Owens Valley Groundwater Authority, and a meeting of the Eastern Sierra Transit Authority.

Supervisor Tillemans said he had a Zoom meeting for the Local Transportation Commission and would report back next week.

Supervisor Griffiths reported that the state and ICEMA are willing to waive EMT testing requirements temporarily. He also reported being busy with the California State Association of Counties, helping to develop the Inyo County Community Volunteer Network, and meeting with the Emergency Service Manager about local fire safe councils.

Chairperson Kingsley said he is struggling with finding a way to communicate with his constituents in Southeast Inyo and suggested perhaps email lists of individuals from different communities to get news out and allow them to communicate with their supervisor.

The Assistant Clerk of the Board said she appreciated the opportunity afforded by the CAO and Deputy Personnel Director to work from home during the coronavirus outbreak with health issues.

CAO Quilter said the County is holding a Virtual Town Hall meeting at 6 p.m. Thursday.

Closed Session

Chairperson Kingsley recessed open session at 10:10 a.m. to convene in closed session with all Board members to discuss the following item(s): No. 26 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** – Names of cases: *LADWP v. Inyo County et al.* (Kern County Superior Court Case No. BCV-18-101513-KCT [CEQA]) and *Inyo County v. LADWP* (Kern County Superior Court Case Nos. BCV-18-101260-TSC, BCV-18-101261-TSC, and BCV-18-101262-TSC); and No. 27 **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers

Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

- Open Session* Chairperson Kingsley recessed closed session and reconvened the meeting in open session at 12:05 p.m. with all Board members present.
- Report on Closed Session* County Counsel Rudolph reported that no action was taken during closed session that is required to be reported.
- Adjournment* Chairperson Kingsley adjourned the meeting at 12:05 p.m. to 8:30 a.m. Tuesday, April 7, 2020 in the County Administrative Center in Independence.

Chairperson, Inyo County Board of Supervisors

*Attest: CLINT G. QUILTER
Clerk of the Board*

by: _____
Darcy Ellis, Assistant

