

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

NOTICE TO THE PUBLIC: In order to minimize the spread of the COVID-19 virus, Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Board of Supervisors Chambers are closed to the public, and the Board will be conducting its meetings exclusively online. Board Members and Staff will participate via Zoom videoconference from individual, separate locations. The videoconference is accessible to the public at <https://zoom.us/j/868254781>. Individuals will be asked to provide their name and an email address in order to access the videoconference. Anyone who does not want to provide their email address may use the following generic, non-functioning address to gain access: donotreply@inyocounty.us.

Anyone wishing to make either a general public comment or a comment on a specific agenda item prior to the meeting, or as the item is being heard, may do so either in writing, or by utilizing the “**hand-waving**” feature when appropriate in the Zoom meeting (the Board Chair will call on those who wish to speak). Written public comment, limited to **250 words or less**, may be emailed to the Assistant Clerk of the Board at boardclerk@inyocounty.us. Every effort will be made to read your comment, but comments longer than 250 words may not be read, or may be summarized by the Clerk, due to time limitations. All comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board’s convenience.

May 19, 2020 - 8:30 AM

1. **PUBLIC COMMENT** (Join meeting via Zoom [here](#))

CLOSED SESSION

2. **CONFERENCE WITH COUNTY’S LABOR NEGOTIATORS** – Regarding employee organizations: Deputy Sheriff’s Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators’ Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

OPEN SESSION (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board’s discretion.)

- 10 a.m. 3. **PLEDGE OF ALLEGIANCE** (Join meeting Via Zoom [here](#))

4. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**
5. **PUBLIC COMMENT**
6. **COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)
7. **COVID-19 STAFF UPDATE**
8. **COUNTY ADMINISTRATOR - Advertising County Resources** - Inyo Film Commissioner Chris Langley will present to the Board his final written report of Fiscal Year 2019-2020.

DEPARTMENTAL - PERSONNEL ACTIONS

9. **Health & Human Services** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of Non-General Funds for a Correctional Nurse exists in the non-General Fund Public Health budget, as certified by the Health and Human Services Director and concurred with by the County Administrator and the Auditor-Controller; B) whereas it is unlikely that the Correctional Nurse position could be filled by internal candidates meeting the qualifications of the position, an open recruitment would be appropriate to ensure qualified applicants apply for that specialized position; and C) approve the hiring of one (1) Correctional Nurse at Range 78 (\$5,628 - \$6,839) if filled with a Registered Nurse, or at Range 80 (\$5,900 - \$7,176) if filled with a Public Health Nurse.

CONSENT AGENDA (Approval recommended by the County Administrator)

10. **Clerk/Recorder** - Request Board approve Resolution No. 2020-21, titled, "A Resolution of the Board of Supervisors, County of Inyo, State of California, Authorizing the Creation of a Cash Difference Fund for the Inyo County Clerk-Recorder," and authorize the Chairperson to sign.
11. **Health & Human Services - Fiscal** - Request Board authorize the expenditure of \$134,212 for Fiscal Year 2018-2019 In-Home Support Services Maintenance of Effort payments.
12. **Public Works** - Request Board authorize the Public Works Director to sign the Federal Aviation Administration (FAA) Coronavirus Aid, Relief, and Economic Security (CARES) Act grants for the Bishop Airport, Lone Pine Airport and Independence Airport and the forthcoming FAA Airport Improvement Program (AIP) grants.
13. **Public Works - Road Dept.** - Request Board: A) declare Interstate Sales of Auburn, CA the successful bidder for 70 drums (55 gallon capacity) of Traffic Paint per Bid No. RD2020-03; and B) authorize the purchase of 70 drums of traffic paint from Interstate Sales of Auburn, CA in an amount not to exceed \$42,123.79.
14. **Public Works - Road Dept.** - Request Board: A) declare Granite Construction Company of Bakersfield, CA the successful bidder for 9,000 Tons of

Plant (Cold) Mix Asphalt per Bid No. RD2020-02; and B) authorize the purchase of 9,000 tons of cold mix asphalt from Granite Construction Company of Bakersfield, CA in an amount not to exceed \$780,648.75.

DEPARTMENTAL (To be considered at the Board's convenience)

15. **Clerk/Recorder** - Request Board: A) conduct workshop regarding Executive Order N-64-20, calling for the November 3, 2020, General Election to be conducted as an all vote-by-mail ballot election; and B) provide any follow-up direction to staff as necessary.

TIMED ITEMS (Items will not be considered before scheduled time but may be considered any time after the scheduled time.)

16. **11 a.m. - COUNTY ADMINISTRATOR/AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR** - Request Board receive the annual Other Post-Employment Benefits (OPEB) Trust update.
17. **1 p.m. - BOARD OF EQUALIZATION** - The Board of Supervisors will recess and reconvene as the Inyo County Board of Equalization (separate agenda).

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

18. ***PUBLIC COMMENT***

BOARD MEMBERS AND STAFF REPORTS

INYO COUNTY FILM COMMISSION 2019-2020 ANNUAL REPORT



HONDA COMMERCIAL DECEMBER 2019. RIDGEBACK SPORTS VEHICLE

Christopher Langley
Inyo County Film Commissioner
Box 99
Lone Pine, CA. 93545
lonepinemovies@aol.com
(760) 937 1189

1. INTRODUCTION TO THE FISCAL YEAR 2019-2020

It will be no surprise that this year has a very different year. For me, it began the day after I finished beginning my film career playing an angel at the behest of the director Carl Flood for his film “The Unspoken Badge.” I was evacuated with a three-system failure in my body. It was an interesting experience except that in the weeks that followed at Renown Hospital, I almost became an angel. After two months in ICU and two months in recovering my strength with one of my sons, I began to return to a healthy condition and lead a more normal life. My previous annual report was completed during this time.



In my mid-year report, I wrote in more detail about how this affected my work as film commissioner. The most important thing I learned was how much business, talking with filmmakers and helping them prepare I could do on the phone thus from a hospital bed. During that period we had a reenactment project involving ten covered wagons, and a short shoot at Reward Mine with a hero, a dragon, and a stuntman purposely set on fire. I so wanted to be there to see that.

I participated fully in the 30th Lone Pine Film Festival. While being careful about my health, I led four tours: three Gunga Din location tours, and one tour with Mike Prather on the films of Owens Lake. I fielded several calls, and worked with several film projects, now out of bed and pretty much back in shape. By the way the week before we commemorated the signing of the National Scenic Area (NSA) legislature which took my Stewardship Committee and a lot of work of volunteers more than a decade to achieve.

December we had a large Honda commercial and I invited Shawn Lum, director of the Film Museum to attend with me so she could see how filming proceeded in the Alabama Hills. While I was doing my mid-year report to the Supervisors, the company flipped a car. I got the news as I left your chambers and rushed up there. Everything was ok, and no injuries. By the way, I see my job in Inyo Film broadly taking up three prongs: 1) working with present day filmmakers; 2) exploring and writing about our long and marvelous film history; and protecting our locations and also working to secure continuing access and use of them.



Manuel Ruiz wrote, directed and produced “All Else Fails”, a short film. He got Laughing Parrot to lend equipment, work as crew and offer support. The director of a short film “The Unspoken Badge” acted after Manuel worked on his film. All together there is a local community of filmmakers building in Inyo.

January remained busy with several projects: a music video, a truck commercial and a Super Bowl ad that left \$18,000 behind and 16 seconds of

footage of our beautiful landscape filmed from the Kemp Ranch on Lubken Canyon Road. There was also a shoot at Diaz Lake.

I had spent a lot of time on a big motorcycle commercial. Sometimes I work closely, daily actually, with the location manager, and sometimes just meet once and look at locations. This was one of those “needy” commercials. It was set to shoot towards the end of March, and guess what happened. The corona virus pandemic. Now the whole industry has been shut down tighter than a tick, including most of our federal land locations. Rumor has it that the first production

in months is readying at Tyler Perry’s studio and everyone is interested in seeing how that goes with social distancing etc.

I felt like it was a kind of “lost” year until I reviewed all that happened as I got ready to report to you. Through it all the Inyo Supervisors have been totally there for me. For that I am very grateful that during this time I have been wonderfully supported by you, the people of Inyo, and all the friends who care about film.

Here are some additional notes about what I call “filmish” activities.

2. FILM MUSEUM LENDS TWO PROPS

David Fincher is a famous director (“Seven;” Zodiac”; “Mindhunter”; “Fight Club” etc. and reached out to the museum. He wanted to borrow our camera car, which is much rarer than we realized, especially on the West Coast. He is making a film called “Mank” with Gary Oldman, about the Mankiewicz family of Hollywood. The museum savvy director negotiated a very lucrative deal in February for \$13,000 and the company took good care of even doing some restoration in the inside which we hadn’t had the money and the where-with-all to do. The museum will get credit in the film.



Again we lent the Django wagon to the Mammoth Film Festival for \$2000 and all expenses covered, including a booth that we

manned. We also brought a Tremors screecher, and I met Michael Masden who had appeared in several Tarantino films and agreed (enthusiastically) to come to this year’s film festival. The audience was made up of lots of young filmmakers rather than just fans and I was able to talk to three that are very enthusiastic about using our locations.

3. WORKING WITH LOCAL FILMMAKERS “LAUGHING PARROT”

I filmed a five second spot congratulating Holly and Larry on their restoration of the Bishop Theater with Laughing Parrot, from Bishop a group of three

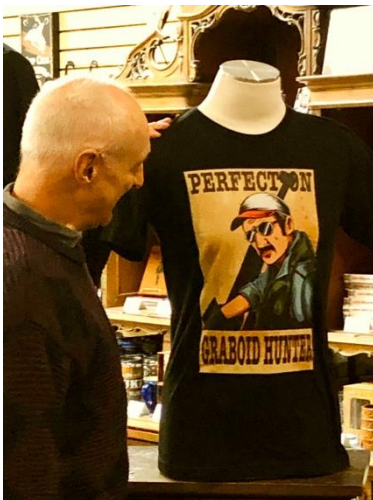


filmmakers: Jason Brown, Jimmy Tyler and Ethan Jacobson. We got it shot and they approached me about doing a show with working title “On Location with Chris Langley” We have filmed ten episodes. They include an extended interview in the Museum and then visiting famous locations to individual films. The pandemic has interfered with the project but will continue as soon as locations are

released.

We also began a western comedy script called “Apocalypse Cowboy” (inspired by “Blazing Saddles”; ”A Million Ways to Die in the West”; and “Cat Ballou”) which is nearing completion. Filming is slated here in Inyo for August.

4. STARS, PRODUCERS, ACTORS PRESENT EVENTS AT MUISEUM



The Western Film History Museum in Lone Pine has had several events during the year before having to close for the pandemic. The 30th anniversary weekend of “Tremors” went very well. Sold out, three actors, two producer/writers, the



director and special effects and worm builders attended. People were very happy with it all which included tours with some of the celebrities. Laughing Parrot filmed and screened a rough cut of our documentary on “Tremors.” Universal had two companies filming as well, in part to

promote the upcoming opening of “Tremors 7: Island Fury.”



We had a day-long event about the documentary “Amargosa” with producer, director, writer and director of photography plus a screening of the film. Again the director expressed enthusiasm about coming back to film in Inyo. More of these

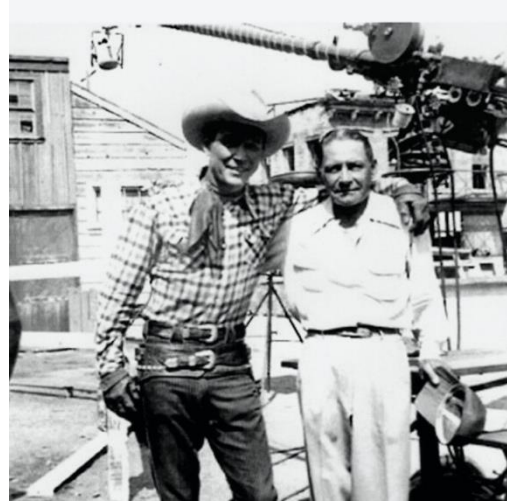


short events are in the calendar as soon as life returns to normal. The theme for the 31st Film Festival is “The Great Western Comeback” and I have already scheduled two filmmakers I worked with here to screen their westerns. There is a future in western filming. I met with actors Giovanni Ribisi (“Saving Private Ryan” and Netflix series “Sneaky Pete;” “Avatar” and “A Million Ways to Die in the West” to talk about his desire to make a period western.

He loves the idea of working here; time will tell. I had already scouted another modern western of his that the funding fell through. He is partnering with Jason Lee and we spent several hours talking in the museum.

5. WRITING INYO FILM JOURNAL

I have written more than 400 columns for The Inyo Register. I continue to do that although Terrance Vestal says it is difficult to include them regularly because with the collapse of the economy, advertising has also become very limited. Thus there has been no second section where my column regularly ran. He did run one recently completing the series I lately have done on Joseph Kane, a prolific contract director who worked in Inyo and Mono counties. I got to know both his daughters: Louise Wolfe and Catherine Kane. They have both promised me a copy of Kane's unpublished autobiography to help me flesh out my chapter on him for my book "An Epic and Intimate Landscape: the films of Lone Pine, California."





County of Inyo



Health & Human Services

DEPARTMENTAL - ACTION REQUIRED

MEETING: May 19, 2020

FROM: Lucy Vincent

SUBJECT: Request to backfill one full time Correctional Nurse position

RECOMMENDED ACTION:

Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of Non-General Funds for a Correctional Nurse exists in the non-General Fund Public Health budget, as certified by the Health and Human Services Director and concurred with by the County Administrator and the Auditor-Controller; B) whereas it is unlikely that the Correctional Nurse position could be filled by internal candidates meeting the qualifications of the position, an open recruitment would be appropriate to ensure qualified applicants apply for that specialized position; and C) approve the hiring of one (1) Correctional Nurse at Range 78 (\$5,628 - \$6,839) if filled with a Registered Nurse, or at Range 80 (\$5,900 - \$7,176) if filled with a Public Health Nurse.

SUMMARY/JUSTIFICATION:

Our full time Correctional Nurse has accepted a position in a local hospital resulting in a vacancy as of May 26th. The Correctional Nurse provides assessment and first line health care to the inmate population in accordance with Title 15 standards for county jails. Duties include but are not limited to: provision of sick call and response to health requests; medication assistance; detoxification; nurse case management and care coordination; assessment for urgent care; documentation and record keeping; ordering and maintenance of medical supplies; assistance in the development of protocols and assurance of compliance with regulation in this high risk setting; and participation in after hours on-call for jail health in rotation with other HHS nurses. This position is supervised by the Behavioral Health Supervising Nurse and is under the clinical direction of the Jail Medical Director/Health Officer. This model of oversight has ensured coordination with behavioral healthcare and participation on a team with other HHS nurses providing direct patient care. It has been a successful model for an integrated care approach that encourages continuity of care upon re-entry back into the community.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose to not to fill this vacancy, resulting in a gap in meeting required medical standards under Title 15 for custody facilities.

OTHER AGENCY INVOLVEMENT:

Inyo County Sheriff, Courts, local health care providers, Southern Inyo Hospital, Northern Inyo Hospital

FINANCING:

This position will be budgeted 100% in Public Health using General Health funds including 1991 Health Realignment, in the salaries and benefits object codes. No County General Funds.

ATTACHMENTS:

APPROVALS:

Lucy Vincent	Created/Initiated - 5/7/2020
Darcy Ellis	Approved - 5/7/2020
Meaghan McCamman	Approved - 5/11/2020
Melissa Best-Baker	Approved - 5/12/2020
Marilyn Mann	Approved - 5/12/2020
Sue Dishion	Approved - 5/13/2020
Amy Shepherd	Approved - 5/13/2020
Marilyn Mann	Final Approval - 5/13/2020



County of Inyo



Clerk/Recorder

CONSENT - ACTION REQUIRED

MEETING: May 19, 2020

FROM:

SUBJECT:

RECOMMENDED ACTION:

Request Board approve Resolution No. 2020-21, titled, "A Resolution of the Board of Supervisors, County of Inyo, State of California, Authorizing the Creation of a Cash Difference Fund for the Inyo County Clerk-Recorder," and authorize the Chairperson to sign.

SUMMARY/JUSTIFICATION:

Recording fees are calculated based on a complicated metric of government codes and the type, format and the number of pages that make up the documents submitted for recording. These fees differ across all of California's counties and can be difficult for the public to calculate accurately. In addition, over half of all documents submitted for recording in Inyo County are sent in through the mail with a personal or business check to cover the cost of recording. Because recording fees vary by county, and because the fees differ based on the certain types of documents and the number of pages, we often have to delay or reject document recordings based on a small difference in Recording fees - usually between \$1 and \$6. When incorrect fees are submitted, it can delay a recording by days or weeks. This creates stress for the customer and can risk documents being lost or misplaced in transit by the USPS. Rejecting a document that is submitted by mail also creates extra work and expense for the Clerk-Recorder staff to prepare the necessary paperwork to reject a document for recording, because it actually takes more time and can be more costly to the County to reject a document that is only a few dollars short, or a few dollars over the actual recording fees.

California statute allow the adoption of both a cash difference and an overage fund, not to exceed \$10 per transaction. By adopting this Resolution and allowing the Clerk-Recorder to use both funds, it will streamline the efficiency of the operations of the Clerk-Recorders office, as well as ensure that the public's documents are entered in the public record timely and without delay.

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

OTHER AGENCY INVOLVEMENT:

Inyo County Auditor/Controller

FINANCING:

The Auditor/Controller will establish the overage/underage funds and transfer an initial amount of \$250 from the Clerk-Recorder budget into the appropriate account.

ATTACHMENTS:

1. Cash Difference Fund Resolution

APPROVALS:

Kammi Foote	Created/Initiated - 10/21/2019
Amy Shepherd	Approved - 5/6/2020
Darcy Ellis	Approved - 5/7/2020
Kammi Foote	Approved - 5/8/2020
Sue Dishion	Approved - 5/8/2020
John Vallejo	Final Approval - 5/8/2020

RESOLUTION XXXX

A RESOLUTION OF THE BOARD OF SUPERVISORS, COUNTY OF INYO, STATE OF CALIFORNIA, AUTHORIZING THE CREATION OF A CASH DIFFERENCE FUND FOR THE INYO COUNTY CLERK-RECORDER

WHEREAS, California Government Code Section 29370 *et. seq.* provides authority for the Board of Supervisors to establish a county officers cash difference fund; and

WHEREAS, Government Code Section 29371 requires the establishment of an overage fund concurrently with a cash difference fund; and

WHEREAS, the Inyo County Clerk-Recorder recommends the Board of Supervisors establish a cash difference fund to facilitate the streamline of her departmental operations.

NOW, THEREFORE, the Board of Supervisors, County of Inyo, resolves as follows:

SECTION I: Pursuant to Government Code section 29370 *et. seq.* a cash difference fund for the use of the Inyo County Clerk-Recorder’s Department is hereby established in the amount of two hundred fifty dollars and zero cents (\$250.00).

SECTION II: Pursuant to Government Code section 29370 *et. seq.* an overage fund for the use of the Inyo County Clerk-Recorder’s Department is hereby established in the amount of two hundred fifty dollars and zero cents (\$250).

SECTION III: Pursuant to Government Code sections 29380.1 and 29390.1, applications to have the cash difference fund replenished, and to have a shortage in county funds replenished, shall be made with the Inyo County Auditor-Controller instead of with the Board of Supervisors, and the Auditor-Controller is hereby authorized to perform the functions of the Board to replenish the cash difference fund and to transfer money in the overage fund to the County general fund, and to replenish any shortage, as prescribed in Government Code section 29370 *et. seq.*

PASSED AND ADOPTED this _____ day of _____, 2020, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

MATT KINGSLEY, Chairperson
Inyo County Board of Supervisors

ATTEST: Clint Quilter
Clerk of the Board

By: _____
Darcy Ellis, Assistant
Assistant Clerk of the Board



County of Inyo



Health & Human Services - Fiscal

CONSENT - ACTION REQUIRED

MEETING: May 19, 2020

FROM: Melissa Best-Baker

SUBJECT: Approve the payment to California Department of Social Services (CDSS) for Fiscal Year 18/19 IHSS MOE payments

RECOMMENDED ACTION:

Request Board authorize the expenditure of \$134,212 for Fiscal Year 2018-2019 In-Home Support Services Maintenance of Effort payments.

SUMMARY/JUSTIFICATION:

Each year, there is delay in reconciling the prior year costs and the current year MOE for the IHSS program. Beginning January 2019, CDSS started emailing invoices rather than mailing them and also requiring payment via electronic transfers. We have been able to implement paying with electronic transfers instead of the traditional check. However, at the end of March 2020, the State informed us that three invoices from December 2018 have not been paid. We reviewed our records and do not have record of receiving and/or paying these invoices, which cover the MOE related to IHSS services. We are requesting approval to pay the three 18/19 invoices and bring our obligation current.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the payment and leave us out of compliance with paying our MOE requirement for this program.

OTHER AGENCY INVOLVEMENT:

California State Department of Social Services

FINANCING:

Social Services 1991 Realignment. This is paid out of Social Services (055800) object code Support and Care (5501).

ATTACHMENTS:

1. IHSS Invoice 1309
2. IHSS Invoice 1367

3. IHSS Invoice 3006

APPROVALS:

Melissa Best-Baker
Darcy Ellis
Marilyn Mann
Melissa Best-Baker
Amy Shepherd
Rhiannon Baker
Marilyn Mann

Created/Initiated - 5/4/2020
Approved - 5/4/2020
Approved - 5/4/2020
Approved - 5/4/2020
Approved - 5/5/2020
Approved - 5/6/2020
Final Approval - 5/6/2020

**State of California-Health and Human Services Agency
Department of Social Services
744 P Street, MS 9-4-76
Sacramento, California 95814**

Invoice No. **IHSS1309**
Date: 12/07/2018

County of Inyo
Department of Human Services
Drawer A
Independence, CA 93526
Attention: Fiscal Officer

<u>DESCRIPTION:</u>	<u>AMOUNT</u>
FY 2018-19 INTERIM IN-HOME SUPPORTIVE SERVICES MOE	
TOTAL PER CFL No. 18/19-45; Dated 12/07/18	\$266,364
Less Total Billings To-Date (July-September 2018)	\$66,591
Interim FY18/19 IHSS MOE Remaining Balance	<u>\$199,773</u>
July-September 2018 IHSS MOE for Services Billing	\$66,591
Please pay this amount	<u>\$66,591</u>

-
- **PLEASE DO NOT CHANGE THIS BILL.**
 - Make payment electronically to:
 - Account Name: CALIFORNIA DEPARTMENT OF SOCIAL SERVICES**
 - Account Address: 744 P Street, MS 9-4-76, Sacramento, California 95814**
 - Account Number: 1233594910**
 - Routing number ACH/EFT: 121000358**
 - Routing number DOM.WIRES: 026009593**
 - Payment is due within 30 days of invoice date. Once payment is processed, please send payment information to GeneralLedger@dss.ca.gov.
 - For questions, please call Rosali Bautista (Rosali.Bautista@dss.ca.gov) at (916)-654-1635
 - If payment is not received on time, your next advance could be reduced.

STATE USE ONLY

FY	18
TC	129
VID	00COUNTY14
INDEX	9995
PCA	73280
SOURCE	991936
SUBSIDIARY	15900000
BATCH NO	002/06

**State of California-Health and Human Services Agency
 Department of Social Services
 744 P Street, MS 9-4-76
 Sacramento, California 95814**

Invoice No. **IHSS1367**
 Date: 12/11/2018

County of Inyo
 Department of Human Services
 Drawer A
 Independence, CA 93526
Attention: Fiscal Officer

<u>DESCRIPTION:</u>	<u>AMOUNT</u>
FY 2018-19 INTERIM IN-HOME SUPPORTIVE SERVICES MOE	
TOTAL PER CFL No. 18/19-45; Dated 12/07/18	\$266,364
Less Total Billings To-Date (July-December 2018)	\$133,182
Interim FY18/19 IHSS MOE Remaining Balance	\$133,182
October-December 2018 IHSS MOE for Services Billing	\$66,591
Please pay this amount	<u>\$66,591</u>

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- **PLEASE DO NOT CHANGE THIS BILL.**
 - Make payment electronically to:
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 - Account Address: 744 P Street, MS 9-4-76, Sacramento, California 95814**
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STATE USE ONLY

FY	18
TC	129
VID	00COUNTY14
INDEX	9995
PCA	73280
SOURCE	991936
SUBSIDIARY	15900000
BATCH NO	003/06

**State of California-Health and Human Services Agency
Department of Social Services
744 P Street, MS 9-4-76
Sacramento, California 95814**

Invoice No. **IHSS3006**
Date: 6/5/2019

County of Inyo
Department of Human Services
Drawer A
Independence, CA 93526
Attention: Fiscal Officer

<u>DESCRIPTION:</u>	<u>AMOUNT</u>
FY 2018-19 INTERIM IN-HOME SUPPORTIVE SERVICES MOE	
TOTAL PER CFL No. 19/20-55; Dated 12/20/19	\$287,094
Less Total Billings To-Date (July-September 2018)	\$287,094
Interim FY18/19 IHSS MOE Remaining Balance	<u>\$</u>
July-September 2018 IHSS MOE for Services Billing	\$1,030
Please pay this amount	<u>\$1,030</u>

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- **PLEASE DO NOT CHANGE THIS BILL.**
 - Make payment electronically to:
 - Account Name: CALIFORNIA DEPARTMENT OF SOCIAL SERVICES**
 - Account Address: 744 P Street, MS 9-4-76, Sacramento, California 95814**
 - Account Number: 1233594910**
 - Routing number ACH/EFT: 121000358**
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STATE USE ONLY

FY	18
TC	129
VID	00COUNTY14
INDEX	9995
PCA	73280
SOURCE	991936
SUBSIDIARY	15900000
BATCH NO	004/12



County of Inyo



Public Works

CONSENT - ACTION REQUIRED

MEETING: May 19, 2020

FROM: Michael Errante

SUBJECT: Authorization for the Public Works Director to sign various FAA grants

RECOMMENDED ACTION:

Request Board authorize the Public Works Director to sign the Federal Aviation Administration (FAA) Coronavirus Aid, Relief, and Economic Security (CARES) Act grants for the Bishop Airport, Lone Pine Airport and Independence Airport and the forthcoming FAA Airport Improvement Program (AIP) grants.

SUMMARY/JUSTIFICATION:

The CARES Act included \$10 billion relief for airports, \$100 million of which has been divided between general aviation airports to help with normal operating expenses. Inyo County has received three grant offers through this funding:

- Bishop Airport: \$30,000
- Lone Pine Airport: \$20,000
- Independence Airport: \$1,000

Additionally, the Bishop Airport has applied for a grant for an ARFF vehicle, to replace the Airport's 1984 ARFF vehicle, as well as a grant to provide partial funding for the Environmental Assessment for the Bishop Airport. Due to the CARES Act, all 2020 AIP grants will be 100% federally reimbursable.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to authorize the Public Works Director to sign the grants. The three grants that have been received could be signed by the Board chair. The future AIP grants would need to be brought to the Board for approval at that time.

OTHER AGENCY INVOLVEMENT:

FAA

FINANCING:

The CARES Act grant revenues will be used for existing airport operating expenses.

ATTACHMENTS:

APPROVALS:

Ashley Helms	Created/Initiated - 5/6/2020
Darcy Ellis	Approved - 5/7/2020
Ashley Helms	Approved - 5/12/2020
Breanne Nelums	Approved - 5/12/2020
Michael Errante	Approved - 5/12/2020
Marshall Rudolph	Approved - 5/12/2020
Michael Errante	Final Approval - 5/12/2020



County of Inyo



Public Works - Road Dept.

CONSENT - ACTION REQUIRED

MEETING: May 19, 2020

FROM: Trevor Taylor

SUBJECT: Request authorization to purchase 70 drums (55 gallon capacity) of traffic paint

RECOMMENDED ACTION:

Request Board: A) declare Interstate Sales of Auburn, CA the successful bidder for 70 drums (55 gallon capacity) of Traffic Paint per Bid No. RD2020-03; and B) authorize the purchase of 70 drums of traffic paint from Interstate Sales of Auburn, CA in an amount not to exceed \$42,123.79.

SUMMARY/JUSTIFICATION:

The Road Department solicited bids from suppliers of traffic paint in April, 2020 for upcoming pavement marking maintenance work to be completed under the SB-1 program during the 2020 season. The 2020 season traffic paint needs were estimated to be 60 drums (55 gallon capacity) of yellow traffic striping paint and 10 drums of white traffic striping paint. Bids were opened on May 13th, 2020, and one bid was received:

Interstate Sales of Auburn, CA	\$42,123.79
--------------------------------	-------------

The Road Department has reviewed the bid received for responsiveness.

The Road Department is recommending your Board authorize the purchase of 70 drums (55 gallon capacity) of traffic paint from Interstate Sales, to be delivered to the Inyo County Road Yard at 750 South Clay Street, Independence, CA. The total expense, including delivery and taxes, is not to exceed \$42,123.79.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve this purchase. This is not recommended, as the materials are needed to perform necessary pavement marking maintenance on Inyo County roads. If the purchase is not approved, the Road Department would need to re-advertise the Bid Package which would delay maintenance work and could result in less favorable bids.

OTHER AGENCY INVOLVEMENT:

County Counsel
Auditor

FINANCING:

The funding for traffic paint to be used in road maintenance will be paid from the Road Department Budget 034600, Object Code 5310 - Road Signs & Paint.

ATTACHMENTS:

1. Bid Tab
2. Interstate BID

APPROVALS:

Trevor Taylor	Created/Initiated - 4/27/2020
Darcy Ellis	Approved - 4/27/2020
Trevor Taylor	Approved - 5/13/2020
Breanne Nelums	Approved - 5/13/2020
Chris Cash	Approved - 5/13/2020
Marshall Rudolph	Approved - 5/14/2020
Amy Shepherd	Approved - 5/14/2020
Michael Errante	Final Approval - 5/14/2020

COUNTY OF INYO BID TABULATION

Project Title & Bid No. Traffic Paint – Bid No. RD2020-03

Bid Opening Date: May 13th, 2020

Location: County Admin Center

	<i>BIDDER NAME</i>	<i>Total Bid</i>	<i>Bond</i>
1.	Interstate Sales	\$42,123.79	N/A
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Opened By: Darcy Ellis

Present: Monica Tinlin



COUNTY OF INYO (760) 878-0201

MATERIAL OR SERVICES
TO BE DELIVERED TO:

INYO COUNTY ROAD DEPARTMENT
750 SOUTH CLAY STREET
INDEPENDENCE, CA 93526

RETURN BIDS TO:

INYO COUNTY BOARD CLERK
COUNTY ADMINISTRATIVE CENTER
P.O. BOX N
224 NORTH EDWARDS STREET
INDEPENDENCE, CA 93526

BID OPENING: **DATE:** Wednesday, May 13th, 2020 TIME: 3:30 P.M. (PDT)

Prices quoted FOB DESTINATION UNLESS OTHERWISE STATED.
MAKE YOUR BID OR QUOTATIONS IN THE SPACE PROVIDED ON THE ATTACHED SHEETS.
IMPORTANT: Bid must be sealed with bid number as indicated above on the outside of the envelope.
Read the Instructions and Conditions before making your Bid or Quotation.

INSTRUCTIONS & CONDITIONS

1. All prices and notations must be typewritten or written in ink. No erasures permitted. Mistakes may be crossed out and corrections made adjacent and must be initialed in ink by person signing quotation.
2. State brand or make on each item. If quoting an article exactly as specified, the words "or equal" must be stricken out by the bidder. If quoting on other than make, model or brand specified, the manufacturer's name and the catalogue number must be given, or descriptive cut and information attached to the quotations.
3. Quote on each item separately. Prices should be stated in units specified herein.
4. Each quotation must be in a separate sealed envelope with bid number, on outside, and must be submitted to the Inyo County Board Clerk, not later than the hour and day specified hereon, at which time it will be publicly opened and read. A properly addressed and bid numbered envelope, without postage, is included for your convenience.
5. Time of delivery is a part of the consideration and must be stated in definite terms, and must be adhered to. If time varies on different items, the bidder shall so state in the column provided, opposite each item.
6. Terms of less than 10 days for cash discount will be considered as net.
7. All quotations must be signed with the Firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
8. No charge for packing, drayage, or for any other purpose will be allowed over and above the prices quoted on this sheet.
9. The right is reserved, unless otherwise stated, to accept or reject any or all quotations, or any part thereof, either separately or as a whole, or, to waive any informality in a bid.
10. Samples of items, when required, must be furnished free of expense to the County of Inyo and if not destroyed by tests, will upon request be returned at the bidders expense.
11. In case of default by the vendor, the County of Inyo may procure the articles or service from other sources.
12. Cost of transportation, handling, and/or inspection on deliveries or offers for delivery, which do not meet the specifications will be for the account of the vendor.
13. The vendor shall hold the County of Inyo, its officers, agents, servants and employees, harmless from liability of any nature or kind on account of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used under this quotation.

- 14. The vendor will not be held liable for failure or delay in fulfillment if hindered or prevented by fire, strikes, or Acts of God.
- 15. Quotations are subject to acceptance at any time within 30 days after opening same, unless otherwise stipulated.
- 16. Verify your quotations before submission as they cannot be withdrawn, or corrected, after being opened.
- 17. Return this sheet whether or not you quote a price. If you do not quote, state your reason, otherwise your name may be removed from the mailing list.
- 18. Amounts paid for transportation of property to the County of Inyo are exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as County of Inyo, as such papers may be accepted by the carrier as proof of the exempt character of the equipment.
- 19. **There is a contracting preference of 5% for small business enterprises and 8% for local businesses available for this Request for Proposals (bids). To be eligible for the preferences, a small business enterprise must submit proof of state registration as a SBE with its bid and a local business must provide certification that it is a local business as defined by Inyo County Code §6.06.020 (b) with its bid.**

THE FOLLOWING MUST BE FILLED IN BY THE BIDDER IN SUBMITTING HIS/HER BID:

DATED AT Auburn, CA (CITY & STATE)

MAY 6, 20 20

CASH DISCOUNT TERMS N/A

To the County of Inyo: We (I) hereby agree to furnish the articles and/or services, at the prices and terms stated subject to the instructions and conditions set forth in this bid.

NAME OF COMPANY Interstate Sales

NAME OF COMPANY REPRESENTATIVE (PRINTED) Mike TRENTMAN

COMPANY REPRESENTATIVE SIGNATURE Mike Trentman

STREET ADDRESS 12100-200 LOCKSLEY LN.

CITY AND STATE Auburn, CA 95602

PHONE NUMBER 530-823-6070

FAX NUMBER 530-823-0994

**SCOPE OF WORK/SPECIFICATIONS FOR
PROVISION OF TRAFFIC PAINT**

Base Bid

ITEM	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE
1	55 gallon drum of yellow striping paint	60	Each	\$ 562.65
2	55 gallon drum of white striping paint	10	Each	\$ 533.50

1. MATERIAL

Traffic Striping Paint shall conform to the 2015 Caltrans Standard Specifications section 84 for Waterborne Traffic Lines.

On delivery, the Vendor shall furnish a certificate of compliance, including the product name, lot or batch number and manufacture date, showing that the material in each shipment conforms to all specification requirements. If the material when sampled and tested, fails to meet any specification requirements, the Vendor shall immediately replace any of such material remaining unused with material that meets the specifications. The County will make no payment for any portion of material already used, which is found to fail to meet specification requirements by those tests.

2. Delivery

The material will be delivered FOB to the Inyo County Road Yard at 750 South Clay Street, Independence, CA 93526.

Coordination with the Inyo County Road Department (760-878-0202) will be required after award for delivery of product.

For questions or comments regarding specifications please contact Trevor Taylor at ttaylor@inyocounty.us or (760)-878-0347

NOTE: YOUR NAME & ADDRESS (NOT IN PENCIL) MUST APPEAR ON THE ENVELOPE WHEN RETURNING YOUR BID. ENVELOPES WITHOUT A RETURN ADDRESS WILL BE DISPOSED OF WITHOUT BEING OPENED.

Base Bid	
Subtotal	\$ 39,094.00
Sales Tax (7.75%)	\$ 3,029.79
Shipping Charge	— 0 —
Total	\$ 42,123.79

Product will be delivered within 21 days after receipt of order.

Bid prices will remain valid and in effect through August 13, 2020

Indicate any exception to the bid: Prices based upon "All or Nothing"
PRICES based upon Single Shipment

END OF BID PACKAGE



This bid was received on May 8, 2020
at 1:38 p.m.
ATTEST: Clint Guiker, Administrative Officer
and Clerk of the Board Inyo County, California
By [Signature] Assistant



County of Inyo



Public Works - Road Dept.

CONSENT - ACTION REQUIRED

MEETING: May 19, 2020

FROM: Trevor Taylor

SUBJECT: Request authorization to purchase 9000 Tons of Plant (Cold) Mix Asphalt for upcoming 2020 season road maintenance work

RECOMMENDED ACTION:

Request Board: A) declare Granite Construction Company of Bakersfield, CA the successful bidder for 9,000 Tons of Plant (Cold) Mix Asphalt per Bid No. RD2020-02; and B) authorize the purchase of 9,000 tons of cold mix asphalt from Granite Construction Company of Bakersfield, CA in an amount not to exceed \$780,648.75.

SUMMARY/JUSTIFICATION:

The Road Department solicited bids from suppliers of cold mix asphalt in April, 2020 to stockpile needed material for the 2020 season. The stockpiled material will be used for maintenance work on Inyo County roads to be completed under the SB-1 program. Bids were opened on May 6th, 2020, and one bid was received:

Granite Construction Co. of Bakersfield, CA	\$780,648.75
---	--------------

A second bid received after the due date from Bowman Asphalt of Bakersfield, CA was not accepted. The Road Department has reviewed the bids received and the apparent low bid was deemed responsive.

The Road Department is recommending your Board authorize the purchase of 9,000 Tons of Cold Mix Asphalt from Granite Construction Company, to be picked up by County forces from the Granite Construction facility in Bishop, CA. The total expense, including applicable taxes, is not to exceed \$780,648.75.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve this purchase. This is not recommended, as the materials are needed to perform necessary road maintenance projects. If the purchase is not approved, the Road Department would need to re-advertise the Bid Package which would delay maintenance work and could result in less favorable bids.

OTHER AGENCY INVOLVEMENT:

County Counsel
Auditor

FINANCING:

The funding for these asphalt materials to be used in road maintenance will be paid from the Road Department Budget 034600, Object Code 5309 Road Material.

ATTACHMENTS:

1. Granite BID

APPROVALS:

Trevor Taylor	Created/Initiated - 4/23/2020
Darcy Ellis	Approved - 4/27/2020
Trevor Taylor	Approved - 5/7/2020
Breanne Nelums	Approved - 5/7/2020
Chris Cash	Approved - 5/8/2020
Marshall Rudolph	Approved - 5/8/2020
Amy Shepherd	Approved - 5/8/2020
Michael Errante	Final Approval - 5/8/2020

COUNTY OF INYO BID TABULATION

Project Title & Bid No. Plant Mixed Asphalt, Bid No. RD2020-02

Bid Opening Date: May 6th, 2020 3:30 PM

Location: County Admin Building

	BIDDER NAME	Total Bid	Bond	Addendum 1
1.	Granite Construction	\$780,648.75	NO	\$260,216.25
2.				
3.				
4.				
5.				

Opened By: Darcy Ellis

Present: Emma Bills



Granite Construction Company

BID NO. RD2020-02 Plant Mixed Asphalt

PAGE 1 OF 4

COUNTY OF INYO (760) 878-0201

MATERIAL OR SERVICES
TO BE DELIVERED TO: INYO COUNTY ROAD DEPARTMENT

RETURN BIDS TO: INYO COUNTY BOARD CLERK
COUNTY ADMINISTRATIVE CENTER
P.O. BOX N
224 NORTH EDWARDS STREET
INDEPENDENCE, CA 93526

BID OPENING: DATE: Wednesday, May 6th, 2020 TIME: 3:30 P.M. (PDT)

Prices quoted FOB DESTINATION UNLESS OTHERWISE STATED.
MAKE YOUR BID OR QUOTATIONS IN THE SPACE PROVIDED ON THE ATTACHED SHEETS.
IMPORTANT: Bid must be sealed with bid number as indicated above on the outside of the envelope.
Read the Instructions and Conditions before making your Bid or Quotation.

INSTRUCTIONS & CONDITIONS

1. All prices and notations must be typewritten or written in ink. No erasures permitted. Mistakes may be crossed out and corrections made adjacent and must be initialed in ink by person signing quotation.
2. State brand or make on each item. If quoting an article exactly as specified, the words "or equal" must be stricken out by the bidder. If quoting on other than make, model or brand specified, the manufacturer's name and the catalogue number must be given, or descriptive cut and information attached to the quotations.
3. Quote on each item separately. Prices should be stated in units specified herein.
4. Each quotation must be in a separate sealed envelope with bid number, on outside, and must be submitted to the Inyo County Board Clerk, not later than the hour and day specified hereon, at which time it will be publicly opened and read. A properly addressed and bid numbered envelope, without postage, is included for your convenience.
5. Time of delivery is a part of the consideration and must be stated in definite terms, and must be adhered to. If time varies on different items, the bidder shall so state in the column provided, opposite each item.
6. Terms of less than 10 days for cash discount will be considered as net.
7. All quotations must be signed with the Firm's name and by a responsible officer or employee. Obligations assumed by such signature must be fulfilled.
8. No charge for packing, drayage, or for any other purpose will be allowed over and above the prices quoted on this sheet.
9. The right is reserved, unless otherwise stated, to accept or reject any or all quotations, or any part thereof, either separately or as a whole, or, to waive any informality in a bid.
10. Samples of items, when required, must be furnished free of expense to the County of Inyo and if not destroyed by tests, will upon request be returned at the bidders expense.
11. In case of default by the vendor, the County of Inyo may procure the articles or service from other sources.
12. Cost of transportation, handling, and/or inspection on deliveries or offers for delivery, which do not meet the specifications will be for the account of the vendor.
13. The vendor shall hold the County of Inyo, its officers, agents, servants and employees, harmless from liability of any nature or kind on account of use of any copyrighted, or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used under this quotation.

- 14. The vendor will not be held liable for failure or delay in fulfillment if hindered or prevented by fire, strikes, or Acts of God.
- 15. Quotations are subject to acceptance at any time within 30 days after opening same, unless otherwise stipulated.
- 16. Verify your quotations before submission as they cannot be withdrawn, or corrected, after being opened.
- 17. Return this sheet whether or not you quote a price. If you do not quote, state your reason, otherwise your name may be removed from the mailing list.
- 18. Amounts paid for transportation of property to the County of Inyo are exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as County of Inyo, as such papers may be accepted by the carrier as proof of the exempt character of the equipment.
- 19. **There is a contracting preference of 5% for small business enterprises and 8% for local businesses available for this Request for Proposals (bids). To be eligible for the preferences, a small business enterprise must submit proof of state registration as a SBE with its bid and a local business must provide certification that it is a local business as defined by Inyo County Code §6.06.020 (b) with its bid.**

THE FOLLOWING MUST BE FILLED IN BY THE BIDDER IN SUBMITTING HIS/HER BID:

DATED AT Bakersfield, California (CITY & STATE)

April 29, 2020

CASH DISCOUNT TERMS Net 30

To the County of Inyo: We (I) hereby agree to furnish the articles and/or services, at the prices and terms stated subject to the instructions and conditions set forth in this bid.

NAME OF COMPANY Granite Construction Company

NAME OF COMPANY REPRESENTATIVE (PRINTED) Thomas James

COMPANY REPRESENTATIVE SIGNATURE 

STREET ADDRESS 3005 James Road

CITY AND STATE Bakersfield, CA 93388

PHONE NUMBER (661) 399-3361

FAX NUMBER (661) 399-7239



**SCOPE OF WORK/SPECIFICATIONS FOR
PROVISION OF PLANT MIXED ASPHALT**

Base Bid

ITEM	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE
1	½" SC-800 Cold Mix Asphalt	6000	Ton	80.50

Additive Alternate No. 1

ITEM	DESCRIPTION	EST. QTY.	UNIT	UNIT PRICE
1	½" SC-800 Cold Mix Asphalt	3000	Ton	80.50

*The base bid plus the bid additive alternate will be awarded if the total falls within budgetary limits.

1. MATERIAL

Aggregate shall conform to the 2015 Standard Specifications, State of California, Department of Transportation, for type A Asphalt Concrete 1/2" gradation.

Liquid asphalt binder shall be SC-800.

On delivery, the Contractor shall furnish a certificate of compliance, showing that the material in each shipment conforms to all specification requirements. If the material when sampled and tested, fails to meet any specification requirements, the Contractor shall immediately replace any of such material remaining unused with material that meets the specifications. The County will make no payment for any portion of material already used, which is found to fail to meet specification requirements by those tests.

2. PICK UP

Material will need to be available for pick up by the County Road Department. The asphalt plant must be within 100 road miles of Independence, CA.

Coordination with the Inyo County Road Department (760-878-0202) will be required after award for pickup of product.

For questions or comments regarding specifications please contact Trevor Taylor at ttaylor@inyocounty.us or (760)-878-0347

NOTE: YOUR NAME & ADDRESS (NOT HANDWRITTEN) MUST APPEAR ON THE ENVELOPE WHEN RETURNING YOUR BID. ENVELOPES WITHOUT A RETURN ADDRESS WILL BE DISPOSED OF WITHOUT BEING OPENED.

Base Bid		Bid Additive Alternate No. 1	
Subtotal	483,000.00	Subtotal	241,500.00
Sales Tax (7.75%)	37,432.50	Sales Tax (7.75%)	18,716.25
Shipping Charge	N/A	Shipping Charge	N/A
Total	520,432.50	Total	260,216.25

Total of Base Bid + Additive Alternate No. 1

780,648.75

Product will be available for pick up at the plant location (within 100 road miles of Independence, CA) within 5 days after receipt of order.

Bid prices will remain valid and in effect through 11-30-2020

Indicate any exception to the bid:

END OF BID PACKAGE



This bid was received on May 6, 2020
at 1:03 p.m.
by Clint Guller, Administrative Officer
Clerk of the Board Inyo County, California
Assistant

AFFIDAVIT of ELIGIBILITY
County of Inyo Local Business Verification Form

In order to claim Local Business status pursuant to Chapter 6.06 of the Inyo County Code, Contracting Preferences, you must complete, sign, and submit this form demonstrating compliance with all three (3) local business qualifying criteria below at the time you submit your bid. The County may request additional information. Failure to provide this information may cause your bid to be disqualified from receiving local contracting preferences. Providing inaccurate information may cause your bid to be disqualified. **Please note, pursuant to Chapter 6.06, Local Business status only provides purchasing and/or contracting preferences in certain circumstances as described in the Ordinance and in the specific requests for bids or proposals issued by the County.**

Name of Business: GRANITE CONSTRUCTION COMPANY
Name of Person Completing This Form: THOMAS JAMES
Telephone Number: 661-399-3361
E-mail Address: tom.james@gcinc.com
Bid/Proposal Name: RD2020-02 Plant Mixed Asphalt

1. Business Location

In which county is your business located? INYO

Provide the street address in Inyo or Mono County where your business's headquarters, distribution point, or locally-owned franchise has been located for the past six months. If no street address is available, provide a detailed enough description of where the business is located to allow a determination that the business is within Inyo County or Mono County. If your business has changed locations within either Inyo County or Mono County, but not between counties, in the past six (6) months, provide both the old and new street addresses or locations.

Address 5 BRIDGES ROAD
City BISHOP State CA Zip 93514

Is the business identified above: a Headquarters? A Distribution Point? A Locally-Owned Franchise? [circle (click) all that apply]

2. Business License

Is your business required to hold a business license by government jurisdiction located in Inyo County? Yes No [circle (click) one]

If yes, please identify the jurisdiction(s) requiring the license(s), and attach a copy of each license to this form.

CITY OF BISHOP, BUSINESS LICENSE

3. Employment / Ownership

Provide the name and street address of one full-time (40-hour or more per week) employee employed by your business who resides in Inyo County. Or, provide the names and street addresses of two (2) part-time (less than 40-hours per week) employees employed by your business and who reside in Inyo County.

Name <u>NICOLE BERKOVIAZ</u> <u>FT, PT, or % Share</u> [circle (click) one]	Name _____ FT, PT, or % Share [circle (click) one]
Address <u>3070 W. LINE STREET</u>	Address _____
City, State, and ZIP <u>BISHOP, CA 93514</u>	City, State, and ZIP _____

Alternately, if your business has no employees, use the space above to provide the name(s) and street address(es) of one or more owners of the business whose primary residence is located in Inyo County and whose share or shares in the company equal fifty-percent (50%) or more of the company.

Note: If your business is a local business located in Mono County, provide the information above showing Inyo or Mono County addresses.

4. Certification:

Please sign and date the form. By signing the form, you are acknowledging you have read and understand the criteria as defined under Chapter 6.06. Furthermore, you swear and affirm under penalty of perjury that the above information contained herein is true and correct and that the licensee listed above is qualified and eligible to receive a local preference under the Inyo County Ordinance, Chapter 6.06.

Signature  Date 4/29/2020



CITY OF BISHOP

377 W. LINE STREET
BISHOP, CA 93514

This License **MUST** be posted
in a conspicuous space.

BUSINESS LICENSE
2522

VALIDATED 01/03/2020

THIS LICENSE GOOD FOR THE PERIOD
01/01/2020 THRU 12/31/2020

THIS LICENSE IS NOT TRANSFERABLE

TOTAL LICENSE FEE
104.00

LOCATION 5 BRIDGES ROAD

LICENSEE GRANITE CONSTRUCTION COMPANY
ADDRESS POST OFFICE BOX 5127
BAKERSFIELD CA 93388

RECEIVED

JAN 06 2020

LICENSED BUSINESS TO BE
CONDUCTED IN CONFORMITY
WITH AND SUBJECT TO THE
PROVISIONS OF THE
ORDINANCES OF THE CITY OF
BISHOP AND THE LAWS OF THE
STATE OF CALIFORNIA



County of Inyo



Clerk/Recorder

DEPARTMENTAL - NO ACTION REQUIRED

MEETING: May 19, 2020

FROM: Kammi Foote

SUBJECT:

RECOMMENDED ACTION:

Request Board: A) conduct workshop regarding Executive Order N-64-20, calling for the November 3, 2020, General Election to be conducted as an all vote-by-mail ballot election; and B) provide any follow-up direction to staff as necessary.

SUMMARY/JUSTIFICATION:

On Friday, May 8th, Governor Newsom issued Executive Order N-64-20 calling for the November 3, 2020, General Election to be conducted as an all vote-by-mail ballot election. While the Executive Order directs counties to mail ballots to all registered voters in advance of Election Day, it also makes very clear that in-person voting opportunities will also be a requirement.

Not included in the Executive Order are several items that will require urgent action and advanced planning, as outlined in an Advisory from the California Secretary of State, as follows:

1. Vote-by-mail ballot drop off locations requirements
2. Extension of voter registration deadline
3. Establishing a minimum number of days for in-person early voting
4. Resources to assist with poll workers recruitment and the identification of new voting locations
5. Expanded use of remote access vote by mail
6. Allowing all counties to fully process vote-by-mail ballots prior to Election Day
7. Statewide use of BallotTrax and intelligent mail barcodes on vote-by-mail envelopes
8. Public education campaign regarding changes to the November 2020 election
9. retrieval schedule for vote-by-mail drop boxes and drop-off locations
10. Extension of postmark +3

The Executive Order sets a deadline of no later than May 30, 2020 to finalize the minimum requirements of counties to provide in-person voting opportunities and further states that these and other necessary directives may be issued via subsequent Executive Order (s).

BACKGROUND/HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

OTHER AGENCY INVOLVEMENT:

FINANCING:

Depending on the outcome of discussions and direction provided, it will affect the 20/21 Fiscal Year budget for elections.

ATTACHMENTS:

1. Advisory from CA SOS
2. Executive Order N-64-20

APPROVALS:

Kammi Foote
Darcy Ellis
Kammi Foote

Created/Initiated - 5/12/2020
Approved - 5/13/2020
Final Approval - 5/14/2020



ALEX PADILLA | SECRETARY OF STATE | STATE OF CALIFORNIA
ELECTIONS DIVISION

1500 11th Street, 5th Floor, Sacramento, CA 95814 | Tel 916.657.2166 | Fax 916.653.3214 | www.sos.ca.gov

May 8, 2020

County Clerk/Registrar of Voters (CC/ROV) Memorandum #20091

TO: All County Clerks/Registrars of Voters

FROM: /s/ Alex Padilla
Secretary of State

RE: Presidential General: Executive Order N-64-20

As you are aware, today, Governor Newsom issued [Executive Order N-64-20](#) calling for the November 3, 2020, General Election to be conducted as an all vote-by-mail ballot election. This is an important first step in ensuring that California voters do not have to choose between exercising their right to vote and protecting their health and that of their loved ones.

While the Executive Order directs counties to mail ballots to all registered voters in advance of Election Day, it also makes very clear that in-person voting opportunities are vital to ensuring that every registered voter has an opportunity to cast a ballot. I too have been clear and consistent since the beginning of the COVID-19 pandemic that I am committed to maintaining as many in-person voting opportunities as possible, on and before Election Day, in order to keep our elections accessible, secure, and safe for all.

Noteworthy in the Executive Order is reference to the Voter's Choice Act and its standards for an all-mail ballot election coupled with in-person voting opportunities. I recommend paying specific attention to the one vote center per ten thousand registered voters ratio requirement in the VCA. This ratio worked well for VCA counties both in 2018 and during the March 3, 2020 Presidential Primary Election. Any reduction of that threshold is likely to lead to long lines, long wait times, and unsafe crowding on Election Day.

Not included in the Executive Order are several items which also require urgent action including, but not limited to:

- Vote-by-mail ballot drop off location requirements,
- Extension of the voter registration deadline,
- Establishing a minimum number of days for in-person early voting,

- Resources to assist with poll worker recruitment and the identification of new voting locations,
- Expanded use of remote accessible vote by mail,
- Allowing all counties to fully process vote-by-mail ballots prior to Election Day,
- Statewide use of BallotTrax and intelligent mail barcodes (IMBs) on vote-by-mail envelopes,
- Public education campaign regarding changes to the November 2020 election,
- Retrieval schedule for vote-by-mail drop boxes and drop-off locations, and
- Extension of postmark +3

We will continue working with the Governor's office, the Legislature, and county elections officials to provide the guidance necessary to ensure the accessibility, security and safety of the November election.

The Executive Order sets a deadline of no later than [May 30, 2020](#) to finalize the minimum requirements for counties to provide in-person voting opportunities and further states that these and other necessary directives may be issued via subsequent Executive Order(s).

Thank you as always for your partnership, your professionalism, and your commitment to democracy. I will be setting up a call with all county elections officials early next week to discuss our next steps.

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-64-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS on November 3, 2020, California—like the other states of the United States—will hold a General Election, and Californians throughout the state will exercise their right to vote; and

WHEREAS it is unknown to what degree COVID-19 will pose a threat to public health in November, and California and its counties must begin taking action now—to procure supplies, secure polling places, enlist volunteers, and draw up plans, among other steps—to ensure that the November 3, 2020 General Election is held in a manner that is accessible, secure, and safe; and

WHEREAS to preserve public health in the face of the threat of COVID-19, and to ensure that the November election is accessible, secure, and safe, all Californians must be empowered to vote by mail, from the safety of their own homes; and

WHEREAS it is also essential to ensure that all Californians who may need access to in-person voting opportunities—including individuals with disabilities, individuals who speak languages other than English, individuals experiencing homelessness, and others who may find vote-by-mail less accessible than in-person voting—are able to access such opportunities and exercise their right to vote; and

WHEREAS the Secretary of State has been working with California elections officials, voting rights advocates, and other stakeholders to explore how best to implement procedures for the November election that will make in-person voting opportunities available, give county elections officials needed flexibility, and preserve public health; and

WHEREAS discussions concerning the November election have been informed, and should continue to be informed, by the ways in which existing California law—including, in particular, the California Voter's Choice Act—provide standards to ensure that, even in the context of an "all-mail ballot" election, voters are able to access in-person voting opportunities; and

WHEREAS work in partnership with the Legislature and the Secretary of State, guided by the standards in existing California law and the exigencies of the COVID-19 pandemic, will be essential to ensure that the November election is accessible, secure, and safe; and

WHEREAS confirming that every voter will be able to vote by mail in the November election will allow California and its counties to begin preparing for that election now—even as planning continues to determine how details of that election (including requirements concerning the availability of in-person voting opportunities) will be implemented; and

WHEREAS it is critical that counties have clarity regarding requirements for in-person voting opportunities and other details of the November election by no later than May 30, 2020, which may require a subsequent Executive Order; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes specified in this Order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

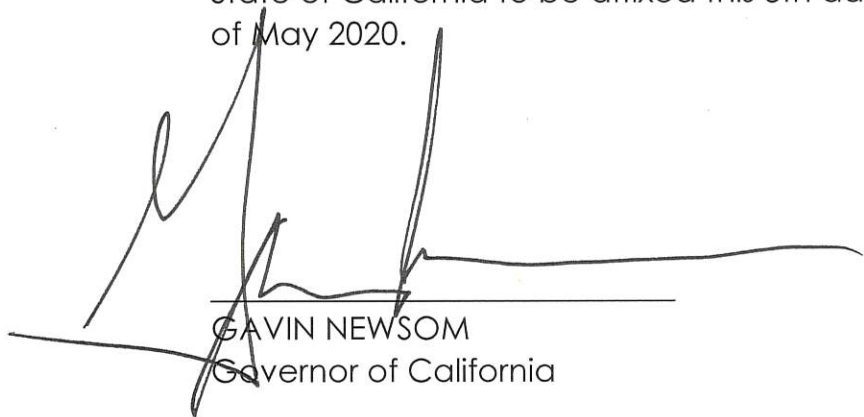
IT IS HEREBY ORDERED THAT:

- 1) Notwithstanding any limitation on the distribution of vote-by-mail ballots in Elections Code sections 1500 and 4000-4007, or any other provision of state law, each county elections officials shall transmit vote-by-mail ballots for the November 3, 2020 General Election to all voters who are, as of the last day on which vote-by-mail ballots may be transmitted to voters in connection with that election, registered to vote in that election. As set forth in this paragraph, every Californian who is eligible to vote in the November 3, 2020 General Election shall receive a vote-by-mail ballot.
- 2) Nothing in this Order shall be construed to limit the extent to which in-person voting opportunities are made available in connection with the November 3, 2020 General Election. It is the intent of this Order that my Administration continue to work with the Legislature and the Secretary of State to determine how requirements for in-person voting opportunities and other details of the November election will be implemented—guided by California's longstanding commitment to making its elections accessible, as enshrined in existing California law, while recognizing the exigencies of the COVID-19 pandemic.
- 3) My Administration continues working in partnership with the Secretary of State and the Legislature on requirements for in-person voting opportunities and on how other details of the November election will be implemented. Nothing in this Order is intended, or shall be construed, to limit the enactment of legislation on that subject.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 8th day of May 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State



County of Inyo



County Administrator/Auditor- Controller/Treasurer-Tax Collector

TIMED ITEMS - NO ACTION REQUIRED

MEETING: May 19, 2020

FROM: Clint Quilter, Amy Shepherd, Alisha McMurtrie

SUBJECT: Annual OPEB Trust UpdateN/A

RECOMMENDED ACTION:

11 a.m. - COUNTY ADMINISTRATOR/AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR - Request Board receive the annual Other Post-Employment Benefits (OPEB) Trust update.

SUMMARY/JUSTIFICATION:

PARS representatives will provide your Board with the annual update on the County of Inyo's Other Post-Employment Benefits (OPEB) Trust and review investment strategies for the OPEB Trust.

BACKGROUND/HISTORY OF BOARD ACTIONS:

N/A

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

OTHER AGENCY INVOLVEMENT:

N/A

FINANCING:

N/A

ATTACHMENTS:

APPROVALS:

Darcy Ellis
Amy Shepherd
Alisha McMurtrie
Clint Quilter

Created/Initiated - 5/13/2020
Approved - 5/13/2020
Approved - 5/14/2020
Approved - 5/14/2020

Amy Shepherd

Final Approval - 5/14/2020

Agenda

County of Inyo Board of Equalization

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

May 19, 2020

- 1:00 p.m.**
1. **MINUTE APPROVAL** – Request approval of the minutes of the Board of Equalization meeting of March 17, 2020.
 2. **OATHS** – The Assistant Clerk of the Board will administer oaths to all parties planning to provide testimony during today's proceedings, as well as anyone who will give evidence during the assessment appeal hearing.
 3. **ASSESSMENT APPEAL HEARING** to consider Assessment Appeal No. 2019-05, concerning Assessor Parcel No. 029-030-01, submitted by Gavin Wilkinson.
 4. **ADJOURN**

MINUTES

County of Inyo Board of EQUALIZATION

March 17, 2020

The Board of Equalization of the County of Inyo, State of California, met in regular session at the hour of 1:07 p.m., on Tuesday, March 17, 2020, in the Board of Supervisors Room, at the County Administrative Center, in Independence, with the following Board Members present in person and/or via teleconference at the May Street Conference Room in Bishop: Supervisor Matt Kingsley, presiding, Dan Tothoroh, Jeff Griffiths, and Rick Pucci. Absent: Mark Tillemans.

- Approval of Minutes Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve the minutes of the Board of Equalization meeting of March 10, 2020. Motion carried unanimously 4-0, with Supervisor Tillemans absent.
- Oaths of Office It was determined that there did not appear to be anyone present on behalf of the appellant for the upcoming appeal hearing, and therefore no oaths were administered.
- Assessment Appeal Denied – No. 2018-17/APN 048-421-26 (Jean C. Little) Per Tax Rule 313 (a), it was confirmed that neither the applicant nor applicant's agent was present, and that the Assistant Clerk of the Board had notified the applicant of the time and place of the hearing. Moved by Supervisor Griffiths and seconded by Supervisor Tothoroh to deny for lack of appearance Application for Changed Assessment No. 2018-17, concerning Assessor Parcel No. 048-421-26, submitted by Jean C. Little. Motion carried unanimously 4-0, with Supervisor Tillemans absent.
- Adjournment The Chairperson adjourned the Board of Equalization meeting at 1:12 p.m.

Chairperson, Inyo County Board of Equalization

*Attest: CLINT G. QUILTER
Clerk of the Board*

by: _____
Darcy Ellis, Assistant

ASSESSMENT APPEAL APPLICATION

This form contains all of the requests for information that are required for filing an application for changed assessment. Failure to complete this application may result in rejection of the application and/or denial of the appeal. Applicants should be prepared to submit additional information if requested by the assessor or at the time of the hearing. Failure to provide information at the hearing the appeals board considers necessary may result in the continuance of the hearing or denial of the appeal. **Do not attach hearing evidence to this application.**

Mail to: Inyo County Clerk of the Board
 County Administrative Center
 P.O. Drawer N
 Independence, CA 93526
 Phone (760) 878-0373

APPLICATION NUMBER: Clerk Use Only
 2019-05

1. APPLICANT INFORMATION - PLEASE PRINT

NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL), BUSINESS, OR TRUST NAME
 WILKINSON, GAVIN R

EMAIL ADDRESS
 TO.GAVINW@GMAIL.COM

MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX)
 PO BOX 640

CITY LONE PINE	STATE CA	ZIP CODE 93545	DAYTIME TELEPHONE (760) 264 5404	ALTERNATE TELEPHONE () —	FAX TELEPHONE () —
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2. CONTACT INFORMATION - AGENT, ATTORNEY, OR RELATIVE OF APPLICANT if applicable - (REPRESENTATION IS OPTIONAL)

NAME OF AGENT, ATTORNEY, OR RELATIVE (LAST, FIRST, MIDDLE INITIAL)

EMAIL ADDRESS

COMPANY NAME

CONTACT PERSON IF OTHER THAN ABOVE (LAST, FIRST, MIDDLE INITIAL)

MAILING ADDRESS (STREET ADDRESS OR P. O. BOX)

CITY _____	STATE _____	ZIP CODE _____	DAYTIME TELEPHONE () ()	ALTERNATE TELEPHONE () ()	FAX TELEPHONE () ()
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AUTHORIZATION OF AGENT AUTHORIZATION ATTACHED

The following information must be completed (or attached to this application - see instructions) unless the agent is a licensed California attorney as indicated in the Certification section, or a spouse, child, parent, registered domestic partner, or the person affected. If the applicant is a business entity, the agent's authorization must be signed by an officer or authorized employee of the business.

The person named in Section 2 above is hereby authorized to act as my agent in this application, and may inspect assessor's records, enter in stipulation agreements, and otherwise settle issues relating to this application.

SIGNATURE OF APPLICANT, OFFICER, OR AUTHORIZED EMPLOYEE 	TITLE _____	DATE _____
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3. PROPERTY IDENTIFICATION INFORMATION

Yes No Is this property a single-family dwelling that is occupied as the principal place of residence by the owner?

ASSESSOR'S PARCEL NUMBER (if applicable) 29-030-01	ASSESSMENT NUMBER (if applicable) _____	ACCOUNT NUMBER OR TAX BILL NUMBER (if applicable) _____
---	--	--

PROPERTY ADDRESS OR LOCATION 1 WILKINSON RANCH ROAD	DOING BUSINESS AS (DBA), if appropriate _____
--	--

PROPERTY TYPE

<input type="checkbox"/> SINGLE-FAMILY / CONDOMINIUM / TOWNHOUSE / DUPLEX	<input type="checkbox"/> AGRICULTURAL	<input type="checkbox"/> POSSESSORY INTEREST
<input type="checkbox"/> MULTI-FAMILY/APARTMENTS: NO. OF UNITS _____	<input type="checkbox"/> MANUFACTURED HOME	<input checked="" type="checkbox"/> VACANT LAND
<input type="checkbox"/> COMMERCIAL/INDUSTRIAL	<input type="checkbox"/> WATER CRAFT <input type="checkbox"/> AIRCRAFT	<input type="checkbox"/> OTHER: _____
<input type="checkbox"/> BUSINESS PERSONAL PROPERTY/FIXTURES		

4. VALUE	A. VALUE ON ROLL	B. APPLICANT'S OPINION OF VALUE	C. APPEALS BOARD USE ONLY
LAND	581,400	525,000	RECEIVED 2019 AUG 23 AM 8:21 INYO COUNTY CLERK OF THE BOARD COUNTY ADMINISTRATIVE CENTER INDEPENDENCE, CA 93526 (760) 878-0373
IMPROVEMENTS/STRUCTURES	150,000	150,000	
FIXTURES			
PERSONAL PROPERTY (see instructions)			
MINERAL RIGHTS			
TREES & VINES			
OTHER			
TOTAL	731,400	675,000	
PENALTIES (amount or percent)			

5. TYPE OF ASSESSMENT BEING APPEALED Check only one. See instructions for filing periods

- REGULAR ASSESSMENT – VALUE AS OF JANUARY 1 OF THE CURRENT YEAR
 - SUPPLEMENTAL ASSESSMENT
*DATE OF NOTICE: _____ ROLL YEAR: _____
 - ROLL CHANGE ESCAPE ASSESSMENT CALAMITY REASSESSMENT PENALTY ASSESSMENT
*DATE OF NOTICE: _____ **ROLL YEAR: _____
- *Must attach copy of notice or bill, where applicable **Each roll year requires a separate application*

6. REASON FOR FILING APPEAL (FACTS) *See instructions before completing this section.*

If you are uncertain of which item to check, please check "I. OTHER" and provide a brief explanation of your reasons for filing this application. The reasons that I rely upon to support requested changes in value are as follows:

- A. DECLINE IN VALUE
 - The assessor's roll value exceeds the market value as of January 1 of the current year.
- B. CHANGE IN OWNERSHIP
 - 1. No change in ownership occurred on the date of _____.
 - 2. Base year value for the change in ownership established on the date of _____ is incorrect.
- C. NEW CONSTRUCTION
 - 1. No new construction occurred on the date of _____.
 - 2. Base year value for the completed new construction established on the date of _____ is incorrect.
 - 3. Value of construction in progress on January 1 is incorrect.
- D. CALAMITY REASSESSMENT
 - Assessor's reduced value is incorrect for property damaged by misfortune or calamity.
- E. BUSINESS PERSONAL PROPERTY/FIXTURES. Assessor's value of personal property and/or fixtures exceeds market value.
 - 1. All personal property/fixtures.
 - 2. Only a portion of the personal property/fixtures. Attach description of those items.
- F. PENALTY ASSESSMENT
 - Penalty assessment is not justified.
- G. CLASSIFICATION/ALLOCATION
 - 1. Classification of property is incorrect.
 - 2. Allocation of value of property is incorrect (e.g., between land and improvements).
- H. APPEAL AFTER AN AUDIT. Must include description of each property, issues being appealed, and your opinion of value.
 - 1. Amount of escape assessment is incorrect.
 - 2. Assessment of other property of the assessee at the location is incorrect.
- I. OTHER
 - Explanation (attach sheet if necessary) _____

7. WRITTEN FINDINGS OF FACTS (\$ 160 per parcel)

- Are requested. Are not requested.

8. THIS APPLICATION IS DESIGNATED AS A CLAIM FOR REFUND *See instructions.*

- Yes No

CERTIFICATION

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct, and complete to the best of my knowledge and belief and that I am (1) the owner of the property or the person affected (i.e., a person having a direct economic interest in the payment of taxes on that property – "The Applicant"), (2) an agent authorized by the applicant under item 2 of this application, or (3) an attorney licensed to practice law in the State of California, State Bar Number _____, who has been retained by the applicant and has been authorized by that person to file this application.

SIGNATURE (Use Blue Pen - Original signature required on paper-filed application) 	SIGNED AT (CITY, STATE) <u>INDEPENDENCE, CA</u>	DATE <u>8-23-19</u>
NAME (Please Print) <u>GAVIN WILKINSON</u>		

FILING STATUS (IDENTIFY RELATIONSHIP TO APPLICANT NAMED IN SECTION 1)

- OWNER AGENT ATTORNEY SPOUSE REGISTERED DOMESTIC PARTNER CHILD PARENT PERSON AFFECTED
- CORPORATE OFFICER OR DESIGNATED EMPLOYEE

In the Rooms of the Board of Equalization

County of Inyo, State of California

I, HEREBY CERTIFY, that at a meeting of the Board of Equalization of the County of Inyo, State of California, held in their rooms at the County Administrative Center in Independence on the 10th day of March 2020 an order was duly made and entered as follows:

Assessment
Appeal
Postponed –
No. 2019-
05/APN 029-
030-01 (Gavin
Wilkinson)

Per Tax Rule 313 (a), it was confirmed that neither the applicant nor applicant's agent was present, and that the Assistant Clerk of the Board had notified the applicant of the time and place of the hearing. The Assistant Clerk of the Board reported that the applicant failed to respond to the hearing notice within 21 days, as directed on the notice, and subsequently submitted a request in person on Friday, March 6, 2020 to have his hearing postponed for at least two months due to a "medical condition." County Counsel Rudolph explained that had the applicant requested the postponement within 21 days of the scheduled hearing, he would have been entitled to it as a matter of right. With the applicant no longer entitled to a continuation or postponement, Rudolph said the Board could exercise its discretion whether to approve or deny the postponement request (and subsequently deny the appeal for failure to attend the hearing). Moved by Supervisor Kingsley and seconded by Supervisor Griffiths to grant the requested postponement to a date to be determined. Motion carried unanimously.

Routing
CC Purchasing Personnel Auditor CAO Other: Assessor DATE: March 11, 2020

WITNESS my hand and the seal of said Board this 10th
Day of March, 2020



CLINT G. QUILTER
Clerk of the Board of Supervisor

By: _____

To:

March 6, 2020

Inyo County Assessment Appeals Board
168 N Edwards St,
Independence, CA 93526

RECEIVED
2020 MAR - 6 PM 3:13
INYO COUNTY
ADMINISTRATIVE
SERVICES CENTER

From

Gavin Wilkinson
Box 640
Lone Pine, Ca 93545

Dear Appraiser Hearing Board:

Due to a medical condition, I hereby request a delay in my appeal hearing scheduled for March 10. As I expect this condition to continue for a short time, please move the date back by at least 2 months.

Gavin Wilkinson



DECLARATION OF SERVICE

I am employed in the County of Inyo, I am over the age of 18 years and I am not a party to the within entitled action. My business address is **P.O. Box N, Independence, CA 93526**.

On **January 22, 2020**, I served the foregoing document(s) described as follows:

**LETTER NOTIFYING TAXPAYER/AUTHORIZED AGENT OF TAX ASSESSMENT APPEAL
HEARING; HEARING DATE CONFIRMATION NOTICE**

on the following parties in said action, as shown below,

**GAVIN WILKINSON
P.O. BOX 640
LONE PINE, CA 93545**

by the following means:

- (By Mail) I personally deposited said envelope(s) with the United States Postal Service at **Independence**, California, with first class postage thereon fully prepaid.

- (By Mail) I deposited such envelope(s) in the mail at **Independence**, California. I am readily familiar with the County's practice whereby the mail, after being placed in a designated area, is given the appropriate first class postage and is deposited with the United States Postal Service on that same day.

- (By Certified Mail) I personally deposited said envelope(s) with the United States Postal Service at **Independence**, California, with first class postage thereon fully prepaid.

- (By e-mail) to all e-mail addresses on the Service List attached.

- (By Personal Service) I caused such envelope(s) to be delivered personally to the office(s) of addressee(s).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DATED: 01/22/20



Darcy Ellis, Assistant Clerk
Inyo County Board of Equalization



EL CAMINO SIERRA

BOARD OF EQUALIZATION COUNTY OF INYO

P. O. BOX N • INDEPENDENCE, CALIFORNIA 93526
TELEPHONE (760) 878-0373
e-mail: dellis@inyocounty.us

MEMBERS OF THE BOARD
DAN TOTEROH
JEFF GRIFFITHS
RICK PUCCI
MARK TILLEMANS
MATT KINGSLEY

CLINT G. QUILTER
Clerk of the Board

DARCY ELLIS
Assistant Clerk of the Board

January 22, 2020

Mr. Gavin Wilkinson
P.O. Box 640
Lone Pine, CA 93545

Re: Assessor Parcel No. 29-030-01

Dear Mr. Wilkinson,

Please be advised that your application appealing the assessed valuation of the above referenced property (Appeal No. 2019-05) has been set to be heard by the Inyo County Board of Equalization on March 10, 2020, at 1 p.m., in the Board of Supervisors Room, located at the County Administrative Center at 224 N. Edwards, Independence, California.

At the date and time set forth above you must appear personally at the hearing or be represented by an agent who shall be thoroughly familiar with the facts pertaining to the matter before the Board. Any person, other than an attorney at law, purporting to act as an agent for you shall, prior to the hearing, file with the Clerk written authority, signed by you, to represent you at the hearing. An appearance by an officer or an employee of a corporate applicant or by a relative mentioned by Board of Equalization Rule 320 requires no written authorization. Failure to appear, personally or by an authorized agent, may result in your application being denied. If you are unable to attend the hearing as scheduled your application may be continued by the Board upon your showing of good cause. Good cause may be established only by a written statement signed by the applicant, or his authorized agent, setting forth the facts and circumstances explaining the inability to appear at the scheduled hearing. Such written declaration must be received by the Board of Equalization prior to the date and time of the scheduled hearing.

Denial of an application for lack of appearance of the applicant or his agent may be reconsidered when the applicant furnishes evidence of good cause for the failure to appear or to make a timely request for postponement and files a written request for reconsideration within a period not to exceed 60 days from the date of mailing of the notification of the denial due to lack of appearance.

Applicable law requires that you be provided notification of the following:

- 1. The Board of Equalization is required to find taxable value of the property in question from the evidence presented at the hearing.*
- 2. The Board of Equalization can raise as well as lower or confirm the assessment being appealed.*
- 3. The application for a reduction in the assessment of a portion of an improved real property, or a portion of installations which are partially real property and partially personal property, may result in an increase in the unprotested assessment of the other portion or portions of the property which increase will offset, in whole or in part, any reduction in the protest assessment.*

Neither the Assessor, Clerk of the Board of Equalization, members of the Board of Equalization, nor the Board's legal staff can provide you with legal advice or representation concerning this matter. Questions concerning the Inyo County Assessor's valuation of the property in question can be directed to the County Assessor by contacting him at P.O. Box J, Independence, CA 93526, or by telephone at (760) 878-0302. The Application for Changed Assessment will be

provided to the Board of Equalization, *without attachments*. You should be prepared to provide your evidence, including any evidence or explanations you attached to the Application, to the Board at the hearing.

Please note that Inyo County charges \$160 per parcel for written findings of fact. Findings may be requested at any time prior to the beginning of your hearing and the fees for this service should be paid before the hearing, but in any case, prior to the end of your hearing. However, if you withdraw your request for findings of facts by the end of the hearing, any fees paid will be refunded by the clerk. Your request, if not designated on the appeal application, can be made in a separate written request to the clerk, or orally on record just prior to the start of your hearing.

Requests for continuances or other correspondence to the Board of Equalization should be addressed to: Clerk of the Board of Equalization, County of Inyo, P.O. Drawer N, Independence, CA 93526. The Clerk can be contacted at (760) 878-0373.

Included with this correspondence is a Hearing Date Confirmation Notice, which must be returned to the address listed in the above paragraph not less than 21 days prior to the indicated hearing date.

Sincerely,



Darcy Ellis,
Assistant Clerk of the Board

de

xc: David Stottlemyre, County Assessor
Marshall Rudolph, County Counsel

**COUNTY OF INYO
BOARD OF
EQUALIZATION**

P.O. Drawer N, Independence, CA 93526
(760) 878-0373
dellis@inyocounty.us

HEARING DATE CONFIRMATION NOTICE

This confirmation notice must be returned not less than 21 days prior to the indicated hearing date. Mail or fax to the Clerk of the Board at the address shown.

HEARING DATE AND TIME*	APPLICATION NUMBER(S)
HEARING LOCATION	
PARCEL OR ASSESSMENT NUMBER(S)	APPLICANT

* SEVERAL APPLICATIONS MAY BE SET FOR HEARING AT THE SAME TIME, AND EACH WILL BE CONSIDERED AS SOON AS POSSIBLE IN THE ORDER LISTED ON THE AGENDA.

Check one of the boxes below.

I will be present on the scheduled hearing date.

Please bring 8 copies of any evidence you wish to present to the Assessment Appeals Board.

I request my right to a one-time postponement of my hearing to another hearing date. To schedule your hearing for a future date, please contact the Clerk of the Board at (760) 878 - 0373.

I understand that if this is not my first postponement request, I must appear at the scheduled hearing to request another postponement and give reasonable cause to the appeals board. It is the sole discretion of the board to grant or deny this request. If denied, I must be prepared to proceed with the hearing as scheduled.

If you are requesting a postponement and the date of the currently scheduled hearing is within 120 days of the expiration of the two-year limitations period set by Revenue and Taxation Code section 1604(c), the Clerk will provide you with a waiver (form BOE-305-W) to indefinitely extend and toll the period in which your appeal is to be heard and decided.

I wish to withdraw my application. Withdrawals are final and will conclude any further action on the appeal. (Your attendance at the hearing is not required.)

I understand that my withdrawal may only be granted if the assessor has not provided me with a written notice of an intention to recommend an increase in the assessed value of the property. Additionally, the county Board can decide to review an assessment even though the Assessor and applicant may have agreed to withdraw the appeal.

I have signed a stipulation with the assessor's office. (Your attendance at the hearing is not required.)

In order to ensure proper scheduling of assessment appeals hearings, you must complete and return this form not less than 21 days prior to the date of your hearing. Failure to return this confirmation notice may result in your case being removed from the agenda on the scheduled date. Failure to appear at the scheduled hearing by you or an authorized representative may result in your application being abandoned and denied for lack of appearance unless you have requested a postponement.

CERTIFICATION

I certify under penalty of perjury that I am the owner, or person authorized to sign on behalf of the owner, of the above referenced property.

SIGNATURE ▶	DATE
PRINT NAME OF AUTHORIZED SIGNER	TITLE
COMPANY NAME	EMAIL ADDRESS

FILING STATUS

- OWNER
 AGENT
 ATTORNEY
 SPOUSE
 REGISTERED DOMESTIC PARTNER
 CHILD
 PARENT
 PERSON AFFECTED
 CALIFORNIA ATTORNEY, STATE BAR NUMBER: _____
 CORPORATE OFFICER OR DESIGNATED EMPLOYEE

ASSESSMENT APPEAL APPLICATION

This form contains all of the requests for information that are required for filing an application for changed assessment. Failure to complete this application may result in rejection of the application and/or denial of the appeal. Applicants should be prepared to submit additional information if requested by the assessor or at the time of the hearing. Failure to provide information at the hearing the appeals board considers necessary may result in the continuance of the hearing or denial of the appeal. **Do not attach hearing evidence to this application.**

Mail to: Inyo County Clerk of the Board
 County Administrative Center
 P.O. Drawer N
 Independence, CA 93526
 Phone (760) 878-0373

APPLICATION NUMBER: Clerk Use Only
 2019-05

1. APPLICANT INFORMATION - PLEASE PRINT

NAME OF APPLICANT (LAST, FIRST, MIDDLE INITIAL), BUSINESS, OR TRUST NAME
 WILKINSON, GAVIN R

MAILING ADDRESS OF APPLICANT (STREET ADDRESS OR P. O. BOX)
 PO BOX 640

CITY: LONE PINE STATE: CA ZIP CODE: 93545 DAYTIME TELEPHONE: (760) 264 5404 ALTERNATE TELEPHONE: () — FAX TELEPHONE: () —

EMAIL ADDRESS
 TD.GAVINW@GMAIL.COM

2. CONTACT INFORMATION - AGENT, ATTORNEY, OR RELATIVE OF APPLICANT if applicable - (REPRESENTATION IS OPTIONAL)

NAME OF AGENT, ATTORNEY, OR RELATIVE (LAST, FIRST, MIDDLE INITIAL)
 COMPANY NAME
 CONTACT PERSON IF OTHER THAN ABOVE (LAST, FIRST, MIDDLE INITIAL)
 MAILING ADDRESS (STREET ADDRESS OR P. O. BOX)
 CITY STATE ZIP CODE DAYTIME TELEPHONE ALTERNATE TELEPHONE FAX TELEPHONE

AUTHORIZATION OF AGENT AUTHORIZATION ATTACHED

The following information must be completed (or attached to this application - see instructions) unless the agent is a licensed California attorney as indicated in the Certification section, or a spouse, child, parent, registered domestic partner, or the person affected. If the applicant is a business entity, the agent's authorization must be signed by an officer or authorized employee of the business.

The person named in Section 2 above is hereby authorized to act as my agent in this application, and may inspect assessor's records, enter in stipulation agreements, and otherwise settle issues relating to this application.

SIGNATURE OF APPLICANT, OFFICER, OR AUTHORIZED EMPLOYEE TITLE DATE

3. PROPERTY IDENTIFICATION INFORMATION

Yes No Is this property a single-family dwelling that is occupied as the principal place of residence by the owner?

ASSESSOR'S PARCEL NUMBER (if applicable): 29-030-01 ASSESSMENT NUMBER (if applicable): ACCOUNT NUMBER OR TAX BILL NUMBER (if applicable):

PROPERTY ADDRESS OR LOCATION: 1 WILKINSON RANCH ROAD DOING BUSINESS AS (DBA), if appropriate:

PROPERTY TYPE

SINGLE-FAMILY / CONDOMINIUM / TOWNHOUSE / DUPLEX AGRICULTURAL POSSESSORY INTEREST

MULTI-FAMILY/APARTMENTS: NO. OF UNITS _____ MANUFACTURED HOME VACANT LAND

COMMERCIAL/INDUSTRIAL WATER CRAFT AIRCRAFT OTHER: _____

BUSINESS PERSONAL PROPERTY/FIXTURES

4. VALUE	A. VALUE ON ROLL	B. APPLICANT'S OPINION OF VALUE	C. APPEALS BOARD USE ONLY
LAND	581,400	525,000	RECEIVED 2019 AUG 23 AM 8:21 INYO COUNTY CLERK OF THE BOARD
IMPROVEMENTS/STRUCTURES	150,000	150,000	
FIXTURES			
PERSONAL PROPERTY (see instructions)			
MINERAL RIGHTS			
TREES & VINES			
OTHER			
TOTAL	731,400	675,000	
PENALTIES (amount or percent)			

5. TYPE OF ASSESSMENT BEING APPEALED Check only one. See instructions for filing periods

- REGULAR ASSESSMENT – VALUE AS OF JANUARY 1 OF THE CURRENT YEAR
 - SUPPLEMENTAL ASSESSMENT
*DATE OF NOTICE: _____ ROLL YEAR: _____
 - ROLL CHANGE ESCAPE ASSESSMENT CALAMITY REASSESSMENT PENALTY ASSESSMENT
*DATE OF NOTICE: _____ **ROLL YEAR: _____
- *Must attach copy of notice or bill, where applicable **Each roll year requires a separate application*

6. REASON FOR FILING APPEAL (FACTS) *See instructions before completing this section.*

If you are uncertain of which item to check, please check "I. OTHER" and provide a brief explanation of your reasons for filing this application. The reasons that I rely upon to support requested changes in value are as follows:

- A. DECLINE IN VALUE
 - The assessor's roll value exceeds the market value as of January 1 of the current year.
- B. CHANGE IN OWNERSHIP
 - 1. No change in ownership occurred on the date of _____.
 - 2. Base year value for the change in ownership established on the date of _____ is incorrect.
- C. NEW CONSTRUCTION
 - 1. No new construction occurred on the date of _____.
 - 2. Base year value for the completed new construction established on the date of _____ is incorrect.
 - 3. Value of construction in progress on January 1 is incorrect.
- D. CALAMITY REASSESSMENT
 - Assessor's reduced value is incorrect for property damaged by misfortune or calamity.
- E. BUSINESS PERSONAL PROPERTY/FIXTURES. Assessor's value of personal property and/or fixtures exceeds market value.
 - 1. All personal property/fixtures.
 - 2. Only a portion of the personal property/fixtures. Attach description of those items.
- F. PENALTY ASSESSMENT
 - Penalty assessment is not justified.
- G. CLASSIFICATION/ALLOCATION
 - 1. Classification of property is incorrect.
 - 2. Allocation of value of property is incorrect (e.g., between land and improvements).
- H. APPEAL AFTER AN AUDIT. Must include description of each property, issues being appealed, and your opinion of value.
 - 1. Amount of escape assessment is incorrect.
 - 2. Assessment of other property of the assessee at the location is incorrect.
- I. OTHER
 - Explanation (attach sheet if necessary) _____

7. WRITTEN FINDINGS OF FACTS (\$ 160 per parcel)

- Are requested. Are not requested.

8. THIS APPLICATION IS DESIGNATED AS A CLAIM FOR REFUND *See instructions.*

- Yes No

CERTIFICATION

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct, and complete to the best of my knowledge and belief and that I am (1) the owner of the property or the person affected (i.e., a person having a direct economic interest in the payment of taxes on that property – "The Applicant"), (2) an agent authorized by the applicant under item 2 of this application, or (3) an attorney licensed to practice law in the State of California, State Bar Number _____, who has been retained by the applicant and has been authorized by that person to file this application.

SIGNATURE (Use Blue Pen - Original signature required on paper-filed application) 	SIGNED AT (CITY, STATE) INDEPENDENCE, CA	DATE 8-23-19
NAME (Please Print) GAVIN WILKINSON		

FILING STATUS (IDENTIFY RELATIONSHIP TO APPLICANT NAMED IN SECTION 1)

- OWNER AGENT ATTORNEY SPOUSE REGISTERED DOMESTIC PARTNER CHILD PARENT PERSON AFFECTED
- CORPORATE OFFICER OR DESIGNATED EMPLOYEE

DECLARATION OF SERVICE

I am employed in the County of Inyo, I am over the age of 18 years and I am not a party to the within entitled action. My business address is **P.O. Box N, Independence, CA 93526.**

On **March 11, 2020**, I served the foregoing document(s) described as follows:

**LETTER NOTIFYING TAXPAYER/AUTHORIZED AGENT OF RESCHEDULED TAX
ASSESSMENT APPEAL HEARING; HEARING DATE CONFIRMATION NOTICE**

on the following parties in said action, as shown below,

**GAVIN WILKINSON
P.O. BOX 640
LONE PINE, CA 93545**

by the following means:

- (By Mail) I personally deposited said envelope(s) with the United States Postal Service at **Independence**, California, with first class postage thereon fully prepaid.

- (By Mail) I deposited such envelope(s) in the mail at **Independence**, California. I am readily familiar with the County's practice whereby the mail, after being placed in a designated area, is given the appropriate first class postage and is deposited with the United States Postal Service on that same day.

- (By Certified Mail) I personally deposited said envelope(s) with the United States Postal Service at **Independence**, California, with first class postage thereon fully prepaid.

- (By e-mail) to all e-mail addresses on the Service List attached.

- (By Personal Service) I caused such envelope(s) to be delivered personally to the office(s) of addressee(s).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DATED: 03/11/20



Darcy Ellis, Assistant Clerk
Inyo County Board of Equalization



EL CAMINO SIERRA

BOARD OF EQUALIZATION COUNTY OF INYO

P. O. BOX N • INDEPENDENCE, CALIFORNIA 93526
TELEPHONE (760) 878-0373
e-mail: dellis@inyocounty.us

MEMBERS OF THE BOARD
DAN TOTTEROH
JEFF GRIFFITHS
RICK PUCCI
MARK TILLEMANS
MATT KINGSLEY

CLINT G. QUILTER
Clerk of the Board

DARCY ELLIS
Assistant Clerk of the Board

March 10, 2020

Mr. Gavin Wilkinson
P.O. Box 640
Lone Pine, CA 93545

Re: Assessor Parcel No. 29-030-01

Dear Mr. Wilkinson,

Please be advised that the Board of Equalization has considered your request of March 6, 2020 to postpone your appeal hearing, which had been scheduled for March 10, 2020. The Board accepted your request. Your application appealing the assessed valuation of the above referenced property, Application No. 2019-05, has been rescheduled to be heard by the Inyo County Board of Equalization on May 19, 2020, at 1 p.m., in the Board of Supervisors Room, located at the County Administrative Center at 224 N. Edwards, Independence, California.

At the date and time set forth above you must appear personally at the hearing or be represented by an agent who shall be thoroughly familiar with the facts pertaining to the matter before the Board. Any person, other than an attorney at law, purporting to act as an agent for you shall, prior to the hearing, file with the Clerk written authority, signed by you, to represent you at the hearing. An appearance by an officer or an employee of a corporate applicant or by a relative mentioned by Board of Equalization Rule 320 requires no written authorization. Failure to appear, personally or by an authorized agent, may result in your application being denied. If you are unable to attend the hearing as scheduled your application may be continued by the Board upon your showing of good cause. Good cause may be established only by a written statement signed by the applicant, or his authorized agent, setting forth the facts and circumstances explaining the inability to appear at the scheduled hearing. Such written declaration must be received by the Board of Equalization prior to the date and time of the scheduled hearing.

Denial of an application for lack of appearance of the applicant or his agent may be reconsidered when the applicant furnishes evidence of good cause for the failure to appear or to make a timely request for postponement and files a written request for reconsideration within a period not to exceed 60 days from the date of mailing of the notification of the denial due to lack of appearance.

Applicable law requires that you be provided notification of the following:

1. *The Board of Equalization is required to find taxable value of the property in question from the evidence presented at the hearing.*
2. *The Board of Equalization can raise as well as lower or confirm the assessment being appealed.*
3. *The application for a reduction in the assessment of a portion of an improved real property, or a portion of installations which are partially real property and partially personal property, may result in an increase in the unprotected assessment of the other portion or portions of the property which increase will offset, in whole or in part, any reduction in the protest assessment.*

Neither the Assessor, Clerk of the Board of Equalization, members of the Board of Equalization, nor the Board's legal staff can provide you with legal advice or representation concerning this matter. Questions concerning the Inyo County

Assessor's valuation of the property in question can be directed to the County Assessor by contacting him at P.O. Box J, Independence, CA 93526, or by telephone at (760) 878-0302. The Application for Changed Assessment will be provided to the Board of Equalization, *without attachments*. You should be prepared to provide your evidence, including any evidence or explanations you attached to the Application, to the Board at the hearing.

Please note that Inyo County charges \$160 per parcel for written findings of fact. Findings may be requested at any time prior to the beginning of your hearing and the fees for this service should be paid before the hearing, but in any case, prior to the end of your hearing. However, if you withdraw your request for findings of facts by the end of the hearing, any fees paid will be refunded by the clerk. Your request, if not designated on the appeal application, can be made in a separate written request to the clerk, or orally on record just prior to the start of your hearing.

Requests for continuances or other correspondence to the Board of Equalization should be addressed to: Clerk of the Board of Equalization, County of Inyo, P.O. Drawer N, Independence, CA 93526. The Clerk can be contacted at (760) 878-0373.

Included with this correspondence is a Hearing Date Confirmation Notice, which must be returned to the address listed in the above paragraph not less than 21 days prior to the indicated hearing date. I am also enclosing a copy of the Findings of Fact you requested from the January 14 hearing, and which I emailed to you on March 6.

Sincerely,



Darcy Ellis,
Assistant Clerk of the Board

de

xc: David Stottlemyre, County Assessor
Marshall Rudolph, County Counsel

**COUNTY OF INYO
BOARD OF
EQUALIZATION**

P.O. Drawer N, Independence, CA 93526
(760) 878-0373
dellis@inyocounty.us

HEARING DATE CONFIRMATION NOTICE

This confirmation notice must be returned not less than 21 days prior to the indicated hearing date. Mail or fax to the Clerk of the Board at the address shown.

HEARING DATE AND TIME*	APPLICATION NUMBER(S)
HEARING LOCATION	
PARCEL OR ASSESSMENT NUMBER(S)	APPLICANT

* SEVERAL APPLICATIONS MAY BE SET FOR HEARING AT THE SAME TIME, AND EACH WILL BE CONSIDERED AS SOON AS POSSIBLE IN THE ORDER LISTED ON THE AGENDA.

Check one of the boxes below.

I will be present on the scheduled hearing date.

Please bring 8 copies of any evidence you wish to present to the Assessment Appeals Board.

I request my right to a one-time postponement of my hearing to another hearing date. To schedule your hearing for a future date, please contact the Clerk of the Board at (_____) _____ - _____.

I understand that if this is not my first postponement request, I must appear at the scheduled hearing to request another postponement and give reasonable cause to the appeals board. It is the sole discretion of the board to grant or deny this request. If denied, I must be prepared to proceed with the hearing as scheduled.

If you are requesting a postponement and the date of the currently scheduled hearing is within 120 days of the expiration of the two-year limitations period set by Revenue and Taxation Code section 1604(c), the Clerk will provide you with a waiver (form BOE-305-W) to indefinitely extend and toll the period in which your appeal is to be heard and decided.

I wish to withdraw my application. Withdrawals are final and will conclude any further action on the appeal. (Your attendance at the hearing is not required.)

I understand that my withdrawal may only be granted if the assessor has not provided me with a written notice of an intention to recommend an increase in the assessed value of the property. Additionally, the county Board can decide to review an assessment even though the Assessor and applicant may have agreed to withdraw the appeal.

I have signed a stipulation with the assessor's office. (Your attendance at the hearing is not required.)

In order to ensure proper scheduling of assessment appeals hearings, you must complete and return this form not less than 21 days prior to the date of your hearing. Failure to return this confirmation notice may result in your case being removed from the agenda on the scheduled date. Failure to appear at the scheduled hearing by you or an authorized representative may result in your application being abandoned and denied for lack of appearance unless you have requested a postponement.

CERTIFICATION

I certify under penalty of perjury that I am the owner, or person authorized to sign on behalf of the owner, of the above referenced property.

SIGNATURE	DATE
PRINT NAME OF AUTHORIZED SIGNER	TITLE
COMPANY NAME	EMAIL ADDRESS

FILING STATUS

- OWNER
 AGENT
 ATTORNEY
 SPOUSE
 REGISTERED DOMESTIC PARTNER
 CHILD
 PARENT
 PERSON AFFECTED
 CALIFORNIA ATTORNEY, STATE BAR NUMBER: _____
 CORPORATE OFFICER OR DESIGNATED EMPLOYEE

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BOARD OF EQUALIZATION
COUNTY OF INYO, STATE OF CALIFORNIA

APPLICATION FOR CHANGED
ASSESSMENT FOR THE 2018-2019
SECURED TAX ROLL

APN: 029-030-01

APPLICANT:

Gavin R. Wilkinson

INYO COUNTY
ASSESSMENT APPEAL
APPLICATION
No. 2018-20

FINDINGS OF FACT

I. INTRODUCTION

Application for Changed Assessment No. 2018-20 ("Application"), filed by Gavin R. Wilkinson, came before the Board of Equalization ("Board") on January 14, 2020. The property subject to this Application is located at 1 Wilkinson Ranch Road, Lone Pine, California ("Property"). The matter was properly noticed by the Board. Board Members present were Rick Pucci, Jeff Griffiths (Vice Chair), Dan Totheroh, and Mark Tillemans. The parties waived any rights to a hearing before the full Board under Property Tax Rule 311. Also present at the hearing were: Gavin Wilkinson, Applicant; Allison Krohn, a real property appraiser from the Inyo County Assessor's office; John-Carl Vallejo, Assistant County Counsel, as legal counsel to the Assessor; Marshall Rudolph, County Counsel, as legal counsel to the Board; and Darcy Ellis, Asst. Clerk of the Board. After conducting a hearing regarding the Application, and then deliberating, the Board announced its decision that the Property's full value as of January 1, 2018 was \$731,400, with \$581,400 allocated to land and \$150,000 for the improvements.

In response to a request by the Applicant, the Board has prepared these written Findings of Fact in support and explanation of its decision.

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II. QUESTION PRESENTED

Does the Property's enrolled value exceed its fair market value (aka full value) as of January 1, 2018 and, if so, what was the Property's full value as of that date?¹

III. BURDEN OF PROOF

At the hearing, Applicant confirmed that during the relevant time period the Property was not an owner-occupied single-family dwelling. Thus, pursuant to Property Tax Rule 321, it is assumed that the Assessor has properly performed his duties, and Applicant bore the burden of proving that the value on the assessment roll was incorrect.

IV. EVIDENCE PRESENTED AT HEARING

1. Applicant's Evidence.

Applicant's opinion of fair market value (aka taxable value or full value) as stated on the Application was \$618,318. At the hearing, the Applicant indicated he would be willing to accept a value of \$675,000. Applicant testified that his appeal was concerned with the land valuation component of the assessment, not the improvement valuation. Applicant proffered documentary evidence to support his opinion of value, which the Board marked as Applicant's Exhibits A through E, and admitted into evidence. Applicant's Exhibits included numerous listings of properties for sale, and a statement from a local realtor regarding the Property. One of those listings included an unverified sale history for a property that identified a \$235,000 sale price from approximately 2013 but contained little, if any, relevant information about how that property was comparable to the Property.

2. Assessor's Evidence.

The Assessor's documentary evidence, identified collectively as Assessor's Exhibit 1, and testimony provided at the hearing, is more persuasive than Applicant's evidence. In summary, Assessor's Exhibit 1 provided actual comparable sales with an

¹ The enrolled taxable value for the Property was \$867,000. At the hearing, the Assessor revised its taxable value determination downward to be \$731,400.

1 explanation of how such sales were comparable to the Property. This determination
2 includes the location of the properties compared to the Property. The Board was not
3 persuaded by Applicant's argument that those properties used by the Assessor as
4 comparable sales were too distant to be relevant.

5 V. FINDINGS OF FACT

6 After considering all of the testimony and evidence submitted during the
7 hearing, the Board makes the following findings of fact:

- 8 a. The Property is not an owner-occupied single family dwelling.
9 b. The proper method of valuation was comparable sales.
10 c. Applicant's evidence is found to be of slight probative value as to a
11 declining market, but incomplete and unreliable as to proving the taxable
12 value (aka fair market value).
13 d. The Assessor's evidence is highly probative and contains the substance
14 required by Property Tax Rule 324.
15 e. The evidence the Applicant presented was outweighed by the evidence
16 presented by the Assessor.
17 f. The Applicant did not meet his burden to overcome the presumption
18 created by Property Tax Rule 321.
19 g. The Assessor proved by a preponderance of the evidence that the taxable
20 value of the Property on January 1, 2018, was \$731,400 with \$581,400
21 allocated to land and \$150,000 for the improvements.
22

23 DATED: March 6, 2020

24 ATTEST:

25 
26 _____
Asst. Clerk of the Board

BOARD OF EQUALIZATION:

25 
26 _____
Jeff Griffiths, Vice Chair