



# Planning Checklist

## INTERIM MANAGEMENT PLAN

### *Information Sheet*

#### GENERAL INFORMATION

The Director of Planning may approve an Interim Management Plan (IMP) for an existing approved surface mining operation. This application and supporting materials are required to document compliance and measures that will secure and maintain the mine site during idle periods, provided the operator intends to resume mining in the near future. After review and all the information submitted is complete, the application and supporting materials will be forwarded to the Department of Conservation, Division of Mine Reclamation (DMR) for review and comments as provided for in Public Resources Code Section 2772.1 subdivision (a). In accordance with Public Resources Code Section 2770 subdivision (h)(6), an operation that does not have an approved IMP within one year after becoming idle, the mining operation may be "considered abandoned" and the County will require that the mine operator commence and complete reclamation in accordance with the approved reclamation plan.

"Idle" means to curtail surface mining operations for a period of one year or more by more than 90 percent of the operation's previous maximum annual mineral production within the prior five years, with the intent to resume surface mining operations at a future date (ref. Public Resources Code Section 2727.1). Many activities that do not result in "produced minerals" (ref. California Code of Regulations Section 3695) in any given year is within the definition of "idle", including, for example, moving stockpiles.

"Interim management plan" is the plan which the operator of an idle mine shall submit and gain approval for, in order to assure that the mine site shall be maintained in compliance with the approved reclamation plan, conditional use permit and applicable conditions of approval, until surface mining operations resume or the mine site is fully reclaimed in accordance with the approved reclamation plan.

An operator's notice to resume mining operations may be dismissed by the Director if it is determined that the mineral reserves have been depleted, outstanding fees are delinquent during prior years of operation, the approved reclamation plan boundary has been exceeded, or for failure to timely file an interim management plan.

If the surface mining operation has been idle for more than one year and neglected to submit an IMP, the operator may submit an IMP application and request a public hearing for purposes of preventing a determination of "abandonment" and undertaking reclamation in accordance with the approved reclamation plan.

#### FEES

Interim Management Plan (Actual Cost): \$370 initial deposit

##### *Actual Cost Applications*

*The basic review fees for these applications are charged on an "actual cost" basis. Your application money is deposited into an account and the reviewing staff records the time spent processing your application. Your account is then charged for the staff time at rates established by the Inyo County Fee Ordinance. You are responsible for all charges made to the account. If account funds are depleted an additional deposit will be required. If an additional deposit is required it must be paid to allow staff to continue processing. Any failure to pay the required deposit will result in suspension and possible termination of the review process. For more information on fees, please contact County Planning.*



# Planning Checklist

## INTERIM MANAGEMENT PLAN

### *Information Sheet*

#### IMP: ADDITIONAL INFORMATION

California's Surface Mining and Reclamation Act of 1975 (SMARA) requires that within 90 days of a surface mining operation becoming idle, the operator shall submit an Interim Management Plan (IMP) to the County for review and approval. The principles of an IMP are as follows:

1. The review and approval of an IMP is not considered a project for purposes of California Environmental Quality Act (CEQA).
2. The approved IMP is considered an amendment to the surface mining operation's approved reclamation plan for purposes of review procedures by the County and the Department of Conservation.
3. The IMP shall provide measures the operator will implement to maintain the site in compliance with SMARA and the County Code, including, but not limited to all permit conditions.
4. The IMP may remain in effect for a period not to exceed five years, at which time the County shall do one of the following:
  - a. Upon request, renew the IMP for another period not to exceed five years, if the County finds that the surface mining operator has complied fully with the measures outlined in the approved IMP (SMARA allows up to two renewals).
  - b. Require the surface mining operation to commence reclamation in accordance with its approved reclamation plan.
  - c. Allow the mine to resume production.
5. The financial assurances required by Section 2773.1 shall remain in effect during the period that the surface mining operation is idle.
6. If the surface mining operation is still idle after the expiration of its IMP, the surface mining operation shall commence reclamation in accordance with its approved reclamation plan.

#### PROCEDURES

1. Submit application.
2. Deposit of \$370 is required at time of submittal.
3. A project planner will review the application submittal and notify you of any corrections and/or additional items needed.
4. If the application is deemed complete, it will be routed for review.
5. Within 60 days of the receipt of the IMP, or a longer period mutually agreed upon by the County and the operator, the County shall review and approve the plan in accordance with its ordinance adopted pursuant to Section 2774, subdivision (a), so long as the plan satisfies the requirements of this subdivision, and so notify the operator in writing of any deficiencies in the plan. The operator shall have 30 days, or a longer period mutually agreed upon by the operator and the County, to submit a revised plan.
6. Project Planner will perform review consolidation.
7. The County shall approve or deny the IMP within 60 days of receipt. If the County denies approval of the IMP, the operator may appeal that action to the governing body, which shall schedule a public hearing within 45 days of the filing of the appeal, or any longer period mutually agreed upon by the operator and the governing body.



# Planning Checklist INTERIM MANAGEMENT PLAN *Information Sheet*

## SUBMITTAL MATERIALS CHECKLIST

Forms and Guidance Materials are attached for Reference

- 1. Financially Responsible Party Information Form
- 2. Property Owner Certification Form
- 3. Letter of Intent that addresses the following:
  - Description of Surface Mining Activities
  - Erosion Control Plan (if vegetation will not be used to control erosion while the site is idle, provide an alternative method for surface erosion control in the previous section)
  - Dust Control Plan
  - Revegetation Plan
  - Public Safety and Site Security
  - Monitoring and Maintenance Plan
- 4. Site Photos
- 5. A map including:
  - Current topography
  - Permit Reclamation Plan Boundary
  - Areas disturbed by Surface Mining operations
  - Stockpiles of ore, overburden, waste, etc.
  - Office, shop, scale house, and other structures
  - Utilities
  - Site Drainage
  - Erosion Control Structures
-



**Inyo County Planning Department**  
168 North Edwards Street  
Post Office Drawer L  
Independence, California 93526

Phone: (760) 878-0263  
FAX: (760) 872-2712  
E-Mail: [inyoplanning@inyocounty.us](mailto:inyoplanning@inyocounty.us)

### Planning Department Permit Application

Date: _____	(Staff Use) Project #: _____
-------------	------------------------------

**Applicant** Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_  
e-mail: \_\_\_\_\_

**Property Owner** Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_  
e-mail: \_\_\_\_\_

**Property Information** Assessor's Parcel Number(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_  
Section(s): \_\_\_\_\_ Township(s): \_\_\_\_\_ Range(s): \_\_\_\_\_  
Zoning: \_\_\_\_\_ General Plan Designation: \_\_\_\_\_

**Project Type** (Check all that apply)

<input type="checkbox"/> Conditional Use Permit	<input type="checkbox"/> Tentative Tract Map	<input type="checkbox"/> Mining Reclamation Plan
<input type="checkbox"/> Variance	<input type="checkbox"/> Tentative Parcel Map	<input type="checkbox"/> Road Abandonment
<input type="checkbox"/> Zone Reclassification	<input type="checkbox"/> Lot Line Adjustment	<input type="checkbox"/> Design Review Committee
<input type="checkbox"/> General Plan Amendment	<input type="checkbox"/> Parcel Merger	<input type="checkbox"/> Time Extension
<input type="checkbox"/> Specific Plan	<input type="checkbox"/> Certificate of Compliance	<input type="checkbox"/> Telecom Plan or Amendment
<input type="checkbox"/> Development Agreement	<input type="checkbox"/> Hosted Short-Term Rental	<input type="checkbox"/> Mobile Home Waiver
<input type="checkbox"/> Renewable Energy Permit		
<input type="checkbox"/> Renewable Energy Determination	<input checked="" type="checkbox"/> Other <b>Interim Management Plan</b>	

Applicant Name: \_\_\_\_\_

**Project Description** Describe in detail Project Proposal(s). Be as specific as possible. Attach additional sheets as necessary.

**Project Goals** Describe the goals and project benefits (i.e. jobs, housing, services created and revenues generated for the community, etc. Attach additional sheets as necessary.

Applicant Name: \_\_\_\_\_

**Submission Requirements**

Submittal guidance documents are available on our website for most types of Inyo County Planning permits. Common requirements include but are not limited to this application including the initial deposit, a site plan, and proof of ownership. Projects that have potential impacts to the environment require review under the California Environmental Quality Act (CEQA), and are likely to require additional information from the applicant and/or professionally prepared resource reports.

**Property Owner Consent**

I certify that I am the owner of the property at the project site, or am the trustee for a trust that owns the property, or an authorized officer for a legal entity that owns the property and that I consent to the submission of this application.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Signature\*: \_\_\_\_\_

**Applicant Certification**

I hereby attest that the information contained in this application and any attachments is correct to the best of my knowledge.

*Note that if the applicant is other than the property owner, the applicant must be named as an Authorized Agent on the Consent of Property Owner and Designation of Authorized Agent form that is included with the Inyo County Planning Department Permit Application.*

Name: \_\_\_\_\_ License # \_\_\_\_\_

Company: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Signature\*: \_\_\_\_\_

\* By signing this application the applicant/property owner agrees to defend, indemnify, and hold the County harmless from any claim, action, or proceeding arising from this application or brought to attack, set aside, void or annul the County's approval of this application, and any environmental review associated with the proposed project.

**General Information**

Applicant Name: \_\_\_\_\_  
Property Owner Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
APN: \_\_\_\_\_

**Project Description**

Property Size: \_\_\_\_\_  
Existing Buildings & Structures:  
(including Square Footage & number of Floors) \_\_\_\_\_  
Proposed Buildings & Structures:  
(including Square Footage & number of Floors) \_\_\_\_\_  
Existing Yard Setbacks:  
(Front, Side, and Rear) \_\_\_\_\_  
Distance between Structures: \_\_\_\_\_  
Parking: \_\_\_\_\_  
Project Schedule: \_\_\_\_\_  
Project Phasing: \_\_\_\_\_

Provide a detailed description of the project (attach additional sheets as necessary):

- For Residential Projects, Describe, including number of units, size of units, anticipated sale prices or rental rates and type of household size anticipated.
- For Commercial Projects, Describe, including type of operation, square footage of sales area and loading facilities.
- For Industrial Projects, Describe, including type of operation, estimated employment per shift and number of shifts, loading facilities, truck traffic, and hazardous materials used onsite.
- For Institutional Projects, Describe, including services provided, estimated employment per shift, estimated occupancy and community benefits of project.

Applicant Name: \_\_\_\_\_

**Project Checklist**

	<b>Yes</b>	<b>No</b>
1. Change in existing features of any bays, tidelands, beaches, or hills or substantial alteration of ground contours.	<input type="checkbox"/>	<input type="checkbox"/>
2. Change in scenic views, or vistas from existing residential areas, public lands or roads.	<input type="checkbox"/>	<input type="checkbox"/>
3. Change in pattern, scale or character of general area of project.	<input type="checkbox"/>	<input type="checkbox"/>
4. Significant amounts of solid waste or litter.	<input type="checkbox"/>	<input type="checkbox"/>
5. Change in dust, ash, smoke, fumes or odors in vicinity	<input type="checkbox"/>	<input type="checkbox"/>
6. Change in ocean, bay, lake, stream or ground water quality or quantity, or alteration	<input type="checkbox"/>	<input type="checkbox"/>
7. Of existing drainage patterns	<input type="checkbox"/>	<input type="checkbox"/>
8. Substantial change in existing noise or vibration levels in the vicinity	<input type="checkbox"/>	<input type="checkbox"/>
9. Site on filled land or on slope of 10 percent or more	<input type="checkbox"/>	<input type="checkbox"/>
10. Use of disposal of potentially hazardous materials, such as toxic substances, flammables, or explosives.	<input type="checkbox"/>	<input type="checkbox"/>
11. Substantial change in demand for municipal services (police, fire, water, sewage, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
12. Substantial increase in fossil fuel consumption (electricity, oil, natural gas, etc.)	<input type="checkbox"/>	<input type="checkbox"/>
13. Known threatened or endangered species (animal or plant) on or near site.	<input type="checkbox"/>	<input type="checkbox"/>
14. Known historical, archaeological, or cultural resource on or near site.	<input type="checkbox"/>	<input type="checkbox"/>
15. Project is related to a larger project or a series of projects.	<input type="checkbox"/>	<input type="checkbox"/>

For all items checked **Yes**, please include a written discussion/explanation below (attach additional sheets as necessary).



Applicant Name: \_\_\_\_\_

**Environmental Setting**

Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals and any cultural, historical, or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site, as needed. Attach additional sheets as necessary.

Describe the surrounding properties, including information on plant and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, setback rear yard, etc.). Attach photographs of the vicinity, as needed. Attach additional sheets as necessary.

**Certification**

I hereby attest that the information contained in this Environmental Information Worksheet and any attachments is correct to the best of my knowledge.

*Note that if the signatory of this worksheet is other than the property owner, the signatory must be named as an Authorized Agent on the Consent of Property Owner and Designation of Authorized Agent form that is included with the Inyo County Planning Department Permit Application.*

Name: \_\_\_\_\_ License # \_\_\_\_\_

Company: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Signature: \_\_\_\_\_



**Inyo County Planning Department**  
 168 North Edwards Street  
 Post Office Drawer L  
 Independence, California 93526

Phone: (760) 878-0263  
 FAX: (760) 872-2712  
 E-Mail: inyoPlanning@inyocounty.us

**Consent of Property Owner and Designation of Authorized Agent**

Date: _____	(Staff Use) Project #: _____
-------------	------------------------------

**General Information**

Property Owner Name: \_\_\_\_\_

Applicant/Authorized Agent Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

APN: \_\_\_\_\_ Permit Type: \_\_\_\_\_

**Consent** I (we) the undersigned owner of record of the fee interest in the parcel of land identified by the address and Assessor Parcel Number(s) noted above, for which a land use permit, land division, general plan or ordinance amendment, or LAFCO application referral is being filed with the Inyo County Planning Department requesting an approval for the permit type listed above, do hereby certify that:

- Such Application may be filed and processed with my (our) full consent.
- I (we) hereby grant consent to Inyo County, its officers, agents, employees, independent contractors, consultants, sub-consultants and their officers, agents, and employees to enter the property identified above to conduct any and all surveys and inspections that are considered appropriate by the inspecting person or entity to process this application. This consent also extends to governmental entities other than the County, their officers, agencies, employees, independent contractors, consultants, sub-consultants, and their agents or employees if the other governmental entities are providing review, inspections and surveys to assist the County in processing this application. This consent will expire upon completion of the project.
- If prior notice is required for entry to survey or inspect the property, please contact:  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone #: \_\_\_\_\_ e-mail: \_\_\_\_\_
- I (we) hereby give notice of the following concealed or unconcealed dangerous conditions on the property:  
 \_\_\_\_\_  
 \_\_\_\_\_

**Authorization** I (we) the undersigned owner of record of the fee interest in the parcel of land located at the address noted above and identified by the Assessor Parcel Number(s) noted above have authorized the person noted above as "Applicant/Authorized Agent" to act as my (our) agent in all contacts with Inyo County and to sign for all necessary permits in connection with this matter. *If the Applicant/Authorized Agent field above and the signature below are left blank it is assumed that the Property Owner will be acting as his own Agent, and no one will be acting on his behalf.*

**Signatures**

_____ Signature of Property Owner	_____ Date	_____ Signature of Authorized Agent	_____ Date
--------------------------------------	---------------	--	---------------



**Inyo County Planning Department**  
 168 North Edwards Street  
 Post Office Drawer L  
 Independence, California 93526

Phone: (760) 878-0263  
 FAX: (760) 872-2712  
 E-Mail: inyoplanning@  
 inyocounty.us

### Processing Fee Agreement

Date: _____	(Staff Use) Project #: _____
-------------	------------------------------

#### General Information

Applicant Name: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

APN: \_\_\_\_\_ Permit Type: \_\_\_\_\_

**Party Responsible for Payment of Fees (check):**     Applicant     Property Owner

#### Basis of Fees

By County ordinance, Planning Department Processing Fees recover the costs of processing applications. These costs include personnel and overhead costs, as well as the cost of materials necessary to process the application. The deposit you pay is an estimate of the cost of processing the application and may not cover the entire cost for which you will ultimately be responsible.

Your initial deposit amount of \$ \_\_\_\_\_ (see attached) will be applied toward processing your application(s). Interest does not accrue on this deposit. Monthly withdrawals against this deposit will be made based on the costs incurred in processing your application(s). Statements will be sent to you each month documenting the draws against your deposit. If the deposit reaches a balance of \$400.00 or less you will be asked to make a subsequent deposit. You will be expected to deposit these additional fees within 30 days of a request for additional funds. If there is a balance remaining after reconciling the final bill, a refund check will be mailed to you within 45 days of the final closure of the project.

In order to implement the cost recovery provisions, please sign this statement indicating your agreement to the cost recovery procedure. This signed agreement is required for you application(s) to be accepted for processing. If you have questions regarding your application(s), or the billing status of your application(s), contact the **Inyo County Planning Department** at (760) 878-0263, and provide your project name and/or project number.

#### Agreement

I, the undersigned, agree to pay the Inyo County Planning Department Processing Fee, which consists of the costs, as described above, incurred by Inyo County in processing this application. Such payment will be made to the Inyo County Planning Department, P.O. Drawer L, Independence, CA 93526. I understand and agree that processing of my application will be suspended pending receipt by the Planning Department of all requested deposits. In the event of default of my obligations, I agree to pay all costs and expenses incurred by Inyo County in securing performance of this obligation, including the cost of reasonable attorneys' fees.

#### Signature

Name of Responsible Party	Signature of Responsible Party	Date
---------------------------	--------------------------------	------



**Inyo County Planning Department**  
168 North Edwards Street  
Post Office Drawer L  
Independence, California 93526

Phone: (760) 878-0263  
FAX: (760) 872-2712  
E-Mail: [inyoplanning@inyocounty.us](mailto:inyoplanning@inyocounty.us)

---

## Application Fee Deposits

Pre-application fees ( <i>fee to be credited to formal application if submitted within 6 months</i> ).....	\$500
Conditional Use Permit ( <i>new or major amendment</i> ) .....	\$1,490
Minor Amendment to a Conditional Use Permit .....	\$745
Variance .....	\$1,500
Zone Reclassification.....	\$1,450
General Plan Amendment .....	\$1,525
Specific Plan .....	\$3,080
Hosted Short Term Rental .....	\$350
Lone Pine Architectural Review Board .....	\$200
Telecommunications Plan.....	\$2,460
Road Abandonment .....	\$1,450
Certificate of Compliance .....	\$1,000
Lot Line Adjustment .....	\$900
Parcel Merger .....	\$600
Parcel Map .....	\$1,800
Parcel Map with Rezoning.....	\$2,525
Tract Map.....	\$2,325
Tract Map with a rezoning.....	\$3,050
Reclamation Plan .....	\$3,030
Reclamation Plan Amendment with Expansion .....	\$3,030
Reclamation Plan Amendment without Expansion .....	\$1,515
Interim Management Plan for Mine.....	\$370
Mine Inspection Fee.....	\$450

Categorical Exemption.....	\$120
Initial Study.....	\$500
Negative Declaration ( <i>Includes Initial Study Fee</i> ).....	\$600
Review of Special Environmental Studies.....	\$970
Mitigation Monitoring and Report Program.....	\$920
Environmental Impact Report.....	Estimated Cost
Special Meeting of the Planning Commission.....	\$750 + Mileage
Time Extension.....	\$480
Appeal of Planning Commission Action .....	\$300
Planning Director’s Interpretation .....	\$100
Appeal of Planning Director’s Interpretation to Planning Commission.....	\$300
Mobile Home Waiver .....	\$870
Building Permit Plan Check Fee.....	\$50
Zoning Confirmation Letter.....	\$50
Sign Permit.....	\$30
Mobile Home Waiver .....	\$870
<u>Projects Installed without Authorization or Permits</u> .....	<b>Double the Standard Fees</b>
Research Fee .....	Burdened Hourly Rate

**NOTE:** The above fees are a deposit only. If the cost for processing the application exceeds the amount of the deposit, the applicant will be responsible for payment of additional monies to cover the cost of processing. Upon payment of fees, all applicants must also complete and submit the Processing Fee Agreement form.

## **INTERIM MANAGEMENT PLAN FORM GUIDELINES**

### **THE STATE MINING AND GEOLOGY BOARD**

*Sections 2770 of the Surface Mining and Reclamation Act of 1975 (SMARA, Public Resources Code Section 2710 et seq.) states that within 90 days of a surface mining operation becoming idle, as defined in Section 2727.1, the operator shall submit to the lead agency (city, county, or State Mining and Geology Board [SMGB]) for review and approval, an Interim Management Plan. The requirement for an IMP was adopted as part of AB 3551 in 1990, and became effective in January 1991. These Guidelines and forms serve to clarify and supplement existing statute. They do not create new requirements for mining operators or local lead agencies. By statute, the Guidelines are exempt from the requirements of Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code, and are not subject to review by the Office of Administrative Law. The Guidelines are reviewed, revised and re-adopted as necessary. Should SMARA be amended, statute will supersede this document.*

### **INTERIM MANAGEMENT PLANS**

California's Surface Mining and Reclamation Act (SMARA) requires that within 90 days of a surface mining operation becoming idle, the operator shall submit an Interim Management Plan (IMP) to the lead agency for review and approval. Idle means to curtail surface mining operations by more than 90 percent of the operation's previous maximum annual mineral production for a period of one or more years with the intent to resume those surface mining operations at a future date. The principles of an IMP are as follows:

1. The review and approval of an IMP is not considered a project for purposes of California Environmental Quality Act (CEQA).
2. The approved IMP is considered an amendment to the surface mining operation's approved reclamation plan.
3. The IMP shall provide measures the operator will implement to maintain the site in compliance with this chapter, including, but not limited to, all permit conditions.
4. The IMP may remain in effect for a period not to exceed five years, at which time the lead agency shall do one of the following:
  - a. Renew the IMP for another period not to exceed five years, if the lead agency finds that the surface mining operator has complied fully with the IMP.
  - b. Require the surface mining operation to commence reclamation in accordance with its approved reclamation plan.
  - c. Allows the mine to resume active status.
5. The financial assurances required by Section 2773.1 shall remain in effect during the period that the surface mining operation is idle.

## **INTERIM MANAGEMENT PLAN FORM GUIDELINES**

### **THE STATE MINING AND GEOLOGY BOARD**

6. If the surface mining operation is still idle after the expiration of its IMP, the surface mining operation shall commence reclamation in accordance with its approved reclamation plan.
7. Within 60 days of the receipt of the IMP, or a longer period mutually agreed upon by the lead agency and the operator, the lead agency shall review and approve the plan in accordance with its ordinance adopted pursuant to Section 2774, subdivision (a), so long as the plan satisfies the requirements of this subdivision, and so notify the operator in writing. Otherwise, the lead agency shall notify the operator in writing of any deficiencies in the plan. The operator shall have 30 days, or a longer period mutually agreed upon by the operator and the lead agency, to submit a revised plan.
8. The lead agency shall approve or deny approval of the revised IMP within 60 days of receipt. If the lead agency denies approval of the revised IMP, the operator may appeal that action to the lead agency's governing body, which shall schedule a public hearing within 45 days of the filing of the appeal, or any longer period mutually agreed upon by the operator and the governing body.
9. Unless review of an IMP is pending before the lead agency, or an appeal is pending before the lead agency's governing body, a surface mining operation which remains idle for over one year after becoming idle as defined in Section 2727.1 without obtaining approval of an IMP shall be considered abandoned and the operator shall commence and complete reclamation in accordance with the approved reclamation plan.
10. If an operation has been idle for more than one year without obtaining an approved IMP, an application for the review of an IMP filed for the purpose of preventing the director from undertaking remediation or reclamation of abandoned mined lands under this section shall be voidable by the lead agency or the board upon notice and hearing by the lead agency or the board. In the event of conflicting determinations, the decision of the board shall prevail.

A copy of the completed IMP should be forwarded to the State Mining and Geology Board for approval within 90 days of a surface mining operation becoming idle. Plans should be mailed to:

State Mining and Geology Board  
801 K Street, M.S. 20-15  
Sacramento, CA 95814



# INTERIM MANAGEMENT PLAN FORM

THE STATE MINING AND GEOLOGY BOARD



State of California  
 DEPARTMENT OF CONSERVATION  
 STATE MINING AND GEOLOGY BOARD  
 INTERIM MANAGEMENT PLAN FORM

CA MINE ID# \_\_\_\_\_

MINE NAME \_\_\_\_\_

1. Company Operating	Site Contact Person	Telephone
Street Address/P.O. Box No.	City	State/ZIP Code/County

2. Designated Agent's Name (Individual must reside in CA)	Mailing Address	
City	ZIP Code	Telephone

3. Owner of Mining Operation		Telephone
Mailing Address		
City	State/ZIP Code	Country (If other than U.S.A.)

4. Landowner	Assessor's Parcel #
Mailing Address	Telephone
City/State/ZIP Code	Country (If other than U.S.A.)

5. Number or description of reclamation plan amended by IMP	
Date Approved	Copy Attached? <input type="checkbox"/> Yes <input type="checkbox"/> No

6.a. Date Mine Became Idle	b. Date Mining Expected to Resume
----------------------------	-----------------------------------

7.a. Previous Maximum Annual Production	b. Production While Idle
---	--------------------------



## INTERIM MANAGEMENT PLAN FORM

THE STATE MINING AND GEOLOGY BOARD

8.  Yes  No Financial Assurances approved by Lead Agency. Complete section below for approved Financial Assurances:

ATTACH COPY AND PROOF OF APPROVAL				
a. Amount	Type	Date Posted	Date of Annual Review by Lead Agency	Expiration Date or Renewal Date (If applicable)
b. <input type="checkbox"/> Yes <input type="checkbox"/> No Proposed changes to Financial Assurance. <input type="checkbox"/> Yes <input type="checkbox"/> No Financial Assurance Cost Estimate attached.				

A plan for maintaining the site in a safe and stable condition that includes the following elements must be attached to this form. Check the following boxes to verify that the appropriate information is attached.

9. Management Plan (Attach narrative that addresses all of the following.)

- a.  Description of Surface Mining Activities
- b.  Erosion Control Plan
 

If vegetation will not be used to control erosion while the site is idle, provide an explanation and describe an alternative method for surface erosion control in the previous section.
- c.  Revegetation Plan
- d.  Public Safety
- e.  Monitoring and Maintenance Plan
- f.  Site Photos
- g.  Map
 

Check the appropriate boxes and attach a map that clearly depicts the relevant information at a legible scale.

  - Current Topography
  - Permit Reclamation Plan Boundary
  - Areas Disturbed by Surface Mining Operations
  - Stockpiles of Ore, Overburden, Waste, etc.
  - Sedimentation Pond
  - Office, Shop, Scalehouse, or Other Structures
  - Utilities
  - Site Drainage
  - Erosion Control Structures
  - Cross Sections
  - Additional Information

---

---

---

---

---

---

**INTERIM MANAGEMENT PLAN FORM**  
THE STATE MINING AND GEOLOGY BOARD

10. Attachments

- Approved reclamation plan (Attach only if there are proposed changes)
- Financial Assurance Cost Estimate
- Approved Financial Assurance and Proof of Approval
- Storm Water Pollution and Prevention Plan (Attach only if the SWPPP will be used in lieu of separate erosion control plan)
- Permit
- CEQA Mitigation and Monitoring Plan (Attach if mitigation measures were imposed in approving the reclamation plan)

Prepared by	Date
Submitted by	Date
Approved by	Date

## **INTERIM MANAGEMENT PLAN FORM GUIDELINES**

### **THE STATE MINING AND GEOLOGY BOARD**

*It is the State Mining and Geology Board's (Board) policy that all professional reports, documents, calculations, plans, specifications, maps, cross sections, boring or trench logs, and diagrams (documents hereafter) which must, under applicable law, regulation or code, be prepared by or under the supervision of licensed professionals will not be accepted or considered by the Board unless at least one copy of the document bears an original signature, stamp impression or seal, and date affixed by the author in accordance with applicable law and regulation.*

*Also, unless otherwise directed or agreed in advance, all professionally prepared documents included in Board, or Board committee, meeting packages or presented to the Board in a meeting are to be in final form and must be signed, stamped or sealed, and dated in accordance with applicable law and regulation.*

#### **INSTRUCTIONS FOR COMPLETING AN INTERIM MANAGEMENT PLAN**

**1. MINING OPERATION:**

Indicate the name of the company operating the mine, the name and telephone number of the site contact person, and the street address and mailing address (if different than street address) of the mine site. The Site Contact Person is (1) the person in authority at the site of the operation, and (2) normally, the person with whom contact would be made should the lead agency require an immediate action be taken.

**2. DESIGNATED AGENT:**

Each operation must designate a person who resides in California as its legal agent (PRC Section 2207). The designated agent is the person who will receive and accept legal documents for the mining operation on behalf of the legal owner. Indicate the name, mailing address, and telephone number of the designated agent. If the designated agent is the same person as the owner or site contact person, you may indicate "same as owner" or "same as site contact person" and leave the rest of this section blank.

## **INTERIM MANAGEMENT PLAN FORM GUIDELINES**

### **THE STATE MINING AND GEOLOGY BOARD**

**3. LEGAL OWNER OF OPERATION:**

Indicate the name, mailing address, country (if other than the USA) and telephone number of the legal owner of the mining operation. The legal owner may be a person, corporation, government agency, or other entity. If the operation is owned in partnership, supply this information for each partner. If the legal owner is the same person as the owner or site contact person, you may indicate "same as owner" or "same as site contact person" and leave the rest of this section blank.

**4. LANDOWNER:**

Indicate the name, mailing address, country (if other than the USA) and telephone number of the landowner(s). The landowner may be a governmental entity, such as the U.S. Forest Service, Bureau of Land Management, or State Lands Commission.

**5. RECLAMATION PLAN STATUS:**

Indicate the numbers of the use permit and reclamation plan amended by the IMP and the date of approval of the use permit and reclamation plan by the lead agency. Attach a copy of the approved reclamation and a copy of the permit for the mining operation.

**6. DATE MINE BECAME IDLE:**

- a. Month, day, and year. Should be within the past 90 days or in the near future.
- b. Date mining is expected to resume.

**7. MAXIMUM ANNUAL PRODUCTION AND TYPE OF MATERIALS:**

- a. Provide the maximum annual production that has occurred at this mine site. This information can be taken from the annual reporting form for prior years.
- b. **PRODUCTION WHILE IDLE:** If there will be limited mining while mine is idle, provide the estimated annual production (cannot exceed 10% of the maximum annual production).

**8. FINANCIAL ASSURANCES:**

- a. Indicate the current financial assurance amount, the type of financial assurance mechanism, and expiration date.
- b. If there are proposed changes to the financial assurance, attach a financial assurance cost estimate (FACE). The FACE should conform with the Financial Assurance Guidelines adopted by the State Mining and Geology Board.

## **INTERIM MANAGEMENT PLAN FORM GUIDELINES**

### **THE STATE MINING AND GEOLOGY BOARD**

#### **9. MANAGEMENT PLAN:**

Attach a narrative that describes current site conditions and the actions that will be taken to ensure that the site will be safe and stable while idle. The plan should include, but should not be limited to the following:

##### **a. SITE DESCRIPTION:**

Provide a description of the surface mining operation that includes, but is not limited to:

- i. Size (acres disturbed)
- ii. Type of mining and product
- iii. Setting (urban, rural, nearby residences/public roads, etc.)
- iv. Reason the mine is requesting idle status
- v. When mining is expected to resume
- vi. Equipment and facilities to remain onsite while the mine is idle
- vii. Production activity while the mine is idle

##### **b. EROSION CONTROL PLAN:**

A description of methods that will be used to control erosion and offsite sedimentation (such as culverts, ditches, check dams, sediment ponds, vegetation, straw bales, silt fences, mulches, straw wattles, plastic coverings, etc.) while the mine is idle. The description should include specific performance standards for erosion control (i.e. "erosion of rills greater in cross section than 5 square inches and exceeding 5 feet in length will be arrested by placement of graded rock interceptors or straw bales to show concentrated runoff within 1 week following any rainfall event").

Most mining operations must have a Storm Water Pollution and Prevention Plan (SWPPP) as required by the Regional Water Quality Board. The SWPPP will address many, if not all, the erosion control issues required for an IMP. A site specific SWPPP may be used to satisfy the erosion control requirement in the IMP if a copy of the SWPPP is attached to the IMP when it is submitted for approval. A separate erosion control plan may be incorporated into the IMP so long as it does not conflict with the site's SWPPP.

##### **c. REVEGETATION PLAN:**

If vegetation will be used to stabilize the site while it is idle, identify the plant species to be used for interim revegetation. This section should include a list or table with common and Latin plant names and application rates in pounds of pure live seed (PLS) per acre and total pounds per

## **INTERIM MANAGEMENT PLAN FORM GUIDELINES**

### **THE STATE MINING AND GEOLOGY BOARD**

acre. Species chosen should provide good cover for erosion control and should be capable of establishing and persisting on the site. It is usually advisable to include a leguminous species to improve the soil nitrogen content.

Describe the method(s) of seeding. Give a schedule for seed application that ensures the seed will be planted at the optimal time for establishment under local conditions. Specify the amount and type of any fertilizer or soil amendments to be used. Soil testing is recommended in order to determine the amount and type of amendments required for success. Describe any additional interim revegetation measures that are proposed such as planting container stock or cuttings. Describe how irrigation (if any) and other maintenance will be carried out and give schedules for these. Include information about potential weak species and give thresholds for weed control action and methods of control for each species. Areas to be planted should be depicted on a site map. Provide specific success criteria for interim revegetation in terms of percentage cover of vegetations.

d. **PUBLIC SAFETY:**

This section should describe the means by which public access will be controlled such as fences, gates, signs, etc. Any other measures to ensure the public health and safety should be included.

e. **MAINTENANCE AND MONITORING:**

This section should describe all maintenance and monitoring activities that will be done routinely while the site remains idle. Revegetation and erosion should be monitored

f. **SITE MAP:**

A site map should be provided that, at a minimum, includes a map scale (both written and graphical), north arrow, explanation block or legend, title block, and preparer's name. The site map should be drawn at a scale sufficient to clearly depict:

- i. Current topography
- ii. Permit/reclamation plan boundary
- iii. Areas disturbed by surface mining operations
- iv. Stockpiles of ore, overburden, waste, etc.
- v. Sedimentation ponds
- vi. Office, shop, scale house, or other structures

## **INTERIM MANAGEMENT PLAN FORM GUIDELINES**

### **THE STATE MINING AND GEOLOGY BOARD**

- vii. Utilities
- viii. Site drainage
- ix. Erosion control structures
- x. Cross sections that depict slopes and geology
- xi. Additional information as appropriate

#### **10. ATTACHMENTS:**

The following documents must be attached to the IMP when it is submitted to the board for approval.

- a. **Approved Financial Assurance:** Attach a copy of the approved financial assurance mechanism and the cost estimate.
- b. **Financial Assurance Cost Estimate:** If changes in the amount of financial assurance are proposed, attach a revised cost estimate.
- c. A copy of the approved reclamation plan and mining permit.
- d. A copy of the Mitigation and Monitoring Plan that was developed to ensure implementation of mitigation adopted pursuant to the California Environmental Quality Act (CEQA).
- e. A copy of the Storm Water Pollution and Prevention Plan (SWPPP) required by the Regional Water Quality Board if the SWPPP will be used to satisfy the erosion control requirement in the IMP.