

## ATTACHMENT B SCOPE OF SERVICES

### OVERVIEW

The initial agreement will commence on October 1, 2009 and terminate on June 30, 2009. The County expects to contract for continued services with the winning consulting firm for a five-year period subject to the conditions outlined and discussed in Section I of the Request for Qualifications and Proposals.

### BASIC SERVICES

Basic Services covered under this Agreement shall include the performance of all engineering and design, planning, monitoring and reporting services to ensure all of the County's waste disposal facilities are in full compliance with all State/Federal regulatory requirements and that the County is implementing and in compliance with the Integrated Waste Management Act. The contractor will act as primary contact to the applicable regulatory agencies and provide services as required to meet regulatory requirements.

### **The scope of work is more specifically described as follows:**

#### **The respondent must:**

- Develop individual task narratives detailing how each task in the work plan will be completed and include a task completion schedule and a budget for each task. This work plan will be for the remainder of the 2009/2010 fiscal year (October 1, 2009 to June 30, 2010). The work plan will include task development for the Bishop-Sunland, Lone Pine, Independence, Tecopa and Shoshone Landfills.

**Sample Tasks: (not all inclusive)** – The respondent is expected to demonstrate their expertise by proposing a comprehensive work plan. The County will select those proposed tasks for which it chooses to contract.

- Provide groundwater monitoring at five landfill sites per WDR's.
- Prepare and submit semiannual and annual monitoring reports per WDR's and M&RP's to the regulatory agencies.
- Provide semiannual offsite monitoring of Bishop-Sunland plume per WDR's and Evaluation Monitoring Plan.
- Develop action plans for VOC plumes at Bishop, Lone Pine and Independence facilities per lease agreements with LADWP.
- Evaluate monitoring plans for Independence and Lone Pine and provide Engineering Feasibility Study for VOC plumes per WDR's.
- Prepare AB939 Annual Report & provide AB939 technical assistance, monitor status and performance of diversion programs.
- RDSI updates, SWFP revisions/reviews at all facilities, waste boundary adjustments, and coordinate with Planning Dept for CEQA reviews at five active landfills, as required.
- Develop cost estimates and engineering studies for energy recovery of methane gas at Bishop, Lone Pine and Independence.
- Review AB32 (greenhouse gas) and prepare action plans.
- Implement landfill gas monitoring regulations, and provide engineering studies, reports and plans as needed to maintain County compliance.
- Project Management: coordinate and oversee any projects that include out-source vendors, such as well drilling and surveying.
- Implement Evaluation Monitoring Plans at the Independence & Lone Pine Landfills.
- Prepare Evaluation Monitoring Reports for Independence & Lone Pine Landfills.
- Provide assistance with the Disposal Reporting System.
- Prepare Tecopa landfill PCPCMP update and the landfill perimeter landfill gas-monitoring plan.
- Prepare Shoshone landfill PCPCMP update and the landfill perimeter landfill gas-monitoring plan.