



AN EQUAL OPPORTUNITY EMPLOYER  
(WOMEN, MINORITIES, AND DISABLED ARE ENCOURAGED TO APPLY)

ANNOUNCES AN **OPEN RECRUITMENT** FOR:

**REGISTERED NURSE (PART-TIME) – On-Call Only**

**Application Deadline: Open Until Filled**

**DEPARTMENT:** Health and Human Services, Health Division  
**LOCATION:** Inyo County Jail  
**SALARY:** Range PT78 \$28.98 - \$35.24/hr. (Up to 19 hours per week with no County benefits)

**DEFINITION:** Under the direction of the Medical Director of Corrections or his designee, an on-call only Registered Nurse is responsible for responding to health care requests from Jail Correction Staff on behalf of inmates, generally in the evening and on weekends and holidays. Services are provided as one of several nurses in a rotation of this assignment. Functions under established nursing policies, procedures, and protocols.

**ESSENTIAL JOB DUTIES:** Provides only on-call nursing services to inmates in the Inyo County Jail to screen, assess, interview and counsel inmates; administers prescribed treatment, records data and makes necessary referrals; utilizes teaching and communication skills to provide accurate and current medical and psycho-social information to inmates and to appropriate Jail staff; coordinates care through effective communication with both Jail staff and other designated HHS staff providing care to inmates. Performs related duties as required.

**OTHER EXAMPLES OF DUTIES:**

**Jail Facility Nursing:** Utilizes medical interviewing techniques to obtain information needed for thorough inmate assessment; awareness of jail security issues and problems, preservation of evidence, and usual jail routine.

**Communicable Disease Control:** Understands communicable disease process to include: infectious agent, reservoir, model of transmission, incubation period, and period of communicability; assists with identification and treatment disease (if indicated), and epidemic follow-up as needed in the Jail.

**EMPLOYMENT STANDARDS**

Must possess a current California Registered Nurse license.

**Knowledge of:** Standards of medical practice; general community nursing procedures and pharmacology; documentation procedures; sterile and aseptic techniques; pertinent local, state and federal rules, regulations and laws; standard and accepted office procedures, methods, and computer equipment; cultural, religious, economic and social groups and their relationships to the delivery and acceptance of health and human services.

**Ability to:** Work independently and within the Scope of Work for a Registered Nurse; assess and evaluate patients and create appropriate treatment plans; interpret and apply pertinent Countywide or Departmental policies and procedures; understand and follow oral and written instructions; keep accurate records; function effectively as part of a rotational team; feel comfortable providing outreach and education to persons with diverse backgrounds and health problems. Must have ability to produce written documentation by hand or computer, and sit, stand, walk, twist, and lift and carry up to 30 pounds, climb and descend stairs. Consistent attendance is an essential function of the position.

**Special requirements:** Must show proof of Rubella, Measles, and Hepatitis B immunizations; incumbents must possess and maintain a valid California Registered Nurse License during the term of employment and ***must provide proof of licensure at the time of application.*** Must possess a valid CPR certification and maintain during term of employment, and possess a valid California driver's license. Must successfully complete a pre-employment background investigation.

**SELECTION:** Selection procedures will be determined by the number and qualifications of applicants and will include a qualification screening and oral interview.

**APPLICATION:** Applications must be received in the Personnel Office, P.O. Box 249, Independence, CA 93526. **This recruitment will remain open until position is filled.** Must apply on Inyo County application form. A cover letter and/or resume will be accepted in addition to the application form but will not serve as a substitute for a completed application. Incomplete applications will not be processed. **It is not acceptable to complete the application with statements like, "See/Refer to Resume," or "See Attached".**

**REASONABLE ACCOMMODATION FOR INDIVIDUALS WITH QUALIFYING DISABILITIES:** Inyo County will make reasonable efforts in the examination process on a case-by-case basis to accommodate persons with disabilities. If you have special needs, please contact (760) 878-0295 prior to the examination process.

**CITIZENSHIP/IMMIGRATION STATUS:** Inyo County employs only U.S. citizens and lawfully authorized non-citizens in accordance with the Immigration Reform and Control Act of 1986.

The County of Inyo has work sites located throughout Inyo County in the Owens Valley (Independence, Bishop, Lone Pine, Big Pine, and Olancha) and the Death Valley area (Death Valley, Shoshone, and Tecopa). **All Inyo County positions are considered Countywide positions.** Positions are assigned to a work site based upon the needs of the County. Positions may be temporarily or permanently reassigned to another work site as deemed necessary by the Department Head and/or County Administration.