

Agenda

County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch, the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

December 27, 2011

9:00 a.m. INVOCATION by Supervisor Richard Cervantes

PLEDGE OF ALLEGIANCE

COMMENT (Portion of the Agenda when Board takes comment from the public and County staff)

1. **PUBLIC COMMENT**
2. **COUNTY DEPARTMENT REPORTS** (Reports limited to two minutes)

CONSENT AGENDA (Approval recommended by the County Administrator)

CHILD SUPPORT SERVICES

3. Request Board award the bid for and approve the purchase of one 2012 Ford Focus SEL Sedan from Eastern Sierra Motors, Inc., as the low bidder, in an amount not to exceed \$19,719.67.

CLERK-RECORDER

4. Request Board award and approve the contract between the County of Inyo and PFA, Inc., for the provisions of the Microfilm Conversion Project, for the period of January 1, 2012 through June 30, 2012, in an amount not to exceed \$13,590.67; and authorize the Chairperson to sign, contingent upon the appropriate signatures being obtained.

COUNTY ADMINISTRATOR

5. **Emergency Services** – Request Board continue the local emergency as a result of the Inyo Complex Oak Creek Mud Flows.
6. **Information Services** – Request approval of the renewal of a support services agreement for licensed programs referred to as the JALAN Criminal Justice System from Sungard Public Sector, Inc., for the period of December 1, 2011 through November 12, 2012, in an amount not to exceed \$22,037; and authorize the Chairperson to sign.
7. **Motor Pool** – Request approval of blanket purchase orders in the specified amounts to the following vendors for vehicle maintenance and tire purchases through the National Account for Government Agencies: A) \$20,000 to Bishop Automotive Center; B) \$5,000 to Lindsey Automotive; and C) \$5,000 to Miller's Automotive.

8. **Personnel** – Request approval of a resolution titled “A Resolution of the Board of Supervisors, County of Inyo Authorizing Adoption of the Hartford 457(b) Plan Restatement;” and authorize the Chairperson to sign all Plan documents.
9. **Personnel** – Request approval of A) a resolution titled “A Resolution of the Board of Supervisors, County of Inyo Authorizing Adoption of VALIC 457(b) Plan Restatement; B) a resolution titled “A Resolution of the Board of Supervisors, County of Inyo, State of California, Authorizing Amendment and Restatement of Retirement Plan Via Adoption of Valic Retirement Services Company Government Volume Submitter Plan;” and C) authorize the Chairperson to sign all Plan documents.
10. **Personnel** – Request Board A) approve Amendment No. 1 to the Agreement between the County of Inyo and Kevin D. Carunchio for personnel services as a County Officer for a salary of \$13,201 per month with a 2% matching contribution of base salary toward a 457 or 401(a) plan, effective January 1, 2012; and authorize the Chairperson to sign; and B) approve a resolution titled “A Resolution of the Board of Supervisors, County of Inyo, State of California, Amending Resolution 2006-06 Changing Salary and/or Terms and Conditions of Employment for Appointed Officials Employed in the Several Offices or Institutions of the County of Inyo.

DISTRICT ATTORNEY

11. Request Board accept the Inyo County Victim Witness Assistance Unserved/Underserved Victim Advocacy and Outreach Program Grant from the California Emergency Management Agency (Cal-EMA) for the period of October 1, 2011 through September 30, 2012; and authorize the District Attorney to sign documentation to accept the grant and utilize the grant on behalf of the County.
12. Request Board accept the Inyo County Anti-Drug Abuse Program Suppression Task Force Grant from the California Emergency Management Agency (Cal-EMA) for the period of July 1, 2011 through June 30, 2012; and authorize the District Attorney to sign documentation to accept the grant and utilize the grant on behalf of the County.

HEALTH AND HUMAN SERVICES

13. **Health Services** – Request approval of the Medicare Enrollment Application; and authorize Ms. Denelle Carrington, Fiscal Director, to sign the Application and mail to the Center for Medicare and Medicaid Services (CMS) for approval.
14. **Health Services** – Request Board ratify and approve the Contract between the County of Inyo and the California Department of Public Health for the provision of immunization outreach for the period of July 1, 2011 through June 30, 2013, in the amount of \$58,012, contingent upon the Board’s adoption of future budgets; and authorize the Chairperson to sign the Agreement, the Danfur Contracting Act Certification and the Contractor Certification Clause.
15. **EMS** – Request Board appoint the following to the Emergency Medical Care Committee (EMCC) to complete a two year term ending December 31, 2013: Mr. Philip Ashworth, Independence Volunteer Fire Department; Mr. Steven Davis, Olancho Cartago Fire Department, Mr. Mike Patterson, Sierra Lifeflight, Ms. Lisa Erwin, Northern Inyo Hospital, Mr. Andrew Stevens, Northern Inyo Hospital, Mr. Judd Symons, Symons Ambulance, and Mr. Lloyd Wilson, Big Pine Fire Department. (*Notice of vacancies resulted in requests for appointment being received from Messrs. Ashworth, Davis, Patterson, Stevens, Symons and Wilson and Ms. Erwin.*)

PUBLIC WORKS

16. Request Board appoint Mr. Ken Cluff to the County Service Area #2 Advisory Committee to complete an unexpired four-year term ending April 13, 2013. (*Notice of vacancy resulted in one request for appointment being received from Mr. Cluff.*)

17. Request approval of Amendment No. 9 to the Contract between the County of Inyo and RMT for continued environmental consulting services for Phase 2 of the Dehy Park Improvement Project, extending the term of the Contract to December 31, 2013, contingent upon the Board's adoption of future budgets; and authorize the Chairperson to sign, contingent upon the appropriate signatures being obtained.

ROAD DEPARTMENT

18. Request approval for the Road Commissioner to close Burkhart Road for waterline installation from approximately January 12, 2013 through February 17, 2013, with specific times and dates to be set by the Road Commissioner.
19. Request approval for the Road Commissioner to close Movie Road for filming from approximately January 25 through January 28, 2012 and February 5 through 7, 2012, with specific times and dates to be set by the Road Commissioner.

DEPARTMENTAL (To be considered at the Board's convenience)

20. **AGRICULTURAL COMMISSIONER** – Request Board find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the requested position comes from the Owens Valley Mosquito Abatement Program Budget as certified by the Agricultural Commissioner and concurred with by the County Administrator and the Auditor-Controller; B) where internal candidates meet the qualifications for the position of Program Manager, the position could possibly be filled through an internal recruitment, however an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring, of one full-time Program Manager at Range 70 (\$4,138 - \$5,032).
21. **HEALTH AND HUMAN SERVICES – Social Services** - Request Board find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the requested position exists as certified by the Health and Human Services Director, and concurred with by the County Administrator and the Auditor-Controller; B) where internal candidates meet the qualifications for the position of Social Worker, the position could possibly be filled through an internal recruitment, however an open recruitment would be more appropriate to ensure a sufficient number of qualified applicants apply; and C) approve the hiring of one Social Worker II at Range 64 (\$3,590 – \$4,363) or III at Range 67 (\$3,852 - \$4,676) depending upon qualifications.
22. **PROBATION** - Request Board find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the requested positions exists as certified by the Chief Probation Officer and concurred with by the County Administrator and the Auditor-Controller; B) where internal candidates meet the qualifications for the positions of Group Counselor, the positions could possibly be filled through an internal recruitment, however an open recruitment would be more appropriate to ensure a sufficient number of qualified applicants apply; and C) approve the hiring of three full-time Group Counselors I at Range 62 (\$3,426 - \$4,166).
23. **PUBLIC WORKS** – Request Board A) create the position of Lead Equipment Operator at Range 63 (\$3,502 – \$4,261) and approve the job description; B) amend the authorized strength by deleting one full-time Road Maintenance Supervisor at Range 66 (\$3,757 - \$4,574) and adding one full-time Lead Equipment Operator at Range 63; and C) find that consistent with the adopted Authorized Position Review Policy: (a) the availability of funding for the requested positions comes from the Road Department Budget as certified by the Public Works Director, and concurred with by the County Administrator and the Auditor-Controller; (b) where internal candidates meet the qualifications for the position of Lead Equipment Operator, the position could possibly be filled through an internal recruitment; and where internal candidates meet the qualifications for the position of Road Maintenance Supervisor, the position could be filled through an internal recruitment, however there is a current eligibility list for the position already created through an internal recruitment; and C) approve the hiring of one Road Maintenance Supervisor at Range 66 (\$3,757 - \$4,574) from the existing list and a Lead Equipment Operator at Range 63 (\$3,502 – \$4,261) through an internal recruitment.
24. **SHERIFF** – Request Board amend the FY 2011-12 CalMet Task Force Budget 671410 2010-11 grant by increasing estimated revenue in State Grants (*Revenue Code #4498*) by \$6,019 and increasing appropriations in Travel (*Object Code #5331*) by \$6,019. (*4/5's vote required.*)

25. **COUNTY ADMINISTRATOR** - Request your Board A) create the positions of Assistant County Administrator, Range 96 (\$7,747 - \$9,421) and Senior Deputy County Administrator, Range 92 (\$7,026 - \$8,540) and approve the job description for Assistant County Administrator and Senior Deputy County Administrator incorporating and revising the Deputy County Administrator job description; and, B) find, consistent with the adopted Authorized Position Review Policy, (a) the funding for the position comes from the General Fund and, possibly, certain Non-General Fund departments depending on job responsibilities and associated budget allocations, as certified by the County Administrator and concurred with by the Auditor-Controller; (b) the vacancy could possibly be filled by internal candidates meeting the qualifications for the position, however, an open recruitment is appropriate to ensure the position is filled with the best qualified candidate; and, (c) approve the hiring of one Deputy County Administrator, Range 88 (\$6,370 - \$7,740).
26. **CLERK OF THE BOARD** – Request approval of the minutes of the Board of Supervisors Meetings of A) December 13, 2011 and B) December 19, 2011.

TIMED ITEMS (Items will not be considered before scheduled time)

WORKSHOPS AND PRESENTATIONS (To be considered at the Board's convenience)

CORRESPONDENCE - ACTION

BOARD MEMBERS AND STAFF REPORTS

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

27. **PUBLIC COMMENT**

CLOSED SESSION

28. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Pursuant to Government Code §54956.9(c) – Decision Whether to Initiate Litigation** (one case).
29. **PERSONNEL [PURSUANT TO GOVERNMENT CODE §54957]** - Public Employee Performance Appointment - Title: Director Public Works.
30. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code §54957.6]** - Instructions to Negotiators re: wages, salaries and benefits - Employee Organization: Law Enforcement Administrators Association (LEAA) - Negotiators: CAO Kevin Carunchio and Labor Relations Administrator Sue Dishion.
31. **CONFERENCE WITH LABOR NEGOTIATOR [Pursuant to Government Code § 54957.6].** – Instructions to Negotiators re: wages, salaries and benefits – Employee Organization: Inyo County Probation Peace Officers Association (ICPPOA) – Negotiators: CAO Kevin Carunchio and Labor Relations Administrator Sue Dishion.

REPORT ON CLOSED SESSION AS REQUIRED BY LAW

CORRESPONDENCE - INFORMATIONAL