

Agenda

County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch, the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

SPECIAL MEETING

February 23, 2016

10:00 a.m. PLEDGE OF ALLEGIANCE

- 1. PUBLIC COMMENT**
- 2. COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)

CONSENT AGENDA (Approval recommended by the County Administrator)

COUNTY ADMINISTRATOR

- 3. Child Planning Council** – Request Board reappoint Verna Sisk and Robyn Wisdom to the Child Care Planning Council, representing the Public Agency Representative and Discretionary categories respectively, to complete unexpired three-year terms ending November 4, 2018: (*Notice of Vacancy resulted in requests for appointment being received Ms. Sisk and Ms. Wisdom*).

PUBLIC WORKS

- 4.** Request Board approve the Lease between the County of Inyo and Brenda and Harry Wilson for real property described as 163 May Street, Bishop, CA, for the initial period of March 1, 2016 through February 28, 2019, with two one-year options to extend, at the rate of \$5,879.64 per month, with a 3% increase for subsequent yearly terms if extended, contingent upon the Board's adoption of future budgets; and authorize the Chairperson to sign, contingent upon the appropriate signatures being obtained.
- 5.** Request approval of the Plans and Specifications for the animal Shelter Fence Project and authorize the Public Works Director to advertise and bid the Project.

SHERIFF

- 6.** Request Board declare Nielsen's Equipment Maintenance of Mammoth Lakes a sole-source provider of Kenwood radios and radio accessories, and approve the purchase of Kenwood radios and radio accessories, for Sheriff's vehicles, from Nielsen's Equipment Maintenance in an amount not to exceed \$311,372 (including installation and tax) per quote dated October 20, 2015.

7. **COUNTY ADMINISTRATOR** - Request your Board approve and provide direction to implement a Juvenile Services Transition Plan consisting of the following actions with associated timelines for reporting back to your Board and providing possible future action items:
1. The Probation Department is directed to research out-of-county placement contracts for the range of the County's foreseeable juvenile detention needs, and to provide a report to the Board of Supervisors, no later than April 5, 2016. The report should describe facilities interested in contracting with Inyo County, a description of the contract terms proposed by each facility, and a recommendation of which facility or facilities, if any, the County should pursue contracts with for future consideration and approval by the Board May 10, 2016, to be effective July 1, 2016.
 2. The Probation Department is directed to research and prepare a report to the Board of Supervisors, no later than March 15, 2016, describing the requirements and steps necessary to operate the Juvenile Hall as a "special purpose facility" (aka "weekend-only" facility) by July 1, 2016, including a draft of any necessary notifications or applications for consideration by the Board of Supervisors.
 3. In conjunction with preparing the "special purpose facility" report and notice or application requested above, the Probation Department is directed to prepare, with review from the Inyo County Personnel Office and Budget Office, a report to the Board of Supervisors, by March 15, 2016, describing options for providing 72-hour detention placement that can be implemented July 1, 2016; including but not limited to contracting with neighboring counties, using an on-call system to utilize the Juvenile Hall, or a modified in-county holding facility.
 4. The Chief Probation Officer and Health and Human Services Director are directed to develop and present a joint plan to ultimately establish a co-managed and co-located Area Resource Center, by May 3, 2016. The joint report should identify phases of development, targeting the Center, or at least its initial programming to be operational by July 1, 2016 to serve juveniles under the supervision of the Probation Department and at-risk youth participating in similar HHS programs. Initially, the Area Resource Center may be an array of programs offered at dispersed locations to the extent that the envisioned programs and services are deemed similar, a beneficial enhancement, or otherwise appropriate. The joint plan should describe opportunities to expand the Area Resource Center to serve adult populations currently participating in programs and services administered by the Health and Human Services Department and/or under the supervision of the Probation Department, at a centralized, co-managed location, such as a consolidated County office building or stand-alone facility.

Furthermore, the Plan is expected to:

- a. Provide the estimated budget for each phase of the Area Resource Center, including identifying the cost of facilities and equipment, personnel, and, delivery of program and services, and associated sources of funding. Opportunities to maximize the use of categorical funding from HHS or Probation are to be identified and emphasized;
- b. For each phase of development of the Area Resource Center, identify programs currently or proposed to be provided through the Probation Department that could be provided by the Health and Human Services Department as a means of either: a) providing more specialized services; and/or b) using categorical funding to off-set General Fund costs;
- c. Identify the personnel positions necessary to operate each phase of the Area Resource Center, and associated programming, using existing County staff; indicating when and what type of changes, if any, may be necessary to associated job descriptions to facilitate the work and maximize use of categorical funding;
- d. Acknowledge input from community and regional partners and stakeholders, and identify resources that can be contributed by, or provided to the County's partners with associated contributions and costs being quantified;
- e. Examine facility options for housing each phase of the Area Resource Center;
- f. Contemplate how to deliver Area Resource Center programs and services to remote populations in the County and provide estimated costs;

- g. Provide an opportunity for the Chief Probation Officer and Health and Human Services Director to provide, through the jointly prepared plan, differing recommendations for how the Area Resources Center is developed, staffed, programmed, and operated. Any alternate recommendations must be supported with the department heads' rationale, including staffing levels, associated costs, and source of funding.
 - h. Vet all fiscal and personnel assumptions in the joint plan through the County Budget and Personnel Office, respectively, before being presented to the Board of Supervisors.
5. The Probation Department and Health and Human Services Department are expected to proactively and positively engage with community partners and regional stakeholders, including the County schools, Superior Court, City of Bishop, Mono County, and Inyo County staff (in conjunction with the County Personnel Office).
8. **AUDITOR-CONTROLLER** - Request Board find that consistent with the Authorized Position Review Policy: A) the availability of funding for an Administrative Analyst position comes from the General Fund, as certified by the Auditor-Controller and concurred with by the County Administrator; B) where candidates meet the qualifications for the position, the vacancy could be filled through an internal recruitment; and C) approve the hiring of one Administrative Analyst I, at Range 68 (\$4,188-\$5,088) and if filling this position creates a vacancy, authorize the filling of that vacant position.
9. **HEALTH AND HUMAN SERVICES – Behavioral Health Services** - Request Board A) change the authorized strength in Health and Human Services – Behavioral Health Services Division by adding one B-Par Addictions Counselor I-III Series at Range 57 to 64 (\$17.33/hour to \$24.81/hour); and contingent upon filling the B-Par position through a closed internal recruitment, delete two A-Par Addictions Counselor I-III Series positions at Ranges 57 to 64 (\$17.33/hour to \$24.81/hour); and B) find that consistent with the Authorized Position Review Policy: 1) the availability of funding for an Addictions Counselor position exists as certified by the Health and Human Services Director, and concurred with by the County Administrator and Auditor-Controller; 2) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through a closed recruitment; and 3) approve the hiring of one B-Par Addictions Counselor III at Range 64 (\$20.41/hour – \$24.81/hour).
10. **CLERK OF THE BOARD** – Request approval of the minutes of the Board of Supervisors Meeting of February 2, 2016.

TIMED ITEMS (Items will not be considered before scheduled time)

CORRESPONDENCE – ACTION (To be considered at the Board's convenience)

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

11. **PUBLIC COMMENT**

BOARD MEMBERS AND STAFF REPORTS

CORRESPONDENCE - INFORMATIONAL