

# Agenda



## County of Inyo Board of Supervisors

Board of Supervisors Room  
County Administrative Center  
224 North Edwards  
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

**Public Notices:** (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed fewer than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

**Note:** Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

### **November 6, 2018**

**8:30 a.m. 1. PUBLIC COMMENT**

#### **CLOSED SESSION**

2. **PUBLIC EMPLOYMENT [Pursuant to Government Code §54957]** – Title: County Administrator.
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Pursuant to Government Code §54956.8]** – Property: APN 010-490-12, Bishop, California. Agency Negotiators: Clint Quilter, Acting County Administrator, and Marshall Rudolph, County Counsel. Negotiating parties: Inyo County and Inyo County Development LLC. Under negotiations: price and terms of payment.
4. **CONFERENCE WITH LABOR NEGOTIATORS [Pursuant to Government Code §54957.6]** – Employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. Agency designated representatives: Acting County Administrative Officer Clint Quilter, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, and Assistant County Counsel John Vallejo.

**OPEN SESSION** (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

**10:00 a.m. PLEDGE OF ALLEGIANCE**

5. **REPORT ON CLOSED SESSION**
6. **PUBLIC COMMENT**
7. **COUNTY DEPARTMENT REPORTS** (Reports limited to two minutes)
8. **INTRODUCTIONS** – The following new employees will be introduced to the Board: Meaghan McCamman, Assistant Director, and Tyler Davis, Office Clerk III, HHS; Justin Drew, Park Specialist, Parks & Recreation; Kody Nelson and Chuck Baker, Equipment Operators, Recycling & Waste Management; and Cheyanne Tu-Va Barlow, Public Safety Dispatcher, and Kristin Mullen, Animal Services Shelter Attendant, Sheriff's Office.

## DEPARTMENTAL – PERSONNEL ACTIONS

9. **COUNTY ADMINISTRATOR – Information Services** – Request Board, consistent with the Fiscal Year 2018-2019 Board Approved Budget, reclassify the Cadastral Technician, Range 61 (\$3,694 - \$4,486), in the Assessor's Office to a Geographic Information System (GIS) Analyst II, Range 72 (\$4,787 - \$5,815), in the County Administrator's Information Services Department effective November 15, 2018.
10. **HEALTH AND HUMAN SERVICES – Social Services** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) HHS Specialist III exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) HHS Specialist III at Range 57 (\$3,363 - \$4,086).
11. **HEALTH AND HUMAN SERVICES – Social Services** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Registered Nurse exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Registered Nurse at Range 78 (\$5,518 - \$6,705).
12. **HEALTH AND HUMAN SERVICES – Social Services** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Social Worker II exists in the non-General Fund Social Services budget, as certified by the HHS Director and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Social Worker II at Range 67 (\$4,253 - \$5,163).
13. **PROBATION** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Legal Secretary I/II exists in the General Fund, as certified by the Chief Probation Officer and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position and the vacancy could possibly be filled through an internal recruitment, an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Legal Secretary I at Range 56 (\$3,292 - \$3,994) or a Legal Secretary II at Range 60 (\$3,612 - \$4,387), depending on qualifications, and authorize up to the E step for a qualified lateral applicant.
14. **PROBATION** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Deputy Probation Officer I/II exists in the General Fund, as certified by the Chief Probation Officer and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position and the vacancy could possibly be filled through an internal recruitment, an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Deputy Probation Officer I at Range 67 (\$4,008 - \$4,962) or a Deputy Probation Officer II at Range 70 (\$4,391 - \$5,341), depending on qualifications, and authorize up to the E step for a qualified lateral applicant.
15. **SHERIFF** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) APAR Shelter Assistant exists in the General Fund, as certified by the Sheriff and concurred with by the Acting County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position and the vacancy could possibly be filled through an internal recruitment, an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) APAR Shelter Assistant (APAR 1-19.99), Range 42PT (\$12.75/hr. - \$15.52/hr.).

**COUNTY ADMINISTRATOR**

16. **Information Services** – Request Board authorize payment of Invoice No. 0068657 from Thomson Reuters in an amount not to exceed \$18,445.72 for travel-related expenses in support of on-site Property Tax Management System (PTMS) implementation and training in August and September 2016.
17. **Information Services** – Request Board authorize payment in an amount not to exceed \$18,523.20 to CDW-G for the purchase of Microsoft SQL Server database license to support the new version of the Thomson Reuters Aumentum Property Tax Management System (PTMS).

**SHERIFF**

18. Request Board authorize prior-year payments to the following payees in the following amounts, for a total amount not to exceed \$28,178.98:
  - \$576.00 to Hernandez, Christian for per diem
  - \$234.56 to Kapturkiewicz, Joseph for mileage
  - \$96.00 to Madera, Brian for per diem
  - \$8,044.40 to Murphy, Michael for mileage and per diem
  - \$96.00 to Nicholson, Joshua for per diem
  - \$352.00 to O’Grady, Lindsay for per diem
  - \$3,872.00 to Perez, Irving for per diem
  - \$788.20 to Perez, Perl for per diem and mileage
  - \$184.00 to Rhoads, Nikolaus for per diem
  - \$69.44 to Santana, Hector for fuel reimbursement
  - \$4,077.96 to Vega, Estaban for mileage and per diem
  - \$5,382.00 to Riverside Community College for academy registration
  - \$232.48 to Mountain Investments for June utility reimbursement

**DEPARTMENTAL** (To be considered at the Board’s convenience)

19. **BOARD OF SUPERVISORS – Chairperson Totheroh** – Request Board designate from among its membership a delegate and alternate to serve on both the Rural County Representatives of California (RCRC) Board of Directors and RCRC’s Golden State Finance Authority Board of Directors for 2019.
20. **TREASURER-TAX COLLECTOR** – Request Board: A) adopt Resolution No. 2018-46 to join the California Cannabis Authority (CCA); B) authorize the Chairperson to execute the CCA Joint Exercise of Powers Agreement; C) appoint a County representative and an alternate to serve on the CCA Board of Directors; and D) direct staff to take additional action, as needed.
21. **PLANNING** – Request Board: A) discuss and provide direction to staff on the continuation of the Natural Resource Advisory Committee (NRAC); and B) potentially extend the term of the NRAC for three years.
22. **AG COMMISSIONER – Eastern Sierra Weed Management Area** – Request Board: A) ratify and approve the contract between the County of Inyo Department of Agriculture – Eastern Sierra Weed Management Area and the California Department of Fish and Wildlife for the provision of noxious weed control services, in the amount of \$342.99, for services completed on July 6, 2018; B) approve the contract between the County of Inyo Department of Agriculture – Eastern Sierra Weed Management Area and the California Department of Fish and Wildlife for the provision of noxious weed control services, in an amount not to exceed \$4,500, for the period of January 1, 2019 to June 30, 2021; and C) authorize Nathan Reade, Agricultural Commissioner, to sign the contracts on behalf of the County of Inyo Department of Agriculture.
23. **HEALTH AND HUMAN SERVICES – Eastern Sierra Area Agency on Aging** – Request Board ratify and approve Amendment No. 1 to Standard Agreement for Contract Number AP-1819-16 between the County of Inyo and the California Department of Aging, increasing the overall allocation by \$88,424 for a total contract amount of \$856,436; and authorize the HHS Director to sign.
24. **SHERIFF** – Request Board adopt Resolution No. 2018-47, titled, “A Resolution of the Board of Supervisors of the County of Inyo, State of California, Approving Sheriff’s Office Records Retention Schedule” (*4/5ths vote required*).

25. **PUBLIC WORKS** – Pursuant to Public Contract Code Division 2, Part 3, Chapter 2.5, Section 22050 (C) (1), request Board determine that there is a need to continue with the emergency action of replacing the fire suppression sprinklers at the Inyo County Jail Facility (*4/5ths vote required*).
26. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board: A) review the proposed Federal Fiscal Year 2018 Emergency Management Performance Grant Program Application and, if deemed acceptable; B) approve the submittal of the Federal Fiscal Year 2018 Emergency Management Performance Grant Program Application and authorize the County Administrator, as the designated Authorized Agent, to sign the grant application, as well as any and all accompanying documents, by approving a resolution titled, “Governing Board Resolution No. 2018-48;” and C) authorize the Chairperson to sign the Resolution Addendum letter.
27. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff’s recommendation regarding continuation of the local emergency known as the “Here It Comes Emergency” that was proclaimed in anticipation of run-off conditions from near-record snowpack posing extreme peril to the safety of property and persons in Inyo County.
28. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff’s recommendation regarding continuation of the local emergency known as the “Rocky Road Emergency” that was proclaimed as the result of flooding, mud, and rock landslides and deep snow drifts over portions of Inyo County caused by an atmospheric river weather phenomena that began January 3, 2017 and continued throughout February.
29. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff’s recommendation to continue the local emergency known as the “Land of EVEN Less Water Emergency” that was proclaimed as a result of extreme drought conditions that existed until recently in the County, while considering how to address the ongoing hydrologic issues in West Bishop.
30. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff’s recommendation regarding continuation of the local emergency known as the “Gully Washer Emergency” that resulted in flooding in the central, south and southeastern portion of Inyo County during the month of July, 2013.
31. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff’s recommendation regarding continuation of the local emergency known as the “Death Valley Down But Not Out Emergency” that was proclaimed as a result of flooding in the central, south and southeastern portion of Inyo County during the month of October, 2015.
32. **CLERK OF THE BOARD** – Request Board approve the minutes of the special Board of Supervisors meeting of August 28, 2018 and the regular Board of Supervisors meetings of September 4, 2018, September 11, 2018, and September 25, 2018.

***Note: The agenda items listed below may be considered by the Board at any time during the meeting in the Board’s discretion, including before scheduled timed items.***

**COMMENT** (Portion of the Agenda when the Board takes comment from the public and County staff)

33. **PUBLIC COMMENT**

**BOARD MEMBER AND STAFF REPORTS**

**CORRESPONDENCE – INFORMATION**

34. **Treasurer-Tax Collector** – Treasury Status Report for Quarter Ending September 30, 2018.
35. **Department of Alcoholic Beverage Control** – Application for Person-to-Person Transfer of On-Sale Beer and Wine License from Claudine Meylemans to Saloua Berguem for The Grill, 446 S. Main St., Lone Pine, CA.
36. **Department of Alcoholic Beverage Control** – Application for Premise-to-Premise and Person-to-Person Transfer of Off-Sale Beer and Wine License from Fresh & Easy LLC to Independence Stations, Inc. at 130 S. Edwards St., Independence, CA.