

Agenda



County of Inyo Board of Supervisors

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

Public Notices: (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed fewer than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

Note: Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

March 26, 2019

8:30 a.m. 1. PUBLIC COMMENT

CLOSED SESSION

2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Pursuant to Government Code §54956.9(d)(2)]** – Significant exposure to potential litigation (*one case*). Facts and circumstances: Threatened state revocation of local primacy delegation agreement.
3. **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS [Pursuant to Government Code §54957.6]** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Rick Benson, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

OPEN SESSION (*With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.*)

10:00 a.m. PLEDGE OF ALLEGIANCE

4. **REPORT ON CLOSED SESSION**
5. **PUBLIC COMMENT**
6. **COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)
7. **PROCLAMATIONS** – Request Board approve: A) a proclamation titled, "Proclamation of the Board of Supervisors, County of Inyo, State of California Recognizing April 2019 as Child Abuse Prevention Month;" and B) a proclamation titled, "Proclamation of the Board of Supervisors, County of Inyo, State of California Recognizing April 2019 as Sexual Assault Awareness Month."
8. **PRESENTATION** – Request Board receive a presentation from Health & Human Services staff on the 20th Anniversary of First 5, highlighting two decades of Proposition 10 activities statewide and locally.

DEPARTMENTAL – PERSONNEL ACTIONS

9. **CHILD SUPPORT SERVICES** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Child Support Officer I/II/III exists in a non-General Fund budget, as certified by the Child Support Services Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications of the position, the vacancy could be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Child Support Officer I, Range 57 (\$3,363 - \$4,086), Child Support Officer II, Range 60 (\$3,612 - \$4,387), or Child Support Officer III, Range 64 (\$3,964 - \$4,817), depending upon qualifications.
10. **COUNTY ADMINISTRATOR – Personnel** – Request Board approve Amendment No. 1 to the Agreement between the County of Inyo and Richard Benson for personal services as Assistant County Administrator, amending the term of the contract to October 4, 2019 through April 19, 2019, and authorize the Chairperson to sign.
11. **DISTRICT ATTORNEY** – Request Board:
 - A) Amend the Fiscal Year 2018-2019 Victim Witness Budget (Budget 620418) as follows: increase estimated revenue in State Grants (Revenue Code 4498) by \$60,827 and increase appropriation in Salaried Employees (Object Code 5001) by \$19,122, Retirement & Social Security (Object Code 5021) by \$1,477, PERS Retirement (Object Code 5022) by \$2,508, Medical Insurance (Object Code 5031) by \$7,029, Disability Insurance (Object Code 5032) by \$191, Cell Phones (Object Code 5122) by \$1,000, Office & Other Equipment (Object Code 5232) by \$5,000, General Operating (Object Code 5311) by \$20,000, and Travel Expenses (Object Code 5331) by \$4,500 (**4/5ths vote required**);
 - B) Change the authorized strength in the Victim Witness Program by adding one (1) Victim Witness Assistant at Range 54 (\$3,135 - \$3,814), contingent upon acceptance of the Inyo County Victim/Witness Assistance Program Grant from the Governor's Office of Emergency Services (CalOES) for Fiscal Year 2018-2019 and continued grant funding; and
 - C) Find that, consistent with the adopted Authorized Position Review Policy: 1) the availability of funding for one (1) Victim Witness Assistant exists in the non-General Fund Victim Witness budget, as certified by the District Attorney and concurred with by the County Administrator and Auditor-Controller; 2) where internal candidates may meet the qualifications of the position, the vacancy could be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and 3) approve the hiring of one (1) Victim Witness Assistant at Range 54 (\$3,135 - \$3,814), contingent upon acceptance of the Inyo County Victim/Witness Assistance Program Grant from the Governor's Office of Emergency Services (CalOES) for Fiscal Year 2018-2019 and continued grant funding.
12. **PROBATION** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) BPAR Office Technician I exists in the General Fund, as certified by the Chief Probation Officer and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled by an internal recruitment, but an open recruitment is more appropriate to ensure qualified candidates apply; and C) approve the hiring of one (1) BPAR Office Technician I at Range PT55 (\$17.22 - \$20.93/hr.).
13. **SHERIFF** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Correctional Officer exists in the General Fund, as certified by the Sheriff and concurred with by the County Administrator and the Auditor-Controller; B) where internal candidates may meet the qualifications of the position, the vacancy could be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Correctional Officer, Range 64 (\$3,964 - \$4,817).
14. **TREASURER-TAX COLLECTOR** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Office Technician exists in the Treasurer-Tax Collector budget, as certified by the Treasurer-Tax Collector and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications of the position, the vacancy could be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Office Technician I-III, Range 55-63 (\$3,213 - \$4,705).

COUNTY ADMINISTRATOR

15. **Motor Pool** – Request Board award a contract to Bishop Ford for the purchase of two (2) 2019 Ford F150 Police Responders and approve a purchase order to Bishop Ford in the amount of \$82,351.40.

DISTRICT ATTORNEY

16. Request Board: A) authorize acceptance of the Inyo County Victim/Witness Assistance Program Grant from the Governor's Office of Emergency Services (CalOES) for Fiscal Year 2018-2019; and B) authorize the District Attorney to sign any documentation to accept and utilize the grant on behalf of the County.

HEALTH & HUMAN SERVICES/COUNTY ADMINISTRATOR – Risk Management

17. Request Board appoint Assistant HHS Director Meaghan McCamman as the HIPAA Privacy Officer for Inyo County for purposes of the federal Health Insurance Portability and Accountability Act, and authorize the HIPAA Privacy Officer to modify and/or develop required processes and procedures necessary to comply with the HIPAA requirements.

HEALTH & HUMAN SERVICES

18. Request Board approve the agreement between the signatory counties of the California Governors' Office of Emergency Services Mutual Aid Region VI – including the counties of Imperial, Inyo, Mono, Riverside, San Bernardino, and San Diego – to provide mutual assistance during a medical and health emergency, disaster, or catastrophic event, and authorize the Chairperson to sign.

PUBLIC WORKS

19. Request Board: A) award the contract for the Jail Water Heater Re-Pipe Project to Mesa Energy Systems, Inc. of Bakersfield, CA; B) approve the construction contract between the County of Inyo and Mesa Energy Systems, Inc. of Bakersfield, CA in the amount of \$139,800, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained; and C) authorize the Public Works Director to execute all other project contract documents, including contract change orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws.
20. Request Board approve Resolution No. 2019-11, titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California Authorizing the Recording of a Notice of Completion for the Whitney Portal Road and Horseshoe Meadows Road Permanent Restoration Project," and authorize the Chairperson to sign.
21. **Road Department** – Request Board: A) declare Granite Construction of Bakersfield, CA the successful bidder for 3,000 Tons of Plant (Cold) Mix Asphalt per Bid No. 2019-02; and B) authorize the purchase of 3,000 tons of cold mix asphalt from Granite Construction of Bakersfield, CA in an amount not to exceed \$429,562.50.
22. **Road Department** – Request Board: A) declare Granite Construction of Bakersfield, CA the successful bidder for 1,000 Tons of Plant (Cold) Mix Asphalt per Bid No. 2019-03; and B) authorize the purchase of 1,000 tons of cold mix asphalt from Granite Construction of Bakersfield, CA in an amount not to exceed \$135,447.50.

SHERIFF

23. Request Board: A) declare Axon Enterprise, Inc. of Scottsdale, AZ a sole-source provider of body-worn cameras and associated accessories; B) approve the purchase of twenty-five (25) Axon body-worn cameras, charging bays, mounts, cables, cloud storage, software licensing, and Taser Assurance Plan; and C) approve the contract between the County of Inyo and Axon Enterprise, Inc. of Scottsdale, AZ in an amount not to exceed \$93,687.30 for the term of March 26, 2019 through March 26, 2024 and authorize the Sheriff or designee to sign, contingent upon the Board's approval of future budgets.

DEPARTMENTAL (To be considered at the Board's convenience)

24. **PLANNING** – Request Board accept and provide comments on the draft Inyo County 2018 General Plan Annual Progress Report (APR) and direct staff to forward the APR with any modifications to the State of California's Department of Housing and Community Development and Governor's Office of Planning and Research.
25. **PROBATION** – Request Board: A) appoint the Chief Probation Officer and the Sheriff as Co-County Correctional Administrators; B) review, provide input, and direct any changes to the rules, regulations, and administrative policy for the Probation Department's electronic monitoring program; and C) approve the Probation Department's electronic monitoring program as modified.
26. **SHERIFF** – Request Board approve an extension of the Memorandum of Understanding between the Sheriff's Department and the Bishop Unified School District for the "After School Shelter Dog Project," to provide Palisades Glacier High School students an after-school elective training dogs residing at the Inyo County Animal Shelter throughout school years 2019-2024 (five-year term).
27. **WATER DEPARTMENT** – Request Board:
 - A) Approve Resolution No. 2019-12, authorizing the Water Director to sign a grant agreement between Inyo County and the Division of Boating and Waterways, accepting up to \$110,000 to fund the engineering, design, and permits for the launch and take-out facilities for the Owens River Water Trail;
 - B) Amend the Fiscal Year 2018-2019 Water Department budget (Budget 024102) as follows: increasing revenue in State Grants (Revenue Code 4498) by \$110,000 and increasing appropriation in Professional Services (Object Code 5265) by \$110,000 (***4/5ths vote required***); and
 - C) Direct the County to not undertake any expenditures for which it will need or expect to be reimbursed from grant funds, or otherwise seek any disbursement of grant funds before the completion of the environmental review process and the issuance of all permits required for the project and the Board of Supervisors authorizes proceeding with the project, unless such disbursement is approved in advance by the Board.
28. **COUNTY ADMINISTRATOR – Recycling & Waste Management** – Request Board:
 - A) Approve Resolution No. 2019-13, titled, "A Resolution of the Inyo County Board of Supervisors Authorizing and Approving an Inyo County Treasury Loan to the Inyo County Recycling/Waste Management Department;"
 - B) Authorize the Chairperson to sign the Loan Agreement and Promissory Note;
 - C) Declare Quinn Company of Bakersfield, CA a sole-source provider of Caterpillar landfill compactors and authorize the purchase of a Caterpillar Model 816K Landfill Compactor from Quinn Company of Bakersfield, CA in an amount not to exceed \$490,099; and
 - D) Authorize the Assistant County Administrator to sign all other documents relevant to the purchase of the compactor.
29. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board amend the Fiscal Year 2018-2019 Inyo County Budget as follows: create a new budget titled "DWR-Statewide Flood ER Grant (Budget 610389)"; increase estimated revenue in State Grants (Revenue Code 4498) by \$40,000, and increase appropriations in Office & Other Equipment < \$5000 (Object Code 5232) by \$12,900, Equipment (Object Code 5650) by \$25,200, and Internal Charges (Object Code 5121) by \$1,900 (***4/5ths vote required***).
30. **COUNTY ADMINISTRATOR** – Request Board: A) designate a primary and alternate representative to serve as a liaison between the County and Sierra CAMP (the Sierra Climate Adaptation and Mitigation Partnership); and B) authorize those designated representatives to sign a Sierra CAMP Membership Agreement on behalf of the County.

TIMED ITEMS (Items will not be considered before scheduled time but may be considered any time after the scheduled time)

1 p.m. 31. **HEALTH & HUMAN SERVICES – Workshop** – Request Board conduct a workshop with Inyo County Health and Human Services Tobacco Control Program staff to provide direction to staff regarding the development of a regional policy aimed at reducing use of tobacco products among youth.

1:30 p.m. 32. **ENVIRONMENTAL HEALTH – Workshop** – Request Board conduct a workshop to discuss and provide direction to staff regarding the State Water Board’s intention to initiate a local primacy revocation action, transferring regulation of the small water system program from the County to the State.

Note: The agenda items listed below may be considered by the Board at any time during the meeting in the Board’s discretion, including before scheduled timed items.

COMMENT (Portion of the Agenda when the Board takes comment from the public and County staff)

PUBLIC COMMENT

BOARD MEMBER AND STAFF REPORTS