

MINUTES

County of Inyo Board of Supervisors

September 17, 2013

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:35 a.m., on September 17, 2013, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present: Chairperson Linda Arcularius presiding, Jeff Griffiths, Rick Pucci, Mark Tillemans and Matt Kingsley.

- Public Comment The Chairperson announced the public comment period and there was no one from the public wishing to address the Board.
- Closed Session The Chairperson recessed open session at 8:35 a.m., to convene in closed session, with all Board Members present to discuss and take action as appropriate on Agenda Items No. 2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Pursuant to Government Code §54956.9(d)(4)]** – Meet with legal counsel for discussion and advice regarding potential litigation (two cases); No. 3. **REAL PROPERTY NEGOTIATIONS [CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8]** – Property: APN 035-140-17-0000, 101 Old Mammoth Road, Mammoth Lakes, CA - Negotiating Parties: Kevin Carunchio, County Administrator, Susanne Rizo, Director of Child Support Services; Clint Quilter, Public Works Director and Jim Tatum, Deputy Public Works Director – Negotiations: Terms and Conditions; No. 4. **REAL PROPERTY NEGOTIATIONS [CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8]** – Property: APN 035-230-10-000000 and APN 035-230-11-0000000, 126 Old Mammoth Road, Mammoth Lakes, CA - Negotiating Parties: Kevin Carunchio, County Administrator, Susanne Rizo, Director of Child Support Services; Clint Quilter, Public Works Director and Jim Tatum, Deputy Public Works Director – Negotiations: Terms and Conditions; No. 5. **REAL PROPERTY NEGOTIATIONS [CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8]** – Property: APN 035-200-019-000, 452 Old Mammoth Road, Mammoth Lakes, CA - Negotiating Parties: Kevin Carunchio, County Administrator, Susanne Rizo, Director of Child Support Services; Clint Quilter, Public Works Director and Jim Tatum, Deputy Public Works Director – Negotiations: Terms and Conditions; No. 6. **REAL PROPERTY NEGOTIATIONS [CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8]** – Property: APN 035-200-017-000, 437 Old Mammoth Road, Mammoth Lakes, CA - Negotiating Parties: Kevin Carunchio, County Administrator, Susanne Rizo, Director of Child Support Services; Clint Quilter, Public Works Director and Jim Tatum, Deputy Public Works Director – Negotiations: Terms and Conditions.
- Recess/
Reconvene The Chairperson recessed closed session at 9:50 a.m., to reconvene in open session at 10:00 a.m., with all Board Members present.
- Pledge Supervisor Tillemans led the Pledge of Allegiance.
- Public Comment The Chairperson announced the second public comment period and there was no one wishing to address the Board.
- County Department
Reports The Chairperson announced the County Department Report period. Mr. Josh Hart, Planning Director, reported on the DRECP. He asked if the Board of Supervisors wanted to co-sponsor a public meeting of the DRECP in Inyo County. The Board asked that a joint meeting with the Board of Supervisors be scheduled for the evening of October 16, 2013 at 6:00 p.m., in the Board of Supervisors Room, at the County Administrative Center, in Independence. Ms. Jean Turner, Director of Health and Human Services, announced the upcoming Senior Living Festival on September 28th. Dr. Harrington notified the Board of the September 23rd Water Commission Meeting, that will include a tour of various project areas. Ms. Susanne Rizo, Child Support Services Director, updated the Board on Department activities and events. Chief Probation Officer, Jeff Thomson, updated the Board on SB 105 concerning the early release of prisoners.

Mr. Clint Quilter, Public Works Director, informed the Board that the removal of trees at the Bishop Airport is nearly completed, and once the work is finished immediate steps will be taken to have the NOTAM removed. Mr. Quilter also notified the Board that the upcoming LTC Meeting has been cancelled and reported on the status of the Sabrina Bridge Project.

- CAO-Info Serv./
Pitney Bowes P.O. Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve a blanket purchase order to Pitney Bowes Purchase Power for postage in an amount not to exceed \$68,000. Motion carried unanimously.
- Motor Pool/
Vehicle Purchases Moved by Supervisor Griffiths and seconded by Supervisor Pucci to, contingent upon the Board's adoption of a FY 2013-14 budget: A) award the bid to and approve the purchase from Eastern Sierra Motors as the low bidder of two (2) 2014 Ford Escapes in an amount not to exceed \$47,677.90; and B) award the bid to and approve the purchase from Perry Motors as the low bidder of two 2014 Toyota Rav4 4x4's in an amount not to exceed \$53,217.38. Motion carried unanimously.
- Motor Pool/
Vehicle Purchase Moved by Supervisor Griffiths and seconded by Supervisor Pucci to award the bid to and approve the purchase from Perry Motors, as the low bidder, of one (1) 2014 Toyota Tundra 4x2 double cab truck in an amount not to exceed \$25,494.67. Motion carried unanimously.
- E. Health/Water
Testing Supplies
Purchase Order Moved by Supervisor Griffiths and seconded by Supervisor Pucci to A) declare IDEXX Laboratories, Inc., as a sole-source provider of certain water laboratory supplies for FY 2013-14 and B) approve a blanket purchase order for water testing supplies from IDEXX Laboratories, Inc., in an amount not to exceed \$10,000, contingent upon the Board's adoption of an FY 2013-14 budget. Motion carried unanimously.
- P.W./Nichols
Consulting
Engineers Contract
Amendment Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve Amendment No. 7 to the Contract between the County of Inyo and Nichols Consulting Engineers increasing the amount of the Contract by \$38,915 to an amount not to exceed \$288,595, contingent upon the Board's adoption of future budgets; extending the term of the Contract to an ending date of September 30, 2014; and authorize the Chairperson to sign. Motion carried unanimously.
- Road Dept./Blanket
Purchase Orders Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve blanket purchase orders in the amounts noted to the following, contingent upon the Board's adoption of a FY 2013-14 budget; Britt's Diesel & Automotive - \$30,000; Steve's Auto & Truck Parts - \$20,000; Dave's Auto Parts - \$30,000; Brown's Supply - \$10,000; Blaine Equipment - \$10,000; and Mission Linen - \$60,000. Motion carried unanimously.
- CAO-Budget/Final
Budget Adoption The County Administrator briefly reviewed the final budget information. The Board and staff reviewed the FY 2013-14 Final Board Approved Budget including but not limited to those changes to the CAO Recommended Budget that were directed by the Board during budget hearings to be included in the Final Budget. Mr. Carunchio said this is an \$81,726,462 spending plan and apportions the \$142,000 in additional fund balance as directed by the Board. The Board and the County Administrator discussed the method for funding the Grants-in-Support and Advertising County Resources grants, with Supervisors Kingsley and Griffiths supporting the current recommendation, and with Supervisors Arcularius and Tillemans expressing a desire to have further discussion concerning the \$80,000 remaining in the Community Project Sponsorship Grant Program. The County Administrator provided additional clarification on the options available to the Board with regard to the recommendations concerning the GIS and ACR Budgets. He went on to say that he believes the Board is requesting to reevaluate both the Grants in Support and Advertising County Resources budgets. He said that if the Board does not modify the recommendations there are certain line item contracts that will proceed and if the recommendations are not modified there will be \$80,000 remaining in the County Project Sponsorship Grant Program. He explained that based on what he is hearing from the Board, he would anticipate bringing an item back for discussion at the October 1, 2013 meeting regarding, the disposition of the \$80,000, prior to the release of the grant applications. The Board concurred with County Administrator's summation of the discussion. Moved by Supervisor Tillemans and seconded by Supervisor Kingsley to adopt the FY 2013-2014 Final Budget as recommended by the County Administrator; authorize and direct the County Administrator and Auditor-Controller to approve and make payments, greater than \$10,000 to Inter-Agency Visitor Center, Cal-Expo Exhibit, and Tri-County Fairgrounds, as provided for in the Advertising County Resources budget; and authorize and direct the County Administrator to develop and execute contracts with all Grants-In-Support program funding recipients identified in the Grants-In-Support budget. Motion carried unanimously.

- Resol. #2013-44/ FY 2013-14 Budget On a motion by Supervisor Tillemans and a second by Supervisor Kingsley, Resolution No. 2013-44 was approved adopting the Final Budget for Fiscal Year 2013-2014: motion unanimously passed and adopted.
- BofS/County Owned Land – B.P. Fire Station Supervisor Tillemans explained that constituents in Big Pine had inquired about the status of the sale of County owned land adjacent to the Big Pine Fire Station, and he had requested this item be brought before the Board for discussion in order to provide direction to staff on how to proceed. By way of further explanation, Supervisor Tillemans' confirmed that the property is currently leased to the Department on a 40 year lease at \$1 per year. The Board heard from Mr. Mike Carrington, Big Pine Fire Commissioner, Big Pine Fire Chief Damon Carrington, and Big Pine Assistant Fire Chief Marty Forty, who provided additional information and their recollection of the events that have transpired thus far concerning this property being sold to the Fire District. The Fire Chief and Fire Commissioner, responded to questions from the Board concerning the disposition of the City of Los Angeles lands that the District is also attempting to purchase. They explained that in order to qualify for much needed grant funds, the District needs to own the property and noted that they recalled an \$8,000 figure being quoted, as well as a \$1 figure. The Board reviewed the County's Real Property Management Policy that sets the process to be followed should the County wish to dispose of property. The County Administrator provided further clarification of the initial discussions regarding the sale of the property, including that it has been vetted through the FAC and as a result of the Countywide appraisal of County owned land, the appraisal value of the land was \$16,000. Mr. Carunchio informed the Board that he has assigned this project to the Sr. Deputy County Administrator, Ms. Pam Hennarty, and the Board can expect to have plenty of opportunities for specific Board direction relative to consideration of this sale as the project proceeds. He also offered the County's resources in order to prevent the loss of grant opportunities for the District. Mr. Carunchio explained that this project, along with an AOC item concerning a new courthouse in Independence, will be the first two pieces of land considered under the County's Real Property Management Policy, he noted that in addition to the County's process, there is State law that has to be complied with. He also noted there is a very remote possibility, that because of these laws another public agency could actually obtain the property. He qualified this caution, saying that he doesn't believe it is likely to happen. The Board directed staff to proceed with moving the sale of the County owned land adjacent to the Big Pine Fire Station to the Big Pine Fire Department in compliance with the County's Real Property Management Policy.
- HHS-HIV/State Contract Moved by Supervisor Kingsley and seconded by Supervisor Tillemans to ratify and approve Agreement No. 13-20052 between the County of Inyo and the California Department of Public Health for the provision of HIV/AIDS care and support services to individuals living with HIV/AIDS or at risk of HIV infection for a total amount of \$56,817 for the period of July 1, 2013 through March 31, 2014, contingent upon the Board's adoption of a FY 2013-14 budget; and authorize the Chairperson to sign the Agreement Amendment, the Certification regarding Lobbying, Contractor Certification, and the Darfur Contracting Act Certification. Motion carried unanimously.
- Sheriff/Position Request Moved by Supervisor Pucci and seconded by Supervisor Griffiths to find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the requested positions comes from the General Fund, as certified by the Sheriff, and concurred with by the County Administrator and Auditor-Controller; B) approve the internal recruitment and filling of one Corporal position at Range 070SA-070SD (\$4,423 - \$6,078) and C) approve the hiring of two Deputy Sheriff positions at Range 67SA-SC (\$4,027 – \$5,402). Motion carried unanimously.
- Probation/Position Request Moved by Supervisor Griffiths and seconded by Supervisor Pucci to find that consistent with the adopted Authorized Position Review Policy: A) the availability of funding for the positions of Group Counselors exists as certified by the Chief Probation Officer, and concurred with by the County Administrator and Auditor-Controller; B) where if the County was facing layoffs, the positions could be filled by internal candidates meeting the qualifications for the position, but since no layoffs are pending, the vacancies could be filled through an open recruitment, however, a closed department recruitment would be more appropriate for these vacancies; and C) approve the hiring of one full-time Group Counselor I at Range 62 (\$3,426 – \$4,166) and one part-time B-Par Group Counselor I at Range 062PT (\$3,426 - \$4,166/20-29 hours a week) contingent upon the Board's adoption of a FY 2013-14 budget. Motion carried unanimously.

P.W.-Airports/FAA Grant Runway & Overlay Grant Moved by Supervisor Griffiths and seconded by Supervisor Kingsley to approve the Grant Agreement between the County of Inyo and the FAA for the Bishop Airport Runway 16-34 and Exits Overlays and Complete Airport Lighting and Signing Rehabilitation Project, in the amount of \$479,141, contingent upon the Board's adoption of future budgets; and authorize the Public Works Director to sign, contingent upon review and approval of agreement by County Counsel, and the appropriate signatures being obtained. Motion carried unanimously.

P.W.-Airports/FAA Grant Bishop Airport Layout Plan In response to a question from Supervisor Arcularius, it was relayed that the Airport Master Plan is still applicable and not being discarded as a result of the grant opportunities. Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve the Grant Agreement between the County of Inyo and the FAA for the Bishop Airport Layout Plan Update and Narrative Report, in the amount of \$278,514, contingent upon the Board's adoption of future budgets; and authorize the Public Works Director to sign, contingent upon review and approval of the agreement by County Counsel, and the appropriate signatures being obtained. Motion carried unanimously.

Water Dept./Great Basin Water Forum Dr. Harrington, Water Director, provided additional information and further justification regarding County attendance at the Great Basin Water Forum in Bishop, October 17-18, 2013. Dr. Harrington explained that in the past the Board has directed Supervisor Arcularius and himself to represent the County at these forums. He said that the group is interested in the County of Inyo's water history with the City of Los Angeles because of similarities to situations occurring in other jurisdictions. The Board and staff discussed the event with the Board asking Supervisor Arcularius to continue representing the County on the Central Nevada Water Authority and to attend and represent the County at the Great Basin Water Forum in Bishop, October 17-18, 2013.

Planning/Forest Plan Update The Planning Director, Mr. Josh Hart, provided information regarding staff's coordination with Forest Service staff concerning the Inyo National Forest Plan Update/Revision. The Board and staff spent a great deal of time developing a plan for moving forward regarding the Forest Service continuing to delay the approval of the MOU which is currently being stalled in the General Counsel's Office. The Board reviewed the draft letter presented by staff to Chief Tidwell and Horst Greczmiel, in Washington, D.C. concerning this troubling delay. Moved by Supervisor Pucci and seconded by Supervisor Kingsley to approve correspondence to the Chief Tidwell of the Forest Service and Mr. Horst Greczmiel of the Council on Environmental Quality; and authorize the Chairperson to sign. Motion carried unanimously.

Emergency Serv./D.V. Roadeater Emerg. Continued The County Administrator recommended that the emergency be continued. Moved by Supervisor Kingsley and seconded by Supervisor Tillemans to continue the local emergency, The Death Valley Roadeater Emergency, that resulted in flooding in the eastern portion of Inyo County during the month of August 2012, per Resolution #2012-32. Motion carried unanimously.

Emerg. Serv./Gully Washer Emerg. Continued The County Administrator recommended that the emergency be continued. Moved by Supervisor Kingsley and seconded by Supervisor Tillemans to continue the local emergency, The Gully Washer Emergency, that resulted in flooding in the central, south and southeastern portion of Inyo County during the month of July, 2013. Motion carried unanimously.

Resol. #2013-45/ Canyon Crusher Emergency Ms. Kelley Williams, Assistant to the County Administrator, provided additional information regarding the damage sustained to Mazourka Canyon Road and other roads throughout the County, as a result torrential rain and flash-flooding caused by a monsoon storm system that swept over portions of the County on August 18th and have continued to date. She explained because of the magnitude of and cost to repair the damage to Mazourka Canyon Road the County has been advised by State OES personnel to move forward with declaring this as an emergency. Mr. Clint Quilter, Public Works Director, provided additional information concerning the damage and repair activities that have begun on County roads affected by this storm cell. On a motion by Supervisor Griffiths and a second by Supervisor Pucci, Resolution No. 2013-45, titled, "A Resolution of the Board of Supervisors, County of Inyo, State of California, Confirming and Ratifying the Declaration by the Director of Emergency Services for the County of Inyo, Proclaiming the Existence of a Local Emergency" was approved and authorize the County Administrative Officer or his designee to make revisions to the resolution, as appropriated or if requested by the Office of Emergency Services, and to proceed in executing the resolution without further review by your Board. Motion carried unanimously.

Resol. #2013-46/ Adoption of Labor Compliance Program	On a motion by Supervisor Griffiths and second by Supervisor Pucci the Board approved the Inyo County Labor Compliance Program and Resolution No. 2013-46, titled "A Resolution of the Board of Supervisors of the County Of Inyo, State of California Authorizing the Adoption of a Labor Compliance Program for Public Works Projects:" motion unanimously passed and adopted.
Grand Jury/ FY 2012-13 County Response	The County Administrator reviewed the draft County Response to the FY 2012-13 Grand Jury Final Report. He informed the Board that the figure to be inserted in the last paragraph on page 8 of the response regarding fees for State regulations is \$88,470. Sheriff Lutze reviewed his response to the Grand Jury, and provided further explanation regarding the County's ability to address issues relating to the Conservation Camp. Both the County Administrator and Sheriff Lutze, recognized the benefit and importance the Camp is to the County, but clarified that as a State Agency the County has no ability to effect the operations of Camp 26. Moved by Supervisor Kingsley and seconded by Supervisor Pucci to approve the report to Judge Dean Stout, Presiding Judge, Inyo County Superior Court, responding to the findings and recommendations in the 2012-13 Grand Jury Final Report, as amended; and authorize the County Administrator to sign the transmittal letter. Motion carried unanimously.
Recess/ Reconvene	The Chairperson recessed the regular meeting at 12:25 p.m., to reconvene in a workshop at 1:30 p.m., with all Board Members present.
Auditor/Property Tax Admin. Workshop	The Board conducted a workshop with the Auditor-Controller, Ms. Amy Shepherd to receive information concerning Property Tax Administration. The Chairperson recessed the workshop at 2:05 p.m., to reconvene in open session, with all Board Members present.
Auditor-District/ SIFPD Parcel Collection Fee	<p>Ms. Amy Shepherd, Auditor-Controller, provided additional information and further justification for her recommendation concerning the 1.5% per parcel collection fee for the Southern Inyo Fire Protection District (SIFPD) for FY 2013-14. She provided a review of the savings the District will realize as a result of this collection fee rate for FY 13-14, as well as the future savings the District will realize as a result of actions she intends to take to reduce the parcel collection fee for all districts. The Board heard from representatives of the Fire District that pled their case to have the fee adjusted for FY 13-14, and to also be reimbursed for the 2003-04 fee that was supposed to be waived and was not. The Board, staff, and representatives of the Fire District discussed the reasons why the saving of the funds that would have been generated by the waiver were not identified earlier. Supervisor Kingsley noted that he was supportive of helping the struggling district, and looking at options for the future, rather than looking at reimbursement for the FY 2003-04. Ms. Marg Kemp-Williams, cautioned the Board with regard to reimbursing funds, saying there are legal issues, including statutes of limitations that need to be explored. The Board, staff and representatives of the District continued to discuss funding for the District. Moved by Supervisor Kingsley and seconded by Supervisor Tillemans to authorize a one-year set rate of 1.5% per parcel collection fee to be levied against Southern Inyo Fire Protection District for collection of emergency services assessments on the Fiscal Year 2013-14 secured tax roll. Motion carried unanimously.</p> <p>The Board went on to discuss the second part of the Auditor's request for reconsideration of the waiver of special assessment fees for Southern Inyo Hospital for the collection of their parcel tax. The Board heard from Ms. Lee Baron of the Southern Inyo Hospital who provided additional information on the reasons for the waiver initially, and further justification for the continuation of the waiver. The Board also heard from Alisha McMurtrie, Treasurer-Tax Collection who provided additional historical information concerning the waiver. The Board Members provided their comments concerning the continuation of the waiver. The Board and staff discussed the impacts waivers have on other districts' fees. The Board Members expressed their desire to revisit the fee waivers in the future, once the Auditor-Controller finalizes the new fee schedule she spoke about in the earlier workshop. The County Administrator asked the Board to consider not waiving the \$25 Correction Fee that the Auditor discussed in the workshop, since the errors on the tax rolls, presented by the various districts, is where the majority of the work is generated for the collection of these fees. Supervisor Kingsley expressed concern with the elimination of the waiver for the Hospital and suggested that if the Board wanted to consider rescinding the waiver that they do it at a time in the future to give the Hospital District an opportunity to plan for the change. The Board talked about reviewing this waiver more often in order to determine its continued appropriateness in light of the Auditor's work to change the fee schedule for collection of the tax for each of the districts. Moved by Supervisor Kingsley and seconded by Supervisor Tillemans to re-confirm the waiver of special assessment fees for the Southern Inyo Hospital for the collection of their parcel tax and direct staff to bring this item back for review on or before May 2015. Motion carried unanimously.</p>

Recess/
Reconvene The Chairperson recessed the regular meeting at 3:15 p.m., to reconvene in open session at 3:25 p.m., with all Board Members present.

District/SIFPD
Parcel Tax Fee Mr. Larry Levy of the Southern Inyo Fire Protection District, thanked the Board for their previous action to grant the 1.5% parcel tax collection fee for this fiscal year and to withdraw the District's request for that action. He asked the Board to consider the District's request to be reimbursed for the 2003-04 waiver adjustment which was granted but never realized by the District. Representatives of the District, Ms. Robin Flinchum, Mr. Carl Dennett, and Ms. Suzie Dennett, addressed the Board to provide additional information regarding the Districts financial situation and to identify the many benefits that the District provides for the publics' safety in the southeastern portion of the County. The Supervisors again addressed their concern with the reimbursement of funds, with Supervisor Kingsley supporting moving forward to help the District realize some financial savings in the future to help defray the loss of the 2003-04 waiver. He suggested extending the 1.5% fee levied for the collection of the District's special assessment for this fiscal year, which the Board just approved in the previous motion, for four more years. The Board, Staff and representatives of the Fire District continued to discuss the District's situation and how the County might be able to assist. The County Administrator reiterated his recommendation that the Board not waive the \$25 Error Collection Fee, when considering the District's request. Ms. Alisha McMurtrie, Treasurer-Tax Collector, provided clarification on the fiscal years that would be affected by an additional four years.

 Moved by Supervisor Kingsley and seconded by Supervisor Tillemans to extend the 1.5% per parcel collection fee to be levied against Southern Inyo Fire Protection District for collection of emergency services assessments (Measure J monies), in addition to the previous motion for FY 2013-14, four more years, i.e., FY 2014-15, 2015-16, 2016-17 and 2017-18, for a total of 5 years; and further to not waive the \$25 Error Collection Fee for the four Fiscal Years identified in this motion. Motion carried unanimously.

Public Comment The Chairperson announced the last public comment period and there was no one from the public wishing to address the Board.

Closed Session The Chairperson recessed open session at 4:10 p.m., to reconvene in closed session, with all Board Members present, to discuss and take action as appropriate on previously noted closed session items.

Report on Closed
Session The Chairperson recessed closed session at 4:50 p.m., to reconvene in open session to receive a report on closed session. County Counsel reported that with regard to Agenda Item No. 2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Pursuant to Government Code §54956.9(d)(4)]** – Meet with legal counsel for discussion and advice regarding potential litigation (two cases), the Board in a unanimous vote, with Supervisors Arcularius, Griffiths, Pucci, Tillemans and Kingsley voting yes, provided direction to Counsel.

Adjournment The Chairperson adjourned the regular meeting at 4:50 p.m., to 8:30 a.m., on Tuesday, October 1, 2013, in the Board of Supervisors Room, at the County Administrative Center, in Independence.

Chairperson, Inyo County Board of Supervisor

Attest: *KEVIN D. CARUNCHIO*
Clerk of the Board

by: _____
Patricia Gunsolley, Assistant