



AN EQUAL OPPORTUNITY EMPLOYER  
(WOMEN, MINORITIES, AND DISABLED ARE ENCOURAGED TO APPLY)

ANNOUNCES AN OPEN RECRUITMENT FOR:

**EQUIPMENT MECHANIC TRAINEE I/II**

**Application Deadline: August 28, 2019**

**DEPARTMENT:** Road  
**LOCATION:** Countywide  
**SALARY:** **Trainee I:** Range 50 \$2917 \$3067 \$3218 \$3375 \$3548 (+ 2-1/2% tool allowance)  
**Trainee II:** Range 52 \$3057 \$3205 \$3371 \$3535 \$3714 (+2-1/2% tool allowance)  
(The above monthly salary is paid over 26 pay periods annually.)

**\*\*BENEFITS:** CalPERS Retirement System: Existing ("Classic") CalPERS members hired prior to January 1, 2013 (2% at 55) – Inyo County pays employee contribution of 7% for current CalPERS members; new ("PEPRA") CalPERS members hired after January 1, 2013 (2% at 62) will be required to pay employee portion of retirement. Medical Plan – Inyo County pays a portion of employee and dependent monthly premium on PERS medical plans; 100% of employee and dependent monthly premium paid for dental and vision; \$20,000 term life insurance policy on employee. Vacation – 10 days per year during the first three years; 15 days per year after three years; 1 additional day for each year of service after ten years to a maximum of 25 days per year. Sick leave – 15 days per year. Flex (personal days) – 5 days per fiscal year. Paid holidays – 11 per year.

**ESSENTIAL JOB DUTIES:** Under direction of the Shop Supervisor or Equipment Mechanic I/II, assist with the maintenance, repairs, and overhaul of gasoline and diesel-powered construction, maintenance, and automotive equipment; examine and locate mechanical defects in a wide variety of automotive, road construction, and maintenance equipment, including diesel and gasoline-powered trucks, tractors, and motor graders and report them to the supervisor; under supervision make a variety of mechanical repairs including engine tune-ups, brake replacement, electrical system repair; maintain records of time and materials used on each job; use welding equipment to fabricate, rebuild, and strengthen various equipment parts; operates a variety of vehicles and equipment.

**OTHER EXAMPLES OF DUTIES:** Pressure wash and clean equipment, change and balance tires, disassemble and clean parts, repair, grind, or replace worn parts; fit new parts and replace fluids and filters, change fuel pumps, carburetors, fuel injectors, governors, starting motors, and brakes; times and adjusts motors; replaces electrical wiring; replace hydraulic lifts and steering assemblies on tractors, trucks, and motor graders; replaces cutting edges and other consumable parts; performs work in the field; and related duties as assigned.

**EMPLOYMENT STANDARDS**

**Education/Experience:**

**Mechanic Trainee I:** High school graduate or equivalent with knowledge of automotive, and diesel powered construction equipment maintenance and operation.

**Mechanic Trainee II:** High school graduate or equivalent with one year of documented skilled experience in the maintenance and repair of diesel and gasoline-powered automotive, and construction equipment.

**Knowledge of:** Principles, methods, and practices pertaining to the operation of construction and maintenance equipment repair and maintenance shop; tools, materials, and equipment used in the maintenance, adjustment, and repair of construction and automotive equipment; principles and methods of preventive maintenance of gasoline and diesel-powered equipment; safe work practices.

**Ability to:** Learn basic and advanced mechanical skills; regularly use basic computer and data entry functions for time tracking, repair orders, research, and diagnostic operations; maintain accurate records and prepare reports; operate machines and tools used in automotive and heavy-duty road equipment repair and welding work; meet and maintain standards of physical endurance and agility; work cooperatively with those contacted in the course of work. Must have ability to drive for prolonged time; stand, walk, sit, twist, and carry up to 75 pounds; perform work above shoulder level. Position will include exposure to moving machinery that includes all trucks and equipment; to noises caused by heavy equipment and tools; dust, fumes, and other irritants, ambient weather conditions that include a high of 120 degrees and low of -10 degrees Fahrenheit.

**Special requirements:**

**Mechanic Trainee I:** Must possess a valid Class C operator's license, must successfully complete a pre-employment background investigation, physical examination, and drug screen.

**Mechanic Trainee II:** Must possess a valid Class A operator's license with tank, doubles, and air brake endorsements issued by the California Department of Motor Vehicles to be eligible for a Mechanic Trainee II classification; must successfully complete a pre-employment background investigation, physical examination, and drug screen.

**SELECTION:** Selection procedures will be determined by the number and qualifications of applicants and may include a qualification screening, written examination, skills examination, and oral interview.

**APPLICATION:** Applications **must be received** in the Personnel Office, P.O. Box 249, Independence, CA 93526, no later than 5:00 p.m. on **August 28, 2019 (postmarks not accepted)**. Must apply on Inyo County application form. A cover letter and/or resume will be accepted in addition to the application form but will not serve as a substitute for a completed application. Incomplete applications will not be processed. **It is not acceptable to complete the application with statements like, "See/Refer to Resume," or "See Attached"**. Application may be faxed to meet deadline—original application with original signature must be received.

**REASONABLE ACCOMMODATION FOR PERSONS WITH QUALIFYING DISABILITIES:** Inyo County will make reasonable efforts in the examination process on a case-by-case basis to accommodate persons with disabilities. If you have special needs, please contact (760) 878-0377 prior to the examination process.

**CITIZENSHIP/IMMIGRATION STATUS:** Inyo County employs only U.S. citizens and lawfully authorized non-citizens in accordance with the Immigration Reform and Control Act of 1986.

The County of Inyo has work sites located throughout Inyo County in the Owens Valley (Independence, Bishop, Lone Pine, Big Pine, and Olancho) and the Death Valley area (Death Valley, Shoshone, and Tecopa). **All County positions are considered Countywide.** Positions are assigned to a work site based upon the needs of the County. The Department Head or County Administration may temporarily or permanently reassign positions to another work site as deemed necessary.