

# Agenda



## County of Inyo Board of Supervisors

Board of Supervisors Room  
County Administrative Center  
224 North Edwards  
Independence, California

All members of the public are encouraged to participate in the discussion of any items on the Agenda. Anyone wishing to speak, please obtain a card from the Board Clerk and indicate each item you would like to discuss. Return the completed card to the Board Clerk before the Board considers the item (s) upon which you wish to speak. You will be allowed to speak about each item before the Board takes action on it.

Any member of the public may also make comments during the scheduled "Public Comment" period on this agenda concerning any subject related to the Board of Supervisors or County Government. No card needs to be submitted in order to speak during the "Public Comment" period.

**Public Notices:** (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

**Note:** Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

### July 10, 2018

**8:30 a.m. 1. PUBLIC COMMENT**

#### **CLOSED SESSION**

2. **CONFERENCE WITH LABOR NEGOTIATORS [Pursuant to Government Code §54957.6]** – Employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. Agency designated representatives: County Administrative Officer Kevin Carunchio, Assistant County Administrator Ken Walker, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, and Assistant County Counsel John Vallejo.
3. **PUBLIC EMPLOYMENT [Pursuant to Government Code §54957]** – Title: County Administrator.
4. **PUBLIC EMPLOYMENT [Pursuant to Government Code §54957]** – Title: Water Director.

**OPEN SESSION** (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

**10:00 a.m. PLEDGE OF ALLEGIANCE**

5. **REPORT ON CLOSED SESSION**
6. **PUBLIC COMMENT**
7. **PROCLAMATION – Board of Supervisors** – Request Board: A) approve proclamation titled, "A Proclamation of the Board of Supervisors, County of Inyo, State of California, Recognizing and Expressing Its Sincerest Appreciation for Sheriff William R. Lutze and His Decades of Service to the Residents and Visitors of Inyo County on the Occasion of His Retirement;" and B) present the proclamation to Sheriff Lutze.
8. **COUNTY DEPARTMENT REPORTS** (Reports limited to two minutes)

#### **CONSENT AGENDA** (Approval recommended by the County Administrator)

##### **COUNTY ADMINISTRATOR**

9. **Motor Pool** – Request Board: A) declare the vehicles and equipment identified in Exhibit A as surplus; B) authorize Motor Pool to offer the vehicles for sale utilizing the Public Surplus auction site; and C) authorize Motor Pool to utilize either the previously approved consignment auction

agreement with Enterprise Fleet Management or another auctioneer for the removal and sale of any vehicles remaining unsold after the Public Surplus process.

10. ***Parks and Recreation*** – Request Board: A) approve the agreement between the County of Inyo and Preferred Septic and Disposal for chemical toilet services at the Diaz Lake Campground, Lone Pine, in an amount not to exceed \$3,600 for the period of August 1, 2018 through June 30, 2019 with two options to extend the contract subject to Board approval and adoption of future County budgets; and B) authorize the Chairperson to sign the agreement contingent upon all appropriate signatures being obtained.
11. ***Personnel*** – Request your Board approve the agreement between the County of Inyo and The Prothman Company for the provision of executive recruitment services for the position of County Administrator, in an amount not to exceed \$18,000, and authorize the Chairperson to sign.

#### **COUNTY ADMINISTRATOR/PUBLIC WORKS**

12. Request Board: A) declare Architectural Nexus, Inc. a sole-source provider of architectural and engineering review services; and B) approve the sole-source contract between the County of Inyo and Architectural Nexus, Inc. for the provision of Architectural and Engineering Review Services in an amount not to exceed \$55,020 for the period of July 11, 2018 through December 31, 2020, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

#### **CLERK-RECORDER-REGISTRAR OF VOTERS**

13. Request Board authorize the Clerk-Recorder to increase the total amount of the contract with Dominion Voting Systems, Inc. for the provision of a New Voting System by \$9,380.97 for a total amount not to exceed \$221,176.97 for the period of the Agreement effective date through December 31, 2025.

#### **PROBATION**

14. Request Board approve a proclamation declaring July 15-21, 2018 as Probation Services Week in Inyo County.

#### **PUBLIC WORKS**

15. Request Board: A) approve the contract between the County of Inyo and Quincy Engineering, Inc. (QEI) of Rancho Cordova, CA for Consultant Services with a not-to-exceed amount of \$876,903 for the period of July 10, 2018 through July 31, 2021; and B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
16. Request Board: A) approve the contract between the County of Inyo and MGE Engineering, Inc. of Sacramento, CA for Engineering Services, including bridge and roadway engineering, environmental, and hydrological analysis, with a not-to-exceed amount of \$447,568.18 for the period of July 10, 2018 through June 30, 2021; and B) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
17. Request Board accept Amendment No. 1 County of Inyo Standard Contract No. 156 between the County of Inyo and TEAM Engineering of Bishop, CA to amend Attachment B: Schedule of Fees, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
18. Request Board approve the plans and specifications for the County Storage Container Roof Sealing Project and authorize the Public Works Director to advertise and bid the project.
19. Request Board approve a resolution titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California Authorizing the Recording of a Notice of Completion for the Bishop Airport – Apron Rehabilitation Project."
20. Request Board approve a resolution titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California Authorizing the Recording of a Notice of Completion for the Shoshone Airport – Runway 15-33 Crack Repairs, Slurry Seal, Markings Project."

## SHERIFF

21. Request Board approve a blanket purchase order to Office Depot in the amount of \$20,000 for office supplies for the Sheriff's Department administration, substations and other budgets under the Sheriff's control, contingent upon the Board's approval of the Fiscal Year 2018-2019 Budget.
22. Request Board: A) declare Lexipol of Irvine, CA a sole-source provider; and B) approve a blanket purchase order to Lexipol in the amount of \$20,000 for the department's annual policy manual updates, Daily Training Bulletin (DTB) subscription and DTB maintenance for training bulletins and testing database, contingent upon the Board's approval of the Fiscal Year 2018-2019 Budget.
23. Request Board: A) declare the California Department of Justice a sole-source provider; and B) authorize a blanket purchase order to the California Department of Justice in the amount of \$15,000 for processing and verifying applicants' fingerprints.

## **DEPARTMENTAL** (To be considered at the Board's convenience)

24. **ASSESSOR** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for an Assistant Assessor exists in the General Fund, as certified by the Assessor and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates might meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an external recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of an Assistant Assessor at a monthly rate of \$6,705.
25. **COUNTY ADMINISTRATOR** – Request Board:
  - A. Approve changes in the Authorized Staffing for the Assessor's Office by adding an Auditor/Appraiser III position (Range 78) OR a Senior Auditor/Appraiser position (Range 82), depending on the classification within this series at which a successful candidate is recruited; and, by adding a Deputy Assessor position (Range \$7,034 - \$8,547 per month) and deleting an Assistant Assessor position (\$6,705 per month), if the recruitments for the Assistant Assessor and Deputy Assessor positions result in a qualified candidate being identified for the higher-level position.
  - B. Find, consistent with the adopted Authorized Position Review Policy:
    1. The funding for the positions comes from the General Fund and will be included in the Fiscal Year 2018-2019 CAO Recommended Budget and, if qualified candidates are identified prior to your Board's adoption of the Fiscal Year 2018-2019 Budget, can be funded through the Fiscal Year 2018-2019 Preliminary Budget, as certified by the County Administrator and concurred with by the Auditor-Controller;
    2. The vacancies are unlikely to be filled by internal candidates meeting the qualifications for the position and, regardless, an open recruitment is appropriate to ensure the positions are filled with the best qualified candidates; and,
    3. Approve the hiring of an Auditor-Appraiser III position, Range 78 (\$5,410 - \$6,574) OR a Senior Auditor-Appraiser position Range 82 (\$5,957 - \$7,233); AND, approve the hiring of a Deputy Assessor position (\$7,034 - \$8,547 per month) if a qualified candidate is identified in lieu of an Assistant Assessor (Contract \$6,705 +/-).
26. **HEALTH AND HUMAN SERVICES – ESAAA/IC-GOLD** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) B-PAR Program Services Assistant I/II exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where due to the part-time nature of this position it is unlikely that the position could be filled by internal candidates meeting the qualifications for the position, an open recruitment would be appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) B-PAR PSA, either a I at Range 39 PT (\$11.93 - \$14.48/hr.), or a II at Range 42PT (\$12.75 to \$15.52/hr.), depending upon qualifications.
27. **HEALTH AND HUMAN SERVICES – Social Services** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Social Worker I/II, exists in the non-General Fund Social Services budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Social Worker I at Range 65 (\$4,052 - \$4,929) or a Social Worker II at Range 67 (\$4,253 - \$5,163).

28. **HEALTH AND HUMAN SERVICES – Social Services** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Social Worker III/IV exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Social Worker, either a III at Range 70 (\$4,569 - \$5,557), or a IV at Range 73 (\$4,900 - \$5,960), contingent upon qualifications.
29. **HEALTH AND HUMAN SERVICES – Social Services** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Integrated Case Worker exists in a non-General Fund budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Integrated Case Worker I at Range 60 (\$3,612 - \$4,387).
30. **PUBLIC WORKS – Road Department** – Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Heavy Equipment Operator I/II exists in the Road Budget, as certified by the Public Works Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates meet the qualifications for the position, the vacancy could be filled through an internal recruitment, but an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Heavy Equipment Operator I at Range 58 (\$3,444 - \$4,190) or Heavy Equipment Operator II at Range 60 (\$3,612 - \$4,387), depending on qualifications.
31. **COUNTY ADMINISTRATOR – Information Services** – Request Board ratify and approve the renewal of a Software Maintenance Agreement between Crest Software Corporation and the County of Inyo for the County's enterprise Property Tax Management System in an amount not to exceed \$34,040 for the period of July 1, 2018 through June 30, 2019, contingent upon the Board's approval of the Fiscal Year 2018-2019 Budget.
32. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Here It Comes Emergency" that was proclaimed in anticipation of run-off conditions from near-record snowpack posing extreme peril to the safety of property and persons in Inyo County.
33. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Rocky Road Emergency" that was proclaimed as the result of flooding, mud, and rock landslides and deep snow drifts over portions of Inyo County caused by an atmospheric river weather phenomena that began January 3, 2017 and continued throughout February.
34. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff's recommendation to continue the local emergency known as the "Land of EVEN Less Water Emergency" that was proclaimed as a result of extreme drought conditions that existed until recently in the County, while considering how to address the ongoing hydrologic issues in West Bishop.
35. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Gully Washer Emergency" that resulted in flooding in the central, south and southeastern portion of Inyo County during the month of July, 2013.
36. **COUNTY ADMINISTRATOR – Emergency Services** – Request Board discuss and consider staff's recommendation regarding continuation of the local emergency known as the "Death Valley Down But Not Out Emergency" that was proclaimed as a result of flooding in the central, south and southeastern portion of Inyo County during the month of October, 2015.

**TIMED ITEMS** (Items will not be considered before scheduled time but may be considered any time after the scheduled time)

- 11 a.m. 37. **PLANNING** – Request Board enact an ordinance titled, “An Ordinance of the Board of Supervisors of the County of Inyo, State of California, Approving Zone Reclassification No. 2018-02/Cook and Amending the Zoning Map of the County of Inyo by Rezoning a 28.04-Acre Parcel Located at 1 Hidden Valley Ranch Road, Lone Pine, CA (APN 026-070-09) from Commercial Recreation with A 5-Acre Minimum (C5-5.0) to Open Space with a 40-Acre Minimum (OS-40).”
38. **ENVIRONMENTAL HEALTH** – Request Board enact an ordinance titled, “An Ordinance of the Inyo County Board of Supervisors Amending Section 7.12.020 and Subsections 7.12.030(a)(3), 7.12.030 (a)(4), 7.12.050(c)(3), 7.12.050(c)(9), 7.12.050(d)(7), 7.12.060(b)(8), and 7.12.100(a) of the Inyo County Code, Pertaining to Onsite Wastewater Treatment Systems.”
39. **ASSESSOR** – Request Board: A) hold a public hearing on proposed fees for the Assessor’s Office; and B) approve a resolution titled, “A Resolution of the Board of Supervisors, County of Inyo, State of California Establishing Fees for Services Provided by the Assessor.”

**Note: The agenda items listed below may be considered by the Board at any time during the meeting in the Board’s discretion, including before scheduled timed items.**

**COMMENT** (Portion of the Agenda when the Board takes comment from the public and County staff)

40. **PUBLIC COMMENT**

**CORRESPONDENCE – INFORMATIONAL**

41. **Auditor-Controller** – Actual count of money in the hands of the Treasurer made on July 3, 2018.

**BOARD MEMBER AND STAFF REPORTS**