



AN EQUAL OPPORTUNITY EMPLOYER
(WOMEN, MINORITIES, AND DISABLED ARE ENCOURAGED TO APPLY)

ANNOUNCES AN OPEN RECRUITMENT FOR:

CORRECTIONAL NURSE

Application Deadline: OPEN UNTIL FILLED

DEPARTMENT: Health & Human Services
LOCATION: Independence, CA
SALARY: RN Range 78 \$5628 \$5904 \$6204 \$6514 \$6839
(plus 5% for correctional setting)
PHN Range 80 \$5900 \$6199 \$6512 \$6834 \$7176
(plus 5% for correctional setting)
(The above monthly salaries are paid over 26 annual pay periods.)

****BENEFITS:** CalPERS Retirement System: Existing ("Classic") CalPERS members as of January 1, 2013, (2% at 55) – Inyo County pays employee contribution for current CalPERS members; New CalPERS members hired after January 1, 2013 (2% at 62) will be required to pay employee portion of retirement. Medical Plan – Inyo County pays a portion of employee and dependent monthly premium on PERS medical plans; 100% of employee and dependent monthly premium paid for dental and vision; \$20,000 term life insurance policy on employee. Vacation – 10 days per year during the first three years; 15 days per year after three years; 1 additional day for each year of service after ten years to a maximum of 25 days per year. Sick leave – 15 days per year. Flex (personal days) – 5 days per fiscal year. Paid holidays – 11 per year.

DEFINITION: A Registered Nurse/Public Health Nurse is responsible for providing and coordinating health care services to individuals in the jail. Functions under the direct supervision of the Nurse Supervisor utilizing policies, procedures and protocols. Additional nursing duties may include health care follow up services to inmates after release.

ESSENTIAL JOB DUTIES: Provides physical assessments and monitors physical status on the inmate population; provision of initial triage of inmate to determine if higher level of medical evaluation is needed; independent identification of assessment needs to provide appropriate information to the physician; uses organizational skills to set up weekly medications for the inmate population provided by the contracted pharmacy; evaluates the effectiveness of the treatment regime and assesses for possible medication side effects or potential interactions; assists the physician with medical procedures and administers medications or therapeutic agents; identifies medical emergency and perform first aid; coordinates with court and jail staff, providers and hospitals in the delivery of medical services; identification of special housing based on medical needs or communicable disease; and awareness of security issues, preservation of evidence and usual jail routine. Provides on call services to the correctional facilities including the weekend juvenile detention center in a rotation with other nurses.

KNOWLEDGE OF: Substance use, chronic diseases and mental illness; psychosocial and medical aspects of sexuality, pregnancy, parenthood; reactions to immunizations or other medications; communicable disease process; and trauma informed practices. Utilizes teaching and communication skills to provide accurate and current information to inmates/patients; be assertive with difficult patients.

Immunizations: Administer immunizations appropriately and recognize possible anaphylactic reaction.

EMPLOYMENT STANDARDS:

Registered Nurse: Must possess a current California Registered Nurse License.

Public Health Nurse: Must possess a current California Registered Nurse License; Public Health Nurse with a B.S.N. degree.

Special requirements: You may be required to drive a motor vehicle in the course of employment and must possess a valid operator's license issued by the State Department of Motor Vehicles. Must successfully complete a pre-employment background investigation. Your position may be required to serve as a Disaster Service Worker during a County emergency. Must have physical ability to produce written documentation by hand or computer; sit, stand, walk, twist, and lift and carry up to 30 pounds; climb and descend stairs. Must show proof of Rubella, Measles, and Hepatitis B immunizations. Must be available to work flexible workweek to accommodate jail and court schedule of inmates.

SELECTION: Selection procedures will be determined by the number and qualifications of applicants, and may include a qualification screening, written examination, and oral examination.

APPLICATION: **This recruitment will remain open until position has been filled.** Applications **must be received** in the Inyo County Personnel Office, P.O. Box 249, Independence, CA 93526. Must apply on Inyo County application form. A cover letter and/or resume will be accepted in addition to the application form but will not serve as a substitute for a completed application. **It is not acceptable to complete the application with statements like "See/Refer to Resume" or "See Attached"**. Incomplete applications will not be processed. Applications may be faxed to meet the deadline; original application with original signature must also be received.

THIS RECRUITMENT MAY ESTABLISH AN ELIGIBILITY LIST THAT MAY BE USED FOR ONE YEAR FILLING COUNTY-WIDE VACANCIES THAT MAY OCCUR IN THIS JOB CLASSIFICATION AND SALARY RANGE.

REASONABLE ACCOMODATIONS FOR INDIVIDUALS WITH QUALIFYING DISABILITIES: Reasonable efforts will be made in the examination process on a case-by-case basis to accommodate persons with disabilities. If you have special needs, please contact (760) 878-0377 prior to the examination process.

CITIZENSHIP/IMMIGRATION STATUS: Inyo County Health and Human Services employs only U.S. citizens and lawfully authorized non-citizens in accordance with the Immigration Reform and Control Act of 1986.

The County of Inyo has work sites throughout the Owens Valley (Independence, Bishop, Lone Pine, Big Pine and Olancho) and the Death Valley area (Death Valley, Tecopa, and Shoshone). All Inyo County positions are considered Countywide positions. Positions are assigned to a work site based upon the needs of the County. Positions may be temporarily or permanently reassigned to another work site as deemed necessary by the Department Head and/or County Administration.