

# MINUTES



# County of Inyo Board of Supervisors

**July 28, 2020**

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:30 a.m., on July 28, 2020, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present via videoconferencing per California Governor Executive Order N-25-20: Chairperson Matt Kingsley, presiding, Dan Totheroh, Jeff Griffiths, Rick Pucci, and Mark Tillemans. Also present: County Administrative Officer Clint Quilter, Assistant Clerk of the Board Darcy Ellis, and County Counsel Marshall Rudolph.

*Public Comment*

Chairperson Kingsley asked the Assistant Clerk of the Board whether there was any public comment emailed for today's meeting for items not calendared on the agenda.

The Assistant Clerk of the Board said she had received none.

Nobody requested to speak to the Board via the "hand-waving" feature on Zoom.

*Closed Session*

Chairperson Kingsley recessed open session at 8:31 a.m. to convene in closed session with all Board members to discuss the following item(s): No. 2 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Initiation of litigation pursuant to § 54956.9(c): (1 case).

*Open Session*

Chairperson Kingsley recessed closed session and reconvened the meeting in open session at 9:25 a.m. with all Board members present.

*Pledge of Allegiance*

Chairperson Kingsley led the Pledge of Allegiance.

*Report on Closed Session*

County Counsel Rudolph reported that no action was taken during closed session that is required to be reported.

*Public Comment*

Chairperson Kingsley asked if there was any public comment pending for items not calendared on the agenda.

The Assistant Clerk of the Board said she had received none.

Nobody requested to speak to the Board via the "hand-waving" feature on Zoom.

*County Department Reports*

Clerk-Recorder-Registrar of Voters Kammi Foote gave an update on the election landscape, which she said is still uncertain for November. She discussed pending legislation, including SB 423, noting that she cannot move forward with plans for in-person voting until it is passed.

Public Works Director Mike Errante reported that Reata Road in Bishop will be temporarily closed August 3 from midnight to 5 a.m. to accommodate the delivery of a transformer. He said the load is 195 feet long and weighs over 400,000 pounds, so steps will be taken to protect culverts and other infrastructure. He also noted that the developers poured the slab for the Consolidated Office Building, which should be complete by March or April.

*COVID-19 Staff Update*

HHS Director Marilyn Mann reported that staff sent the letter approved by the Board last week asking the California Department of Health for self-determination in Inyo County. She said there has been no response as of yet, as expected. Mann added that two notices of non-compliance were sent to local businesses last week and they appear to have engaged the owners to come into compliance. She also noted that local school districts are in the process of determining whether what kind of in-seat instruction they will be able to offer.

Public Health Officer Dr. James Richardson reported that the county now has 46 positive cases, with none in the last three days. He said there have been 8 cases since July 20 and one is currently hospitalized. Dr. Richardson reported that Inyo County is not immune to the type of surge being experienced in Mono County, especially with the explosion of travel and visitors in the area right now. He said restrictions on camping and short-term lodging could be a possibility in the event of a surge. He also noted that medical experts are seeing lingering symptoms even among those who had mild coronavirus symptoms, including patients aged 18-34 who are finding it challenging to return to normal life. He again stressed the importance of masking.

HHS Deputy Director-Public Health Anna Scott said staff continues to watch the State's monitoring list and Inyo County is still well below the threshold that triggers addition to that list. She also reported on the new prioritization for testing statewide. Supervisor Pucci said he and his wife were tested 19 days ago and still have not received their results. He said it's hard to convince people to get tested if the results take this long. Chairperson Kingsley said he has been waiting 18 days for his results. Scott said such lengthy delays are a real concern and do not help from a public health perspective. She said it is incumbent on residents to stay home if they are sick.

Assistant County Administrator Leslie Chapman wanted to bring to business owners' attention the fact that if their liquor license does not extend to the area where they are currently serving customers outdoors, they are in violation of ABC regulations. She said these restaurants will need to contact ABC and obtain the necessary permit, as one business did recently and reported back that the process was fairly simple. She said the last thing businesses want to do is jeopardize their liquor license.

Chairperson Kingsley said it is hard to conceive of any restrictions that could be put in place easily to discourage travel to this area, noting that Inyo County is currently inundated with visitors – to the point that business owners are saying they've never seen anything like it.

*Recycling & Waste Management – Equipment Operator I*

Moved by Supervisor Griffiths and seconded by Supervisor Totheroh for the Board to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Equipment Operator position exists in the Recycling and Waste Management budget, as certified by the Department Head and concurred with by the County Administrator and Auditor-Controller; B) the vacancy can be filled by internal candidates meeting the qualifications for the position; C) approve the internal recruitment and hiring of one (1) full-time Equipment Operator I, Range 58 (\$3,583 - \$4,359); and D) authorize the department to backfill the resulting vacancy. Motion carried unanimously.

*HHS – Office Technician III*

Moved by Supervisor Totheroh and seconded by Supervisor Pucci for the Board to find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Office Technician III exists in the Behavioral Health and Drinking Driver Program budgets (no County General Funds), as certified by the Health and Human Services Director and concurred with by the County Administrator and Auditor-Controller; B) the vacancies can be filled by internal candidates meeting the qualifications for the positions; C) approve the internal recruitment and hiring of one (1) Office Technician III at Range 63 (\$4,023 - \$4,895); and D) authorize HHS to backfill the resulting vacancy. Motion carried unanimously 4-0, with Chairperson Kingsley out of the room at the time of the vote.

*Item Pulled*

The Chairperson announced that the following item was being pulled from the agenda:

10. Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Human Services Supervisor in the Children's Social Services Program exists in the non-General Fund Social Services budget, as certified by the Health and Human Services Director and concurred with by the County Administrator and Auditor-Controller; B) the vacancies can be filled by internal candidates meeting the qualifications for the positions; C) approve the internal recruitment and hiring of one (1) Human Services Supervisor at Range 70 (\$4,753 - \$5,781); and D) authorize HHS to backfill the resulting vacancy.

*Clerk of the Board – Bishop Fire District*

Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to appoint Aaron Steinwand to an unexpired four-year term on the Bishop Rural Fire Protection District Board of Directors, ending June 30, 2024. Motion carried unanimously 4-0, with Chairperson Kingsley

<i>Appointment</i>	out of the room at the time of the vote.
<i>Information Services – Annual Superior Payment</i>	Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to authorize the annual payment for the agreement between Superior LLC and the County of Inyo for cash receipting maintenance and OS Support Maintenance for the ONESolution Enterprise Finance and Accounting System, in an amount not exceed \$43,501.94 for the period of July 1, 2020 through June 30, 2021. Motion carried unanimously 4-0, with Chairperson Kingsley out of the room at the time of the vote.
<i>Risk – CSAC FY 20-21 Dues</i>	Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to approve the payment of 2020-2021 California State Association of Counties (CSAC) dues in the amount of \$13,411, contingent upon the Board's adoption of the Fiscal Year 2020-2021 Budget. Motion carried unanimously 4-0, with Chairperson Kingsley out of the room at the time of the vote.
<i>HHS – Pitney Bowes Blanket P.O.</i>	Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to authorize the issuance of a blanket purchase order payable to Pitney Bowes in the amount of \$15,000 for postage in the Social Services Programs for Fiscal Year 2020-2021, contingent upon the Board's adoption of the FY 20-21 Budget. Motion carried unanimously 4-0, with Chairperson Kingsley out of the room at the time of the vote.
<i>Public Works – Wadell Amendment 5</i>	Moved by Supervisor Tillemans and seconded by Supervisor Totheroh to approve Amendment 5 to the agreement between the County of Inyo and Wadell Engineering Corporation (WEC) of Burlingame, CA increasing the contract to an amount not to exceed \$1,055,085.00, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Chairperson Kingsley out of the room at the time of the vote.
<i>Auditor-Controller – Price Paige &amp; Co. Contract</i>	Auditor-Controller Amy Shepherd requested permission to contract with a new auditing firm, noting that California law requires the Board to have the County's records audited each year and the Board has delegated that authority to her. She said her office has not issued a Request for Proposals in several years, and she decided now would be a good time to do so. She said three out of 9 firms responded, with each being interviewed and their proposals reviewed and scored. Shepherd said her number one consideration was not cost, but the best fit for Inyo County – which she said she believes she found with Price Paige and Co. in addition to a fresh set of eyes. She added that the proposed contract is slightly less than the current contract her office has with another firm. Moved by Supervisor Griffiths and seconded by Supervisor Pucci to approve and award the contract for audit services for the County of Inyo to Price Paige & Company of Clovis, CA in an amount not to exceed \$361,105.00 for a contract term of July 30, 2020 through June 30, 2025, contingent upon the Board's adoption of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.
<i>Sheriff – American Security Sole-Source Payment</i>	Moved by Supervisor Tillemans and seconded by Supervisor Pucci to: A) declare American Security Group of Vista, CA a sole-source provider of maintenance of security surveillance system equipment; B) ratify and approve payment to American Security Group of Vista, CA in the amount of \$12,344.00 for annual maintenance for the period of July 1, 2020 through June 30, 2021, contingent upon the Board's approval of the Fiscal Year 2020-2021 Budget; and C) authorize the Sheriff or his designee to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.
<i>HHS – Project Roomkey MOU</i>	Moved by Supervisor Totheroh and seconded by Supervisor Pucci to approve a Memorandum of Understanding with the Eastern Sierra Continuum of Care (COC) to supplement Project Roomkey funding used to provide opportunities for social distancing, isolation, quarantine, and hygiene facilities for the homeless population, and authorize the HHS Director to sign. Motion carried unanimously.
<i>HHS-First 5 – Quality Counts California Agreement</i>	Moved by Supervisor Pucci and seconded by Supervisor Tillemans to ratify and approve the Grant Agreement Number IMPACT 2020 – 14 between the County of Inyo and First 5 California of Sacramento, CA for the provision of Quality Counts California early learning and care programs in an amount not to exceed \$209,774 for the period of July 1, 2020 through June 30, 2023, contingent upon the Board's approval of future budgets, and authorize the HHS Director to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.

<i>Public Works – D.N.S. Solutions Contract</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to ratify and approve the agreement between the County of Inyo and D.N.S. Solutions Inc. of Tarzana, CA for the provision of COVID-19 Janitorial and Cleaning Maintenance Services in the amount of \$31,652.83 for the period of July 1, 2020 through December 31, 2020, contingent upon the Board’s approval of the Fiscal Year 2020-2021 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously.
<i>Public Works – Terminate Birchim Ln. Emergency Action</i>	Moved by Supervisor Totheroh and seconded by Supervisor Griffiths to terminate the emergency action approved at the July 7, 2020 meeting in regards to the repaving of Birchim Lane. Motion carried unanimously.
<i>Information Services – Strictly Technology Blanket P.O.</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to ratify and approve purchases for the Fiscal Year 2020-2021 from Strictly Technology, Inc. of Ft. Lauderdale, FL in the amount of \$35,518.65, which includes \$11,518.65 for purchases in July 2020, and a blanket purchase order request in the amount of \$24,000.00 to cover expected purchases for the remainder of the fiscal year. Motion carried unanimously.
<i>Clerk of the Board – Approval of Minutes</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to approve the minutes of the regular Board of Supervisors meeting of July 14, 2020, and the special Board of Supervisors meetings of July 21, 2020 and July 23, 2020. Motion carried unanimously 4-0, with Supervisor Tillemans out of the room at the time of the vote.
<i>Correspondence- Action – City of Bishop Election Consolidation</i>	Moved by Supervisor Griffiths and seconded by Supervisor Totheroh to authorize, per Bishop City Council Resolution No. 2020-23, consolidation of the Bishop Municipal Election with the Statewide General Election scheduled on Tuesday, November 3, 2020 for the election of a Transactions and Use tax measure titled, "Community Safety and Essential Services." Motion carried unanimously.
<i>Public Comment</i>	The Chairperson solicited public comment for the final public comment period. No additional comments had been emailed and nobody requested to speak to the Board via the “hand-waving” feature on Zoom.
<i>Board Member and Staff Reports</i>	Supervisor Totheroh reported he would be attending a meeting of the Eastern Sierra Agency on Aging Advisory Council tomorrow, and, along with Supervisor Tillemans, met with the Big Pine Tribe yesterday on water issues.  Supervisor Griffiths reported attending the online Alabama Hills management plan meeting, and said he assumed the Board would be commenting soon.  CAO Quilter confirmed that a comment letter regarding the Alabama Hills management plan is scheduled for consideration on August 4. He added that he will be on vacation the remainder of the week, with Assistant County Administrator Leslie Chapman filling in for him.  Chairperson Kingsley reported that he just received the news that a young man from Keeler just lost his grandmother and dad to coronavirus after all three of them contracted the virus. He said he will be finding out how to support and aid the young man.
<i>Recess/Reconvene</i>	The Chairperson recessed the meeting at 10:40 a.m. and the Vice Chairperson reconvened the meeting at 11:34 a.m. with all members present except Chairperson Kingsley. (Supervisor Tillemans was now present via telephone.)
<i>Ag Commissioner- OVMAP – FY 20-21 Assessments/ Reso # 2020-33</i>	Owens Valley Mosquito Abatement staff requested the Board hold a public hearing for the proposed continuation of the assessments for the "Owens Valley Mosquito Abatement Program Assessment" and the "Mosquito Control and Disease Prevention Assessment" in order to receive any public input on the proposed continuation of the assessments, the proposed assessment budget for Fiscal Year 2020-2021 and the services and programs, the assessments fund, and any other issues related to the assessments. Vice Chairperson Griffiths opened the public hearing at 11:42 a.m. Project Coordinator Alex Barbella provided background on the two assessments and consultant Chris Coulter of SCI discussed the FY 20-21 assessments, which would total \$47.27 per single family dwelling. With no-one else

requesting to speak, Vice Chairperson Griffiths closed the public hearing at 11:44 a.m. Moved by Supervisor Totheroh and seconded by Supervisor Pucci to adopt a proposed resolution approving the Engineer's Report, and confirming the diagram and assessments for Fiscal Year 2020-2021 for the "Owens Valley Mosquito Abatement Program Assessment" and the "Mosquito Control and Disease Prevention Assessment." Motion carried unanimously 3-0, with Chairperson Kingsley absent and Supervisor Tillemans experiencing technical difficulties.

*Adjournment*

Vice Chairperson Griffiths adjourned the meeting at 11:46 a.m. to 8:30 a.m. Tuesday, August 4, 2020 in the County Administrative Center in Independence.

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Chairperson, Inyo County Board of Supervisors

*Attest: CLINT G. QUILTER  
Clerk of the Board*

by: \_\_\_\_\_  
*Darcy Ellis, Assistant*