



COUNTY OF INYO

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REstoring **V**ital & **V**aluable Inyo County Commerce (**REVIVE**) Small Business Assistance Grant Program

Overview & Objective

To mitigate the impact of COVID-19 on Inyo County businesses and their employees, the County has committed up to \$800,000 in one-time CARES Act Coronavirus Relief Funds (CRF) to create the REVIVE Small Business Assistance Grant Program. The objective of this program is to offer immediate financial assistance to small, independently owned, businesses located in Inyo County, to aid in maintaining their business and workforce; thereby restoring vital and valuable Inyo County commerce.

The Program: Inyo County will convene a grant administration committee to administer the COVID-19 REVIVE program, which will provide grants up to \$25,000 each to qualifying Inyo County businesses.

The federal funds are provided locally through the CARES Act. Applicants should thoroughly review the eligibility and application process. Applications will be scored using a combination of the 3-Tier system, with Tier 1 having the highest designation as well as additional criteria defined below and in the REVIVE Grant Evaluation Sheet.

Submission of an incomplete or inaccurate application may result in ineligibility for program funding. Inyo County is committed to timely review and processing to ensure award recipients can apply this resource to the successful continuation of business operations.

Applicants awarded grants will be required to enter into a contract with the County setting forth applicable terms and conditions of receiving funding.

Terms: Inyo County will provide grants up to \$25,000 to eligible businesses that have been impacted by the COVID-19 pandemic. If a business closes permanently before receiving the REVIVE Grant, or if a business is currently closed and does not open within 30 days of receiving this grant funding (or within 30 days of Governor's announcement to lift closure orders), the REVIVE Grant funds must be returned to the County.



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Tier/Priority: Inyo County will prioritize applications based on the following three tiers, with Tier 1 having the highest priority.

Tier 1: Businesses that were closed and reopened at reduced capacity due to COVID-19 modifications, or businesses that were required to reclose. Examples include: dine-in restaurants; child care facilities; personal services (hair and nail salons, massage therapy, tattoo parlors and skin care services); gyms & fitness studios; movie theaters; family entertainment (bowling alleys, arcades, etc.); Indoor zoos and museums, cardrooms, indoor and outdoor operations of bars, brewpubs, breweries & pubs.

Tier 2: Businesses that were required to close, reopened and continue to remain open such as hotels, motels, short term lodging; campgrounds; tribal casinos & gambling ; “non-essential” retail and shopping centers; office based businesses; car washes; pet grooming; landscape gardening; and film, music and TV production.

Tier 3: Essential business that remained open during the executive order including grocery stores; hardware stores; sporting goods stores; manufacturers and logistics.

The following priorities will be used in the application review process:

- Businesses that have not received either SBA Paycheck Protection Program (PPP) or SBA Economic Injury Disaster Loan (EIDL) or other SBA, government or other grant source related to COVID-19.
- Applicants operating out of a physical storefront within the County limits of Inyo will be prioritized.
- Nonprofit and government entities are not eligible for this program at this time.

Timeline: **Application process:** All applications due Sept. 18th by 5:00 p.m.
Application Review: Sept. 21st – Oct. 16th.
Notification to Business: Oct. 19th – Oct. 23rd
Funding no later than, Friday, November 6th.



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Eligibility:

1. Businesses must be located in Inyo County to be eligible.
2. Applicants must verify the business has experienced a loss of income due to COVID-19 by completing the Estimated Disaster Economic Injury Worksheet.
3. Applicants must have active licenses, or applicable permits, certificates, or registrations, or other evidence demonstrating to the County's satisfaction that they are a bona fide business, and be in good standing with the local jurisdiction(s) and State.
4. Applicant must have complied with all state and local health orders, requirements, and guidances applicable to its business (including those issued in the past as well as those currently in effect) and will continue to do so (including any future health orders, requirements, or guidances).
5. Applicants who have certain criminal histories, active bankruptcy proceedings, outstanding judgments, or tax liens may not qualify.
6. Applicants must have been in operation in Inyo County for at least one year as of March 1, 2020 and have less than 100 full-time employees.
7. Applicants must submit a current W-9 form.

Use of Funds: The grant funds must be solely used for expenditures that occur between March 1, 2020 and December 30, 2020 and fall under one or more of the following categories:

- Payroll;
- Business Lease or Rent;
- Business telework equipment costs;
- Inventory Acquisition (inventory needed to reopen or maintain open status);
- Personal Protective Equipment (PPE) purchase; and
- Facility Readiness (social distancing preparedness, business modifications, etc.)
- Reimbursement of sole proprietor's loss of income due to business interruption cost (must provide a Schedule C)

Business Post-award Audit: Grant recipients must report how the funding was spent 45 days after funding is received, including documentation to substantiate grant expenditures. All grants are subject to audit for five years after the final expenditure report is submitted and approved by the County.

Application submission: Grant submissions must be done electronically through the CARES REVIVE Grant web page unless other arrangements are made.

1. Application
 - a. Reimbursement of lost revenue due to business interruption cost (sole



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proprietors must provide a Schedule C)

2. Estimated Economic Injury Worksheet,
3. W-9 Form for business, and
4. Electronic Payment Form with Voided Business Check.