

# Agenda



## County of Inyo Board of Supervisors

Board of Supervisors Room  
County Administrative Center  
224 North Edwards  
Independence, California

**NOTICE TO THE PUBLIC:** In order to minimize the spread of the COVID-19 virus, Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Board of Supervisors Chambers are closed to the public, the Board will be conducting its meetings exclusively online.

Board Members and Staff will participate via Zoom webinar, accessible to the public at <https://zoom.us/j/868254781>. Individuals will be asked to provide their name and an email address in order to access the videoconference. Anyone who does not want to provide their email address may use the following generic, non-functioning address to gain access: [donotreply@inyocounty.us](mailto:donotreply@inyocounty.us).

Anyone wishing to make either a general public comment or a comment on a specific agenda item prior to the meeting or as the item is being heard, may do so either in writing or by utilizing the Zoom "hand-waving feature" when appropriate during the meeting (the Chair will call on those who wish to speak). Written public comment, limited to **250 words or less**, may be emailed to the Assistant Clerk of the Board at [boardclerk@inyocounty.us](mailto:boardclerk@inyocounty.us). Your comments may or may not be read aloud, but all comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

**Public Notices:** (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

**Note:** Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

### **December 1, 2020 - 8:30 AM**

1. **PUBLIC COMMENT** (Join meeting via Zoom [here](#))

### **CLOSED SESSION**

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9** – Name of case: *Inyo County v. Wilder Barton Inc. et al* (Inyo County Superior Court Case No. SICV-CV-1964071).
3. **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS - Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.
4. **PUBLIC EMPLOYEE EVALUATION - Pursuant to Government Code §54957** – Title: County Administrative Officer.

**OPEN SESSION** (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

5. **PLEDGE OF ALLEGIANCE**
6. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**
7. **PUBLIC COMMENT**
8. **DONATION** - Request Board accept donation of John R. Ziegler charitable remainder trust, with a current value in excess of \$70,000, to the Inyo County Free Library to be used for library improvements that do not supplant the normal Library budget.
9. **COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)
10. **COVID-19 STAFF UPDATE**

**DEPARTMENTAL - PERSONNEL ACTIONS**

11. **Health & Human Services - Behavioral Health** - Request Board, consistent with the adopted Authorized Position Review Policy, approve the hiring of Salvador Montanez at Range 60, Step E (\$4,564) as a Health and Human Services Specialist IV.
12. **Health & Human Services - Social Services** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Integrated Case Worker I exists in one or more non-General Fund budgets, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment is more appropriate to ensure qualified applicants apply; and C) approve the hiring of one (1) Integrated Case Worker I at Range 60 (\$3,758 - \$4,564).
13. **Health & Human Services - Social Services** - Request Board find that, consistent with the adopted Authorized Position Review Policy: A) the availability of funding for one (1) Social Worker Supervisor exists in non-General Fund budgets, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but as a State Merit System position, an open recruitment is more appropriate to ensure qualified applicants apply; C) approve the hiring of one (1) Social Worker Supervisor at Range 76 (\$5,476 - \$6,659); and D) if an internal candidate is hired as a result of the open recruitment, authorize HHS to backfill the resulting vacancy.

14. **Sheriff** - Request Board find that, consistent with the adopted Authorized Review Policy: A) the availability of funding for two (2) Correctional Officer positions exists in the General Fund, as certified by the Sheriff and concurred with by the County Administrator and Auditor-Controller; B) where internal candidates may meet the qualifications for the positions, the vacancies could possibly be filled by an internal recruitment, but an open recruitment would be more appropriate to ensure qualified applicants apply; and C) approve the hiring of two (2) Correctional Officers at Range 64A-E (\$4,177 - \$5,076), depending on qualifications/experience in the event a lateral/certificated is selected.
  
15. **County Administrator** - Request Board:
  - A) approve the job description for a Veterans Service Officer, Range 78;
  - B) increase the authorize strength in the Sheriff's Department (Veterans Service Division) by adding one full-time Veterans Service Officer, Range 78;
  - C) find that, consistent with the adopted Authorized Position Review Policy:
    1. the availability of funding for one (1) Veterans Service Officer exists in the General Fund, as certified by the Sheriff and County Administrator and concurred with by the Auditor-Controller;
    2. where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
    3. approve the hiring of one (1) Veteran's Service Officer at Range 78 (\$5,741 - \$6,976); and
  - D) review and provide direction on a draft ordinance to amend Inyo County Code Section 2.30.050.

**CONSENT AGENDA** (Approval recommended by the County Administrator)

16. **Clerk-Recorder** - Request Board issue an order accepting the Statement of All Votes Cast at the Presidential General Election held November 3, 2020 and declare elected those offices under their jurisdiction for this election, and declare passed or failed those measures under their jurisdiction for this election, according to the number of votes for each as shown on the Statement of All Votes Cast included in this agenda item.
  
17. **County Administrator - Information Services** - Request Board approve the renewal of a Software Maintenance Agreement between CivicPlus, Inc. and the County of Inyo for the County's Board streaming and agenda automation system for the period of December 1, 2020 through November 30, 2021, in an amount not to exceed \$11,220.00
  
18. **County Administrator - Parks & Recreation** - Request Board authorize payment to reimburse Laws Museum of Bishop, CA for a prior-year expense in the amount of \$3,269.91 for flooring supplies.
  
19. **Health & Human Services** - Request Board: A) declare Oliver Packing & Equipment Company of Carol Stream, IL a sole-source vendor; and B) authorize issuance of a blanket purchase order in an amount not to exceed \$23,000, payable to Oliver Packing & Equipment Company for food trays and film to cover meals.

20. **Health & Human Services - First 5** - Request Board approve Resolution No. 2020-01, titled, "A Resolution of the Governing Board of the First Five Commission of Inyo County Adjusting Certain Terms and Appointment Dates to Conform with the First Five Bylaws and the Inyo County Code," and authorize the Chairperson of the First 5 Commission to sign.
21. **Planning Department** - Request Board approve the contract between the County of Inyo and Veronica Tam and Associates for the provision of professional services in an amount not to exceed \$17,000 for the period of December 1, 2020 through December 31, 2021, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
22. **Public Works** - Request Board authorize payment to the California Department of Forestry & Fire Protection of Sacramento, CA for prior-year invoices in the amount of \$3,606.40 for thinning and weeding services provided on County Road in Big Pine.
23. **Public Works** - Request Board authorize a purchase order in an amount not to exceed \$13,500.24, payable to Strictly Tech of Fort Lauderdale, FL for 11 laptops, monitors and docking stations.
24. **Public Works** - Request Board: A) declare Stanley Access Technologies of Walnut Creek, CA a sole-source provider; and B) authorize the issuance of a purchase order in an amount not to exceed \$15,000.00, payable to Stanley Access Technologies of Walnut Creek, CA for the purchase and installation of an electric door at the Bishop Senior Center.

**DEPARTMENTAL** (To be considered at the Board's convenience)

25. **Public Works** - Request Board consider two (2) Letters of Interest received for one (1) vacancy on the County Service Area No. 2 Advisory Committee, and appoint one of those individuals to a four-year term ending December 1, 2024.
26. **County Counsel** - Request Board approve the agreement between the County of Inyo and Wendel Rosen LLP of Oakland, CA, for the provision of legal services in an amount not to exceed \$190,000 for the period of December 1, 2020, until completion of litigation unless sooner terminated, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
27. **County Administrator - Recycling & Waste Management** - Request Board:
  - A) approve the Consumer Price Index (CPI) adjustment of 3.6%, to the portion of the Service Fee Floor rates not associated with the tipping fees, effective January 1, 2021, in accordance with Franchise Agreements between the County of Inyo and contract waste haulers; and
  - B) adopt the new schedule of Minimum Charges for Waste Hauling Services for Areas A & B in Inyo County as presented in Exhibit A.
28. **Clerk of the Board** - Request Board approve the minutes of the regular Board of Supervisors meeting of November 10, 2020.

**COMMENT** (Portion of the Agenda when the Board takes comment from the public and County staff)

29. ***PUBLIC COMMENT***

**BOARD MEMBERS AND STAFF REPORTS**

**CORRESPONDENCE - INFORMATIONAL**

30. **State of California Department of Fish and Wildlife - Notification of Status Review for Western Joshua Tree.**