



THE COUNTY OF INYO

INVITES APPLICATIONS FOR

DEPUTY DISTRICT ATTORNEY I – IV

(One Position Available)



FINAL APPLICATION FILING DATE:

Open Until Filled



THE DISTRICT ATTORNEY'S OFFICE

This office is the sole prosecuting agency in Inyo County. Its eleven employees include four prosecutors, three investigators, one victim/witness coordinator, and various support persons.

The Deputy District Attorney is expected to report to and perform work at all office and/or court locations within Inyo County as needed to complete assigned duties. There are District Attorney's offices and Courts in Independence and Bishop. The office to which the Deputy District Attorney is expected to report to work on any day will be determined by the Court schedule and the discretion of the District Attorney.

EXAMPLES OF QUALIFYING EXPERIENCE

Deputy District Attorney I: Must be an active member of the California State Bar and possess a valid operator's license issued by the California Department of Motor Vehicles.

Deputy District Attorney II: Two years experience as an attorney in the practice of criminal law or comparable legal experience.

Deputy District Attorney III: Three years experience as an attorney in the practice of criminal law or comparable legal experience.

Deputy District Attorney IV: Five years of experience as an attorney in the practice of criminal law or comparable legal experience.

Further Specifications: Any new employee must successfully complete a six-month probationary period. All applicants must possess a valid operator's license issued by the State Department of Motor Vehicles at time of appointment.

NATURE OF WORK

Prosecutors work closely with office investigators to prepare and prosecute cases. Cases are assigned based on the experience of available attorneys. Vertical prosecution is utilized in almost all cases.

CAVEAT

This job specification should not be construed to imply that these requirements are the exclusive standards of the position. Not all duties are necessarily performed by each position. The person filling this may be required to follow instructions and to perform other job-related duties as may be assigned.



Conflict of interest: Persons hired as a result of this recruitment must file a Conflict of Interest Statement within thirty (30) days of employment.

THE RECRUITMENT

A vacancy has been created in the District Attorney's Office. This vacancy will be filled by the hiring of a lawyer at the level of Deputy I, II, III, or IV depending on the successful candidate's qualifications.

SELECTION

Selection procedures will be determined by the number and qualifications of the applicants. All items listed under Employment Standards may be used as criteria for the screening of applicants. Those meeting the greatest number of criteria will be considered the most highly qualified and may be called for an oral interview.

The final selection will be made and based upon an appraisal of the training, education, experience, knowledge, skills, interests, and personal fitness for work based upon any, or a combination of the following: investigation, interview, and rating of information contained in the employment application as related to the factors listed above. The successful candidate must pass a background investigation and a pre-employment physical examination.

APPLICATION

Applicants may write or call for an application at Inyo County Personnel Department, P.O. Box 249, Independence, CA 93526, (760) 878-0377. Application information is also available at the Inyo County website, www.inyocounty.us.

Applicants must apply on the Inyo County application form. A cover letter and/or resume will be accepted in addition to the application form, but will not serve as a substitute for a completed application. Incomplete applications will not be processed. **It is not acceptable to complete the application with statements such as "See/Refer to Resume".**

SALARY AND BENEFITS

Deputy District Attorney I: \$5692- \$6921*

Deputy District Attorney II: \$5983-\$7270*

Deputy District Attorney III: \$6436-\$7822*

Deputy District Attorney IV: \$6931-\$8417*

***Above monthly salary is paid over 26 pay periods annually.**

PLUS

- ◇ CalPERS Retirement System:
 - Classic Employees** (certain current or recently employed CalPERS members and members of other retirement systems with CalPERS reciprocity, who enrolled in such systems prior to January 1, 2013) 2% at 55 – Inyo County pays the employee contribution rate toward retirement.
 - PEPRA Employees** (new CalPERS members hired after January 1, 2013) 2% at 62. Employees will be required to pay employee contribution toward retirement.
- ◇ Inyo County pays a portion of employee and dependent monthly premium on CalPERS medical plans.
- ◇ 100% of employee and dependent monthly premium paid for dental and vision.
- ◇ \$20,000 term life insurance policy on employee.
- ◇ Vacation—10 days per year during the first three years; 15 days per year after three years; 1 additional day for each year of service after ten years to a maximum of 25 days per year.
- ◇ Sick leave—15 days per year.
- ◇ Flex (personal days)—5 days per fiscal year.
- ◇ Paid holidays—11 per year.

RECREATIONAL OPPORTUNITIES

- ◇ Skiing at Mammoth/June Mountain
- ◇ Cross Country Skiing
- ◇ Day-Hiking/Backpacking/Camping—Sierra Nevada & Great Basin
- ◇ Fishing and Hunting—Wild Trout Fishing, Deer, Fowl, etc.
- ◇ Four-Wheel Drive Exploration—Great Basin and Death Valley
- ◇ Horseback Riding—Clubs and Wilderness Trails
- ◇ Running, Biking, and Swimming
- ◇ Mountaineering
- ◇ Boating & Water Skiing



EDUCATIONAL/CULTURAL OPPORTUNITIES

- ◇ Cerro Coso Community College
- ◇ Geology of the Great Basin—Classes & Field Trips
- ◇ White Mountain Research Station, University of California
- ◇ Owens Valley Radio Observatory, Cal Tech
- ◇ Aboriginal Cultural History
- ◇ Inyo Council for the Arts
- ◇ Music Clubs, Cowboy Poetry Readings
- ◇ Eastern Calif. Museum, Independence
- ◇ Laws Railroad Museum

LOCAL EVENTS

- ◇ Mule Days
- ◇ Tri-County Fair
- ◇ 49er Encampment in Death Valley
- ◇ 4th of July in Independence
- ◇ Millpond Music Festival
- ◇ Lone Pine Film Festival

WEATHER-WATER-AIR

- ◇ Four Seasons Enjoyment
- ◇ Excellent Air Quality
- ◇ Streams, Lakes, & Hot Springs

ABOUT INYO COUNTY

Inyo County is the ultimate destination for those who appreciate the outdoors. The County contains one of the most spectacular mountain ranges (Sierra Nevada) and one of the most spectacular desert areas (Death Valley) in the United States. It contains one National Park and borders two others. What it lacks in large population centers, it more than makes up for in recreational opportunities.

Inyo County is the second largest county in California, with a size of 6,490,200 acres, over 10,000 square miles. Included in this large area is a population base of approximately 17,945. Inyo County is a rural county that is proud of its excellent schools and family environment.

The City of Bishop is the only incorporated city in the County and the Bishop area has a population of approximately 12,000. There are several smaller unincorporated towns throughout Inyo County. Inyo County has been called the “outdoor adventure capital of the world”.