

# Agenda



## County of Inyo Board of Supervisors

Board of Supervisors Room  
County Administrative Center  
224 North Edwards  
Independence, California

**NOTICE TO THE PUBLIC:** In order to minimize the spread of the COVID-19 virus, Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act. Please be advised that the Board of Supervisors Chambers are closed to the public, the Board will be conducting its meetings exclusively online.

Board Members and Staff will participate via Zoom webinar, accessible to the public at <https://zoom.us/j/868254781>. Individuals will be asked to provide their name and an email address in order to access the videoconference. Anyone who does not want to provide their email address may use the following generic, non-functioning address to gain access: [donotreply@inyocounty.us](mailto:donotreply@inyocounty.us).

Anyone wishing to make either a general public comment or a comment on a specific agenda item prior to the meeting or as the item is being heard, may do so either in writing or by utilizing the Zoom "hand-raising" feature when appropriate during the meeting (the Chair will call on those who wish to speak). Generally, speakers are limited to three minutes. Written public comment, limited to **250 words or less**, may be emailed to the Assistant Clerk of the Board at [boardclerk@inyocounty.us](mailto:boardclerk@inyocounty.us). Your comments may or may not be read aloud, but all comments will be made a part of the record. Please make sure to submit a separate email for each item that you wish to comment upon.

**Public Notices:** (1) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373. (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (2) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

**Note:** Historically the Board does break for lunch; the timing of a lunch break is made at the discretion of the Chairperson and at the Board's convenience.

### **May 18, 2021 - 8:30 AM**

1. **PUBLIC COMMENT** ([Join meeting via Zoom here](#))

### **CLOSED SESSION**

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to paragraph (1) of subdivision (d) of Government Code §54956.9** – Names of cases: *LADWP v. Inyo County et al.* (CA 5th District Court of Appeal Case No. F081389) and *Inyo County v. LADWP* (Kern County Sup. Ct. Case Nos. BCV-18-101260-TSC, BCV-18-101261-TSC, and BCV-18-101262-TSC).
3. **CONFERENCE WITH COUNTY'S LABOR NEGOTIATORS – Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all County designated representatives – Administrative Officer Clint Quilter, Assistant County Administrator Leslie Chapman, Deputy Personnel Director Sue Dishion, County Counsel Marshall Rudolph, Health and Human Services Director Marilyn Mann, and Chief Probation Officer Jeff Thomson.

**OPEN SESSION** (With the exception of timed items, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

4. **PLEDGE OF ALLEGIANCE**
5. **REPORT ON CLOSED SESSION AS REQUIRED BY LAW.**
6. **PUBLIC COMMENT**
7. **COUNTY DEPARTMENT REPORTS** (*Reports limited to two minutes*)
8. **INTRODUCTIONS** - The following new employees will be introduced to the Board: William Cain, Office Technician II, Clerk-Recorder's Office; Takoda M. Hartman, Office Clerk II, District Attorney's Office; Andrew Howe, Fiscal Analyst, HHS; and Danielle Rose, Prevention Specialist, HHS.
9. **COVID-19 STAFF UPDATE**

**DEPARTMENTAL - PERSONNEL ACTIONS**

10. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant expansion plan and budget:
  - A) approve the job description for COVID-19 Response Specialist; and
  - B) change the authorized strength in the HHS Public Health and Prevention Division by reclassifying two (2) bilingual term-limited B-PAR Case Investigator positions at Range 60 with an expiration date of March 31, 2022 as COVID-19 Response Specialists at Range 60 (\$3,758 - \$4,564) for a contract period ending June 30, 2023.
11. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant expansion plan and budget:
  - A) approve the job description for Disaster Program Manager, a term-limited position;
  - B) change the authorized strength in the HHS Public Health and Prevention Division by adding one (1) time-limited Disaster Program Manager position at Range 78 with an expiration date of June 30, 2023; and
  - C) consistent with the adopted Authorized Position Review Policy:
    1. find that the availability of funding for the requested position exists, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller;
    2. find that the position can be filled by internal candidates meeting the qualifications for the position;
    3. approve the hiring of one (1) time limited Disaster Program Manager position at Range 78 (\$5,741-\$6,976), for a contract period ending June 30, 2023; and
    4. should the position be filled internally, authorize Public Health and Prevention to backfill the resulting vacancy.
12. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant extension plan and budget:
  - A) change the authorized strength by adding one term-limited Administrative Analyst I/II in the Public Health and Prevention Division; and
  - B) consistent with the adopted Authorized Position Review Policy,
    1. find that the availability of funding for one (1) term-limited Administrative Analyst I/II exists in non-General Fund ELC budget, as certified by the

- HHS Director and concurred with by the County Administrator and Auditor-Controller;
2. find that where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
  3. approve the hiring of one (1) term-limited Administrative Analyst I at Range 68 (\$4,533 - \$5,508) or one (1) term-limited Administrative Analyst II at Range 70 (\$4,753 - \$5,781) for the period ending June 30, 2023.
13. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant extension plan and budget, extend the term-limited employment term of the COVID-19 Program and Grant Manager, the COVID-19 Response Coordinator, and the two Infection Preventionist positions to June 30, 2023.
14. **Health & Human Services - Health/Prevention** - Request Board, contingent upon the approval of the ELC Cares Grant extension plan and budget:
- A) change the authorized strength by adding one term-limited Prevention Specialist in the Public Health and Prevention Division; and
  - B) consistent with the adopted Authorized Position Review Policy:
    1. find that the availability of funding for one (1) term-limited Prevention Specialist exists in non-General Fund ELC budget, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller;
    2. find that, where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
    3. approve the hiring of one (1) term-limited Prevention Specialist at Range 60 (\$3,758 - \$4,564) for the period ending June 30, 2023.

**CONSENT AGENDA** (Approval recommended by the County Administrator)

15. **County Administrator** - Request Board approve Amendment No. 10 to the contract between Gregory L. James, Water/Environmental Attorney Regarding Natural Resources, and the County of Inyo by extending the term of the contract from July 1, 2013 to June 30, 2022, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget, and authorize the County Administrator to sign, contingent upon all appropriate signatures being obtained.
16. **County Administrator - Library** - Request Board: A) declare Troy Cauldwell Paint and Stucco of Bishop, CA a sole-source provider of painting services; B) approve the contract between the County of Inyo and Troy Cauldwell Paint and Stucco of Bishop, CA for the provision of painting services in an amount not to exceed \$11,910.00 for the period of May 18, 2021 through August 31, 2021, contingent upon the Board's approval of the Fiscal Year 2021- 2022 Budget; and C) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
17. **County Administrator - Recycling & Waste Management** - Request Board authorize the increase of a blanket purchase order in an amount of \$6,000, for purchase of equipment and vehicle parts from Steve's Auto, which is in addition to the existing \$15,000 blanket purchase order.

18. **County Administrator - Recycling & Waste Management** - Request: A) award the bid for the removal of household hazardous waste (HHW) to Advanced Chemical Transportation, Inc, dba ACTenviro of Merced, CA; B) approve the contract between County of Inyo and ACTenviro of Merced, CA in an amount not to exceed \$80,000 for the period of July 1, 2021 through June 30, 2024 subject to Board approval and adoption of future County budgets, and C) authorize the Chairperson to sign the contract.
19. **Health & Human Services - Social Services** - Request Board approve the contract between the County of Inyo and Evident Change for the provision of Safe Measures® Internet Reporting Services, in an amount not to exceed \$14,238.79 for the period of July 1, 2021, through June 30, 2023, contingent upon the adoption of future budgets, and authorize the Chairperson to sign.
20. **Probation** - Request Board approve Amendment No. 6 to the Agreement between the County of Inyo and Noble Software Group, LLC of Redding, CA, to extend the agreement from July 1, 2021 to June 30, 2022, remove Section 23 and add Section 22.5 to the agreement, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

**DEPARTMENTAL** (To be considered at the Board's convenience)

21. **Health & Human Services - EMCC** - Request Board: A) approve a proclamation titled: "Proclamation of the Board of Supervisors, County of Inyo, Honoring All Inyo County Emergency Medical Services (EMS) Providers and Bri Chappell-McGovern as Inyo County 2021 EMS Co-Providers of the Year"; and B) present the proclamation to the EMS System representatives and Bri Chappell-McGovern.
22. **Health & Human Services - Behavioral Health** - Request your Board approve a proclamation declaring May 2021 as Mental Health Matters Month in Inyo County.
23. **Board of Supervisors** - Request Board consider and approve a letter requesting Caltrans prioritize pedestrian safety when considering features to include in the Manzanar and Fish Springs pavement projects.
24. **Health & Human Services - Health/Prevention** - Request Board ratify and approve the expansion on the agreement and budget between the County of Inyo and California Department of Public Health, for the provision of services under the ELC CARES Federal Grant for funding in an amount not to exceed \$1,631,761 for the period of January 15, 2021 through July 31, 2023, contingent upon the Board's approval of future budgets; and authorize the HHS Director to sign.
25. **Sheriff** - Request Board ratify and approve the 2021 Controlled Substance Annual Operating and Financial Plan between the County of Inyo and USDA Forest Service, Inyo National Forest for the provision of Controlled Substance Operations for a funding amount up to \$5,000 for the period of October 1, 2020, through September 30, 2021, contingent upon the Board's adoption of the Fiscal Year 2021-2022 Budget, and authorize the Sheriff or designee to sign, contingent upon all appropriate signatures being obtained.
26. **County Administrator** - Request Board:
  - A) accept the Fiscal Year 2020-2021 Third Quarter Financial Report as presented;
  - B) approve the specific budget action items and recommendations discussed in

- the report and represented in Attachments A & B, and authorize the Auditor-Controller to make the budget adjustments as listed in Attachments A & B *(4/5ths vote required)*;
- C) authorize the County Administrator and Auditor-Controller to make any additional year-end adjustments, as may be necessary within each fund *(4/5ths vote required)*;
  - D) approve the Preliminary Fiscal Year 2020-2021 Budget Calendar (Attachment C) with regard to the proposed dates for the Budget Hearings and adoption of the Final Budget;
  - E) direct the County Administrator and Auditor-Controller to prepare a modified rollover budget for the start of the Fiscal Year 2021-2022 and present it for approval on June 8th or June 15, 2021; and
  - F) authorize the County Administrator and Auditor-Controller to transfer the balance of General Fund Contingencies on June 30, 2021 to General Reserves and Amend the Fiscal Year 2020-2021 Budget to reflect changes if needed *(4/5ths vote required)*.

27. **Clerk of the Board** - Request Board approve the minutes of the Board of Supervisors meeting of May 11, 2021.

**COMMENT** (Portion of the Agenda when the Board takes comment from the public and County staff)

28. ***PUBLIC COMMENT***

**BOARD MEMBERS AND STAFF REPORTS**