

MINUTES



County of Inyo Board of Supervisors

July 20, 2021

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:38 a.m., on July 20, 2021, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present in person and broadcasting over webinar per California Governor Executive Order N-25-20: Chairperson Jeff Griffiths, presiding, Dan Totheroh, Rick Pucci, Jennifer Roeser, and Matt Kingsley. Also present: Assistant County Administrative Officer Leslie Chapman, Assistant Clerk of the Board Darcy Ellis, and County Counsel Marshall Rudolph.

- Pledge of Allegiance* Assistant County Administrator Chapman led the Pledge of Allegiance.
- Public Comment* Chairperson Griffiths asked if there was any public comment pending for items not calendared on the agenda.
- There were no letters submitted for items not calendared on the agenda, and nobody requested to speak via Zoom.
- County Department Reports* HHS Director Marilyn Mann provided an update on the COVID-19 pandemic, including an uptick in cases at the state and national levels due to the Delta variant, and advised that Public Health staff is monitoring the situation.
- Introductions* The following new employees were introduced to the Board: Jenifer Lopez, Office Clerk, HHS; and Brandon Rohr, Airport Technician I, Public Works.
- Employee Service Recognition – 2021 2nd Quarter* The Board of Supervisors recognized the following employees for reaching service milestones during the Second Quarter of 2021:
- Steven Graves, 20 years, Parks & Recreation
 - Janelle Kent, 20 years, Shelley Scott, 5 years, Laura Boyer, 5 years, HHS
 - Donald Gockley, 15, Cindy Truelsen, 15, Steve Loven, 5, Public Works
 - Matt Graeff, 5 years, Victor Lawson, 5 years, Sheriff's Office
 - Heather Williams, 5 years, Auditor-Controller's Office
 - Brent Calloway, 5 years, Ag Commissioner's Office
 - Nate Reade, 20 years, Agricultural Commissioner
 - Mike Errante, 5 years, Public Works Director
 - Darcy Ellis, 5 years, County Administrator's Office
- Museum – Museum Administrator Step E Hire* Moved by Supervisor Totheroh and seconded by Supervisor Pucci to authorize the hiring of the Museum Administrator at Step E. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
- HHS-Behavioral Health – HHS Deputy Director-Behavioral Health* Moved by Supervisor Totheroh and seconded by Supervisor Pucci to:
- A) approve the job description for an HHS Deputy Director - Behavioral Health; and
 - B) find that, consistent with the adopted Authorized Position Review Policy, the availability of funding for one (1) HHS Deputy Director - Behavioral Health exists in one or more non-General Fund budgets, as certified by the HHS Director and concurred with by the County Administrator and Auditor-Controller, and where internal candidates may meet the qualifications for the position, the vacancy could possibly be filled through an internal recruitment, but an open recruitment is more appropriate to ensure qualified applicants apply; and
 - C) approve the hiring of one (1) HHS Deputy Director - Behavioral Health at Range 88

(\$7,611 - \$9,248).

Motion carried unanimously 4-0, with Supervisor Kingsley absent.

- Auditor – Price Paige & Co. Auditing Contract** Moved by Supervisor Pucci and seconded by Supervisor Roeser to approve the contract between the County of Inyo and Price Paige & Company of Clovis, CA for the provision of Auditing and Accounting services in an amount not to exceed \$149,803 for the period of July 20, 2021 through June 30, 2026, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
- Auditor – MGT SB 90 Claim Prep Contract** Moved by Supervisor Pucci and seconded by Supervisor Roeser to approve and award the contract for SB 90 Claim Preparation to MGT of America Consulting, LLC of Sacramento, CA, from July 20, 2021 to February 16, 2026 in an amount not to exceed \$39,500.00, contingent upon the adoption of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
- Auditor – MGT Cost Allocation Plan Contract** Moved by Supervisor Pucci and seconded by Supervisor Roeser to approve and award the contract for Cost Allocation Plan Services to MGT of America Consulting LLC of Sacramento, CA in an amount not to exceed \$40,250.00, for a term of July 20, 2021 to June 30, 2026, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
- Information Services – Response Technologies Sole-Source P.O.** Moved by Supervisor Pucci and seconded by Supervisor Roeser to declare Response Technologies, Ltd., of Harrison, Ohio, a sole-source provider of duress buttons and emergency notification systems; and B) authorize the issuance of a purchase order in an amount not to exceed \$34,000, payable to Response Technologies, Ltd., of Harrison, Ohio, for duress buttons and emergency notification systems. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
- CAO – Veterans Affairs Annual Compliance Certificates** Moved by Supervisor Pucci and seconded by Supervisor Roeser to authorize the Chairperson to sign the California Department of Veterans Affairs Annual Medi-Cal Cost Avoidance Program Certificate of Compliance form for Fiscal Year 2021-2022 and the California Department of Veterans Affairs Annual Subvention Certificate of Compliance for Fiscal Year 2021-2022. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
- Recycling & Waste Management – Tool, Vehicle Parts Blanket P.O.s** Moved by Supervisor Pucci and seconded by Supervisor Roeser to authorize issuance of blanket purchase orders in the following amounts payable to the following vendors, for the purpose of equipment parts, vehicle parts, maintenance of grounds and small tools for Motor Pool, Parks and Recreation and Recycling Waste Management, contingent upon the adoption of the Fiscal Year 2021-2022 Budget: Steve's Auto \$20,000, Dave's Auto Parts \$15,000, Quinn \$16,000, High Country Lumber \$15,000 and Western Nevada Supply \$20,000. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
- Motor Pool – Inyo-Mono Body Shop Blanket P.O.** Moved by Supervisor Pucci and seconded by Supervisor Roeser authorize issuance of a blanket purchase order in an amount not to exceed \$15,000, payable to Inyo-Mono Body Shop of Bishop, CA for body repair of Motor Pool vehicles, contingent upon the adoption of the Fiscal Year 2021-2022 Budget. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
- Motor Pool – Vehicle Maintenance Blanket P.O.s** Moved by Supervisor Pucci and seconded by Supervisor Roeser to authorize issuance of blanket purchase orders in the following amounts payable to the following vendors for vehicle maintenance, equipment maintenance and purchase of tires for Motor Pool, Parks and Recreation and Recycling Waste Management, contingent upon the adoption of the Fiscal 2021-2022 Budget: Bishop Ford \$40,000, Bishop Automotive \$56,000, Mr. K's \$20,000, Jim Charlton Ford \$20,000 and Britt's Diesel \$20,000. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
- Public Works – Temporary Highland Dr. Closure** Moved by Supervisor Pucci and seconded by Supervisor Roeser to approve the closure of a portion of Highland Drive in Bishop, in front of 2670 Highland Drive, during daylight hours, on August 11, 2021. Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*Public Works –
Multiple Vendor
Blanket P.O.s*

Moved by Supervisor Pucci and seconded by Supervisor Roeser to authorize issuance of blanket purchase orders in the following amounts payable to the following vendors, totaling \$430,000, for vehicle repairs, parts and building repairs items for all of Public Works: Silver State International of Sparks, NV in an amount not to exceed \$20,000; High Country Building & Lumber of Bishop, CA in an amount not to exceed \$30,000; Brown's Supply of Bishop, CA in an amount not to exceed \$30,000; Mission Linen & Uniform Service of Lancaster, CA in an amount not to exceed \$50,000; Coastline Equipment of Meridian, ID in an amount not to exceed \$30,000; Grainger of Palatine, IL in an amount not to exceed \$30,000; Quinn Co. of Los Angeles, CA in an amount not to exceed \$30,000; Dave's Auto Parts Inc. of Lone Pine, CA in an amount not to exceed \$60,000; Western Nevada Supply of Pasadena, CA in an amount not to exceed \$50,000; Steve's Auto & Truck Parts of Bishop, CA in an amount not to exceed \$30,000 and Britt's Diesel & Automotive of Bishop, CA in an amount not to exceed \$70,000. Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*Sheriff – MRA
Contract,
Amendment & Radio
Purchase*

Moved by Supervisor Pucci and seconded by Supervisor Roeser to:

- A) approve Amendment No. 1 to the contract between the County of Inyo and Mobile Relay Associates, Inc. of Paramount, amending the Scope of Work to increase the monthly service contract amount by \$31,800 and increase the number of radios from 150 to 250 at \$26.50 per radio, per month, contingent upon the Board's approval of future budgets;
- B) authorize purchase of additional radios and equipment for various departments in the amount of \$77,848, per Quotation No. 116002818 from Mobile Relay Associates, Inc.;
- C) approve the contract by and between the County of Inyo and Mobile Relay Associates, Inc. for the Radio Tower Upgrade and Installation Project from July 20, 2021 to December 31, 2021 in the amount of \$186,990, contingent upon the Board's approval of the Fiscal Year 2021-2022 Budget; and
- D) authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*Sheriff – Surplus
Duty Weapon*

Moved by Supervisor Pucci and seconded by Supervisor Roeser to: A) determine that Deputy Joseph Seaton's duty weapon is no longer required for public use pursuant to Inyo County Code Section 6.28.040.B; and B) pursuant to Penal Code Section 26615, authorize Sheriff Hollowell to sell a Glock Model 22 and badge to Retiring Deputy Joseph Seaton for fair market value. Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*Sheriff – Interagency
Mutual Aid
Agreement*

Moved by Supervisor Pucci and seconded by Supervisor Roeser to approve the Interagency Assistance Mutual Aid and Joint Training Agreement between the County of Inyo and The City of Bishop and Mono County for the provision of interagency assistance mutual aid, contingent upon the Board's approval of future budgets, and authorize the Chairperson, the Sheriff, and the District Attorney to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*Probation –
Probation Services
Week Proclamation*

Moved by Supervisor Pucci and seconded by Supervisor Roeser to approve a proclamation declaring July 18-24, 2021 as Probation Services Week in Inyo County. Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*Auditor –
Tecopa Cemetery
Management
Representation*

Moved by Supervisor Totheroh and seconded by Supervisor Pucci to: A) authorize the Chair and Auditor-Controller to sign the Management Representation letter provided in connection with an audit of the financial statements of Tecopa Cemetery as of June 30, 2019 and June 30, 2018; and B) authorize staff to prepare a response to the Emphasis of Matter on the lack of a managing board being appointed by the Board of Supervisors. Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*County Counsel –
Noticed Redistricting
Hearing*

Deputy County Counsel Grace Chuchla requested the Board conduct a noticed hearing as part of the 2021 redistricting process. The hearing was opened at 11:05 a.m. Ms. Chuchla reviewed the commenting process. With no members of the public wishing to provide input, the Chairperson closed the hearing at 11:08 a.m.

*BOS-Roeser – Letter
to Suddenlink and
CPUC*

Supervisor Roeser introduced a letter to Suddenlink and the California Public Utilities Commission noting widespread deficiencies in the service being provided locally by the telecommunications company. She said she has received upwards of 150 complaints from

constituents, and noted that access to broadband in general was a major topic of discussion at the recent National Association of Counties annual conference. She said the COVID-19 pandemic has shown that the Internet is no longer just a luxury item, but an essential service. Supervisor Pucci and Chairperson Griffiths voiced their support of the letter, with the Chairperson adding that the NACo Conference also made clear that the issue is more than just a lack of broadband in “underserved” areas – it’s also about insufficient and unreliable service in “served” areas. Moved by Supervisor Roeser and seconded by Supervisor Pucci to approve a letter to Suddenlink Communications (Altice) summarizing issues related to its broadband service in our region which require attention and resolution. Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*BOS-Supervisor
Roeser – WSR
Scoping Letter*

Moved by Supervisor Roeser and seconded by Supervisor Pucci to approve and authorize the Chairperson to sign a scoping comment letter prepared by staff regarding the Cottonwood Creek and the Owens Headwaters Wild and Scenic River (WSR) Management Plans. Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*Water Department –
OVGA Rep Direction*

Water Director Dr. Aaron Steinwand sought direction to the Owens Valley Groundwater Authority representatives in advance of the Owens Valley Groundwater Authority special meeting scheduled for July 22, 2021. Dr. Steinwand reviewed the draft agenda and provided a preview of a report he will be delivering to the OVGA.

*Recess/Reconvene –
Special Meeting*

The Chairperson recessed the meeting at 12 p.m. to convene the Board in a Special Meeting (separate agenda and minutes). Chairperson Griffiths adjourned the Special Meeting at 1:01 p.m. and reconvened the regular meeting with all Board members present except Supervisor Kingsley.

Announcement

Chairperson Griffiths had the difficult task of announcing, with great sadness, the passing of County Administrator Clint Quilter this morning. He said the Board joins Mr. Quilter’s immediate family and County family in mourning his loss. The Chairperson noted that an official press release would be forthcoming for the public and asked that everyone respect the family’s privacy at this time.

Items Postponed

The Board opted to postpone discussion/approval of the following items to the July 27 meeting:

26. **Health & Human Services - Behavioral Health** - Request Board ratify and approve the Memorandum of Understanding (MOU) with Department of Health Care Services (DHCS) for continued implementation of Medication Assisted Treatment (MAT) expansion in the Inyo County Jail from July 1, 2021 through August 31, 2022 and authorize the HHS Director to sign the MOU.
27. **County Administrator - Parks & Recreation** - Request Board ratify and approve the concessionaire's agreement between the County of Inyo and Tecopa Hot Springs Conservancy, LLC of Las Vegas, NV for the operation and maintenance of the Tecopa Hot Springs Campground and Pools in Tecopa, CA for the period of July 1, 2021 through June 30, 2031, with two options to extend through June 30, 2041, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.
28. **Clerk of the Board** - Request Board approve the minutes of the regular Board of Supervisors meeting of July 6, 2021.

Adjournment

Chairperson Griffiths adjourned the meeting at 1:03 p.m. to 8:30 a.m. Tuesday, July 27, 2021 in the County Administrative Center in Independence.

Chairperson, Inyo County Board of Supervisors

*Attest: LESLIE CHAPMAN
Clerk of the Board*

*by: _____
Darcy Ellis, Assistant*