

INSTRUCTIONS TO BIDDERS

1. Evaluation and selection of the lowest bidder shall be based on the bid price of the vehicle meeting all of the specifications. Inyo County reserves the right in a case where none of the vehicles meet the specifications, to award to the lowest price vehicle which comes closest to meeting the specifications.
2. Inyo County reserves the right to reject any and all bids, and to waive any minor bid discrepancies.
4. Bidders may provide a discount for early payment. The time limit for counting the early payment period shall not be calculated until after the vehicle has been delivered and accepted in accordance with the terms of the specifications.
5. The County reserves the right to make an award anytime during a 90-day period following the receipt of bids.
6. All bids must include the firm's name, and be signed by a responsible officer or employee of the firm submitting the bid.
7. The bid(s) must be submitted in a sealed envelope, marked "Vehicle Purchase Bid", with the bid no. listed and addressed to: Inyo County Free Library, Post Office Drawer K, Independence, CA 93526.
8. Due to budget considerations, Inyo County reserves the right to modify the number of vehicles to be purchased.
9. Small businesses are entitled to contracting and or purchase preference. A small business (as defined by ordinance) is entitled to a preference if its bid is within 5% of the base price of the low bid received and will be treated as the low bidder.
10. Local businesses are entitled to contracting and or purchase preference. A local business (as defined by ordinance) is entitled to a preference if its bid is within 8% of the base price of the low bid received and will be treated as the low bidder. **To be eligible for the preferences, a local business must provide a certification that it is a local business as defined by Inyo County Code §6.06.020 (b) with its bid.**

The following documents shall be delivered to Inyo County with the vehicle:

1. Completed and signed pre-delivery service checklist.
2. Window sticker showing all options installed.
3. An Owner's Manual, Warranty Certificate and card should be in the vehicle when delivered.

QUALITY ASSURANCE PROVISIONS

Prior to delivery, each vehicle shall be completely inspected, serviced and detailed by the delivering dealer and/or the manufacturer's pre-delivery service center. A copy of the pre-delivery checklist shall be completed and signed by a representative of the organization performing the inspection/service and delivered with the vehicle.

A representative of Inyo County following delivery at the designated location will make inspection of the vehicle. In the event deficiencies are detected, the vehicle will be rejected and the dealer will be required to make the necessary repairs, adjustments and/or corrections. Payment and/or commencement of a discount period will not be made until the defects are corrected, and the vehicle re-inspected and accepted. The dealer shall be required to pick up the vehicle and deliver to the business that will be making the repairs and/or adjustments.

Inyo County shall have two (2) working days from date of delivery to inspect the vehicle and report any defects to the dealer. Undetected deficiencies not related to compliance with the specifications shall be handled under normal warranty provisions. Undetected deficiencies in meeting specifications shall not relieve the dealer from the responsibility of correcting such deficiencies should they be detected at any time after purchase and acceptance.