

INYO COUNTY
PERSONNEL SERVICES
P. O. Box 249
INDEPENDENCE, CA 93526



(760) 878-0377
FAX (760) 878-0465

AN EQUAL OPPORTUNITY EMPLOYER
(WOMEN, MINORITIES, AND DISABLED ARE ENCOURAGED TO APPLY)

INYO COUNTY SHERIFF

Letter of Interest and Resume Deadline: January 5, 2022

THIS POSITION IS TO FILL A VACANT ELECTED TERM ENDING AT NOON ON JANUARY 2, 2023

DEPARTMENT: Sheriff
LOCATION: Countywide
SALARY: \$14,120/Monthly Salary

****BENEFITS:** CalPERS Retirement System: Existing ("Classic") CalPERS members as of January 1, 2013, (2% at 55) – Inyo County pays employee contribution for current CalPERS members; new CalPERS members hired after January 1, 2013 (2% at 62) will be required to pay employee portion of retirement. Medical Plan – Inyo County pays a portion of employee and dependent monthly premium on PERS medical plans; 100% of employee and dependent monthly premium paid for dental and vision; \$20,000 term life insurance policy on employee.

JOB DUTIES: Responsible for police protection outside of incorporated cities, management of the county jail, and providing bailiffs for protection of the courts. Also handles such civil activities as serving summons, subpoenas and writs, conducting judgement sales, and fulfilling various functions ordered by the courts. Manages, monitors and directs deputies as they perform their duties. Responsible for managerial and clerical office duties, which may include filling out paperwork on warrants and complaints, reviewing patrol logs, overseeing hiring and training of deputies, and writing and distributing the budget. The county sheriff shall perform the functions of the work furlough administrator, is vested with that authority, and shall discharge those duties as provided in Section 1208 of the California Penal Code. (Ord. 874 § 3, 1989.)

QUALIFICATIONS: Minimum qualifications are set forth in Government Code section 24004.3. Such qualifications include an Active or inactive advanced certificate issued by the Commission on Peace Officer Standards and Training; **or** One year of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possess a master's degree from an accredited college or university; **or** two years of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possess a bachelor's degree from an accredited college or university; **or** three years of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possess an associate in arts or associate in science degree from an accredited college or university; **or** four years of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possess a high school diploma or the equivalent.

This is to fill a recently vacated elected county office for the unexpired remainder for the current term (ending at noon on January 2, 2023). There will be a general election in 2022 to fill the office for the next (four-year) term, in which the individual appointed to fill the current vacancy could run as an incumbent candidate(assuming they file the appropriate paperwork).

SELECTION: Selection procedures may include a panel review of resumes and letters of interest. Oral Interviews will be held in open session with the Board of Supervisors.

PROCESS: Please submit a letter of interest and a resume to the Inyo County Personnel Office, P.O. Box 249, Independence, CA 93526 or email to personnel@invocounty.us.