



**INYO COUNTY
LOCAL TRANSPORTATION COMMISSION**

P.O. DRAWER Q
INDEPENDENCE, CA 93526
PHONE: (760) 878-0201
FAX: (760) 878-2001



Michael Errante, Executive Director

MINUTES

**INYO COUNTY LOCAL TRANSPORTATION COMMISSION
Bishop City Council Chambers
301 W. Line Street
Bishop, CA 93514**

DATE: February 19, 2020

9:00 a.m. Doug Thompson called the meeting to order.

ITEM NO. 1 Roll Call

Commissioners Present:

Doug Thompson
Rick Pucci
Celeste Berg
Chris Costello
Steven Muchovej
Mark Tillemans

Others present:

Jill Batchelder, Caltrans
Mark Heckman, Caltrans
Lana Morris, Caltrans
Phil Moores, ESTA
Jenny Park, IMAH
Deston Dishion, City of Bishop
Ron Phillips, City of Bishop
Michael Errante, Executive Director ICLTC
John Pinckney, Staff ICLTC
Cynthia Browning, ICLTC Secretary

ITEM NO. 2 Public Comment- NONE

ACTION ITEMS

ITEM NO.3 Election of Officers - The LTC By-Laws state the Chair and Vice-Chair shall be nominated and then elected at the first meeting of the calendar year.

*Commissioner Costello nominated Doug Thompson for LTC Chair.
Seconded by Commissioner Steven Muchovej. All in favor 6

*Commissioner Doug Thompson nominated Chris Costello for Vice-Chair.
Seconded by Commissioner Rick Pucci. All in favor 6

ITEM NO. 4 Secretary of the Local Transportation Commission - Request approval of the minutes of the meeting of December 12, 2019.

*Commissioner Chris Costello motioned, Commissioner Mark Tillemans seconded. All in favor 6

ITEM NO. 5 Request Commission approve Resolution No. 2020-01 that authorizes the Executive Director to sign the Certification and Assurances for the Federal Transit Administration Section 5311(f) continued funding for operating assistance for the Eastern Sierra Transit Authority US 395 inter-regional bus route in the amount of \$234,128.

*Phil Moores gave a detailed explanation of the Resolution.

*Motion to approve was made by Commissioner Muchovej and seconded by Commissioner Pucci.
All in favor 6

ITEM NO. 6 Request Commission approve Resolution No. 2020-02 that: 1) approves the submittal of a 2020 Federal Transit Administration Section 5311 apportionment grant with Eastern Sierra Transit Authority as the sub recipient of \$112,274; and 2) authorizes the Executive Director to sign all required certifications and assurances.

*Motion to approve was made by Commissioner Tillemans and seconded by Commissioner Muchovej. All in favor 6

ITEM NO. 7 Request Commission approve staff proposal to terminate outside consultant contract for pavement management services and approve staff plan to purchase software, equipment, training and replace existing ICLTC vehicle.

*Motion to approve was made by Commissioner Costello and seconded by Commissioner Muchovej
All in favor 6.

ITEM NO. 8 Request Commission approve the allocation of staff time and subsequent submittal of the FY 2020 Infrastructure for Rebuilding America (INFRA) federal grant application for the construction of the Olancha-Cartago 4-Lane Project and authorize the Executive Director to sign and submit all required documents.

*John Pinckney asked to also authorize the BUILD grant for item no. 8

John read the staff report from the information in the Agenda.

*Motion to approve was made by Commissioner Muchovej and seconded by Commissioner Pucci.
All in favor 6

ITEM NO. 9 Request Commission receive a staff report on Local Transportation Fund estimates for FY 20-21 and give direction and approval to staff on

- 1) Proposed Administrative Allocation
- 2) Formalizing a reserve balance target
- 3) Distribution of existing reserves

*John Pinckney outlined the staff report. He explained that a vote is not needed on the 3 items up for discussion but that an estimate is needed by March 1st and the final allocation will be in June.

*1) all of the commissioners agreed on 10% for the proposed administrative allocation

*2) all of the commissioners agreed on setting the reserve balance to 10-20%

*3) Commissioner Costello suggested tabling the discussion of distribution of the existing reserves for a later meeting. Commissioner Muchovej said he would like to make sure ESTA is funded at the level they were at last year. All Commissioners agreed to table the discussion for a later time.

DISCUSSION ITEMS

ITEM NO. 10 Request Commission review Caltrans proposed 2020 SHOPP projects and give direction on whether your Commission wants staff to submit any comments to Caltrans prior to the Feb. 28th deadline.

*Mark Heckman briefly talked about the projects that are listed in the agenda. He stated that Sacramento is asking for comments not Caltrans D9. Commissioner Muchovej asked what the project was on Pg.81; Main St from Jay St. to Barlow Lane. Mark said it is dubbed Bishop Pavement Project and was the pickup from the Bishop ADA. He explained that the project will include drainage issues, signals, sidewalks, striping, pavement etc. Everything Caltrans defines as an asset. Construction will begin September of 2023.

*John Pinckney explained that comments can be made by the Commissioners individually or if they would they like staff to do it on their behalf. John said that the comments will go before the California Transportation Commission (CTC). Comments can be made at the CTC hearing or there is an online form. All of these proposed projects from Caltrans get oversight from the CTC. Individual projects can be moved forward or deleted.

*Commissioner Tillemans expressed concerns regarding lack of collaboration leading up to the projects submittal. He also expressed that the Commission should have been involved in the discussion of projects beforehand.

*Jill Batchelder of Caltrans tried to clarify how monies come in and how SHOPP projects are chosen.

*Commissioner Pucci motioned to approve to submit comments by February 28th; and direct staff comments to prioritize roadway preservations and mandates. Commissioner Tillemans Seconded. All in favor 6.

INFORMATIONAL ITEMS:

ITEM NO. 11 ESTA Report

*Phil Moores said that the California Transit Association and Caltrans are working on a road use charge that will provide money for streets and roads to make up for the loss of revenue from declining gas tax. He said it is about 5 years out and that the Commission should consider a letter in support of certain aspects of the funding. Phil went on to say that there is a Transportation Development Act reform. It may have an impact on how their audits are done. Transit needs definitions may be altered. The ESTA Board has asked him to include an airport agenda item. John Urdi, the director of mammoth lakes tourism is interested in getting people up to Mammoth from the airport. Phil also spoke with the Enterprise rental car manager who has asked to share ESTA'S washing bays to keep his fleet clean. He feels Enterprise will be doing very well with the airport business. ESTA believes there will be a higher demand made on the Dial a Ride service in Bishop. Part of the service plan in the next year is to add another vehicle for Dial a Ride. The ESTA board has also mentioned Kearsarge Pass and the potential for passenger service up Onion Valley. Phil will be costing out the Kearsarge service. It should be similar to the Bishop Creek shuttle services.

Phil said he has submitted the NEPA environmental to the FTA in regard to the new ESTA facility. Inyo County is working on the lease and that should wrap up in the next few weeks. Phil has started a request for proposals for design and engineering of the building.

The Bishop Creek shuttle is scheduled to occur this summer but with the South Lake Road Re-development Project there may be restriction access for parking. ESTA may possibly expand the bishop creek shuttle service.

ITEM NO. 12 Tribal Report NONE

ITEM NO. 13 Caltrans Report -Quarterly Report

*Mark Heckman introduced Lana Morris. Lana gave a presentation on how to use the Caltrans website to look at Caltrans project updates. This is intended to take the place of their quarterly report. Lana explained that on the district home page you go to “quarterly reports’ where you will find “project status”. The website is updated regularly and you can use your home computer. You can search geographically or by county. The projects are displayed by color for what phase they are in. Lana went on to say that if you prefer sheet form you can download that as well. No questions were asked.

ITEM NO. 14 City of Bishop Report

Deston Dishon reported that they are waiting for the tribe to complete a culvert installation and the dirt path for the Seibu to School Path project. The Spruce Hanby sidewalks ATP project should go to bid next month.

ITEM NO. 15 Executive Director's Report

*Michael Errante gave a brief update of projects from the handout.

No questions were asked

*John Pinckney said he attended the February 6th south STIP hearing. CTC staff indicated that after the STIP is approved they want to meet with Inyo, Mono, Kern County and Caltrans to discuss the extension of the MOU.

*We had been awarded the Local Road Safety Plan (LRSP) grant which is \$72,000. We will have to match with \$8,000. There is no resolution or minute order required to accept the grant. We will be required to have a LRSP to submit for an HSIP grant in 2022.

* The SSTAC meeting was on Feb 3rd. We are advertising the next two LTC meetings as public hearings for the unmet transit needs process.

ITEM NO. 16 Reports from all members of the Inyo County LTC

*Celeste Berg introduced herself as the new commission member at large in Bishop.

* Commissioner Muchovej introduced the new City Administrator for the City of Bishop, Ron Phillips.

*Ron Philips introduced himself and said that he looked forward to working with the Commission on funding issues and ideas that can be shared with the County and City.

ADJOURNMENT 11:20AM