

# MINUTES



## County of Inyo Board of Supervisors

**December 5, 2023**

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:34 a.m., on December 5, 2023, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present: Chairperson Jennifer Roeser, presiding, Trina Orrill, Scott Marcellin, and Jeff Griffiths. Also present: County Administrator Nate Greenberg, Assistant County Administrator Sue Dishion, County Counsel John-Carl Vallejo, and Assistant Clerk of the Board Darcy Ellis. Absent: Supervisor Matt Kingsley

*Closed Session  
Public Comment*

The Chairperson asked for public comment related to closed session items and there was no one wishing to speak.

*Closed Session*

Chairperson Roeser recessed open session at 8:34 a.m. to convene in closed session with all Board members present to discuss the following item(s): No. 2 **Conference with County's Labor Negotiators – Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Elected Officials Assistant Association (EOAA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Nate Greenberg, Assistant County Administrator Sue Dishion, Deputy Personnel Director Keri Oney, County Counsel John-Carl Vallejo, and Senior Budget Analyst Denelle Carrington; and No. 3 **Public Employment – Pursuant to Government Code §54957** – Title: Assistant County Administrator.

*Open Session*

Chairperson Roeser recessed closed session and reconvened the meeting in open session at 10:01 a.m. with all Board members present.

*Pledge of Allegiance*

Supervisor Marcellin led the Pledge of Allegiance.

*Announcement*

Assistant CAO Dishion announced that Supervisor Kingsley is unable to attend today's meeting due to emergency dental work.

*Report on Closed Session*

County Counsel Vallejo reported that no action was taken during closed session required to be reported.

*Introductions*

The following new employees were introduced to the Board: Heavy Equipment Operator Kelby Chirrick, Engineering Assistant Hasib Russ Rasooli, and Gate Attendant Edward (Ted) Ryan, Public Works; Laboratory Technician David Barasch, Environmental Health; Correctional Officer Rosa Gonzalez and Correctional Officer Chad Rager, Sheriff's Office.

*Public Comment*

Chairperson Roeser asked for public comment related to items not calendared on the agenda and public comment was received from Chairperson Roeser, Independence resident Linda Chaplin, and Bishop resident Joshua Nicholson.

*County Department Reports*

Chief Probation Officer Jeff Thomson presented the Board with a draft letter from the Board in opposition to Assembly Bill 505. He noted that the position was in line with the County's Legislative Platform and thus no official Board action was necessary to approve the letter.

Undersheriff Juan Martinez reported on recent internal promotions within the Sheriff's Office.

*Clerk of the Board –*

Moved by Supervisor Griffiths and seconded by Supervisor Orrill to reappoint Ms. Diane Corsaro to a four-year term on the Pioneer Cemetery District Board of Trustees, ending

<i>Pioneer Cemetery District Reappointment</i>	December 27, 2027. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
<i>Emergency Services – Terminate 2023 Storms/Runoff Emergency</i>	Moved by Supervisor Griffiths and seconded by Supervisor Orrill to approve staff's recommendation to terminate the local emergency proclaimed in response to the 2023 storms and projected spring runoff in March 2023. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
<i>Emergency Services – Continue Tropical Storm Hilary Emergency</i>	Moved by Supervisor Griffiths and seconded by Supervisor Orrill to approve staff's recommendation to continue the local emergency proclaimed in response to Tropical Storm Hilary. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
<i>HHS – Outdoor Equity Grants Program/Resos. No. 2023-38 &amp; 2023-39</i>	Moved by Supervisor Griffiths and seconded by Supervisor Orrill to approve Resolution Nos. 2023-38 and 2023-39, authorizing Health and Human Services to apply for grant funding through the Outdoor Equity Grants Program administered by the California Department of Parks and Recreation. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
<i>PW-Parks &amp; Rec – Caterpillar Loader Purchase</i>	Moved by Supervisor Griffiths and seconded by Supervisor Orrill to authorize issuance of a purchase order in the amount not to exceed \$311,274, payable to Quinn Company of Lancaster, CA for one (1) 2024 Caterpillar 938 M Wheel Loader. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
<i>PW-Recycling &amp; Waste Management – American Refuse Contract Amendment 2</i>	Moved by Supervisor Griffiths and seconded by Supervisor Orrill to approve and ratify Amendment No. 2 to the contract between the County of Inyo and American Refuse of Wasco, CA increasing the contract to an amount not to exceed \$245,000 for waste tire hauling and recycling, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
<i>Public Works – Indy Courthouse HVAC Plans &amp; Specs</i>	Moved by Supervisor Griffiths and seconded by Supervisor Orrill to approve the plans and specifications for the Independence Courthouse HVAC Project and authorize the Public Works Director to advertise for bids. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
<i>Water Dept. – Little Lake Project N.O.I. Comment Letter</i>	Moved by Supervisor Griffiths and seconded by Supervisor Orrill to approve a comment letter in response to the Notice of Intent to Adopt a Mitigated Negative Declaration for the Little Lake Aqueduct Crossover Project and authorize the County Administrator to sign. Motion carried unanimously 4-0, with Supervisor Kingsley absent.
<i>Clerk-Recorder – Kofile Technology Contract Award</i>	<p>The Chairperson pulled the agenda item from the Consent Calendar to the Regular Agenda for further discussion and a report from Clerk-Recorder Danielle Sexton, who shared a PowerPoint presentation on the AB 1466-mandated records modernization and redaction project, and the process she undertook to find an appropriate vendor to do the work.</p> <p>Moved by Supervisor Orrill and seconded by Supervisor Marcellin to:</p> <ul style="list-style-type: none"> <li>A) Declare Kofile Technology, Inc. of Dallas, Texas, the successful respondent to Inyo County Request for Proposals for "Restrictive Covenant Modification &amp; Records Modernization Project per CA AB 1466 (2021)" project;</li> <li>B) Authorize a contract be entered into with Kofile Technologies, Inc. for the Provision of Restrictive Covenant Modification &amp; Records Modernization Services, in an amount not to exceed \$200,000 for the term of December 5, 2023 through December 4, 2025, contingent upon the Board's adoption of future budgets; and</li> <li>C) Authorize the County Clerk-Recorder to sign the Agreement between County of Inyo and Kofile Technologies, Inc., contingent upon all appropriate signatures being obtained.</li> </ul> <p>Motion carried unanimously 4-0, with Supervisor Kingsley absent.</p>

*HHS – Thurmond  
Consulting CoC  
Management Contract*

The agenda item was moved from the Consent Calendar to the Regular Agenda at the request of Supervisor Griffiths for further discussion. Moved by Supervisor Griffiths and seconded by Supervisor Marcellin to:

- A) Declare Thurmond Consulting, LLC of Sacramento, California a sole-source provider of Continuum of Care (CoC) Grants Management and CoC Coordination;
- B) Ratify and approve the contract between the County of Inyo and Thurmond Consulting, LLC of Sacramento, California for the provision of Continuum of Care (CoC) Grants Management and CoC Coordination in an amount not to exceed \$250,000.00 for the period of July 1, 2023 through June 30, 2025, contingent upon the Board's approval of future budgets; and
- C) Authorize the HHS Director to sign, contingent upon all appropriate signatures being obtained.

Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*CAO-Economic  
Development – CERF  
Workshop & Update*

Sierra Business Council Government and Community Affairs Director Stacy Corless provided an update on the Community Economic Resiliency Fund from the regional and state levels. Assistant CAO Meaghan McCamman followed with a workshop on CERF specifically related to Inyo County.

*CAO – USDA  
Broadband Grant  
Acceptance*

Moved by Supervisor Marcellin and seconded by Supervisor Orrill to:

- A) Accept the US Department of Agriculture (USDA) Rural Development (RD), Rural Utilities Service (RUS) Grant Award for the Inyo County Application #GRANT13921206;
- B) Approve the USDA RD RUS Cooperative Agreement and Assurance Agreement in order to receive up to \$110,500 in reimbursable grant funding for Broadband Technical Assistance (BTA) to develop detailed last-mile broadband engineering designs for the Furnace Creek area, including Park Village; and
- C) Authorize the County Administrator to sign.

Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*Inyo Council for the  
Arts – Year-End 'State  
of the Arts' Report*

Inyo Council for the Arts Executive Director Lynn Cooper presented to the Board the ICA's year-end "State of the Arts" report, noting that sponsorship from the County helped to fund various programs and events. Ms. Cooper also introduced Ms. Sharon Freilich, who will be taking over as Executive Director following her upcoming retirement after 23 years.

Board members thanked Ms. Cooper for her dedicated service to the community, her passion for the arts, the partnership she helped forge between the ICA and Inyo County Probation and ensuring the presence of arts programs in the schools. Supervisor Griffiths noted that the Millpond Music Festival lost money every year for its first 8 or 9 years until Ms. Cooper took over, transforming the festival into a successful, beloved, and highly popular event.

*PW-Airports –  
Armstrong Consultants  
Contract Amendment  
2/Budget Amendment*

Moved by Supervisor Marcellin and seconded by Supervisor Griffiths to, contingent upon the FAA's agreement to reimburse expenses incurred prior to grant award,

- A) Amend the Fiscal Year 2023-2024 Bishop Air Comm Terminal Budget (630500) as follows: Increase estimated revenue in Federal Grants Revenue Code 4555 by \$89,488; increase appropriation in Operating Transfers In Object Code 4998 by \$9,944; increase appropriation in Professional Services Object Code 5265 by \$99,432 (*4/5ths vote required*);
- B) Amend the Fiscal Year 2023-2024 Bishop Airport Operating Budget 150100 as follows: Increase appropriations in Operating Transfers Out Object Code 5801 by \$9,944 and decrease appropriations in Professional Services Object Code 5265 by \$9,944 (*4/5ths vote required*); and
- C) Approve Amendment No. 2 to the agreement between the County of Inyo and Armstrong Consultants of Grand Junction, CO, increasing the contract to an amount not to exceed \$195,132, and authorize the Chairperson to sign, contingent upon all appropriate signatures being obtained.

Motion carried unanimously 4-0, with Supervisor Kingsley absent.

*CAO-Emergency  
Services –  
Wildfire Prevention  
Year-in-Review*

Inyo County Wildfire Prevention Coordinator Kristen Pfeiler gave a presentation on wildfire mitigation and prevention efforts over the last year.

*Public Comment*

Chairperson Roeser asked if there was any public comment pending for items not calendared on the agenda and there was no one wishing to speak.

*Board Member & Staff  
Reports*

CAO Greenberg reported on the recent in-house distribution of a strategic planning survey.

Supervisor Griffiths reported attending Christmas events in Bishop last weekend and a CSAC meeting and said he will be attending the ribbon-cutting for the new Buttermilk recreation area toilets as well as a Sierra Nevada Conservancy meeting in Yuba County tomorrow.

Supervisor Marcellin also reported attending Christmas events in Bishop last weekend.

Chairperson Roeser announced that Big Pine will be hosting Christmas events this weekend.

*Adjournment*

The Chairperson adjourned the meeting at 12:53 p.m. in honor of Pearl Harbor Remembrance Day and in memory of both victims and survivors, to 8:30 a.m. Tuesday, December 12, 2023, in the County Administrative Center in Independence.

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Chairperson, Inyo County Board of Supervisors

*Attest: NATE GREENBERG  
Clerk of the Board*

by: \_\_\_\_\_  
*Darcy Ellis, Assistant*