

# MINUTES



## County of Inyo Board of Supervisors

### March 25, 2025

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:31 a.m., on March 25, 2025, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present: Chairperson Scott Marcellin, presiding, Will Wadelton, Jeff Griffiths, Jennifer Roeser and Trina Orrill. Also present: County Administrator Nate Greenberg, County Counsel John-Carl Vallejo, and Assistant Clerk of the Board Darcy Israel.

#### *Closed Session Public Comment*

The Chairperson asked for public comment related to closed session items and there was no one wishing to speak.

#### *Closed Session*

Chairperson Marcellin recessed open session at 8:33 a.m. to convene in closed session with all Board members present to discuss the following item(s): No. 2 **Conference with County's Labor Negotiators – Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Nate Greenberg, Assistant Administrative Officer Denelle Carrington, Assistant Personnel Director Keri Oney, County Counsel John-Carl Vallejo, Assistant County Counsel Christy Milovich, Assistant County Counsel Grace Weitz, Amanda Philips, Jack Hughes, and Anna Scott and No. 3 **Public Employee Performance Evaluation – Pursuant to Government Code §54957** – Title: Public Works Director.

#### *Open Session*

Chairperson Marcellin recessed closed session and reconvened the meeting in open session at 10:12 a.m. with all Board members present.

#### *Pledge of Allegiance*

Supervisor Wadelton led the Pledge of Allegiance.

#### *Report on Closed Session*

County Counsel Vallejo reported that the Board met under Item No. 2 and said that no action was taken during closed session that is required to be reported. Vallejo said the Board would reconvene later in the meeting for Item No. 3.

#### *Meeting Dedication*

Chairperson Marcellin took a moment to dedicate the meeting in honor of retired First District Supervisor Dan Totheroh, who passed away March 15, noting, "I didn't get the pleasure to sit at the dais with Supervisor Totheroh, but I did get the pleasure to work with him at the Forest Service and some of the CSD water systems. I got to know Dan in the private sector, and he spent a lot of time out in the community doing community service and it was a pleasure to know him."

Board members took the time to offer their farewells and gratitude.

Supervisor Griffiths: "I got to serve eight years with Dan, who was a true public servant, really giving to the community in many different areas, using his brain, using his hands, and he brought a lot of intelligence and integrity to this position and served this county well."

Supervisor Orrill: "I knew Dan for 20 years before his passing. We met through ballet, and he was a dear friend in that space of my life. He was a patron for the arts and a huge supporter of our youth in the arts. He gave countless hours of his time and expertise, particularly at the Bishop High School Auditorium for the improvement of the sound system. Over about 10 years' time, he chased funding and technology and once he was able to achieve that, he oversaw the installation and trained up youth within the high school to use the equipment."

That is part of his legacy. He was never about himself; it was always about improving for the next generation, making sure that somebody else would come along behind and be able to do it as well. And I know he never lit up more than when he was talking about his girls. He will be missed. He was an incredible public servant.”

#### *Introductions*

The following new employees were introduced to Board:

- A) **Assessor's Office:** Assessment Analyst Jaime Cervenka
- B) **Health & Human Services:** Administrative Secretary II Torrey Bartholomew, Office Technician II Jade Fleer, HHS Specialist IV Holly Katwan, Behavioral Health Clinician Trainee Jared Nilsson, and Employment and Training Worker Laura Turner
- C) **Sheriff's Office:** Office Technician III Stephanie Bowman, Deputy Sheriff Trainee Karleen Moran, and Deputy Sheriff Trainee Jacob Carl Waldt.

#### *Public Comment*

The Chairperson asked for public comment related to items not calendared on the agenda and public comment was received from Lauralyn Hundley.

#### *County Department Reports*

Public Works Director Mike Errante provided an update on and showed photos of the Whitney Portal culvert repair project and said he expects the project to be complete within the next few weeks.

Clerk-Recorder Danielle Sexton provided deadline information on the annual 700 filers forms.

#### *Clerk of the Board – Approval of Minutes*

Moved by Supervisor Roeser and seconded by Supervisor Wadleton to approve the minutes from the regular Board of Supervisors meeting of March 11, 2025. Motion carried unanimously.

#### *CAO – Assembly Bill 518 Letter of Support*

Moved by Supervisor Roeser and seconded by Supervisor Wadleton to approve a letter of support for Assembly Bill 518, the Low Impact Camping Areas Act of 2025, and authorize the Chairperson to sign. Motion carried unanimously.

#### *CAO – CETF Best Practices Consortia Support Grant*

Moved by Supervisor Roeser and seconded by Supervisor Wadleton to approve the agreement between the County of Inyo and the California Emerging Technologies Fund (CETF) of Concord, CA to accept a CETF grant of \$10,000 on behalf of the Eastern Sierra Regional Broadband Consortium (Inyo County and Mono County) to support Regional Broadband Consortia participation in the Local Government Best Practices Check List Project Learning Community in Fiscal Year 2024-2025, effective upon signing through June 30, 2025, and authorize the County Administrative Officer to sign. Motion carried unanimously.

#### *HHS-Social Services – FY 25-28 UC Davis Sole-Source Contract*

Moved by Supervisor Roeser and seconded by Supervisor Wadleton to:

- A) Declare the Regents of UC Davis of Davis, CA a sole-source provider of training services;
- B) Approve the contract between the County of Inyo and the Regents of the University of California, on behalf of its Davis Campus University Extension, for training services in amount not to exceed \$355,725.00 for the period of July 1, 2025 through June 30, 2028, contingent upon the Board's adoption of future budgets; and
- C) Authorize the Chairperson to sign.

Motion carried unanimously.

#### *HHS-Social Services – FY 25-26 ICOE Contract*

Moved by Supervisor Roeser and seconded by Supervisor Wadleton to:

- A) Declare Inyo County Office of Education of Bishop, CA a sole-source provider of Stage 1 CalWORKS Child Care Services;
- B) Approve the contract between the County of Inyo and Inyo County Office of Education for the provision of Stage 1 CalWORKS Child Care Services in an amount not to exceed \$170,000.00 for the period of July 1, 2025 to June 30, 2026, contingent upon the Board's approval of the Fiscal Year 2025-2026 Budget; and
- C) Authorize the Chairperson to sign.

Motion carried unanimously.

<i>HHS-Social Services – FY 25-27 Exemplar Analytics Corp. Contract</i>	<p>Moved by Supervisor Roeser and seconded by Supervisor Wadleton to:</p> <ul style="list-style-type: none"> <li>A) Declare Exemplar Analytics Corp of Austin, TX a sole-source provider of customized Social Service reporting tools and services;</li> <li>B) Approve the agreement between the County of Inyo Exemplar Analytics Corp of Austin, TX for the provision of customized Social Service reporting tools and services in an amount not to exceed \$120,000.00 for the period of July 1, 2025 to June 30, 2027, contingent upon the Board's approval of future budgets; and</li> <li>C) Authorize the Chairperson to sign.</li> </ul> <p>Motion carried unanimously.</p>
<i>HHS-Health &amp; Prevention – CA Public Health Workforce Career Ladder Amendment A1</i>	<p>Moved by Supervisor Roeser and seconded by Supervisor Wadleton to ratify and approve Amendment A1 to Agreement No. 22-1130 between the County of Inyo and California Department of Public Health for the provision of Public Health Workforce Career Ladder Education and Development, increasing the amount of t2022,ontract from \$72,573 to \$246,698 for the period of February 1, 2022 through June 30, 2026, contingent upon the Board's approval of future budgets, and authorize the County Administrative Officer to sign.</p> <p>Motion carried unanimously.</p>
<i>HHS-Fiscal – BCSH Agreement for HHAP 5</i>	<p>Moved by Supervisor Roeser and seconded by Supervisor Wadleton to approve the agreement between the County of Inyo and the Business, Consumer Services and Housing Agency (BCSH) of the State of California Department of General Services for the provision of Homeless Housing, Assistance, and Prevention Program Round 5 (HHAP 5) in an amount not to exceed \$247,950.12 for the period commencing upon BCSH approval of agreement through June 30, 2029, and authorize the Health &amp; Human Services Director to sign the standard agreement, initial designated pages of Exhibits A-F, and sign and submit the HHAP 5 HPD Request for Funds Form. Motion carried unanimously.</p>
<i>Public Works-Parks &amp; Recreation – Bishop Waste Disposal and Preferred Septic Disposal Agreements</i>	<p>Moved by Supervisor Roeser and seconded by Supervisor Wadleton to:</p> <ul style="list-style-type: none"> <li>A) Approve the contract between the County of Inyo and Madera Disposal Systems Inc., dba Bishop Waste Disposal of Bishop, CA, as a sole-source provider of waste hauling in the North County Parks and Campgrounds, in an amount not to exceed \$85,628.00 for the period of July 1, 2025 through June 30, 2028, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign; and</li> <li>B) Approve the contract between the County of Inyo and Preferred Septic and Disposal of Bishop, CA as a sole-source provider of waste hauling in the South County Parks and Campgrounds, in an amount not to exceed \$105,595.80 for the period of July 1, 2025 through June 30, 2028, contingent upon the Board's approval of future budgets, and authorize the Chairperson to sign.</li> </ul> <p>Motion carried unanimously.</p>
<i>Public Works-Roads – 2025 Cold Mix Asphalt Purchase</i>	<p>Moved by Supervisor Roeser and seconded by Supervisor Wadleton to:</p> <ul style="list-style-type: none"> <li>A) Declare Road and Highway Builders, LLC of Reno, NV, the successful bidder for 1,370 Tons of Cold Mixed Asphalt per Bid No. RD24-02; and</li> <li>B) Authorize the purchase of said cold mixed asphalt in an amount not to exceed \$304,232.13.</li> </ul> <p>Motion carried unanimously.</p>
<i>Public Works-Airports – Tunnel Aircamp Hangar Lease</i>	<p>Moved by Supervisor Roeser and seconded by Supervisor Wadleton to approve the lease agreement between the County of Inyo and Friends of the Lone Pine Airport of Lone Pine, CA for the real property described as the Tunnel Aircamp Hangar, for the period of March 25, 2025 through March 24, 2028, and authorize the Public Works Director to sign. Motion carried unanimously.</p>
<i>Sheriff – DEA Agreement</i>	<p>Moved by Supervisor Roeser and seconded by Supervisor Wadleton to ratify and approve the agreement between the County of Inyo and Drug Enforcement Administration (DEA) of the United States Department of Justice (DOJ) for the provision of illicit cannabis eradication and suppression funding in an amount not to exceed \$20,000 for the period of October 1, 2024 through September 30, 2025, contingent upon the Board's approval of the Fiscal Year 2025-2026 Budget, and authorize the Sheriff or designee to sign the relevant documentation.</p> <p>Motion carried unanimously.</p>

*Board of Supervisors –  
2025 Board Meeting  
Calendar Revisions*

Chairperson Marcellin moved the agenda item from Consent to the Regular Agenda for further discussion, at the request of staff. CAO Greenberg explained that staff wanted to remove the suggestion that the Board cancel the April 29 meeting.

Moved by Supervisor Griffiths and seconded by Supervisor Orrill to approve the following adjustments to the 2025 Board Meeting Calendar:

- A) Move the location of the April 8, 2025 meeting from Tecopa, CA back to 224 N. Edwards St., Independence, CA; and
- B) Schedule a special meeting on May 6, 2025 in Tecopa in place of the originally scheduled April 8 meeting.

Motion carried unanimously.

*CAO-Economic  
Development –  
Film Commissioner  
Written Report*

The Board received a report on film activity in Inyo County from Film Commissioner Jesse Steele. Steele said that work is progressing to develop and implement the new film permitting system and reported on a recent meeting with the following team members: Assistant Clerk of the Board/Public Relations Liaison Darcy Israel, Deputy CAO Meaghan McCamman, Film Commission web designer Julie Faber, and Chief Information Officer Noam Shendar. Board members asked questions and thanked Steele for the updates.

*CAO-Information  
Services –  
Property Tax  
Management  
Taskforce Update*

The Board received an update from the Property Tax Management System Taskforce group, consisting of the following members: CAO Greenberg, CIO Noam Shendar, Auditor-Controller Amy Shepherd, Assessor David Stottlemire, and Treasurer-Tax Collector Christie Martindale.

CIO Shendar described what steps had been taken to address the backlog of work and said the team was able to work alongside the vendor to successfully execute the general functions of the system.

Auditor-Controller Shepherd said although the general functions seem to work properly now, there are other components of the system which staff have not been given the opportunity to test, that will likely require further assistance and attention.

Board members and the CAO thanked staff for the time dedicated to the project and requested continued updates from the group moving forward, and a report be sent to the Grand Jury. Additionally, the Board thanked the Grand Jury for bringing issues with the system to their attention.

*Clerk-Recorder –  
Disclosure Statement  
Filing Requirement  
Presentation*

Clerk-Recorder Danielle Sexton provided a presentation on the Inyo County Disclosure Statement filing requirement and explained the benefits of providing public access to the filed forms.

*CAO-Personnel –  
Change in Authorized  
Strength*

Moved by Supervisor Roeser and seconded by Supervisor Orrill to:

- A) Change the Authorized Strength in the Auditor-Controller's Office by adding one (1) Payroll Analyst I-III Grade 10-12 (\$5,445.16 - \$7,799.91) and deleting one (1) Payroll Manager Grade 16 (\$7,297.04 - \$9,480.84); and
- B) Reclassify one (1) Management Analyst Grade 16 (\$7,297.04 - \$9,480.84) to a Senior Management Analyst Grade 18 (\$8,044.98 - \$10,452.62).

Motion carried unanimously.

*CAO-Personnel –  
Updated Management  
Employee Resolution  
No. 2025-08*

Assistant Clerk of the Board Israel stated for the record that the resolution number for this item should have been 2025-08 and not 2025-09 as stated on the published agenda.

Moved by Supervisor Orrill and seconded by Supervisor Roeser to rescind Resolution No. 2024-45 and approve Resolution No. 2025-08 titled, "A Resolution of the Board of Supervisors, County of Inyo, State of California, Setting Certain Salary and/or Terms and Conditions of Employment for Management Employees Employed in the Several Offices or Institutions of the County of Inyo, Which Shall Supersede Any prior Resolutions Pertaining to That Subject to the Extent They Are Inconsistent," effective March 25, 2025, and authorize the Chairperson to sign. Motion carried unanimously.

*CAO-Personnel –  
Assistant Auditor-  
Controller/ Personal  
Services Contract*

Moved by Supervisor Roeser and seconded by Supervisor Orrill to:

- A) Approve the contract between the County of Inyo and Kortni Girardin for the provision of personal services as the Assistant Auditor-Controller at Grade 20, Step C, \$9,678.41 per month effective March 27, 2025, and authorize the Chairperson to sign; and
- B) Direct staff to update the publicly available pay schedule accordingly.

Motion carried unanimously.

*CAO-Personnel –  
Senior Deputy District  
Attorney/ Personal  
Services Contract  
Amendment No. 1*

Assistant Personnel Director Keri Oney introduced the item and noted an amendment was being requested for the Chief Deputy D.A. position because of an error in some of the language.

District Attorney Dana Crom expressed her concerns about what she called a “flawed” Classification & Comp study that has resulted in a Deputy D.A. IV making almost as much money as the supervisory Senior Deputy D.A. position, which is filled by a highly skilled attorney with more than 30 years of legal experience. Oney provided clarification on the implementation of recently updated pay scales and career ladder advancement, including why the Deputy D.A. IV position has seen an increase in its pay scale. Crom further called for parity among the attorney positions in the County, suggesting the Deputy D.A. positions should make as much as the Deputy County Counsel positions. She said she would return to the Board with other requests at a later date and requested the Board approve the agenda item with the Senior Deputy D.A. position at a Step F, instead of Step E as recommended by staff,

The Board engaged in lengthy discussion about the issues raised. Supervisors Griffiths and Marcellin supported the increase to Step F, while Supervisor Roeser expressed discomfort at granting the request since it was not included in the agenda information presented to the public. She also noted that the incumbent in the Senior Deputy D.A. position had signed the contract already after presumably reviewing it with the Step E level included. It was further noted that departments were asked to provide information to the consultant conducting the Class & Comp study, including job descriptions and Job Assessment Tools. Crom said she could not speak to why that information was not provided by her predecessor while the study was being conducted.

Moved by Supervisor Roeser and seconded by Supervisor Wadelton to:

- A) Ratify and approve Amendment #1 to the contract between the County of Inyo and David Christensen for the provision of personal services as the Senior Deputy District Attorney at Grade 24, Step E, \$12,836.93 per month effective January 2, 2025, and authorize the Chairperson to sign; and
- B) Direct staff to update the publicly available pay schedule accordingly.

Motion carried 3-2 with Supervisors Griffiths and Marcellin voting no.

*CAO-Personnel –  
Legal Intern  
Classification  
Establishment*

Moved by Supervisor Roeser and seconded by Supervisor Wadelton to:

- A) Approve the establishment of a new classification of Legal Intern; and
- B) Approve the Legal Intern job description.

Motion carried unanimously.

*CAO –  
CA Joint Strategy for  
Sustainable Outdoor  
Recreation and Wildfire  
Resilience Adoption*

Moved by Supervisor Roeser and seconded by Supervisor Wadelton to adopt “California’s Joint Strategy for Sustainable Outdoor Recreation & Wildfire Resilience,” as published by The California Wildfire and Forest Resilience Task Force as a guiding document in the County’s effort for resource protection, community investment, and public safety. Motion carried unanimously.

*Public Comment*

Chairperson Marcellin asked for public comment related to items not calendared on the agenda and there was no one wishing to speak.

*Board Member & Staff  
Reports*

CAO Greenberg said he was unable to attend the last Board meeting due to a family emergency. He reported working on transitioning the Wildfire Prevention Coordinator to the Eastern Sierra Council of Governments and pursuing opportunities through Sierra Jobs First. Greenberg acknowledged County Counsel Grace Weitz for her hard work in initiating the

implementation of OpenGov.

Supervisor Griffiths said he travelled to Butte County for a California State Association of Counties Regional meeting last week and will be traveling to another CSAC meeting in Lodi before testifying this week before the Senate Committee about revisions to the Brown Act that could benefit local committees and commissions. He said he will also be testifying before the California Public Utilities Commission about the Carrier of Last Resort proposal.

Supervisor Marcellin thanked Supervisors Orrill and Griffiths for representing the needs of small counties at CSAC meetings. Marcellin said he attended a fundraiser dinner for the Cattlemen's Association.

Supervisor Orrill said she also attended the Cattlemen's Dinner as well a Behavioral Health Advisory Board meeting and a Bishop Elks Lodge Veterans Fair.

Supervisor Wadelton announced an upcoming tour of the Lone Pine wastewater plant, hosted by the Inyo County Free Library and High Sierra Energy Foundation.

Supervisor Roeser said she attended meetings with constituents and the Local Transportation Commission, the Cattlemen's Dinner, and the annual Big Pine Volunteer Fire Department's annual awards banquet. She also announced she is leaving this afternoon for a meeting of the Rural County Representatives of California in Sacramento.

*Recess/Reconvene*

The Chairperson recessed the meeting to return to closed session at 12:43 p.m. and reconvened the meeting at 2:43 p.m. with all Board members present except Supervisors Griffiths and Roeser

*Report on Closed Session*

No action was taken during closed session that is required to be reported.

*Adjournment*

Per the Chairperson's earlier request, the meeting was adjourned in memory of retired First District Supervisor Dan Totheroh at 2:43 p.m. to 8:30 a.m. Tuesday, April 8, 2025, in the County Administrative Center in Independence.



Chairperson, Inyo County Board of Supervisors

Attest: *NATE GREENBERG*  
*Clerk of the Board*

by:   
*Darcy Israel, Assistant*