



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

NATE GREENBERG
COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA

Board of Supervisors Room - County Administrative Center
224 North Edwards, Independence, California

NOTICES TO THE PUBLIC: (1) This meeting is accessible to the public both in person and, for convenience, via Zoom webinar. The Zoom webinar is accessible to the public at <https://zoom.us/j/868254781>. The meeting may also be accessed by telephone at the following numbers: (669) 900-6833; (346) 248-7799; (253) 215-8782; (929) 205-6099; (301) 715-8592; (312) 626-6799. Webinar ID: 868 254 781. Anyone unable to attend the Board meeting in person who wishes to make either a general public comment or a comment on a specific agenda item may do so by utilizing the Zoom "hand-raising" feature when appropriate during the meeting (the Chair will call on those who wish to speak). Generally, speakers are limited to three minutes. Remote participation for members of the public is provided for convenience only. In the event that the remote participation connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access. Regardless of remote access, written public comments, limited to 250 words or fewer, may be emailed to the Assistant Clerk of the Board at boardclerk@inyocounty.us. (2) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373 (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (3) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

REGULAR MEETING

September 9, 2025
8:30 A.M.

- 1) **Public Comment on Closed Session Item(s)**
Comments may be time-limited

CLOSED SESSION

- 2) **Conference with County's Labor Negotiators – Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Administrative Officer Nate Greenberg, Assistant Administrative Officer Denelle Carrington, Assistant Personnel Director Keri Oney, County Counsel John-Carl Vallejo, and Assistant County Counsel Christy Milovich.

OPEN SESSION

(With the exception of timed items, which cannot be heard prior to their scheduled time, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

- 9 A.M.**
- 3) Pledge of Allegiance**
 - 4) Report on Closed Session as Required by Law**
 - 5) Public Comment**
Comments may be time-limited
 - 6) County Department Reports**

CONSENT AGENDA

(Items that are considered routine and are approved in a single motion; approval recommended by the County Administrator)

- 7) Approval of Minutes from the September 2 Board of Supervisors Meeting**
Clerk of the Board | Assistant Clerk of the Board

Recommended Action:

Approve the minutes from the regular Board of Supervisors meeting of September 2, 2025.

- 8) Request from Inyo Fish & Wildlife Commission to Send Letter to State Commission**

Clerk of the Board | Assistant Clerk of the Board

Recommended Action:

Authorize the Inyo County Fish & Wildlife Commission to send a letter to the California Fish and Game Commission regarding the impact of mountain lions on the local mule deer and bighorn sheep population, and authorize staff to send a similar letter from the Board of Supervisors.

- 9) Notice of Completion for the Runway 12-30 Surface Treatment Project**

Public Works | Ashley Helms

Recommended Action:

Approve Resolution No. 2025-32, titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California Authorizing the Recording of a Notice of Completion for the Runway 12-30 Surface Treatment Project," and authorize the Chairperson to sign.

- 10) Emergency Road Closure on Sunset Drive**

Public Works | Michael Errante

Recommended Action:

Approve the temporary closure of Sunset Drive, just south of State Route 168 West, on September 16, 2025, to allow Roadway Construction Services to install a new pole and prevent potential hazards or incidents in the area.

REGULAR AGENDA

9:10 A.M. 11) Public Hearing for and Approval of Fiscal Year 2025-2026 County Administrative Officer's Recommended Budget

County Administrator | Nate Greenberg, Amy Shepherd, Denelle Carrington
2 hours

Recommended Action:

- A) Hold a public hearing on the Fiscal Year 2025-2026 CAO Recommended Budget;
- B) Discuss and/or solicit feedback on the proposed individual department budgets (in the order prescribed in attached list);
- C) Adopt the Fiscal Year 2025-2026 Budget as Recommended by the County Administrator, including the recommendations presented herein;
- D) Provide direction with regard to the use of Fund Balance the Auditor-Controller may certify below or in excess of \$4,500,000; and
- E) Set adoption of the Final Budget for September 23, 2025 or schedule a special meeting of the Board of Supervisors, depending on when Budget Hearings conclude.

12) Relocating the October 21 Board of Supervisors Meeting from Tecopa to Independence

Board of Supervisors | Nate Greenberg
5 minutes

Recommended Action:

Approve relocating the October 21, 2025 Board of Supervisors meeting from Tecopa to Independence and either:

- A) Schedule a special meeting in Tecopa on October 28, 2025; or
- B) Relocate the regular November 4, 2025 meeting from Independence to Tecopa.

ADDITIONAL PUBLIC COMMENT & REPORTS

13) Public Comment

Comments may be time-limited

14) Board Member and Staff Reports

Receive updates on recent or upcoming meetings and projects



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NATE GREENBERG
COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

September 9, 2025

Reference ID:
2025-629

Approval of Minutes from the September 2 Board of Supervisors Meeting

Clerk of the Board

ACTION REQUIRED

ITEM SUBMITTED BY

Clerk of the Board

ITEM PRESENTED BY

Assistant Clerk of the Board

RECOMMENDED ACTION:

Approve the minutes from the regular Board of Supervisors meeting of September 2, 2025.

BACKGROUND / SUMMARY / JUSTIFICATION:

The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's webpage, www.inyocounty.us.

FISCAL IMPACT:

There is no financial impact associated with this agenda item.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Your Board may request changes or edits, or decline to approve but the latter option is not recommended.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Not Applicable

APPROVALS:

Hayley Carter
Darcy Israel

Created/Initiated - 09/03/2025
Final Approval - 09/03/2025

ATTACHMENTS:

1. Draft September 2, 2025 Minutes

MINUTES



County of Inyo Board of Supervisors

September 2, 2025

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 8:36 a.m., on September 2, 2025, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present: Chairperson Scott Marcellin, presiding, Will Wadelton, Jeff Griffiths, Jennifer Roeser and Trina Orrill. Also present: County Administrator Nate Greenberg, County Counsel John-Carl Vallejo, and Office Technician Hayley Carter.

***Closed Session
Public Comment***

The Chairperson asked for public comment related to closed session items and there was no one wishing to speak.

Closed Session

Chairperson Marcellin recessed open session at 8:37 a.m. to convene in closed session with all Board members present to discuss the following item(s): No. 2 **Conference with County's Labor Negotiators – Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all County designated representatives – Administrative Officer Nate Greenberg, Assistant Administrative Officer Denelle Carrington, Assistant Personnel Director Keri Oney, County Counsel John-Carl Vallejo, and Assistant County Counsel Christy Milovich; and No. 3 **Public Employee Performance Evaluation – Pursuant to Government Code §54957** – Title: Agricultural Commissioner.

Open Session

Chairperson Marcellin recessed closed session and reconvened the meeting in open session at 10:04 a.m. with all Board members present.

Pledge of Allegiance

Supervisor Griffiths led the Pledge of Allegiance.

Report on Closed Session

County Counsel Vallejo reported that the Board met under Item Nos. 2 and 3 and said that no action was taken during closed session that is required to be reported.

***Item Pulled –
Caltrans Presentation***

Chairperson Marcellin announced that the Caltrans presentation item is being pulled from the agenda to be presented at the September 23 Board meeting instead.

Public Comment

The Chairperson asked for public comment related to items not calendared on the agenda and public comment was received from Lauralyn Hundley, along with SEIU Local 2015 Union supporters for In-Home Supportive Service (IHSS) providers: Gina Martinez, Paulina Tamayo, Oscar Maciel (handouts provided to Board), Olga Valle, Ua Lugo, and Lorenzo Carlos.

Department Reports

Chairperson Marcellin inquired whether any department heads wanted to deliver reports and there was no one wishing to speak.

***Auditor-Controller –
2025-2026 Gann
Appropriation Limit/
Reso. #2025-30***

Moved by Supervisor Wadelton and seconded by Supervisor Orrill to approve Resolution No. 2025-30, titled, "A Resolution of the Board of Supervisors of the County of Inyo, California Establishing Fiscal Year 2025-2026 Appropriation Limit under Article XIII of the California Constitution, and Establishing Period for Contesting Such Limits for the County and Board of Supervisors Governed Special Districts," and authorize the Chairperson to sign. Motion carried unanimously.

***Clerk of the Board –
Approval of Minutes***

Moved by Supervisor Wadelton and seconded by Supervisor Orrill to approve the minutes from the regular Board of Supervisors meeting of August 19, 2025. Motion carried unanimously.

***HHS –
CDPH WIC Division
Agreement***

Moved by Supervisor Wadelton and seconded by Supervisor Orrill to approve Contract No. 25-10176 between the County of Inyo and California Department of Public Health, Women, Infants, and Children (WIC) division for the provision of program implementation of the WIC Program in an amount not to exceed \$1,438,206 for the period of October 1, 2025 through September 30, 2028, contingent upon the Board's approval of future budgets, and authorize the Health and Human Services Director to sign. Motion carried unanimously.

***Public Works-Airports –
FAA Improvement
Grant/Qualcon
Contractors, Inc.
Contract***

Moved by Supervisor Wadelton and seconded by Supervisor Orrill to approve the following contingent upon approval of the Fiscal Year 2025-2026 Budget, and receipt of the Federal Aviation Administration Airport Improvement Grant:

- A) Award the contract for the Runway 12-30 Safety Area Project to Qualcon Contractors, Inc. of Minden, NV, as the successful bidder;
- B) Approve the construction contract between the County of Inyo and Qualcon Contractors, Inc. of Minden, NV in the amount of \$1,315,558.00, and authorize the Chairperson to sign; and
- C) Authorize the Public Works Director to execute all other project contract documents, including contract change orders, to the extent permitted by Public Contract Code Section 20142 and other applicable laws.

Motion carried unanimously.

***Public Works –
Temporary Road
Closure***

Moved by Supervisor Wadelton and seconded by Supervisor Orrill to approve the temporary closure of North See Vee Lane in Bishop, west of Diaz Lane and south of Barlow Lane extending to the gymnasium (as indicated on the attached map), from 7 a.m.-noon on September 26, 2025, to accommodate the Annual 2025 California Indian Days Parade. Motion carried unanimously.

***Sheriff –
FY 2025-2026
Equipment and
Training Program
Grant***

Moved by Supervisor Wadelton and seconded by Supervisor Orrill to authorize the submittal of the Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant Program for Fiscal Year 2025-2026, contingent upon the Board's approval of the budget. Motion carried unanimously.

***Sheriff –
OTS Tentative Grant
Award Acceptance***

Moved by Supervisor Wadelton and seconded by Supervisor Orrill to formally accept the tentative grant award in the amount of \$67,000 from the Office of Traffic Safety (OTS) for the proposed "Traffic Records Improvement Project" (Application #26-006740), contingent upon final approval by the National Highway Traffic Safety Administration (NHTSA), full execution of a grant agreement with OTS, and upon the Board's approval of the Fiscal Year 2025-2026 Budget. Motion carried unanimously.

***Auditor-Controller –
2025-2026 Property
Tax Rates/
Reso. #2025-31***

The item was pulled from the Consent Agenda and moved to the Regular Agenda at the request of Auditor-Controller Amy Shepherd for further clarification and Board discussion.

Moved by Supervisor Griffiths and seconded by Supervisor Orrill to adopt Resolution No. 2025-31, titled, "A Resolution of the Board of Supervisors of the County of Inyo, California Adopting Tax Rates for Fiscal Year 2025-2026, Pursuant to California Government Code Section 29100," and authorize the Chairperson to sign. Motion carried unanimously.

***CAO-Economic
Development –
Bishop Chamber of
Commerce and
Visitor's Bureau
Marketing Update***

Board members received a report from Bishop Chamber of Commerce and Visitors Bureau members Tawni Thomson and Julie Faber on the results of the FY 24-25 County of Inyo marketing campaign.

Recess/Reconvene

The Chairperson recessed the meeting for a break at 11:17 a.m. and reconvened the meeting at 11:31 a.m. with all Board members present.

***Planning Department –
Residential Infill
Workshop***

The Board received a presentation from Planning Director Cathreen Richards on the recent Infill Residential Capacity Study.

Following a robust discussion, the Board directed staff to undertake the following actions:

- 1) Develop a range of options for potential adjustments to property setback requirements, including scenarios for reduction, and initiate public outreach to gather community input.
- 2) Investigate adaptive reuse opportunities for vacant or abandoned buildings, particularly those located along main thoroughfares, and propose strategies to incentivize their conversion into residential use.
- 3) Draft an ordinance and resolution outlining specific zoning amendments that would permit reduced property setbacks, along with proposed updates to the General Plan to address residential density standards.
- 4) Present the findings and draft documents to the Planning Commission for review and recommendation and subsequently return to the Board for final approval.

***Sheriff –
Integrated Security
Controls Agreement
Amendment***

Moved by Supervisor Griffiths and seconded by Supervisor Roeser to ratify and approve an amendment to the agreement between the County of Inyo and Integrated Security Controls (ISC) of Santa Rosa, CA for the provision of security and camera system installation, increasing the not-to-exceed amount by \$21,302.00, for a total of \$1,256,072.00, and amending attachment B, Schedule of Fees to include change order one (1) to change camera types for a net increase of \$11,735.00; and change order two (2) to include three additional cameras for \$9,566.00 for the period of June 25, 2024 through project completion, contingent upon the Board's approval of future budgets, and authorize the Sheriff or designee to sign the amendment. Motion carried unanimously.

***HHS-Behavioral
Health –
TeleConnect Therapies
Agreement***

Moved by Supervisor Griffiths and seconded by Supervisor Orrill to:

- A) Declare TeleConnect Therapies of Avalon, CA, a sole-source provider of teletherapy services;
- B) Ratify and approve the agreement between the County of Inyo and TeleConnect of Avalon, CA for the provision of teletherapy services in an amount not to exceed \$118,080 for the period of July 1, 2025 through June 30, 2026, contingent upon the Board's approval of the Fiscal Year 2025-2026 Budget; and
- C) Authorize the Chairperson to sign the agreement and HIPAA Business Associate Agreement.

Motion carried unanimously.

***HHS –
County of Santa Cruz
Agreement***

Moved by Supervisor Orrill and seconded by Supervisor Griffiths to ratify and approve the agreement between the County of Inyo and the County of Santa Cruz providing that Santa Cruz will act as the Host County for the Local Government Agency (LGA) Consortium for the period of July 1, 2025 through June 30, 2028, contingent upon the Board's approval of future budgets, and authorize Melissa Best-Baker, as the Board-appointed LGA Coordinator, to sign the agreement. Motion carried unanimously.

***HHS –
CalMHSA Loan
Repayment Program
Agreement***

Moved by Supervisor Griffiths and seconded by Supervisor Orrill to ratify and approve the agreement between the County of Inyo and California Mental Health Services Authority (CalMHSA) of Sacramento, CA for the provision of governing the Workforce Loan Repayment Program in an amount not to exceed \$115,000 for the period of July 1, 2025 through June 30, 2027, contingent upon the Board's approval of future budgets, and authorize the HHS Director to sign. Motion carried unanimously.

***CAO-Personnel –
ICDSA MOU***

Moved by Supervisor Orrill and seconded by Supervisor Griffiths to ratify and approve the July 1, 2025 through June 30, 2028 Memorandum of Understanding between the County of Inyo and the Inyo County Deputy Sheriff's Association (ICDSA). Motion carried unanimously.

***CAO-Personnel –
PRISM Vision Program
MOU***

Moved by Supervisor Griffiths and seconded by Supervisor Roeser to ratify and approve the Memorandum of Understanding (MOU) - Vision Program, between the County of Inyo and Public Risk Innovation Solutions and Management (PRISM), effective July 1, 2025, and authorize the Chairperson to sign. Motion carried unanimously.

***CAO-Information
Services –***

Moved by Supervisor Orrill and seconded by Supervisor Roeser to approve the Inyo County Artificial Intelligence Usage Policy. Motion carried unanimously.

*Artificial Intelligence
Usage Policy*

*CAO –
New Budget Book
Presentation*

CAO Greenberg provided the Board with a virtual tour of the new digital Fiscal Year 2025-2026 Budget Book and also gave guidance on how to access the book's various features.

Public Comment

Chairperson Marcellin asked for public comment related to items not calendared on the agenda and there was no one wishing to speak.

*Board Member & Staff
Reports*

Supervisor Roeser reported meeting with constituents and County staff, attending a Rural County Representatives of California (RCRC) advisory committee meeting focused on wildlife management policy, and announced her recent appointment as Chair of the National Association of Counties (NACo) Subcommittee on Public Lands & Recreation.

Supervisor Wadelton said that he traveled to Tecopa for a community meeting involving Animal Control, the Public Works Building & Safety Division, and Environmental Health and toured the proposed site for the Charleston View Fire Department station. In addition, he participated in several community events, including a ribbon-cutting ceremony and the Destruction Derby at the Tri-County Fairgrounds, and announced several upcoming events including an EMT course organized by the Lone Pine and Olancho-Cartago fire departments, a chess tournament hosted by the Southern Inyo Museum and Coso Heritage Society, and a community potluck at Lake Olancho. Wadelton expressed appreciation to Public Works for the recent installation of a bus stop at Lone Pine's Statham Hall.

Supervisor Orrill said she attended meetings of the Eastern Sierra Council of Governments (ESCOG) and the Eastern Sierra Transit Authority (ESTA), as well as the ribbon-cutting ceremony at the Fair with Congressman Kiley. She also announced her recent appointment as Vice Chair of the National Association of Counties (NACo) Subcommittee on Air Quality.

Supervisor Griffiths said he attended the ESCOG meeting and noted that Supervisor Orrill has also been appointed to the ESCOG Project Oversight Committee for the Eastern Sierra Recreation Collaborative. Griffiths reported that he attended the ESTA meeting and commented on the California Legislature's recent decision to vote down the Carrier of Last Resort bill.

County Administrative Officer Greenberg reported attending the ESCOG meeting and noted that there will be an upcoming Unified Command meeting.

Supervisor Marcellin said that he listened to a Lunch and Learn podcast on cattle grazing and attended an overdose prevention event at Barlow Gym hosted by Health & Human Services and the Probation Department, a Planning Commission meeting, and the ribbon-cutting ceremony at the Fair. Marcellin said he will attend an upcoming Great Basin Unified Air Pollution Control District meeting in Alpine County.

Adjournment

The Chairperson adjourned the meeting at 1:22 p.m. to 8:30 a.m. Tuesday, September 9, 2025, in the County Administrative Center in Independence.

Chairperson, Inyo County Board of Supervisors

*Attest: NATE GREENBERG
Clerk of the Board*

by: _____
Darcy Israel, Assistant



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NATE GREENBERG

COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL

ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

September 9, 2025

Reference ID:
2025-638

Request from Inyo Fish & Wildlife Commission to Send Letter to State Commission

Clerk of the Board

ACTION REQUIRED

ITEM SUBMITTED BY

Clerk of the Board

ITEM PRESENTED BY

Assistant Clerk of the Board

RECOMMENDED ACTION:

Authorize the Inyo County Fish & Wildlife Commission to send a letter to the California Fish and Game Commission regarding the impact of mountain lions on the local mule deer and bighorn sheep population, and authorize staff to send a similar letter from the Board of Supervisors.

BACKGROUND / SUMMARY / JUSTIFICATION:

As a strictly advisory body, the Inyo County Fish and Wildlife Commission may not take positions on issues without the permission of the Board of Supervisors.

The State Fish and Game Commission held a meeting in Mammoth in June 2024, where mountain lion predation was a major topic of discussion. At that meeting, the Commission requested continued dialogue on the issue between the California Department of Fish and Game, local stakeholders, and the Commission itself. The Inyo Commission, with the Board of Supervisors' permission, followed up with a letter in January and is now requesting permission to send another follow-up letter to the State Commission.

The Inyo Commission believes this letter is another next step in ensuring there is continued progress in addressing what it calls the "significant decrease in the local mule deer and the detrimental decrease in the Sierra Nevada bighorn sheep herd numbers" as a result of mountain lion predation.

The Inyo Commission is also requesting that the Board of Supervisors sends a similar letter.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Your Board may deny the request but do note that the Board has previously authorized the Commission to send letters of a similar nature.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

STRATEGIC PLAN ALIGNMENT:

Not Applicable

APPROVALS:

Darcy Israel	Created/Initiated - 09/04/2025
Darcy Israel	Approved - 09/04/2025
Nate Greenberg	Final Approval - 09/04/2025

ATTACHMENTS:

1. Inyo Commission Second Follow-up to State Commission



INYO COUNTY

FISH AND WILDLIFE COMMISSION

COMMISSION MEMBERS
DOUGLAS BROWN
STEVE IVEY
WARREN ALLSUP
GAYE MUELLER
JARED SMITH

ALTERNATE MEMBER
NICK LARA

REPLY TO:
Pat Gunsolley, Secretary
4801 Alison Lane
Bishop, CA 93514
pgunsolley@gmail.com

BISHOP, CA 93514

July 17, 2025

Inyo County Board of Supervisors
P. O. Drawer N
Independence, CA 93514

Dear Board of Supervisors

At its August 21, 2025 meeting the Inyo Fish and Wildlife Commission considered and approved requesting the Board of Supervisors authorize the Inyo Fish and Wildlife Commission to send a letter to the California State Fish and Game Commission. The letter requests an update and help from the State Commission on the directions to CDF&W's regarding the impact of mountain lions on the local deer and federally listed endangered Sierra Nevada Big Horn sheep populations.

Since the State Commission requested a continued dialog concerning this subject, the Inyo Commission believes this letter is another next step to ensure there is continued progress in resolving the significant decrease in the local mule deer and the detrimental decrease in the Sierra Nevada Big Horn sheep herd numbers. The Commission is also requesting the Board of Supervisors consider sending a similar letter.

Attached is the letter for the Board's consideration.

Sincerely,

A handwritten signature in cursive script that reads "Patricia Gunsolley".

Patricia Gunsolley, Secretary



INYO COUNTY FISH AND WILDLIFE COMMISSION

BISHOP, CA 93514

COMMISSION MEMBERS
DOUGLAS BROWN
STEVE IVEY
WARREN ALLSUP
GAYE MUELLER
JARED SMITH

ALTERNATE MEMBER
NICK LARA

REPLY TO:
Pat Gunsolley, Secretary
4801 Alison Lane
Bishop, CA 93514
pgunsolley@gmail.com

July 17, 2025

Ms. Melissa Miller-Henson, Executive Director
California State Fish and Game Commission
P. O. box 944209
Sacramento, CA 94244-20990

Dear Director Miller-Henson

The Inyo County Fish and Wildlife Commission again thanks the State Fish and Game Commission for conducting a meeting in Mammoth Lakes in June 2024. At that meeting local concerns were identified with increased mountain lion population impacting the mule deer and Sierra Big Horn sheep populations. Your Commission provided direction to CDF&W on the concerns identified.

The Commission is requesting written updates from both the State Fish and Game Commission and the California Department of Fish and Wildlife on the steps, procedures and policies that have been implemented or are being considered to be implemented as a result of the June 2024 meeting in Mammoth Lakes.

Sincerely,

Doug Brown

Doug Brown, Chairperson

Inyo County Board of Supervisors
Mr. Charlton Bonham, Director California Department of Fish and Wildlife



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NATE GREENBERG

COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL

ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

September 9, 2025

Reference ID:
2025-612

Notice of Completion for the Runway 12-30 Surface Treatment Project

Public Works

ACTION REQUIRED

ITEM SUBMITTED BY

Ashley Helms, Deputy Public Works Director - Airports

ITEM PRESENTED BY

Ashley Helms, Deputy Public Works Director - Airports

RECOMMENDED ACTION:

Approve Resolution No. 2025-32, titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California Authorizing the Recording of a Notice of Completion for the Runway 12-30 Surface Treatment Project," and authorize the Chairperson to sign.

BACKGROUND / SUMMARY / JUSTIFICATION:

On September 5, 2023, American Road Maintenance, of Tuscon, AZ, was awarded the construction contract for the Runway 12-30 Surface Treatment Project at the Bishop Airport. On June 13, 2025, the final inspection was performed and the work was determined to be complete to the satisfaction of the Public Works Director. Accordingly, the Director is requesting that the Board adopt the attached Resolution, which accepts the completed work and authorizes the Public Works Director to record a Notice of Completion for the project. In addition to formally accepting the work, the Notice of Completion begins the period during which stop notices may be placed against the work. In the event that no stop notices are filed, the retention must be returned to the Contractor.

FISCAL IMPACT:

Funding Source	Grant Funded - Federal Aviation Administration, Airport Improvement Program grant	Budget Unit	630100
Budgeted?	Yes	Object Code	5700
Recurrence	One-Time Expenditure	Sole Source?	No

If Sole Source, provide justification below

Current Fiscal Year Impact
Retention payment of \$36,294.
Future Fiscal Year Impacts
N/A

Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to approve the resolution, which would result in the project remaining open. This is not recommended, as the work has been completed in an acceptable manner, and the Public Works Department is ready to close out the project grant with the Federal Aviation Administration.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Enhanced Transportation Services
High Quality Services | Improved County Facilities

APPROVALS:

Ashley Helms	Created/Initiated - 08/18/2025
Darcy Israel	Approved - 08/19/2025
Ashley Helms	Approved - 08/19/2025
Keri Oney	Approved - 08/21/2025
John Vallejo	Approved - 09/04/2025
Amy Shepherd	Approved - 09/04/2025
Nate Greenberg	Final Approval - 09/04/2025

ATTACHMENTS:

1. Resolution
2. Notice of Completion

RESOLUTION #2025 - __

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE
COUNTY OF INYO, STATE OF CALIFORNIA
AUTHORIZING THE RECORDING OF A NOTICE OF COMPLETION
FOR THE
RUNWAY 12-30 SURFACE TREATMENT PROJECT**

WHEREAS, Michael Errante, Director of the Public Works Department of the County of Inyo, has determined that the Runway 12-30 Surface Treatment Project has been completed by American Road Maintenance of Tucson, AZ in accordance with the Project Plans and Specifications.

NOW, THEREFORE, BE IT RESOLVED, that the Director of Public Works is hereby authorized and directed to sign and file with the County Recorder a separate Notice of Completion pertaining to the Runway 12-30 Surface Treatment Project.

Passed, approved and adopted this _____ day of _____, 2025 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chairperson, Board of Supervisors

ATTEST:

Nate Greenberg, Clerk

by _____
Assistant Clerk of the Board

**RECORDING REQUESTED BY AND
WHEN RECORDED RETURN TO:**

County of Inyo
c/o Director of Public Works
Public Works Department
168 N. Edwards Street
PO Drawer Q
Independence, CA 93526

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. A work of improvement known as the **Runway 12-30 Surface Treatment Project** on the property hereinafter described, was completed on **June 13, 2025** and was accepted by the Inyo County Board of Supervisors on **September 9, 2025**.
2. The property on which the **Runway 12-30 Surface Treatment Project** has been completed is located on the grounds of **the Bishop Airport, at 703 Airport Rd, Bishop, CA 93514**.
3. The County of Inyo, a political subdivision of the State of California, the address of which is 224 North Edwards Street, P.O. Drawer N, Independence, CA 93526, operates and maintains the **Bishop Airport, at 703 Airport Rd, Bishop, CA 93514..**
4. The undersigned, Michael Errante, is the Director of Public Works of the County of Inyo and has been duly authorized pursuant to the Resolution adopted **September 9, 2025**, by the Board of Supervisors of the County of Inyo to execute and file this Notice of Completion.
5. The name of the original contractor that constructed the **Runway 12-30 Surface Treatment Project**, pursuant to contract with the County, is **American Road Maintenance of Tucson, AZ**.

Pursuant to the contract, the contractor was required to furnish all labor, materials, methods or processes, implements, tools, machinery, equipment, transportation services, and all other items and related functions which are necessary or appurtenant to construct the project designated in the contract.

COUNTY OF INYO

Dated: _____

By: _____
Michael Errante, Director of Public Works

VERIFICATION

STATE OF CALIFORNIA)
) SS.
COUNTY OF INYO)

I, **Michael Errante**, hereby declare: That I am the Director of Public Works for the County of Inyo, a political subdivision of the State of California, the public entity on behalf of which I executed the foregoing NOTICE OF COMPLETION for the **Runway 12-30 Surface Treatment Project** and which entity is the owner of the aforesaid interest or estate in the property therein described; that I am authorized by the public entity to execute this NOTICE on the entity's behalf; that I am authorized to and hereby make this verification on behalf of the public entity; and that I have read said NOTICE and know the contents thereof. I declare under penalty of perjury under the laws of the State of California that the NOTICE and the information set forth therein are true and correct.

Dated: _____

Michael Errante, PE, Public Works Director



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

NATE GREENBERG
COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

September 9, 2025

Reference ID:
2025-631

Emergency Road Closure on Sunset Drive Public Works ACTION REQUIRED

ITEM SUBMITTED BY

Jose Rodriguez, Engineering Technician

ITEM PRESENTED BY

Michael Errante, Public Works Director

RECOMMENDED ACTION:

Approve the temporary closure of Sunset Drive, just south of State Route 168 West, on September 16, 2025, to allow Roadway Construction Services to install a new pole and prevent potential hazards or incidents in the area.

BACKGROUND / SUMMARY / JUSTIFICATION:

Roadway Construction Service has requested a temporary road closure on Sunset Drive for September 16, 2025, to remove and replace a deteriorated pole and prevent potential future hazards.

FISCAL IMPACT:

There are no fiscal impacts associated with this agenda item.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to approve this closure; however, this is not recommended, as it would require Roadway Construction Services to reschedule work and delay the replacement of a deteriorating and hazardous pole.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Community Supporting Infrastructure Improvements
High Quality Services | Public Safety and Emergency Response

APPROVALS:

Jose Rodriguez	Created/Initiated - 09/03/2025
Darcy Israel	Approved - 09/03/2025
Jose Rodriguez	Approved - 09/03/2025
Michael Errante	Approved - 09/03/2025
Keri Oney	Approved - 09/03/2025
John Vallejo	Approved - 09/03/2025

Amy Shepherd
Michael Errante
Nate Greenberg

Approved - 09/04/2025
Approved - 09/04/2025
Final Approval - 09/04/2025

ATTACHMENTS:

1. Encroachment Permit



ROAD DEPARTMENT
168 N. EDWARDS ST. - P.O. DRAWER Q
INDEPENDENCE, CA 93526
PHONE: (760) 878-0201
FAX: (760) 878-2001

COUNTY
OF
INYO

Michael Errante, Public Works Director
Cap Aubery, Assistant Director
Shannon Plat, Road Superintendent

ENCROACHMENT PERMIT

To: **Roadway Construction Service**
900 S. Maple Ave.
Montebello/CA/90640

PERMIT NO: **E25-26**
FEE: **\$50.00**
DATE: **08/19/2025**
RECEIPT NO: **20042886**

Attn: **Roadway Construction Service / Ryan Doss-DeWinter**

In compliance with your request on **09/16/2025**, and subject to all terms, conditions and restrictions written below or printed as general or special provisions or part of this form, **PERMISSION IS HEREBY GRANTED TO:**

The Permittee, **Ryan Doss-DeWinter** or their representative, to change a **Southern California Edison Pole near Highland Drive.**

Work performed within the Inyo County right-of-way shall be completed in accordance with Inyo County Standard Plans and Specifications. Traffic Control shall be provided by the permittee or their representative in accordance with the Special and General Conditions attached and the 2014 California MUTCD.

SPECIAL PROVISIONS

For inspection and coordination purposes, notice shall be given to the Inyo County Road Department at least 72 hours prior to beginning work. Please notify the Road Department at 760-878-0201 between 8:00 A.M. and 5:00 P.M., Monday through Friday.

Traffic Control

No work will occur in the Inyo County right-of-way until adequate traffic control is in place. Traffic control and signage shall be in conformance with the 2014 California MUTCD standards. Work is permitted between the hours of **7:00 A.M. and 5:00 P.M.** Monday through Friday. If work on the weekend is requested, it **MUST** be specified.

There shall be barricades and/or delineators around the work area at all times during construction. Two-way traffic shall be maintained at all times with a minimum of one traffic lane open at all times. Each lane shall have a minimum clear opening of 10 feet. In the event that one of the two lanes must be closed flaggers **shall** be used to direct traffic safely through the work zone.

General Work

All work must be completed to the satisfaction of the Inyo County Road Department. Unless directed otherwise, by representatives of Inyo County, all work is to be completed in accordance with any relevant Inyo County Standard Plans and Specifications.

All work shall be completed to the existing finished surface of grades or roads during the daylight hours of the day work begins. Trenches or bore pits in the asphalt roadway must be covered with appropriate trench

plates and signage before being left openly unattended. Piles of material left in the shoulder of the right-of-way, overnight shall be protected with barricades with reflective tape or cones with reflective sleeves placed appropriately to warn traffic and pedestrians of the hazard or material piles. Trenches or pits in road shoulders left open overnight must be covered with steel plates (minimum thickness of 3/4") and edges shaded with cold mix.

Pavement Repair/Temporary Replacement

Pavement removed or damaged as a result of work under this permit must be replaced to the satisfaction of Inyo County Road Department. New pavement must consist of 1/2"-3/4" aggregate hot mix asphalt. Edges of remaining asphalt near removed or damaged asphalt must be saw-cut leaving a clean vertical edge. This edge shall be protected throughout the work or will be re-cut before placing the final surfacing material. All saw cuts in pavement shall be cleared by sweeping, flushing, or other means and a **tack coat SS-1, SS-1H or CSS1h, diluted one part water to one part emulsified asphalt shall be applied before installation of new asphalt concrete** surfacing. Asphalt concrete surfacing must be installed at a minimum thickness of 3 inches.

NOTE: All asphalt patches resulting from any activities must be filled with hot mix asphalt. If hot mix asphalt is unavailable, use blackened concrete to a depth of at least 6 inches. Additionally, it is mandated that these patches be promptly removed and replaced with hot mix asphalt within one week of hot mix asphalt becoming available. If a road closure is granted as requested, the contractor or project manager must ensure that the road is not closed overnight. Using cold mix material for temporary restoration, the trench must be properly prepared by ensuring consistent and compacted depth and width, with edges cut square saw-cut if necessary to avoid any instability or rocking of the steel plate. The plate must fully cover the trench and extend at least 12 inches beyond the trench edges. For wider trenches, multiple plates may be used, securely butted, or bolted together. Placement should be performed using appropriate heavy equipment, ensuring the plate lies flat on the pavement. To maintain safe vehicle access, all plate edges must be ramped with cold patches or hot asphalt at a slope of approximately 1: 12 to minimize impact and noise. In cases of extended use or high-speed areas, anchor pins or fasteners should be used to secure the plate, and anti-skid treatments applied, as necessary. Adequate traffic control signage, such as "Steel Plate Ahead," along with cones or reflective devices, must be placed in accordance with MUTCD standards. A final walk-through inspection must be completed to confirm that all plates are flush, secure, and ramps are in place.

Damage to Roadways

In accepting this permit, the Permittee agrees to repair at their own expense and to the satisfaction of the Inyo County Road Department, any damage to roadways, roadway appurtenances, or existing utilities resulting from work under this permit. Notwithstanding, work or repair may be done by Inyo County Road Department personnel at the option of the Inyo County Road Department, the cost to be borne by the Permittee. In the event of damage to Inyo County roadways, roadway appurtenances, or existing utilities, notification must be given to the Road Department within 72 hours after such damage has occurred. Failure to notify the Road Department will be considered cause for cancellation of all permit privileges pending a satisfactory arrangement with the Road Department for repair or replacement of the damaged roadway, roadway appurtenance, or existing utility.

DIG ALERT

Section 4216/4217 of the Government Code requires a Dig Alert Identification Number be issued before a Permit to excavate will be valid. For your Dig Alert ID Number Call Underground Service Alert TOLL FREE 1-800-227-2600 two (2) working days before you dig.

GENERAL PROVISIONS

The Permittee shall indemnify and save harmless the County of Inyo and all officers, employees and agents thereof, including but not limited to the Director of Public Works and the Deputy Director, from all claims, suits or actions of every name, kind and description brought for or on account of injuries to or death of any person, including but not limited to the Permittee, persons employed by the Permittee, persons acting on behalf of the Permittee and the public, or damage to property resulting from the performance of work or other activity under the permit, or arising out of the failure on the Permittee's part to perform his obligations, or resulting from defects or obstructions, or from any cause whatsoever arising during the progress of work, or other activity at any subsequent time being performed under the rights and obligations provided by and contemplated by the permit, except as otherwise provided by statute. The duty of the Permittee to indemnify and save harmless includes the duties to defend as set forth in Section 2778 of the Civil Code. The Permittee waives any and all rights to any type of implied indemnity against the County, its officers, employees or agents. It is the intent of the parties that the Permittee will indemnify and hold harmless the County, its officers, employees and agents from any and all claims, suits or actions as set forth above regardless of the existence or degree of fault or negligence, whether active or passive, primary or secondary, on the part of the County, the Permittee, persons employed by the Permittee, or persons acting in behalf of the Permittee.

Acceptance of this permit constitutes an agreement by the Permittee to observe and comply with all general and special provisions in the permit and its accompaniments. This permit is null and void and hereby declared non-existent if the Permittee fails to adhere to all provisions stipulated herein.

The Permittee or their representatives, including contractors and subcontractors, performing any work onsite shall possess a copy of this permit onsite, signed by the Permittee, at all times while work is being conducted. All General and Special Provisions stipulated herein are expected to be understood by the Permittee and their representatives.

This permit shall be void unless the work herein contemplated shall have been completed on or before **09/23/2025**

Inyo County Road Dept.

By Jose Rodriguez
Jose Rodriguez
Engineering Technician

cc: Road District #1



INYO COUNTY ROAD DEPARTMENT

P.O. DRAWER Q
INDEPENDENCE, CA 93526
(760) 878-0201 Independence
(760) 873-8481 Bishop
(760) 878-2001 Fax

No. E25-26

APPLICATION FOR ENCROACHMENT PERMIT TO PERFORM WORK IN THE RIGHT-OF-WAY OF INYO COUNTY ROADS

Minimum Permit Fee of \$50.00 is required with all applications. Additional Fees will be calculated for each permit, and payable before the permit is issued.

Please answer all questions bellow. Attach additional sheets if necessary.

Applicant: ROADWAY CONSTRUCTION SERVICE

Date: 8.1.25

Address: 900 S MAPLE AVE
MONTEBELLO CA 90640

Contact Person: RYAN DOSS-DEWINTER

Phone: 5623513648

Fax: _____

Describe Work: ROAD CLOSURE FOR CRANE TO REPLACE SCE POLE

Location of Work: 2750 HIGHLAND DR(on Sunset Dr)

Assessors Parcel Number
of adjacent property: _____ Dates when work is anticipated: 9/16/25

Attach Plans or Drawing of proposed encroachment work.

Applicant agrees to do the work in accordance with Inyo County rules and regulations and subject to Inyo County inspection and approval.

Permit Number E25-26

Permittee shall defend, indemnify, and hold harmless County, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from, or in connection with, the performance of this Agreement by Permittee, or Permittee's agents, officers, or employees. Permittee's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless applies to any actual or alleged personal injury, death, or damage or destruction to tangible or intangible property, including the loss of use. Permittee's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs which is caused in whole or in part by any act or omission of the Permittee, its agents, employees, supplier, or any one directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Permittee's obligation to defend, indemnify, and hold the County, its agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Permittee to procure and maintain a policy of insurance.

To the extent permitted by law, County shall defend, indemnify, and hold harmless Permittee, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, or resulting from, the active negligence, or wrongful acts of County, its officers, or employees.

Special conditions : _____

INYO COUNTY PUBLIC WORKS DEPARTMENT

PERMITTEE'S SIGNATURE Ryan Doss-DelWinter Date 8.1.25

APPROVED BY : Jose Rodriguez Date 9/3/2025

INYO COUNTY ROAD DEPARTMENT PERMIT FEES

TRENCHING - Minimum permit fee: \$ 50.00

Trenching across street:

- 0-50 feet minimum fee
- 51-100 feet minimum fee plus \$1.00 per foot of length greater than 50 feet.
- 101 + feet \$100.00 plus \$.30 per foot of length greater than 100 feet.

Trenching parallel to centerline of street and boring:

- 0-100 feet minimum fee
- 101-1500 feet minimum fee plus \$.30 per foot of length greater than 100 feet.
- 1501 + feet \$200.00 plus \$.10 per foot of length greater than 1500 feet.

SPLIT TRENCHING WITH CABLE PLACEMENT:

- All distances minimum fee plus \$.05 per foot

TRANSPORTATION PERMITS:

- Minimum fee: \$16.00

Transportation Fee shall be waived for all governmental agencies

CURB AND GUTTER = Minimum Fee

TREE REMOVAL ON COUNTY RIGHT-OF-WAY:

- Removal by licensed contractor only: minimum permit \$5.00



Road Department

County of Inyo
PO Drawer Q - 168 N. Edwards St.
Independence, California 93526
760-878-0201 fax 760-878-2001

Invoice No. E25-26

Invoice

Customer

Name Roadway Construction Service
Address 900 S. Maple Ave.
City Montebello State CA ZIP 90640
Phone (562) 351-3648

Date 8/19/2025
Order No. E25-26
Rep Ryan Doss-Dewinter
FOB _____

Qty	Description	Unit Price	TOTAL
1	<u>Minimum Fee Permit (Driveway Approaches, etc.)</u> Minimum Fee	\$50.00	\$50.00
0	<u>Trenching Across Street</u> Encroachment Permit (Minimum Fee)	\$50.00	\$0.00
0	Trenching 51-100 Feet	\$1.00	\$0.00
0	Trenching 101+ feet	\$0.30	\$0.00
0	<u>Trenching Parallel to Centerline and Boring</u> Encroachment Permit (Minimum Fee) 0-100ft	\$50.00	\$0.00
0	Trenching or Boring 101-1,500 Feet	\$0.30	\$0.00
0	Trenching or Boring Fee for Over 1,500 Feet	\$200.00	\$0.00
0	Trenching or Boring Linear Fee for Over 1,500 Feet	\$0.10	\$0.00
0	<u>Split Trenching with Cable Placement</u> Minimum Fee Plus \$0.05 per Foot	\$0.00	\$0.00
PLEASE REMIT TO THE ABOVE ADDRESS			
PLEASE RETURN ONE COPY WITH PAYMENT, THANK YOU.			

Payment Details

- ☐ Cash
☐ Check

SubTotal	\$50.00
Taxable Subtotal	
CA Tax	
DEPOSIT	
TOTAL	\$50.00

Office use only: JR

Inyo County Federal Taxpayer ID Number 956005445

Thank You for Your Payment - Inyo County (Public Works)

9/3/2025 10:48 AM Pacific Standard Time



Customer Name RYAN DOSS-DEWINTER

Effective Date

9/3/2025

Approved 20042886

Item	Amount
Road - Encroachment Permit	\$50.00
Subtotal:	\$50.00
Transaction Fee:	\$1.50
Total Charged to:	\$51.50
Visa ***** 4461	
Total Amount Paid:	\$51.50

Collection Mode: Web

Payment Details

Road - Encroachment Permit

Account Number: ROADWAY CONSTRUCTION SERVICE - Permit Number: E25-26 - Property Address:
2750 HIGHLAND DR - Property Owner Name: N/A - RYAN DOSS-DEWINTER - \$50.00

Merchant ID:

Name: RYAN DOSS-DEWINTER

JRN: 00

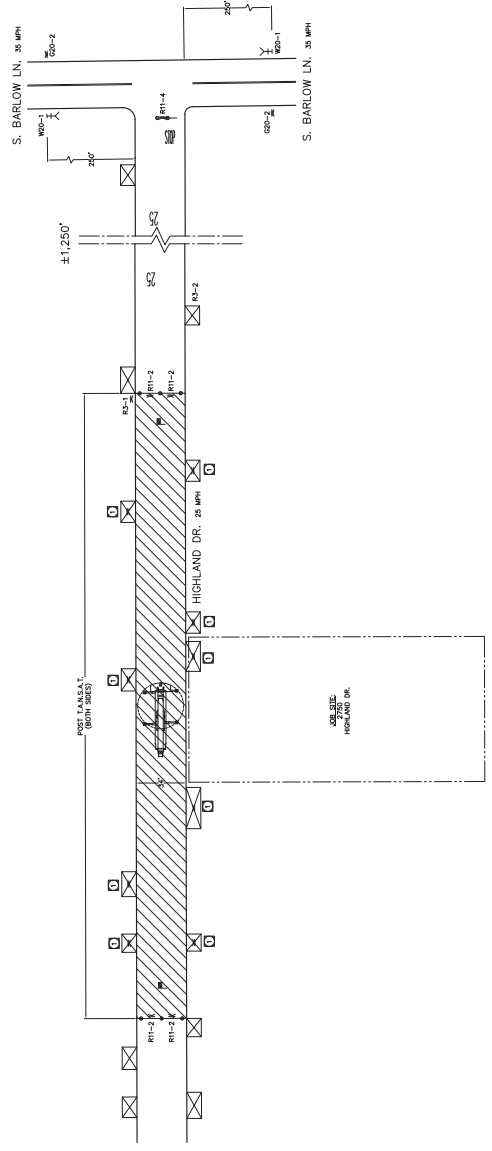
A Transaction Fee has been included in the total amount paid for this transaction.

LEGEND:

- HIGH LEVEL
— FLASHING ARROW
— SIGN (FWS)
— ADVANCE WARNING, LOCAL EMERGENCY
— ADVANCE WARNING, TRAFFIC
— SIGN
— BARRICADE
— TYPE-I OR II BARRICADE
— SIGNALIZATION DEVICE
— SIGNALIZED
— INTERSECTION
— BUS STOP
— NO ANYWAY
— T.A.N.S.A.T. - NO STOPPING ANYTIME
— DRIVEWAY
— WORK AREA
— CRANE

- ROAD WORK AHEAD
ROAD CLOSED
ROAD CLOSED TO THRU TRAFFIC
ROAD CLOSED
END ROAD WORK

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GENERAL NOTES-TRAFFIC CONTROL

It is the responsibility of the contractor performing work to install and maintain the traffic control devices and traffic control plan to ensure the safe movement of vehicles and pedestrian traffic through or around the work area. The contractor shall be responsible for the proper placement, maintenance, and removal of all traffic control devices. The contractor shall be responsible for the proper placement, maintenance, and removal of all traffic control devices. The contractor shall be responsible for the proper placement, maintenance, and removal of all traffic control devices.

All traffic control devices shall be kept in their proper position at all times and shall be required, replaced, or cleaned as necessary to preserve their appearance and continuity.

All traffic control devices and traffic control work shall conform to the latest editions of:

- Manual on Uniform Traffic Control Devices (MUTCD)
- New Area Traffic Control Handbook (NATCCH)
- Standard Specifications for Public Works Construction (Standard)

All flashing arrow signs shall be solar powered.

Contractor shall be responsible for the proper placement, maintenance, and removal of all traffic control devices. The contractor shall be responsible for the proper placement, maintenance, and removal of all traffic control devices. The contractor shall be responsible for the proper placement, maintenance, and removal of all traffic control devices.

Contractor shall remove temporary traffic, delineation, signage, and other devices when no longer required, and shall restore area to original conditions.

Contractor shall cover existing signs where they conflict with construction detours and signage.

All open excavation or construction work shall be a minimum of 5' from any existing traffic.


Contractor shall coordinate with the city for any temporary traffic signal timing modifications.

All striping and marking shall conform to Section 310-5.6 of the Standard Specification for Public Works Construction. Temporary removable striping tape (detour grade) may be used in lieu of permanent striping.

The contractor shall provide for access to all adjacent properties during work hours. Construction operations shall be conducted in such a manner as to cause as little inconvenience as possible to existing property owners/operators.

All signs shall be retro-reflective and standard size.

The contractor shall provide for safe pedestrian access at all times.



ROADWAY
CONSTRUCTION SERVICE
CONTRACTORS & ENGINEERS

CONTRACTOR

MR. CRANE
647 N. HARTON ST.
ORANGE, CA 92668
PHONE: (714) 410-5734

INYO COUNTY

TRAFFIC CONTROL PLAN FOR:
2750
HIGHLAND DR.

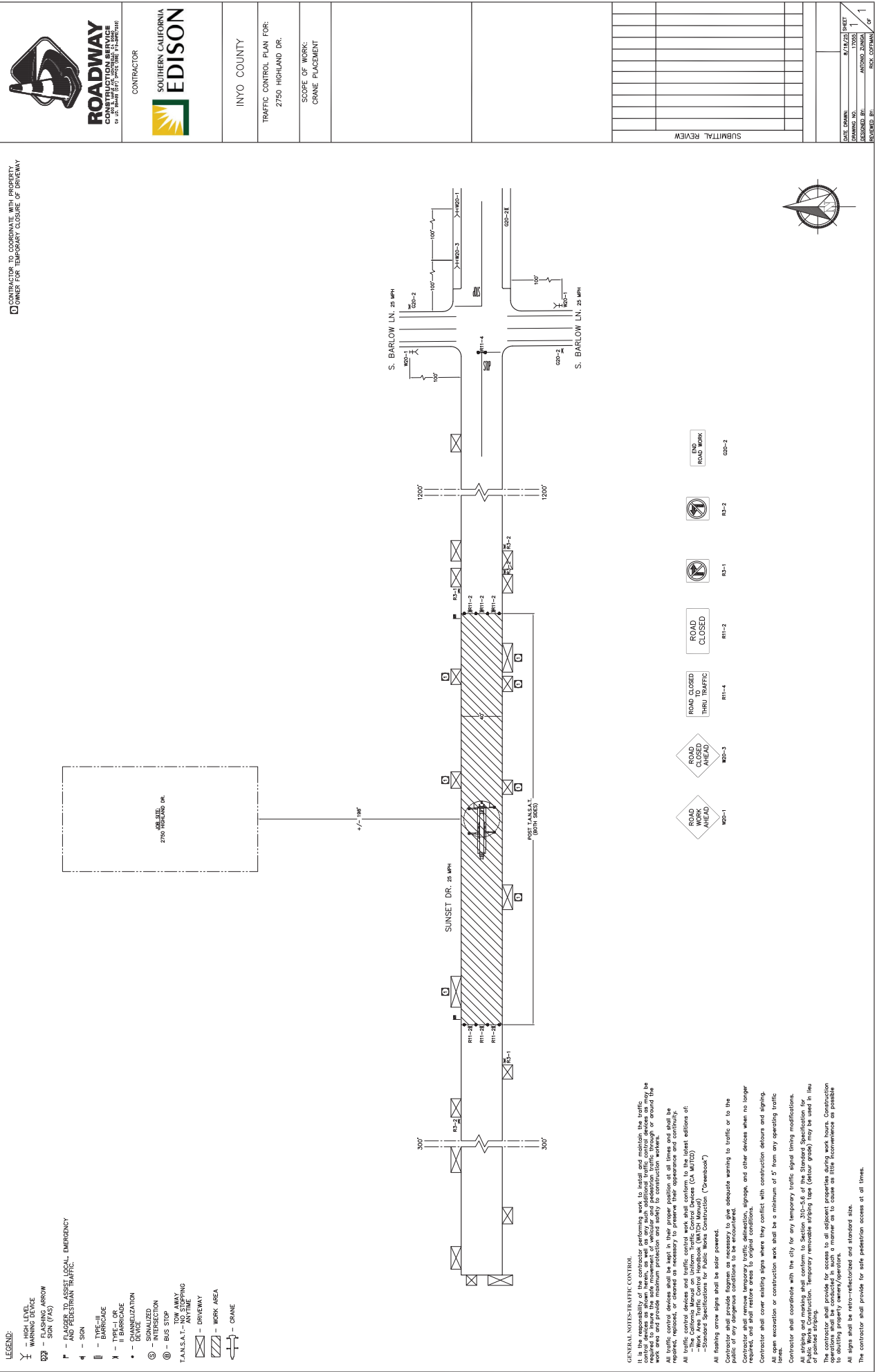
SCOPE OF WORK:
CRANE PLACEMENT

DATE: 08/07/2025
DRAWING NO.: 1897A
PROJECT NO.: 1897A
SHEET NO.: 1
TOTAL SHEETS: 1

SCALE
1" = 20'
1" = 40'
1" = 80'

CONTRACTOR TO COORDINATE WITH PROPERTY OWNER FOR TEMPORARY CLOSURE OF DRIVEWAY

SUBMITTAL REVIEW





INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

NATE GREENBERG

COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL

ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

September 9, 2025

Reference ID:
2025-621

Public Hearing for and Approval of Fiscal Year 2025-2026 County Administrative Officer's Recommended Budget

County Administrator

ACTION REQUIRED

ITEM SUBMITTED BY

Nate Greenberg, County Administrative Officer

ITEM PRESENTED BY

Nate Greenberg, County Administrative Officer,
Amy Shepherd, Auditor/Controller, Denelle
Carrington, Assistant CAO

RECOMMENDED ACTION:

- A) Hold a public hearing on the Fiscal Year 2025-2026 CAO Recommended Budget;
- B) Discuss and/or solicit feedback on the proposed individual department budgets (in the order prescribed in attached list);
- C) Adopt the Fiscal Year 2025-2026 Budget as Recommended by the County Administrator, including the recommendations presented herein;
- D) Provide direction with regard to the use of Fund Balance the Auditor-Controller may certify below or in excess of \$4,500,000; and
- E) Set adoption of the Final Budget for September 23, 2025 or schedule a special meeting of the Board of Supervisors, depending on when Budget Hearings conclude.

BACKGROUND / SUMMARY / JUSTIFICATION:

This item will allow for the presentation of the Fiscal Year 2025-2026 County Administrative Officer's (CAO's) Recommended Budget. As a part of this item, the Board will conduct a Public Hearing ask questions of staff, gather feedback, and respond as appropriate.

The budget can be accessed online and interacted with at <https://2526budget.inyo.gov>. Hard copies are available for public review at the Clerk of the Board of Supervisors office, 224 N. Edwards St., Independence.

The Executive Summary for this year's budget is attached to this agenda item, or may be accessed online.

FISCAL IMPACT:

The Fiscal Year 2025-2026 CAO Recommended Budget is fully balanced, with a total of \$169,223,776 in expenditures and \$151,892,016 in revenues, which represents a slight decrease (210,792) over the Fiscal Year 2024-2025 Budget.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Your Board may request at this time any changes it desires to the CAO Recommended Budget, which will be brought forth as part of the Final Budget on September 23, 2025. Your Board may continue the budget hearings for up to 14 days, but must approve a final budget no later than October 2, 2024.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

All County departments contributed to the development of the CAO Recommended Budget.

STRATEGIC PLAN ALIGNMENT:

The County Budget supports all Strategic Focus Areas.

APPROVALS:

Darcy Israel	Created/Initiated - 09/03/2025
Darcy Israel	Approved - 09/03/2025
Denelle Carrington	Approved - 09/04/2025
John Vallejo	Approved - 09/04/2025
Amy Shepherd	Approved - 09/04/2025
Nate Greenberg	Final Approval - 09/04/2025

ATTACHMENTS:

1. Budget Numbers and Department Listing sorted by Department
2. 25-26 Executive Summary Only

Budget #	Budget Name	Department
023300	Agriculture Comm/Sealer	Ag Commissioner
023301	Cannabis Regulation - General Operating	Ag Commissioner
154101	Inyo Mosquito Abatement	Ag Commissioner
621300	ES Weed Management Grant	Ag Commissioner
010600	Assessor	Assessor
010400	Auditor-Controller General	Auditor
010405	Auditor Controller - Gen Resv	Auditor
010406	Auditor Controller Geothermal	Auditor
010407	Auditor Controller - Econ Stab	Auditor
011600	Insurance, Retirement, OASDI	Auditor
011806	IFAS Upgrade	Auditor
011900	General Revenues & Expenditures	Auditor
500458	PILT Trust	Auditor
010100	Board of Supervisors	Board of Supervisors
022501	Child Support Services	Child Support
010300	County Clerk - General	Clerk-Recorder
011000	Elections	Clerk-Recorder
023401	Recorders Micrographic/System	Clerk-Recorder
010200	CAO - General	County Administrative Officer
010201	CAO - ACO	County Administrative Officer
010202	CAO Economic Development	County Administrative Officer
010204	Natural Resource Development	County Administrative Officer
010205	CAO - General Relief Fund	County Administrative Officer
010800	Personnel	County Administrative Officer
010900	Risk Management	County Administrative Officer
011400	Advertising County Resources	County Administrative Officer
011402	Grants In Support	County Administrative Officer
011403	ESCOG - Operating	County Administrative Officer
011404	EMS - Emergency Medical Services	County Administrative Officer
011405	County Marketing	County Administrative Officer
011801	Information Services	County Administrative Officer
011804	Property Tax Upgrade	County Administrative Officer
011808	Computer Upgrade	County Administrative Officer
011809	Consolidated Office Building	County Administrative Officer
011810	County Radio Communication Fund	County Administrative Officer
022000	Grand Jury	County Administrative Officer
022300	Law Library	County Administrative Officer
022600	Public Defender	County Administrative Officer
022603	Capital Case Fund	County Administrative Officer
023500	Coroner	County Administrative Officer

Budget #	Budget Name	Department
023700	Office of Disaster Services	County Administrative Officer
024200	Fish & Game	County Administrative Officer
066700	County Library	County Administrative Officer
077000	Museum	County Administrative Officer
087100	Contingencies	County Administrative Officer
200100	Motor Pool Operating	County Administrative Officer
200200	Motor Pool Replacement	County Administrative Officer
200300	Purchasing Revolving	County Administrative Officer
500902	Workers Compensation Trust	County Administrative Officer
500903	County Liability Trust	County Administrative Officer
500904	Medical Malpractice Trust	County Administrative Officer
612201	Southern Inyo Fire Grant	County Administrative Officer
612300	IMBC - Inyo Mono Broadband	County Administrative Officer
612301	USDA - Rural Development Utilities Grant	County Administrative Officer
612302	Wildfire Preparedness Grant	County Administrative Officer
623721	Homeland Security 21-22	County Administrative Officer
623722	Homeland Security 22-23	County Administrative Officer
623723	Homeland Security 23-24	County Administrative Officer
623724	Homeland Security 24-25	County Administrative Officer
623824	Emergency Preparedness 24-25	County Administrative Officer
623825	Emergency Preparedness 25-26	County Administrative Officer
640299	LATCF	County Administrative Officer
642100	PHLA - Rehab & ADU/JADU Loans	County Administrative Officer
650200	American Rescue Plan Act 2021	County Administrative Officer
670700	California Museum Grant 2022	County Administrative Officer
699900	Computer Systems Fund	County Administrative Officer
010700	County Counsel	County Counsel
022400	District Attorney	District Attorney
022410	District Attorney - Safety	District Attorney
620424	OES - VWAC - 24-25	District Attorney
620425	OES - VWAC - 25-26	District Attorney
045400	Environmental Health - General	Environmental Health
024300	Range Improvement	Farm Advisor
024400	Lease Rental	Farm Advisor
066800	Farm Advisor	Farm Advisor
045100	Health - General	Health & Human Services
045102	Child Health & Disability Prevention	Health & Human Services
045200	Community Mental Health	Health & Human Services
045201	Behavioral Health Services Act	Health & Human Services
045202	Opioid Settlement	Health & Human Services

Budget #	Budget Name	Department
045312	Drinking Driver Program	Health & Human Services
045315	Substance Use Disorders	Health & Human Services
045500	California Children Services - Treatment	Health & Human Services
045501	California Children Services - Admin	Health & Human Services
055800	Social Services - General	Health & Human Services
055801	FIRST Program	Health & Human Services
055900	COC - Continuum of Care	Health & Human Services
056300	TANF	Health & Human Services
056400	Foster Care - General	Health & Human Services
056500	General Relief	Health & Human Services
610390	ELC-2 Enhanced Lab Capacity	Health & Human Services
613595	California Home Visiting Program	Health & Human Services
613725	Work Investment Act 25-26	Health & Human Services
640322	Tobacco Tax Grant 22-25	Health & Human Services
641625	Maternal Child Health 25-26	Health & Human Services
641924	Women Infants & Children 24-25	Health & Human Services
641925	Women Infants & Children 25-26	Health & Human Services
642515	CBCAP	Health & Human Services
643000	First Five	Health & Human Services
643006	Local Oral Health Program	Health & Human Services
683000	ESAAA	Health & Human Services
010403	Abatement	Planning
023800	Planning & Zoning	Planning
620605	Yucca Mountain	Planning
023000	Probation - General	Probation
023002	Criminal Justice Realignment	Probation
023100	Juvenile Institution	Probation
023101	Out of County Juvenile Hall	Probation
620592	CalAIM Path3 - JI Grant	Probation
023600	Public Administrator	Public Guardian
011100	Maintenance - Building & Ground	Public Works
011500	Public Works	Public Works
011501	Deferred Maintenance	Public Works
011502	Court House Rehabilitation Deferred Maint	Public Works
023200	Building & Safety	Public Works
034600	Road	Public Works
034601	State Funded Road	Public Works
045700	Recycling & Waste Management	Public Works
045701	Recycling & Waste Capital Improvement	Public Works
076999	Parks & Recreation	Public Works

Budget #	Budget Name	Department
150100	Bishop Airport	Public Works
150300	Independence Airport	Public Works
150400	Independence Airport - Special	Public Works
150500	Lone Pine/Death Valley Airport	Public Works
150600	Lone Pine/Death Valley Air-Sp	Public Works
150800	Shoshone Airport - Special	Public Works
152199	Water Systems - Budget	Public Works
152200	Prop 1 - Water Infrastructure Improvement	Public Works
504605	Transportation & Planning Trust	Public Works
630100	Runway 12-30 Grooving Project	Public Works
630303	Bishop Airport Improvement Project	Public Works
630307	ARFF & Snow Equipment Storage Building	Public Works
630500	Bishop Airport Commercial Services Terminal	Public Works
630600	Runway 12-30 Safety Area Improvement	Public Works
643111	Tecopa Lagoon Project	Public Works
670102	Clean CA Diaz Lake	Public Works
800001	Big Pine Lighting	Public Works
800101	Independence Lighting	Public Works
800201	Lone Pine Lighting	Public Works
810001	County Service Area #2	Public Works
022700	Sheriff - General	Sheriff
022701	Kitchen Services	Sheriff
022703	Search & Rescue	Sheriff
022706	Jail Security Project	Sheriff
022710	Sheriff - Safety Personnel	Sheriff
022900	Jail - General	Sheriff
022910	Jail - Safety	Sheriff
022920	Jail - STC	Sheriff
022950	Jail - CAD RMS Project	Sheriff
023900	Animal Control - General	Sheriff
056600	Veterans Service Officer	Sheriff
056605	DNA	Sheriff
056610	RAN	Sheriff
623525	Off Hwy Vehicle Grant 25-26	Sheriff
671413	CalMet Task Force	Sheriff
671507	Illegal Cannabis Suppression	Sheriff
010500	TTC General	Treasurer-Tax Collector
024102	Water Department	Water Department
024502	Salt Cedar Project	Water Department
621902	Owens River Water Trail Grant	Water Department



2025-2026 BUDGET SUMMARY

Executive Summary and overview of Fiscal Year 2025-2026 Inyo County Budget

EXECUTIVE SUMMARY

The 2025-2026 County Administrative Officer (CAO) Recommended Budget demonstrates a strong commitment to financial responsibility while simultaneously ensuring sufficient funding exists to support essential services for our residents and remaining mindful of the organization's strategic priorities. Achieving a balanced budget this year required thoughtful prioritization, careful analysis, and collaborative efforts across the 20 departments and 160 budget units represented.

This year's budget is fully balanced, with a total of \$169,223,776 in expenditures and \$151,892,016 in revenues, which represents a slight decrease in expenditures (\$210,792) as compared to the Fiscal Year 2024-2025 Board Approved Budget. The General Fund makes up approximately 57% of this year's budget (with a total of \$97,318,635 in expenditures and \$92,818,635 in revenues) and is projected to use \$4,500,000 of Fund Balance – essentially unspent money from Fiscal Year 2024-2025.

As with many other public agencies across California, Inyo County is reacting to the pressure of inflation and rising costs of the labor market. This can be seen through the increase in the cost of Services and Supplies which rose by 7%, or \$2.7 million, over last year. Further, medical insurance is expected to increase by another 15% this fiscal year in addition to increases in the cost of Worker's Compensation and Public Liability – all of which are generally beyond our control.

Given the service-oriented nature of county government, it is only natural that the most significant portion of the budget (48% or \$81 million) is allocated to employee salaries and benefits. Late last year, the County completed the organization's first-ever comprehensive classification and compensation study, which was guided by an outside consultant. Since that time, negotiations have concluded with all but one labor unit, through which recommended salary adjustments were implemented. These adjustments addressed issues around internal equity as well as market competitiveness such that the County can effectively compensate our staff and support efforts to recruit, retain, and develop a high-quality workforce.

In addition to these comprehensive base salary adjustments, the organization applied a 2.5% Cost of Living Adjustment in July of 2025, which ensures that compensation tracks with inflation as determined by the 12-month Consumer Price Index (CPI) for the Riverside-San Bernardino-Ontario region. Through these adjustments, labor costs rose 6.98% over the prior fiscal year.

The monumental effort of updating and standardizing compensation across the organization also comes with revising more than 350 job descriptions which cover the 500-plus person workforce. While this effort isn't anticipated to be completed until the end of the calendar year, this budget supports the reclassification of thirteen existing positions and the addition of one new position to immediately support department operational needs.

It is also worth noting that the organization is continuing to experience a generational shift with roughly one-quarter of the workforce eligible to retire today with another 5% reaching eligibility over the next 15 years. Retiree Health is one of the many benefits that Inyo County offers to employees. Recognizing the significance of the long-term liability of this program, the County has made a concerted effort over the past year to mitigate the associated impacts by renegotiating the structure of the program in addition to directing

additional funds to a new trust that was established with Public Agency Retirement Services (PARS) for Other Post Employment Benefits (OPEB).

The financial investments referenced above support our communities and residents with a wide range of critical services which are regularly referred to as Core Services. In addition to these, the County is further investing significant resources in a variety of strategic priorities – guided by the 2024 Strategic Plan. Much of this investment comes in the form of projects which are aimed at upgrading aging/failing infrastructure and responding to a variety of deferred maintenance needs. In addition, there are long-term, forward-leaning initiatives which require financial support, such as growing commercial air service at the Bishop Airport and stabilizing the delivery of 911 Emergency Medical Services countywide. A complete list of these efforts, priorities, and focus areas can be found in the Significant Budget Elements section of the Budget Summary.

While the County is stretched to meet everyday mandates, expectations, and wants, the agency is further challenged to support the impacts of the 2 million-plus visitors who travel to or through Inyo County each year. Without question, these visitors are vital to our local economy – which is largely tourism- and recreation-based. Though revenue is gathered through those staying in hotels and short-term rentals (in the form of Transient Occupancy Tax [TOT] as well as Sales Tax collected on qualifying purchases), the revenue earned through these instruments isn't enough to support the added impact to our existing infrastructure and public services.

Better analyzing and understanding this issue will be a major focus over the next year, with one potential outcome being an increase to these two taxes. Additionally, the County is beginning a comprehensive review of the fees charged for services. County leadership is cognizant of the importance of keeping fees as low as possible to ensure affordability. At the same time, it is recognized that most of the fees charged are inadequate to cover the cost of the actual service delivery. The result is that the difference in cost is borne by the General Fund, which erodes the ability for those scarce dollars to be spent in other strategic discretionary areas.

Despite these challenges, the County continues to realize modest growth in the discretionary revenues brought in through local taxes. This year, Property Tax revenue increased by 4.56%, TOT by 7.32%, and Sales Tax by 2.67%. It is worth noting that as one of the largest public land counties in the United States (nearly 98% of our 10,227 square-mile land base is owned and managed by federal or state partners), Inyo County's actual tax base is quite limited. While this poses a significant constraint on revenue growth through property tax, it also provides for a relatively stable and generally predictable opportunity for the purposes of budgeting.

One additional challenge in planning revenues for this year's budget is the uncertainty local agencies face with regard to the volatility of rapidly changing federal and state policy, legislation, and associated funding. Significant new pieces of legislation such as the One Big Beautiful Bill Act, along with a multitude of other smaller bills and Executive Orders, keep our policy and fiscal teams on high alert. Many of these impacts are within the Health and Human Services department and associated services. The County is keeping abreast of these changes and actively working to shift funding, adjust staffing, and react to service delivery demands accordingly. Despite these efforts, there will most likely be future adjustments to this year's budget as more clarity emerges.

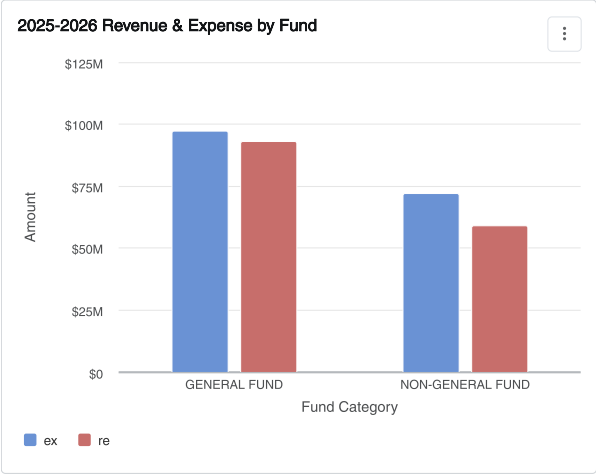
Through all of this, County leadership continues to recognize the importance of fiscal resiliency by continuing to build up General Reserves. In support of this, there is continued practice to divert a portion of unspent contingencies into reserves at the end of each fiscal year and otherwise contribute funds whenever available to unfunded liabilities for future benefit. Through these practices and this budget, Inyo County has roughly \$12.9 million in Reserves at the time of this budget being published.

BUDGET SUMMARY

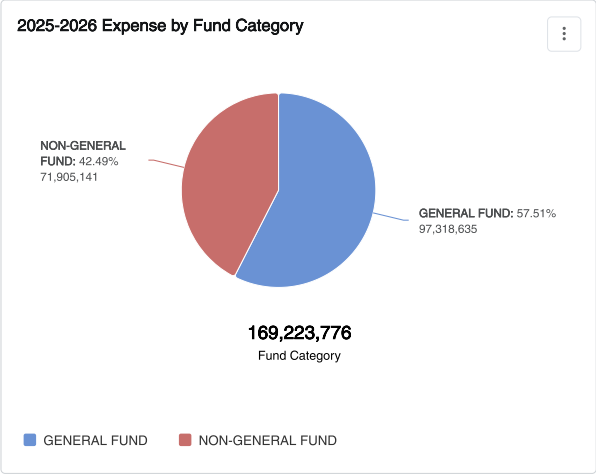
The following sections provide a high-level overview of the major components included in the 2025-2026 Fiscal Year budget, with more detail available in subsequent sections of the Budget Overview and within individual Department Budgets.

2025-2026 CAO Recommended Budget Summary

DEPARTMENT REQUESTED				CAO RECOMMENDED		
	General Fund	Non-General Fund	Total	General Fund	Non-General Fund	Total
Revenues	\$89,042,844	\$56,335,758	\$145,378,602	\$92,818,635	\$59,073,381	\$151,892,016
Expenses	\$101,743,397	\$67,716,130	\$169,459,527	\$97,318,635	\$71,905,141	\$169,223,776
TOTALS	-\$12,700,553	-\$11,380,372	-\$24,080,925	-\$4,500,000	-\$12,831,760	-\$17,331,760



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2025-2026 Summary by Department (CAO Recommended)

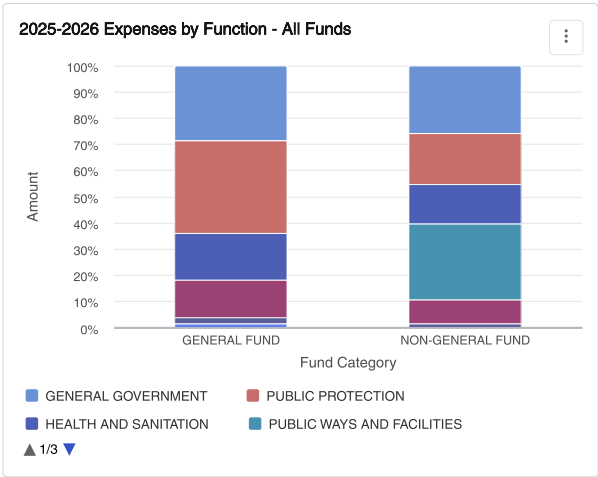
DEPARTMENT REQUESTED		CAO RECOMMENDED				
	General Fund	Non-General Fund	Total	General Fund	Non-General Fund	Total
Revenues	\$89,042,844	\$56,335,758	\$145,378,602	\$92,818,635	\$59,073,381	\$151,892,016
Expenses						
AGRICULTURAL COMMISSIONER	\$926,001	\$1,143,962	\$2,069,963	\$867,007	\$1,123,593	\$1,990,600
ASSESSOR	\$1,608,895	–	\$1,608,895	\$1,579,195	–	\$1,579,195
AUDITOR - CONTROLLER	\$4,417,140	\$75,000	\$4,492,140	\$4,271,778	\$2,843,604	\$7,115,382
BOARD OF SUPERVISORS	\$1,157,085	–	\$1,157,085	\$1,349,085	–	\$1,349,085
CHILD SUPPORT SERVICES	–	\$1,398,333	\$1,398,333	–	\$1,398,333	\$1,398,333
CORONER	\$305,330	–	\$305,330	\$297,527	–	\$297,527
COUNTY ADMINISTRATIVE OFFICER	\$17,652,120	\$15,035,071	\$32,687,191	\$17,795,221	\$16,784,838	\$34,580,059
COUNTY CLERK	\$1,102,296	\$123,506	\$1,225,802	\$1,094,083	\$123,506	\$1,217,589
COUNTY COUNSEL	\$1,030,635	–	\$1,030,635	\$1,028,465	–	\$1,028,465
DISTRICT ATTORNEY	\$2,703,275	\$285,500	\$2,988,775	\$2,523,323	\$285,500	\$2,808,823
ENVIRONMENTAL HEALTH	\$1,546,822	\$0	\$1,546,822	\$1,522,433	\$0	\$1,522,433
FARM ADVISOR	\$168,585	\$12,000	\$180,585	\$168,585	\$12,000	\$180,585
HEALTH & HUMAN SERVICES	\$29,714,726	\$8,302,287	\$38,017,013	\$29,528,593	\$8,243,296	\$37,771,889
PLANNING	\$2,448,195	\$142,002	\$2,590,197	\$1,845,484	\$142,002	\$1,987,486
PROBATION	\$4,575,548	\$5,169,330	\$9,744,878	\$4,446,435	\$4,919,330	\$9,365,765
PUBLIC ADMINISTRATOR PUBLIC GUARDIAN	\$480,229	–	\$480,229	\$452,629	–	\$452,629
PUBLIC WORKS	\$6,918,922	\$32,487,967	\$39,406,889	\$6,170,028	\$32,487,967	\$38,657,995
SHERIFF	\$23,721,695	\$166,588	\$23,888,283	\$21,120,416	\$166,588	\$21,287,004
TREASURER	\$1,265,898	–	\$1,265,898	\$1,258,348	–	\$1,258,348
TRIAL COURT	–	\$0	\$0	–	\$0	\$0
WATER	–	\$3,374,584	\$3,374,584	–	\$3,374,584	\$3,374,584
EXPENSES TOTAL	\$101,743,397	\$67,716,130	\$169,459,527	\$97,318,635	\$71,905,141	\$169,223,776
TOTALS	-\$12,700,553	-\$11,380,372	-\$24,080,925	-\$4,500,000	-\$12,831,760	-\$17,331,760

EXPENSES

The following sections provide an overview of the expenditures included in the 2025-2026 FY budget, across all funds.

EXPENSES BY FUNCTION

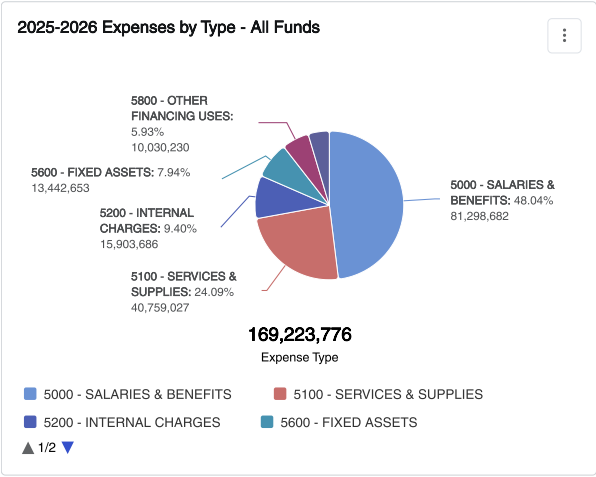
As depicted in the chart to the right, the 2025-2026 budget focuses on delivering a variety of services to our residents and visitors, many of which are mandated by state or federal guidelines. Beyond these, the County continues to prioritize Public Protection, Health and Sanitation, and the continued maintenance and improvement of facilities and infrastructure utilized by the public.



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EXPENSES BY TYPE

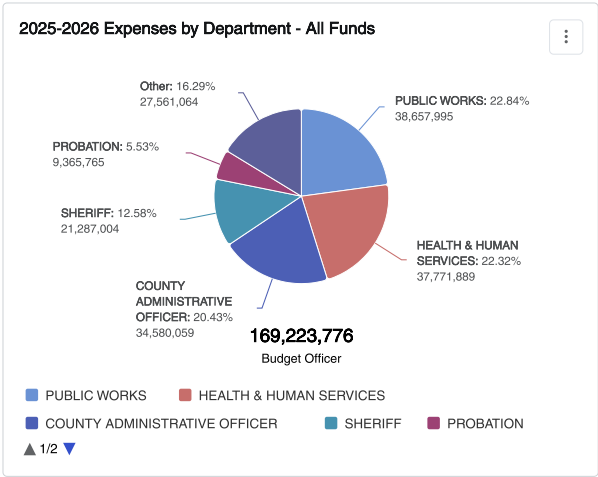
As is expected within a service-based organization, the largest expense area is attributed to Salaries and Benefits, followed by the Services and Supplies which support the work carried out by County staff.



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EXPENSES BY DEPARTMENT

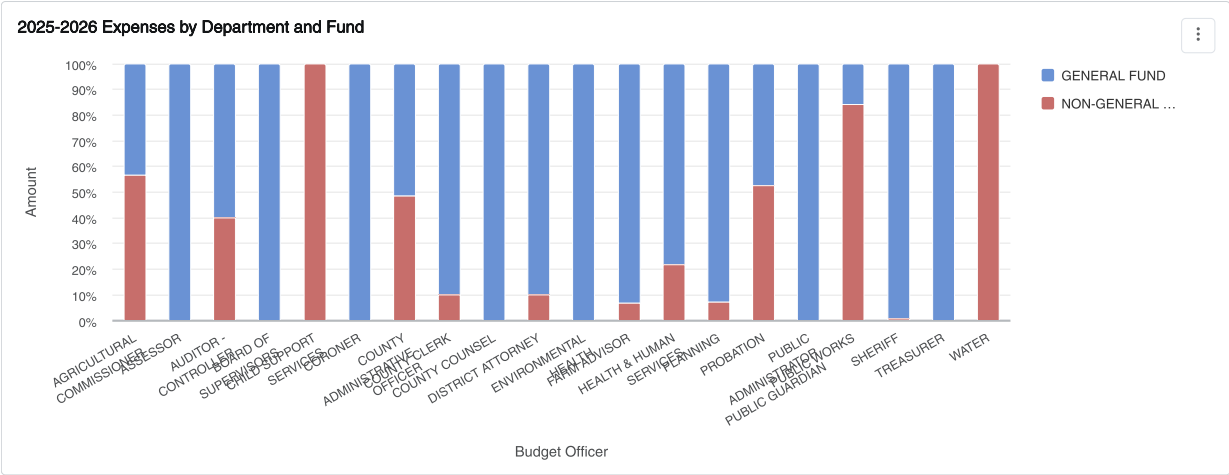
The charts to the right and below outline the distribution of budget by department, and further show the subdivision of those dollars based on General and Non-General Fund.



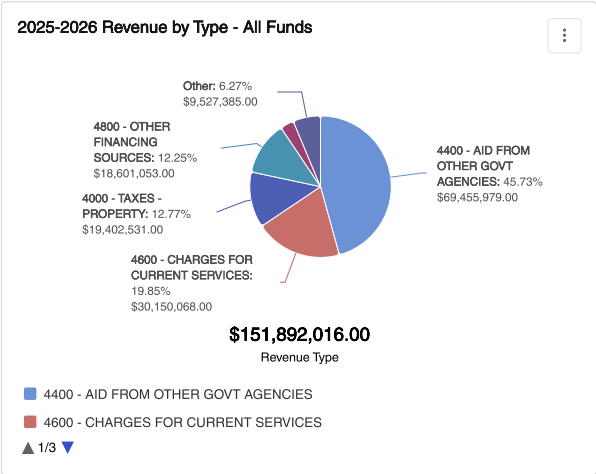
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REVENUES

The following sections provide an overview of the revenue anticipated as part of the 2025-2026 FY budget, across all funds.



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REVENUES BY TYPE

Although General Fund revenue comprises 61% of our budget (and is generally seen as discretionary), the most significant contributor to revenue is Aid from Other Government Agencies. This funding source spans both funds and is generally directed at delivering services on behalf of state and federal agencies locally. Beyond this funding, the County relies on fees for service to support the majority of the everyday activities which are carried out. Property Tax, Sales Tax, and Transient Occupancy Tax revenue are the next largest revenue sources and are truly discretionary in nature.

2026-2026 Revenues by Type

CAO RECOMMENDED			
	General Fund	Non-General Fund	Total
Revenues			
4000 - TAXES - PROPERTY	\$19,326,000	\$76,531	\$19,402,531
4050 - TAXES - OTHER	\$4,755,000	–	\$4,755,000
4060 - TAXES - SALES	\$1,925,000	\$1,932,046	\$3,857,046
4100 - LICENSES & PERMITS	\$803,045	\$570,000	\$1,373,045
4200 - FINES & FORFEITURES	\$1,134,177	\$5,000	\$1,139,177
4300 - RENTS & LEASES	\$29,000	\$507,916	\$536,916
4350 - REV USE OF MONEY & PROPERTY	\$1,663,968	\$447,850	\$2,111,818
4400 - AID FROM OTHER GOVT AGENCIES	\$37,300,826	\$32,155,153	\$69,455,979
4600 - CHARGES FOR CURRENT SERVICES	\$15,660,950	\$14,489,118	\$30,150,068
4800 - OTHER FINANCING SOURCES	\$10,126,540	\$8,474,513	\$18,601,053
4900 - OTHER REVENUE	\$94,129	\$415,254	\$509,383
REVENUES TOTAL	\$92,818,635	\$59,073,381	\$151,892,016

FUND BALANCE UTILIZATION

While the County's budgeting principles and practices are strong, budgets themselves are never perfect nor precise. As a result, it is common for there to be a balance of funds remaining at the end of the fiscal year which were unspent. This amount fluctuates slightly from year-to-year based on the vacancy rate of positions, projects which were not initiated, and other reasons. Rather than try to reduce or eliminate the amount of Fund Balance at the end of each year (which is the concept in Zero-Based Budgeting, and extremely difficult to effectively execute), the County has determined an amount which seems to be comfortable to rely on each year.

The FY 2025-2026 Recommended Budget utilizes \$4,500,000 of carryover Fund Balance, which is a \$300,000 increase over last year. While additional decisions could be made by the Board to further reduce expenses by this amount, the impact of doing so would certainly result in the reduction of services and loss of funding for critical projects. Expecting and relying on Fund Balance can be seen as somewhat of a risky or irresponsible action. However, this decision is made carefully, by an expert team, and in conjunction with the analysis of the County's overall financial condition, and based on analyzing data over multiple years.

It is certainly possible, though unlikely, that the amount of Fund Balance certified by the Auditor will be less than \$4,500,000. In that case, the Budget Team would bring forward a set of recommendations to adjust the budget to close the gap and remain balanced. More likely is that the Auditor will certify an amount in excess of \$4.5M. In this case, the Board of Supervisors should be prepared to consider ways to appropriate the additional funds. Some of these may include contributions to one or more of the following areas:

- General Fund Contingencies
- Transfer to Accumulated Capital Outlay fund to reserve for projects
- Economic Stabilization Fund
- General Reserve Fund
- Other Post-Employment Benefits (OPEB) Trust
- Leave in Fund Balance as a form of accessible reserves
- Other priorities of your Board of Supervisors, identified during budget hearings and for which funding is not identified in the Recommended Budget *

**As is always the case with non-recurring funding, it is strongly recommended that these funds only be used for one-time costs.*

For more information on what is included in the 2025-2026 budget, refer to the Budget Details (beginning with [Workforce Investments](#)), the [General Fund Budget Overview](#), [Non-General Fund Budget Overview](#), or [Departmental Detail](#) budget pages.



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

NATE GREENBERG
COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

September 9, 2025

Reference ID:
2025-632

Relocating the October 21 Board of Supervisors Meeting from Tecopa to Independence Board of Supervisors ACTION REQUIRED

ITEM SUBMITTED BY

County Administrator

ITEM PRESENTED BY

Nate Greenberg, County Administrative Officer

RECOMMENDED ACTION:

Approve relocating the October 21, 2025 Board of Supervisors meeting from Tecopa to Independence and either: A) Schedule a special meeting in Tecopa on October 28, 2025; or B) Relocate the regular November 4, 2025 meeting from Independence to Tecopa.

BACKGROUND / SUMMARY / JUSTIFICATION:

It has recently come to staff's attention that several scheduling conflicts have arisen since approval of the 2025 Board Meeting Calendar in December that will prevent key staff from attending the planned October 21 in Tecopa. Because the annual meetings to Southeast Inyo are so important to the Board, staff, and the community, it's recommended that the October 21 meeting essentially be rescheduled. This will require relocating the October 21 meeting to Independence (or canceling it outright), scheduling a special meeting for October 28, 2025 in Tecopa, or and relocating the regular November 4, 2025 meeting from Independence to Tecopa.

Should the Board approve this request, a revised meeting calendar will be distributed and posted online and Southeast Inyo constituents will immediately be notified of the change.

FISCAL IMPACT:

There are no fiscal impacts associated with this item.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Decline to approve either the relocation or rescheduling of the next Tecopa meeting and/or cancel the October 21 meeting outright.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

High Quality Services | Improved Access to Government

APPROVALS:

Darcy Israel	Created/Initiated - 09/04/2025
Darcy Israel	Approved - 09/04/2025
Nate Greenberg	Final Approval - 09/04/2025

ATTACHMENTS:

1. 2025 Board Meeting Calendar - Revised 03.25.25

2025 Board Meeting Calendar (revised 3.25.25)

Meeting	Cutoff to Get on Agenda (5 p.m.)	Completion Deadline (5 p.m.)	Agenda Publication
January 7, 2025	12/23/24	12/26/24	12/30/24*
January 14, 2025 – Special Meeting (TTC/D.A. Interviews)	N/A	01/06/25	01/09/25
January 21, 2025	01/06/25	01/13/25	01/16/25
January 28, 2025	DARK		
February 4, 2025	DARK		
February 11, 2025	01/23/25	01/30/25	02/04/25
February 18, 2025	DARK		
February 25, 2025 (Mid-Year Budget)	02/06/25	02/13/25	02/18/25
March 4, 2025	DARK (NACo Legislative Conference March 1-4, 2025 – Washington, D.C.)		
March 11, 2025	02/20/25	02/27/25	03/04/25
March 18, 2025	DARK		
March 25, 2025	03/06/25	03/13/25	03/18/25
April 1, 2025	DARK		
April 8, 2025	03/20/25	03/27/25	04/01/25
April 15, 2025	03/31/25	04/07/25	04/10/25
April 22, 2025	DARK (CSAC Legislative Conference April 23-25 – Sacramento)		
April 29, 2025	04/14/25	04/17/25	04/22/25
May 6, 2025 – Southeast Inyo	04/21/25	04/24/25	05/01/25
May 13, 2025	04/28/25	05/05/25	05/08/25
May 20, 2025	DARK		
May 27, 2025	05/08/25	05/15/25	05/20/25
June 3, 2025	DARK		
June 10, 2025 (Prelim. FY 25-26 Budget)	05/22/25	05/29/25	06/03/25
June 17, 2025	DARK		
June 24, 2025	06/05/25	06/12/25	06/17/25
July 1, 2025	DARK		
July 8, 2025	06/19/25	06/26/25	07/01/25
July 15, 2025	DARK (NACo Annual Conference July 11-14, 2025 – Philadelphia)		
July 22, 2025	07/03/25	07/10/25	07/15/25
July 29, 2025	DARK		
August 5, 2025	07/17/25	07/24/25	07/29/25
August 6, 2025 – Budget Workshop	N/A	07/24/25	07/29/25
August 12, 2025	DARK		
August 19, 2025	07/31/25	08/07/25	08/12/25
August 26, 2025	DARK		
September 2, 2025	08/14/25	08/21/25	08/26/25
September 9, 2025 – Budget Hearings	08/25/25	09/01/25	09/04/25
September 16, 2025	DARK (RCRC Annual Conference September 17-19, 2025 – Placer County)		
September 23, 2025 – Budget Approvals	09/04/25	09/11/25	09/16/25
September 30, 2025	DARK		
October 7, 2025	09/18/25	09/25/25	09/30/25
October 14, 2025	DARK		
October 21, 2025 – Southeast Inyo Meeting	10/02/25	10/09/25	10/14/25
October 28, 2025	DARK		
November 4, 2025	10/16/25	10/23/25	10/28/25
November 11, 2025	VETERAN'S DAY HOLIDAY		
November 18, 2025	10/30/25	11/06/25	11/12/25
November 25, 2025	DARK		
December 2, 2025	DARK (CSAC Annual Meeting December 1-5, 2025 – Santa Clara County)		
December 9, 2025	11/20/25	11/26/25	12/02/25
December 16, 2025	12/01/25	12/08/25	12/11/25
December 23, 2025	DARK (Holiday)		
December 30, 2025	DARK (Holiday)		
January 6, 2026	12/30/25	12/26/25	12/30/26
January 13, 2026	DARK		
January 20, 2026	01/04/26	01/08/26	01/13/26
January 27, 2026	DARK		

*Earlier deadline due to holiday