



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AMENDED AGENDA

Board of Supervisors Room - County Administrative Center

224 North Edwards, Independence, California

REMOTE LOCATION:

520 North Capitol Street, N.W.
Washington, D.C. 20001

NOTICES TO THE PUBLIC: (1) This meeting is accessible to the public both in person and, for convenience, via Zoom webinar. The Zoom webinar is accessible to the public at <https://zoom.us/j/868254781>. The meeting may also be accessed by telephone at the following numbers: (669) 900-6833; (346) 248-7799; (253) 215-8782; (929) 205-6099; (301) 715-8592; (312) 626-6799. Webinar ID: 868 254 781. Anyone unable to attend the Board meeting in person who wishes to make either a general public comment or a comment on a specific agenda item may do so by utilizing the Zoom "hand-raising" feature when appropriate during the meeting (the Chair will call on those who wish to speak). Generally, speakers are limited to three minutes. Remote participation for members of the public is provided for convenience only. In the event that the remote participation connection malfunctions for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access. Regardless of remote access, written public comments, limited to 250 words or fewer, may be emailed to the Assistant Clerk of the Board at boardclerk@inyocounty.us. (2) In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (760) 878-0373 (28 CFR 35.102-35.104 ADA Title II). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. Should you because of a disability require appropriate alternative formatting of this agenda, please notify the Clerk of the Board 72 hours prior to the meeting to enable the County to make the agenda available in a reasonable alternative format. (Government Code Section 54954.2). (3) If a writing, that is a public record relating to an agenda item for an open session of a regular meeting of the Board of Supervisors, is distributed less than 72 hours prior to the meeting, the writing shall be available for public inspection at the Office of the Clerk of the Board of Supervisors, 224 N. Edwards, Independence, California and is available per Government Code § 54957.5(b)(1).

REGULAR MEETING

November 18, 2025

8:30 A.M.

- 1) **Public Comment on Closed Session Item(s)**
Comments may be time-limited

CLOSED SESSION

- 2) **Conference with County's Labor Negotiators – Pursuant to Government Code §54957.6** – Regarding employee organizations: Deputy Sheriff's Association (DSA); Inyo County Correctional Officers Association (ICCOA); Inyo County Employees Association (ICEA); Inyo County Probation Peace Officers Association (ICPPOA); IHSS Workers; Law Enforcement Administrators' Association (LEAA). Unrepresented employees: all. County designated representatives – Acting Administrative Officer Denelle Carrington, Assistant Personnel Director Keri Oney, County Counsel John-Carl Vallejo, and Assistant County Counsel Christy Milovich.
- 3) **Public Employee Performance Evaluation – Pursuant to Government Code §54957** – Title: Planning Director.

- 4) **Conference with Legal Counsel – Existing Litigation – Pursuant to Government Code §54956.9(d)(1)** – Name of case: *Inyo v. Wolverine/Inyo, LLC et. al.* (Case No. 23UC70164).

OPEN SESSION

(With the exception of timed items, which cannot be heard prior to their scheduled time, all open-session items may be considered at any time and in any order during the meeting in the Board's discretion.)

- 10 A.M.
- 5) **Pledge of Allegiance**
- 6) **Report on Closed Session as Required by Law**
- 7) **Public Comment**
Comments may be time-limited
- 8) **County Department Reports**

CONSENT AGENDA

(Items that are considered routine and are approved in a single motion; approval recommended by the County Administrator)

- 9) **Approval of Minutes from the November 4 and November 7 Board of Supervisors Meetings**

Clerk of the Board | Assistant Clerk of the Board

Recommended Action:

Approve the minutes from the regular November 4 and special November 7 Board of Supervisors Meetings.

- 10) **Victim/Witness Assistance Program for Federal Fiscal Year 2025-2026**

District Attorney | Dana Crom

Recommended Action:

Authorize the District Attorney and the Administrative Assistant to the District Attorney to submit, accept, approve, and sign all grant applications, agreements, and/or other documents, as needed, on behalf of the Inyo County District Attorney's Office for the 2025-2026 Cal OES Victim Witness Assistance Program (VW25029001) Grant on behalf of the County, including any extensions or amendments thereto.

- 11) **Appointment of Anna Scott as the Local Mental Health Director**

Health & Human Services - Behavioral Health | Anna Scott

Recommended Action:

Approve the appointment of Anna Scott, Health and Human Services Director, as the Local Mental Health Director and authorize the County Administrator to sign the appointment letter.

12) Appointment of Anna Scott as Inyo County Alcohol and Drug Program Administrator

Health & Human Services - Behavioral Health | Anna Scott

Recommended Action:

Approve the appointment of Anna Scott, Health and Human Services Director, as the Inyo County Alcohol and Drug Program Administrator, consistent with California Health and Safety Code (HSC) Section 11800.

13) Appointments to the First 5 Children and Families Commission

Health & Human Services - First 5 | Anna Scott

Recommended Action:

Make the following appointments to the First 5 Children and Families Commission: Jessica Bedell to an unexpired 3-year term ending December 5, 2026; and Raquel Anakalea to an unexpired 3-year term ending December 5, 2027. *(Notice of Vacancy resulted in requests for appointment from individuals cited above.)*

14) Approval of Probation's Electronic Monitoring Program

Probation | Jeffrey Thomson

Recommended Action:

- A) Appoint the Chief Probation Officer and the Sheriff as Co-County Correctional Administrators;
- B) Review, make comments, changes, additions, modifications, and/or omissions to the rules, regulations and administrative policy for the Probation Department's electronic monitoring program and thereafter; and
- C) Approve the Probation Department's electronic monitoring program.

15) 2025 ASPCA National Shelter Grants Initiative Application Submission

Sheriff | Lindsey Stine

Recommended Action:

Formally approve the 2025 American Society for the Prevention of Cruelty to Animals (ASPCA) National Shelter Grants Initiative Application Submission in the amount of \$95,000.00.

REGULAR AGENDA

16) Inyo County Community Health Improvement Plan

Health & Human Services - Health/Prevention | Stephanie Tanksley
20 minutes (10min. Presentation / 10min. Discussion)

Recommended Action:

Receive a presentation on the Health and Human Services- Public Health and Prevention Division's first Community Health Improvement Plan.

17) Acceptance of Fiscal Year 2025-2026 Off-Highway Vehicle Grant Funds

Sheriff | Lindsey Stine
5 minutes

Recommended Action:

- A) Amend the Fiscal Year 2025-2026 Off Highway Vehicle Budget 623525 as follows: increase the estimated revenue in State Grants Revenue Code No. 4498 by \$2,333 to \$42,333 and increase appropriation in Internal Charges Object Code 5121 by \$19,671 to \$39,671 and decrease appropriation in object code General Operating Object Code 5311 by \$7,338 to \$2,662 and decrease appropriations in Vehicles Object Code 5655 by \$10,000 to \$0 (*4/5ths vote required*);
- B) Approve Resolution No. 2025-45, titled, "A Resolution of the Board of Supervisors, Inyo County, State of California Approving the Applicant to Apply for Grant Funds for the State of California, Department of Parks and Recreation, Off-Highway Vehicle Grant Funds;" and
- C) Formally accept the FY 25/26 Off-Road Vehicle Grant in the amount of \$42,333 from the Off-Highway Motor Vehicle Recreation Division (Application #G25-03-30-L01) to support OHV safety enforcement, trail maintenance, and rider education and authorize the Sheriff as the designated agent to negotiate and execute all necessary documents for the project.

18) Agreement between First 5 Mono and First 5 Inyo for the Provision of IMPACT Legacy Program Services

Health & Human Services - First 5 | Anna Scott
5 minutes

Recommended Action:

Ratify and approve the agreement between First 5 Inyo County and First 5 Mono County for the provision of Improve and Maximize Programs so All Children Thrive (IMPACT) Legacy Program services in an amount not to exceed \$56,639.01 for the period of July 1, 2025 through June 30, 2026, and authorize the First 5 Director to sign the agreement.

19) 2025-2026 First 5 California Small Population County Funding Augmentation Grant Award Notification

Health & Human Services - First 5 | Anna Scott
5 minutes

Recommended Action:

Ratify and approve the agreement between the County of Inyo and First 5 California of Sacramento, CA for the provision of Small Population County Funding Augmentation services in an amount not to exceed \$250,589.00 for the period of July 14, 2025 through June 30, 2026, and authorize the First 5 Director to sign, contingent upon all appropriate signatures being obtained.

20) Agreement between County of Inyo and James Richardson, M.D.

Health & Human Services | Anna Scott
5 minutes

Recommended Action:

Ratify and approve the agreement between the County of Inyo and James Richardson, M.D. of Bishop, CA for the provision of Personal Services as Inyo County Health Officer/Jail Medical Director in an amount not to exceed a base salary of \$7884.61 per pay period for the period of July 1, 2025 through June 30, 2026 and authorize the Chairperson to sign.

21) Fiscal Year 2025-2026 California Children's Services Plan

Health & Human Services - Health/Prevention | Anna Scott
5 minutes

Recommended Action:

Ratify and approve the California Children's Services (CCS) Plan for Fiscal Year 2025-2026 to ensure the continuation of medical services to eligible children in Inyo County and authorize the HHS Director to sign certification statements.

22) Purchase of Heavy Equipment for the Road Department

Public Works | Michael Errante
10 minutes (5min. Presentation / 5min. Discussion)

Recommended Action:

Authorize the following purchase orders in an amount not to exceed \$1,158,342.60, payable to Coastline Equipment Company of Las Vegas, NV for the following equipment:

- \$166,379.71 for a John Deere 320 P-Tier Backhoe Loader;
- \$458,511.70 for a John Deere 672 P-Tier Motor Grader with 6WD;
- \$298,146.74 for a John Deere 624 P-Tier Wheel Loader; and
- \$235,304.45 for an RPM Tech RPM 220 Snow Blower

23) Purchase of an Asphalt Roller for the Road Department

Public Works - Road Department | Michael Errante
5 minutes

Recommended Action:

Authorize a purchase order in an amount not to exceed \$90,979.09, payable to Volvo Construction Equipment, Government Sales, CA for a Volvo Asphalt Roller.

24) Senior Planner Grade Adjustment

County Administrator - Personnel | Keri Oney
5 minutes

Recommended Action:

- A) Change the salary grade for the Senior Transportation Planner from Grade 14 (\$6,790.88 - \$8,823.20 / month) to Grade 17 (\$7,861.29 - \$10,213.96 / month);
- B) Change the current Senior Transportation Planner from Grade 14, Step G (\$8,823.20 / month) to Grade 17, Step D (\$8,960.74 / month); and
- C) Direct staff to update the publicly available pay schedule accordingly.

25) Results of the Eastern Sierra Housing Study

County Administrator | Aaron Nousaine, BAE
30 minutes (20min. Presentation / 10min. Discussion)

Recommended Action:

Receive a presentation from BAE Urban Economics on the findings of the information-gathering phase of the Eastern Sierra Regional Housing Needs Study.

**11:45
A.M.**

- 26) Capital Asset Leasing Corporation** - The Board will recess and reconvene as the Capital Asset Leasing Corporation for its annual meeting (separate agenda attached).

ADDITIONAL PUBLIC COMMENT & REPORTS

27) Public Comment

Comments may be time-limited

28) Board Member and Staff Reports

Receive updates on recent or upcoming meetings and projects



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INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-782

Approval of Minutes from the November 4 and November 7 Board of Supervisors Meetings

Clerk of the Board

ACTION REQUIRED

ITEM SUBMITTED BY

Clerk of the Board

ITEM PRESENTED BY

Assistant Clerk of the Board

RECOMMENDED ACTION:

Approve the minutes from the regular November 4 and special November 7 Board of Supervisors Meetings.

BACKGROUND / SUMMARY / JUSTIFICATION:

The Board is required to keep minutes of its proceedings. Once the Board has approved the minutes as requested, the minutes will be made available to the public via the County's webpage, www.inyocounty.us.

FISCAL IMPACT:

There is no financial impact associated with this agenda item.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Your Board may request changes or edits, or decline to approve but the latter option is not recommended.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Not Applicable

APPROVALS:

Hayley Carter
Darcy Israel

Created/Initiated - 11/06/2025
Final Approval - 11/06/2025

ATTACHMENTS:

1. Draft November 4, 2025 Minutes
2. Draft November 7, 2025 Minutes - Special Meeting

MINUTES



County of Inyo Board of Supervisors

November 4, 2025

The Board of Supervisors of the County of Inyo, State of California, met in regular session at the hour of 2:33 p.m., on November 4, 2025, in the Tecopa Community Center, Tecopa, CA, with the following Supervisors present: Chairperson Scott Marcellin, presiding, Will Wadelton, Jeff Griffiths, Jennifer Roeser and Trina Orrill. Also present: Interim County Administrative Officer Denelle Carrington, County Counsel John-Carl Vallejo, and Assistant Clerk of the Board Darcy Israel.

- Pledge of Allegiance*** Supervisor Wadelton led the Pledge of Allegiance.
- Employee Service Milestones*** The Board of Supervisors recognized Rose Colon, Tecopa Operations Manager for Health and Human Services, for reaching 10 years of service to the County during the third quarter of 2025.
- Public Comment I*** The Chairperson asked for public comment related to items not calendared on the agenda and public comment was received from Patrick Donnelly.
- County Department Reports***
- Public Works Transportation Planner Justine Kokx shared updates on the Connecting Tecopa Bicycle and Pedestrian Safety Corridor Project and upcoming work planned for Old Spanish Trail and Stateline Road.
- Public Works Director Mike Errante reported on projects in the southeast county including Tecopa Library/Community Center improvements, sewage pond repairs, and upcoming cooling center generator upgrades.
- Health & Human Services Director Anna Scott said that CalFresh recipients whose benefits were delayed should expect a partial payment for the month of November with full delivery expected in December, assuming the federal shutdown ends.
- Clerk of the Board – Approval of Minutes*** Moved by Supervisor Griffiths and seconded by Supervisor Wadelton to approve the regular Board of Supervisors meeting of October 21, 2025. Motion carried unanimously.
- Board of Supervisors – Inyo Council for the Arts Designation/ Reso. # 2025-43*** Moved by Supervisor Griffiths and seconded by Supervisor Wadelton to approve Resolution No. 2025-43, titled, "A Resolution of the Board of Supervisors, County of Inyo, State of California Designating Inyo Council for the Arts as a California State Arts Council Partner to Inyo County," and authorize the Chairperson to sign. Motion carried unanimously.
- Public Works – Water Meter Purchase*** Moved by Supervisor Griffiths and seconded by Supervisor Wadelton to authorize a purchase order in an amount not to exceed \$543,933.61 payable to Core & Main LP of Lancaster, CA for the purchase of Kamstrup Water Meters, subject to County Counsel and Auditor review and approval as to form. Motion carried unanimously.
- Update – Amargosa Conservancy*** To accommodate a scheduling conflict, Chairperson Marcellin took the Amargosa Conservancy's workshop report early, allowing Executive Director Mason Voehl to speak on current issues and projects.
- Planning Department – Bonanza Peak Solar Project*** Planning Department Associate Planner Cynthia Draper introduced members of the Bonanza Peak Solar Project: Lead Developer Larry Greene, Engineer Steve Pochmara, Senior Director of Permitting Stephanie Lauer and Helix Environmental Planning Consultant Robert Edgerton. Lauer and Greene provided information and updates on the project and answered questions.

**CAO –
Tecopa Hot Springs
Concessionaire
Introduction**

Deputy CAO Meaghan McCamman provided a summary of the search and selection process for a new concessionaire and formally introduced the Board to Lance and Vanessa Hamrick of Flippin-Hamrick, LLC, the newly appointed concessionaire for Tecopa Campground and Hot Springs.

**CAO –
Tecopa Hot Springs
Updated Fee Schedule**

Lance Hamrick outlined some of the challenges his team has run into, provided contact information, thanked community members for their support, and responded to several questions from the public, who had concerns about the increase in rates and the impact on low-income residents. Members of the audience also wanted to know about the projected opening date, hours, and planned repairs. The Board expressed appreciation to Mr. Hamrick for assuming the responsibility and extended best wishes for success in the role.

Moved by Supervisor Roeser and seconded by Supervisor Wadelton to approve new rates as requested by and to be charged by Flippin-Hamrick, LLC for use of the Tecopa Hot Springs Campground & Pools. Motion carried unanimously.

Workshop

Chairperson Marcellin continued the Southeast Inyo Workshop and received updates from the following individuals and organizations:

- Death Valley National Park – a written report was presented by Supervisor Wadelton on behalf of Acting Deputy Superintendent Abby Wines, who was unable to attend due to the current federal government shutdown,
- Southern Inyo Fire Protection District Chief Bill Lutz and District Board Member Robin Flinchum, and
- Center for Biological Diversity Great Basin Director Patrick Donnelly.

Chairperson Marcellin asked if there were any other interested parties who would like to provide updates, and Death Valley School District Superintendent Jim Copeland also gave a report.

**Board of Supervisors –
Friends of the
Amargosa Basin
National Monument/
Reso. #2025-44**

Executive Director of Friends of the Amargosa Basin Cameron Mayer shared updates on efforts made to secure federal recognition of the Amargosa Basin as a designated National Monument.

Public comment was received from several members of the community including Robin Flinchum, Timbisha Shoshone Tribal Council member George Gholson, Billy Eichenbaum, and Friends Board member Toni Kizzia, all of whom spoke in favor of the monument designation – as did Friends Board member Matt Kingsley. Additionally, Assistant Clerk of the Board Israel read a comment into record from Cynthia Kienitz, who expressed concerns about impacts on her business.

Moved by Supervisor Roeser and seconded by Supervisor Wadelton to approve Resolution No. 2025-44, titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California, in Support of the Establishment of the Proposed Amargosa Basin National Monument," and authorize the Chairperson to sign. Motion carried unanimously.

Public Comment II

The Chairperson asked for public comment related to items not calendared on the agenda and there was no one wishing to speak.

Adjournment

The Chairperson adjourned the meeting at 5:30 p.m. to 8:30 a.m. Friday, November 7, 2025, in the County Administrative Center in Independence.

Attest: *DENELLE CARRINGTON*
Interim Clerk of the Board

by: _____
Darcy Israel, Assistant

DRAFT

MINUTES



County of Inyo Board of Supervisors

November 7, 2025

The Board of Supervisors of the County of Inyo, State of California, met in special session at the hour of 8:34 a.m., on November 7, 2025, in Community Room 100, Consolidated Office Building, Bishop, with the following Supervisors present: Chairperson Scott Marcellin, presiding, Will Wadelton, Jeff Griffiths, Jennifer Roeser and Trina Orrill. Also present: Interim County Administrative Officer Denelle Carrington, County Counsel John-Carl Vallejo, and Assistant Clerk of the Board Darcy Israel.

Closed Session

Chairperson Marcellin recessed open session at 8:34 a.m. to convene in closed session with all Board members present to discuss the following item(s): No. 1 **Public Employment – Pursuant to Government Code §54957** – Title: County Administrator.

Open Session

Chairperson Marcellin recessed closed session at 9:48 a.m.

Report on Closed Session

County Counsel Vallejo reported that the Board met under Item No. 1 and no action was taken during closed session that is required to be reported.

Adjournment

The meeting was adjourned at 9:48 a.m. to 8:30 a.m. Tuesday, November 18, 2025, in the County Administrative Center in Independence.

Chairperson, Inyo County Board of Supervisors

Attest: *DENELLE CARRINGTON*
Interim Clerk of the Board

by: _____
Darcy Israel, Assistant



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DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-720

Victim/Witness Assistance Program for Federal Fiscal Year 2025-2026

District Attorney

ACTION REQUIRED

ITEM SUBMITTED BY

Dana Crom, District Attorney

ITEM PRESENTED BY

Dana Crom, District Attorney

RECOMMENDED ACTION:

Authorize the District Attorney and the Administrative Assistant to the District Attorney to submit, accept, approve, and sign all grant applications, agreements, and/or other documents, as needed, on behalf of the Inyo County District Attorney's Office for the 2025-2026 Cal OES Victim Witness Assistance Program (VW25029001) Grant on behalf of the County, including any extensions or amendments thereto.

BACKGROUND / SUMMARY / JUSTIFICATION:

This is the thirty-third (33rd) consecutive year that the department has applied for this grant. The anticipated grant for the 2025–2026 Federal Fiscal Year is \$276,712 for the period of October 1, 2025 through September 30, 2026.

Victim/Witness Assistance Program augments the services provided by the Office of the District Attorney, including crisis intervention, emergency assistance, resource assistance, follow-up counseling, victim compensation, property return, orientation to the criminal justice system, court escort and support, presentation to criminal justice, victim service providers and the media, case status reports, notification of family and friends, employer notification, restitution assistance, creditor intervention, child care assistance, witness notification, funeral arrangement assistance, crime prevention information, temporary restraining order assistance, transportation, and court waiting area. This grant funding covers 35% of the salary and benefits costs for three Legal Advocacy Specialists as well as 40% of the salary and benefits costs for the Administrative Operations Coordinator for the District Attorney's Office.

As a new requirement this year from Cal OES, we are now obligated to submit a Proof of Authority to accept and utilize the funds on behalf of the County of Inyo in order to complete the grant application process. In previous years, this step was taken after the application had already been submitted and the subaward had been granted. We are asking that this Board authorize the District Attorney, or her designee, to sign any documentation to accept and utilize the grant on behalf of the County.

FISCAL IMPACT:

Funding Source	Grant Funded Cal OES Victim Witness Assistance Program (Federal)	Budget Unit	620425
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Budgeted?	Yes	Object Code	
Recurrence		Sole Source?	Yes / No

If Sole Source, provide justification below

Current Fiscal Year Impact

Fiscal year 25-26 (Oct 2025 to June 2026) anticipated revenue and expenditures are expected to be \$207,000.

Future Fiscal Year Impacts

Fiscal year 26-27 (July 2026 to Sept 2026) anticipated revenue and expenditures are expected to be \$69,712.

Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Without your Board's approval of the authorization, the District Attorney's Office will not be able to submit an application for the grand funds and the project would be terminated.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

High Quality Services | High-Quality County Government Services

APPROVALS:

Morgan Maillet	Created/Initiated - 10/15/2025
Darcy Israel	Approved - 10/15/2025
Morgan Maillet	Approved - 10/15/2025
Amy Shepherd	Approved - 10/24/2025
Keri Oney	Approved - 10/24/2025
John Vallejo	Approved - 10/29/2025
Dana Crom	Approved - 10/29/2025
Denelle Carrington	Final Approval - 10/29/2025

ATTACHMENTS:

1. 2025-2026 Grant Application

Application Information Form

Program:*Victim Witness Assistance - VW25***Grant Subaward Performance Period:***10/01/2025 to 09/30/2026***Subrecipient:***County of Inyo - District Attorney's Office***Subrecipient UEI:***EU9KBPLKZ5K5***Subrecipient Federal Employer ID:***95-6005445***Implementing Agency:***Inyo County District Attorney's Office***Payment Address****Primary Location of Project/Services****Address***168 N Edwards Street Independence, CA 93526***Address 2****City:***Independence***County:***Inyo County***Zip Code:***93526-0604*

Contact Information Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- When done, click the **SAVE** button.

Form Specific Instructions:

- Individuals identified below will be the official points of contact for the Grant Subaward. For descriptions of these positions see Subrecipient Handbook Section 3.005 or other applicable Program Supplemental guidance.
- The Grant Subaward Director and Financial Officer cannot be the same individual.
- Each individual must have a unique email address.
- Organization Authorized Agents must be denoted as being a Grant Subaward Authorized Agent in order to submit the application.

Grant Subaward Contacts

Grant Subaward Director

* **Person:** Lidia Schultz
 * **First Name:** Lidia * **Last Name:** Schultz
 * **Title:** Victim Witness Coordinator
 * **Phone:** (760) 873-6669 * **Email:** lschultz@inyocounty.us
 * **Address:** 168 N Edwards St
 * **City:** Independence * **State:** California * **Zip Code:** 93526

Grant Subaward Financial Officer

* **Person:** Morgan Maillet
 * **First Name:** Morgan * **Last Name:** Maillet
 * **Title:** Assistant to the District Attorney
 * **Phone:** (176) 087-3841 ext. 8 * **Email:** mmaillet@inyocounty.us
 * **Address:** 168 N Edwards Street Independence, CA 93526
 * **City:** Independence * **State:** California * **Zip Code:** 93526

Grant Subaward Programmatic Point of Contact:

* **Person:** Lidia Schultz
 * **First Name:** Lidia * **Last Name:** Schultz
 * **Title:** Victim Witness Coordinator
 * **Phone:** (760) 873-6669 * **Email:** lschultz@inyocounty.us
 * **Address:** 168 N Edwards St
 * **City:** Independence * **State:** California * **Zip Code:** 93526

Grant Subaward Financial Point of Contact:

* **Person:** Morgan Maillet
 * **First Name:** Morgan * **Last Name:** Maillet
 * **Title:** Assistant to the District Attorney
 * **Phone:** (176) 087-3841 ext. 8 * **Email:** mmaillet@inyocounty.us
 * **Address:** 168 N Edwards Street Independence, CA 93526
 * **City:** Independence * **State:** California * **Zip Code:** 93526

Chair of the Governing Body

* **Person:** Other
 * **First Name:** Scott * **Last Name:** Marcellin
 * **Title:** District 3 Supervisor
 * **Phone:** (760) 878-8791 * **Email:** smarcellin@inyocounty.us
 * **Address:** PO Drawer N
 * **City:** Independence * **State:** CA * **Zip Code:** 93526

Grant Subaward Authorized Agent

☒ *Lidia Schultz*

☒ *Morgan Maillet*

Grant Subaward Assurances Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- When done, click the **SAVE** button.

Form Specific Instructions:

- Read all Grant Subaward Assurance and indicate compliance by checking acknowledgement box.

Applicable Grant Subaward Assurances

This document is a binding affirmation that the Subrecipient will comply with the assurances required by the federal program/fund source.

Assurance	Acknowledgement
Federal Fund Grant Subaward Assurances - 2025 VOCA.pdf	☒ *
Program Standard Assurance Addendum	☒ *
Standard Certification of Compliance	☒ *

Subrecipients expending \$1,000,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits. *

☐ Subrecipient expends \$1,000,000 or more in federal funds annually.

☒ Subrecipient does not expend \$1,000,000 or more in federal funds annually.

Federal Funding Accounting and Transparency Act (FFATA)

In the preceding year, did the Subrecipient receive:

Has the Subrecipient received \$25,000,000 or more in federal funds in the preceding fiscal years? * ☐ Yes ☒ No

Programmatic Narrative Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- When done, click the **SAVE** button.

Narrative Questions/Responses

Question 1 *

Briefly describe the plan to provide all mandatory services outlined in the VW Supplemental Program Components and indicate any significant changes to your Program for the 2025-26 Grant Subaward performance period.

Inyo County Victim/Witness provides comprehensive services to victims of all crime types, while concentrating services on victims of the most serious cases likely to result in trauma to the victim or the victim's family. A staff dedicated to the necessity of compassionate and comprehensive services achieves this goal by closely following grant guidelines and project policy. The Victim/Witness mission is to encourage and support victims and witnesses of crime to help overcome the effects of crime, self-empowerment as they move through the process and ultimately be able to return to their lives and families. The California Penal Code mandates services provided to victims of crimes and this program tailors those services to meet the needs specific to Inyo County clients. Operational Agreements are in place with Inyo County Sheriff, Bishop Police Department, California Highway Patrol, Inyo County Probation Department and Wild Iris Family Counseling and Crisis Center. Training and presentations are offered to the local schools, law enforcement, Wild Iris Crisis Family Counseling and Crisis Center, and other Community Groups. Participation on the Domestic Violence Council, Domestic Violence and Child Death Review Team, Addiction Task Force Committee and Sexual Assault Response Team (SART) help to nurture close working networks between service providers and victim advocates. Services are provided to special need clients through referrals to local resources available in the community. Field visits are provided to clients when appropriate and safe. Accommodations are made to facilitate access to the office and the courts for disabled clients, including coordination of the use of the handicapped accessible courtroom on the ground level of the historic courthouse. Elderly clients may be visited at home for interviews. Transportation assistance is also provided when needed. Project works closely with Adult Protective Services when a client is referred for services or project staff obtains an Elder Abuse Restraining Order. Contact information is available in the office for a certified interpreter for hearing impaired clients. Advocacy problem solve to meet the special needs of clients to the best of their ability or to the limit available in the community. The program utilizes language line services to for Spanish speaking victims and can arrange for in-person translation services, if necessary.

Question 2 *

Briefly describe the optional services listed in the VW Supplemental Program Components that your VW Center provides to victims/survivors.

Despite our small size, we provide many optional services including, without limitation, employer intervention, childcare assistance during court appearances, witness notification, funeral arrangements, crime prevention information, temporary restraining order assistance, transportation, and we maintain a court waiting area in our Independence, CA office. While we have not been called upon to provide witness protection assistance, we stand ready to do so. While not technically "witness protection", we regularly provide security cameras and systems to victims needing them. We also assist victims and witnesses by providing court-appropriate clothing, when required. We attempt to tailor services to victims and witnesses so as to minimize inconvenience and to maximize their safety and security.

Question 3 *

Provide a brief status update of the VW Center's crisis response and Mass Victimization (MV) Assistance plan for crime-related MV/terrorism incidents. Include after-hours contact information.

Given that we are a very small office, our Mass Victimization Assistance plan is coordinated by our Administrative Operations Coordinator. Our Coordinator is available for 24/7 call out, and can work with other disaster service providers (primarily Inyo County Health and Human Services and Inyo County Office of Emergency Services) to provide immediate service and coordinate counselling and mental health resources. After hours contact: (760) 937-4571

Question 4 *

List information for all field offices in the county including address, telephone numbers, employees assigned to the office, and supervisor(s) contact information.

District Attorney's Office- Bishop Branch- 4 employees

1360 North Main Street

Bishop, CA 93514

(760)873-6657

District Attorney's Office- Independence Branch- 4 employees

168 North Edwards Street

Independence, CA 93526

(760)878-0282

Supervisor- Morgan Maillet- (760)873-8418 mmaillet@inyocounty.us

Question 5 *

This section is for additional space to answer Question 4.

Due to the rising concern of funding cuts for the Grant Subaward our office has undergone a restructuring and reorganizing process in order to ensure that Victim Witness Services consistently and effectively provided for Inyo County. We now have 3 members of our support staff reclassified as Legal Advocacy Specialists who will all share in the advocacy and outreach duties for our office. In addition to that change, Morgan Maillet has been reclassified as the Administrative Operations Coordinator and will be assuming all of the coordination, statcal reporting, and fiscal duties for the grant project.

This restructure will be staffed as follows:

Morgan Maillet- Administrative Operations Coordinator- available at both locations

Jessica Frew- Legal Advocacy Specialist- available at both locations

Lidia Schultz- Legal Advocacy Specialist- available at both locations

Lauren Johnston- Legal Advocacy Specialist- available at both locations

Question 6 *

Describe how volunteers are used to accomplish the goals of the Program. If volunteers are not used, provide a justification for why a volunteer waiver is needed.

Over the years, our office has sought out volunteers. However, we are a very small population county with our residents spread over a huge geographic area. While we have a small community college satellite campus, we do not have a base from which volunteers can typically be located. We remain open to using volunteers, but do not see a meaningful way to recruit a reliable volunteer corp.

Required Document #1

VOCA Match Waiver Request

Document #1 Template

*VOCA Match Waiver Request Form (2).pdf**

Subrecipient Risk Assessment Form

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding.

How many years of experience does your current grant manager have managing grants?	<i>3-5 years</i>
How many years of experience does your current bookkeeper/accounting staff have managing grants?	<i>3-5 years</i>
How many grants does your organization currently receive?	<i>1-3 grants</i>
What is the approximate total dollar amount of all grants your organization receives?	<i>\$277,000</i>
Are individual staff members assigned to work on multiple grants?	<i>No</i>
Do you use timesheets to track the time staff spend working on specific activities/projects?	<i>Yes</i>
How often does your organization have a financial audit?	<i>Annually</i>
Has your organization received any audit findings in the last three years?	<i>No</i>
Do you have a written plan to charge costs to grants?	<i>Yes</i>
Do you have written procurement policies?	<i>Yes</i>
Do you get multiple quotes or bids when buying items or services?	<i>Sometimes</i>
How many years do you maintain receipts, deposits, cancelled checks, invoices?	<i><3 years</i>
Do you have procedures to monitor grant funds passed through to other entities?	<i>Yes</i>

Operational Agreements Form

Participating Agency/Organization	Date Signed	Start Date	End Date
Bishop Police Department	07/09/2024	07/09/2024	06/30/2027
Inyo County Probation	07/09/2024	07/09/2024	06/30/2027
Wild Iris	06/10/2024	05/01/2024	04/30/2027
Inyo County Sheriffs Department	07/09/2024	07/09/2024	06/30/2027
California Highway Patrol	06/30/2024	06/30/2024	06/30/2027

Funding Source Allocation

Instructions:

- Please be sure to review page for accuracy.

Funding Source Allocation

Funding Source Name	Fiscal Year	Type	Amount Available	Total Match Amount Required	Available Funding Total	Funding Requested	Cash Match Amount	In Kind Match Amount	Total Project Costs
2025 VCGF	2025	State	\$119,403	\$0	\$119,403	\$119,403	\$0	\$0	\$119,403
2025 VOCA	2025	Federal	\$153,829	\$0	\$153,829	\$153,829	\$0	\$0	\$153,829
2025 VWA0	2025	State	\$3,480	\$0	\$3,480	\$3,480	\$0	\$0	\$3,480
			\$276,712	\$0	\$276,712	\$276,712	\$0	\$0	\$276,712

Budget Cost Categories

Cost Form Selection(s)

☒ Personnel Costs

☐ Volunteer Costs

☐ Contractor/Consultant Costs

☐ Rent Costs

☒ Travel Costs

☒ Equipment Costs

☒ Financial Assistance For Client's Costs

☐ Second-Tier Subward Costs

☐ Audit Costs

☒ Indirect Costs

☒ Other Operating Costs

☐ Match Waiver

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Legal Advocacy Specialist II

Description *

Directly interfaces with victims to assist them as they navigate the criminal justice system.

☐ Hourly

☒ Salary

Salary Per
Month *

Number of
Months *

Hours of Full-Time
Workweek *

\$5,524.00

12.00

40.00

FTE *

Full-Time Equivalent in
Hours

Salary Calculation Total

%

0.3500

2,080

\$23,201

Does this position provide benefits? *

Benefits Calculation

☒ Yes

☐ No

Benefits Percentage *

67.00 %

\$15,545

Benefits Description *

Dental, Vision, Orthodontic, PERS Retirement, CDI, FICA, Medicare
Calculation Total (Includes Benefits if provided)

\$38,746

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name		Fiscal Year	Type	Allocation		Cash Match Amount		In Kind Match Amount		Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal		\$29,835	\$0	\$0	\$29,835	\$				Not Applicable	
2025 VCGF	2025	State		\$8,911	\$0	\$0	\$8,911	\$					
						\$38,746		\$0		\$0		\$0	\$38,746

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Legal Advocacy Specialist II

Description *

Directly interfaces with victims to assist them as they navigate the criminal justice system.

☐ Hourly

☒ Salary

Salary Per
Month *

Number of
Months *

Hours of Full-Time
Workweek *

\$6,297.00

12.00

40.00

FTE *

Full-Time Equivalent in
Hours

Salary Calculation Total

%

0.3500

2,080

\$26,447

Does this position provide benefits? *

☒ Yes

☐ No

Benefits Percentage *

Benefits Calculation

55.00 %

\$14,546

Benefits Description *

Dental, Vision, Orthodontic, PERS Retirement, CDI, FICA, Medicare
Calculation Total (Includes Benefits if provided)

\$40,993

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name		Fiscal Year	Type	Allocation		Cash Match Amount		In Kind Match Amount		Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal		\$31,519	\$0	\$0	\$0	\$31,519	\$			Not Applicable	
2025 VCGF	2025	State		\$9,474	\$0	\$0	\$0	\$9,474	\$				
				\$40,993				\$0		\$0		\$0	\$40,993

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Legal Advocacy Specialist II

Description *

Directly interfaces with victims to assist them as they navigate the criminal justice system.

☐ Hourly

☒ Salary

Salary Per
Month *

Number of
Months *

Hours of Full-Time
Workweek *

\$6,577.00

12.00

40.00

FTE *

Full-Time Equivalent in
Hours

Salary Calculation Total

%

0.3500

2,080

\$27,623

Does this position provide benefits? *

☒ Yes

☐ No

Benefits Percentage *

Benefits Calculation

57.00 %

\$15,745

Benefits Description *

Dental, Vision, Orthodontic, PERS Retirement, CDI, FICA, Medicare
Calculation Total (Includes Benefits if provided)

\$43,368

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name		Fiscal Year	Type	Allocation		Cash Match Amount		In Kind Match Amount		Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal		\$33,393	\$0	\$0	\$0	\$33,393	\$			Not Applicable	
2025 VCGF	2025	State		\$9,975	\$0	\$0	\$0	\$9,975	\$				
						\$43,368		\$0		\$0		\$0	\$43,368

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Administrative Operations Coordinator

Description *

Supervises the Legal Advocacy Specialists, submits all grant applications and claims. Main point of contact for the grant.

☐ Hourly

☒ Salary

Salary Per
Month *

Number of
Months *

Hours of Full-Time
Workweek *

\$8,395.00

12.00

40.00

FTE *

Full-Time Equivalent in
Hours

Salary Calculation Total

%

0.4000

2,080

\$40,296

Does this position provide benefits? *

☒ Yes

☐ No

Benefits Percentage *

Benefits Calculation

47.00 %

\$18,939

Benefits Description *

Medical, Dental, Vision, Orthodontic, Deductible Rebate \$500, PERS Retirement, CDI, FICA, Medicare
Calculation Total (Includes Benefits if provided)

\$59,235

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name		Fiscal Year	Type	Allocation		Cash Match Amount		In Kind Match Amount		Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VOCA	2025	Federal		\$45,611	\$0	\$0	\$45,611	\$				Not Applicable	
2025 VCGF	2025	State		\$13,624	\$0	\$0	\$13,624	\$0		2025 VOCA			
						\$59,235		\$0		\$0		\$0	\$59,235

Travel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Form Specific Instructions

- If you have selected that the travel will be Out of State, please be sure to complete the required Out-of-State travel Request fields.

Travel Costs

Travel Cost Type *

Mileage Costs

Budget/Project Line-Item *

Mileage for Travel in Victim Witness vehicle

Description *

Mileage costs for transporting victims and witnesses, routine project work, travel for various trainings and conferences

☒ In State

☐ Out of State

Number of Miles *

Mileage Rate *

\$

Calculation Total *

\$15,400.00

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	\$15,400		\$0	\$15,400			
				\$15,400		\$0		\$0	\$15,400

Travel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Form Specific Instructions

- If you have selected that the travel will be Out of State, please be sure to complete the required Out-of-State travel Request fields.

Travel Costs

Travel Cost Type *

Travel

Budget/Project Line-Item *

Advocate Advanced Training

Description *

Lodging 3 nights- \$1000

Per Diem 4 Days- \$450

Mileage- \$450

Parking- \$100

☒ In State

☐ Out of State

Staff Traveling * Travel Cost Per Staff *
\$

Calculation Total *
\$2,000.00

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	\$2,000		\$0	\$2,000			
				\$2,000		\$0		\$0	\$2,000

Travel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Form Specific Instructions

- If you have selected that the travel will be Out of State, please be sure to complete the required Out-of-State travel Request fields.

Travel Costs

Travel Cost Type *

Travel

Budget/Project Line-Item *

Coordinator Advanced Training

Description *

Lodging 3 nights- \$1000

Per Diem 4 Days- \$450

Mileage- \$450

Parking- \$100

☒ In State

☐ Out of State

Staff Traveling * Travel Cost Per Staff *

\$

Calculation Total *

\$2,000.00

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	\$2,000		\$0	\$2,000			
				\$2,000			\$0	\$0	\$2,000

Travel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Form Specific Instructions

- If you have selected that the travel will be Out of State, please be sure to complete the required Out-of-State travel Request fields.

Travel Costs

Travel Cost Type *

Travel

Budget/Project Line-Item *

Out of state Travel to St. Louis, MO

Description *

Training Case Managment System, Prosecutor by Karpel, in St Louis MO.

Lodging for 6 nights at \$200 per night- \$1200

State Car- \$400

Parking- \$100

Shuttle- \$100

Airfair- \$750

Conference Fee- \$425

Per Diem for 6 Days- \$600

☐ In State

☒ Out of State

Staff Traveling * Travel Cost Per Staff *
\$

Calculation Total *
\$3,575.00

Out-of-State Travel Request

Purpose of Travel *

Training on Case management system

Location of Travel (TBD is okay) *

St Louis MS

Are you non-profit/for profit? *

☐ Yes

☒ No

Description of how travel supports the intent of the Program: *

This training will help the Victim Witness Advocates and support staff learn new functions of the case management system that our entire program functions off of.

Are all travelers included in personnel? *

☒ Yes

☐ No

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	\$3,575		\$0	\$3,575			
\$3,575					\$0		\$0	\$0	\$3,575

Travel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Form Specific Instructions

- If you have selected that the travel will be Out of State, please be sure to complete the required Out-of-State travel Request fields.

Travel Costs

Travel Cost Type *

Travel

Budget/Project Line-Item *

Introduction to Advocacy Training

Description *

Lodging 5 nights- \$1000

Per Diem 6 Days- \$600

Mileage- \$450

Parking- \$100

☒ In State

☐ Out of State

Staff Traveling * Travel Cost Per Staff *

\$

Calculation Total *

\$6,450.00

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	\$6,450		\$0	\$6,450			
				\$6,450			\$0	\$0	\$6,450

Equipment Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Form Specific Instructions

- If Automobile Purchase or Lease is selected as Cost Type, complete the required Automobile Justification fields.

Equipment Costs Type: *
Budget/Project Line-Item *

Standard

Automobile Purchase or Lease Costs

Description *

Please indicate cost per unit regardless of the amount budgeted to this Grant Subaward.

Number of Units *

Cost per Unit *

Calculation Total *

\$

Calculation Description *

Automobile Justification

Describe the need for a vehicle, including the size of the service area and the need to provide direct services away from the office. *

Describe the lack of available agency/organization vehicles. *

Describe the lack of available personal vehicles for which mileage can be charged, or a reason why the agency/organization will not allow personal vehicle use with mileage. *

Include a cost analysis for the vehicle purchase as compared to other options, including lease and personal vehicle use with mileage. *

Cal OES Approval

Grants Analyst Approval:
Unit Chief Approval:

Approved
Approved

Denied
Denied

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
					\$	\$			Not Applicable
					\$	\$	\$	\$	\$

Financial Assistance For Clients Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Form Specific Instructions

- If Petty Cash is selected, complete the required Petty Cash Fields.

Budget/Project Line-Item *

Security Cameras

Description: *

This is to provide and install security cameras for the victims of crimes at their homes

Yes

Is this Petty Cash (Cash/Check): *

☐ Yes

☒ No

Calculation Total *

Quantity *

Cash Amount *

1

\$2,000.00

\$2,000

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	\$2,000	\$	\$0	\$2,000			
				\$2,000		\$0		\$0	\$2,000

Financial Assistance For Clients Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Form Specific Instructions

- If Petty Cash is selected, complete the required Petty Cash Fields.

Budget/Project Line-Item *

Victim emergency fund

Description: *

This money is allocated for emergency needs for victims including food, meals, clothing, travel, hotel costs, basic hygiene needs

Is this Petty Cash (Cash/Check): *

☐ Yes

☒ No

Calculation Total *

Quantity *

Cash Amount *

1

\$7,000.00

\$7,000

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	\$7,000	\$0	\$0	\$0	\$7,000		
				\$7,000		\$0		\$0	\$7,000

Indirect Budget Category Form

Indirect Costs

Budget/Project Line-Item

Indirect - MTDC

Indirect Cost Rate

15% De Minimis

Description/Justification

Shared costs that are necessary to the operation of the organization and performance of the Grant

Calculation Method

Salary and benefits and unfunded liability are \$208,531 X .15= \$29,597

Calculation Total

\$31,280

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	
2025 VCGF	2025	State	\$31,280	\$0	\$0	\$0	\$31,280		
			\$31,280	\$0	\$0	\$0	\$31,280		

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *****

Tech Refresh

Description/Justification *****

expenses for maintaining and updating software and technology to support the program

Calculation Description *****

Calculation Total *****

\$115 per month X 12 months

\$1,385

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VWAO	2025	State	\$1,385	\$0	\$0	\$1,385			
				\$1,385		\$0	\$0	\$0	\$1,385

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

General Office Supplies

Description/Justification *

Printer Cartridges, copy/postage extra charges, business cards, printing of brochures and resource guides, misc. office supplies, cleaning supplies

Calculation Description *

\$1000 per month X 12 months

Calculation Total *

\$14,253

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VWAO	2025	State	\$782	\$0	\$0	\$782			
2025 VOCA	2025	Federal	\$13,471	\$0	\$0	\$13,471			Not Applicable
				\$14,253		\$0	\$0	\$0	\$14,253

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Out Reach Items

Description/Justification *

Items purchased to pass out at community events including Earth Day, Domestic Violence Awareness Week, Trunk or Treat

Calculation Description *

\$678.50 per event X 4 Events

Calculation Total *

\$2,714

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	\$2,714	\$0	\$0	\$2,714			
				\$2,714		\$0	\$0	\$0	\$2,714

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Standard Vehicle Maintenance

Description/Justification *

Standard maintenance for vehicles used by staff to assist with the transportation of victims and witnesses to and from court hearings

Calculation Description *

\$5000 per year

Calculation Total *

\$5,000

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VCGF	2025	State	\$5,000	\$0	\$0	\$5,000			
				\$5,000		\$0	\$0	\$0	\$5,000

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Copy and Shredding Cost

Description/Justification *

Costs for creating documents, copies, and payments to Shred Pro.

Calculation Description *

\$52 per month X 12 months

Calculation Total *

\$625

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Requirements	Federal Fund
2025 VWAO	2025	State	\$625	\$0	\$0	\$625			
				\$625		\$0	\$0	\$0	\$625

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *****.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING: This action cannot be undone.**
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item *

Cell phone for Legal Advocacy Specialists

Description/Justification *

This cell phone allows our VW Coordinator to communicate with Victims of Crime and facilitate transportation to and from court appearances

Calculation Description *

\$58 per month X 12 months

Calculation Total *

\$688

Funding Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 VWAO	2025	State	\$688	\$0	\$0	\$688			
				\$688		\$0	\$0	\$0	\$688

Application Signatures Form

Assurances/Signatures

Authorized Body of Five *

This certifies that each member of the Approval Authority has approved the HSGP application for funding.

Proof of Authority/Governing Body Resolution *

This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

Upload Proof of Authority/Governing Body Resolution *

Standard Certification of Compliance *

By checking this box, I certify the Subrecipient will comply with the requirements of the Standard Certification of Compliance. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

Program Standard Assurance Addendum *

The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding. Applicant/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

Grant Subaward Assurances *

By checking this box, I certify I have read all applicable Grant Subaward Assurances and the Subrecipient will comply with the requirements. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

California Public Records Act *

I understand the Grant Subaward applications are subject to the California Public Records Act, Government Code section 7920.000 et seq.

Additional information: Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

Upload California Public Records Act Exemption

Authorized Agent

Name:

Signature:

Title:

Date:



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DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-591

Appointment of Anna Scott as the Local Mental Health Director

Health & Human Services - Behavioral Health

ACTION REQUIRED

ITEM SUBMITTED BY

Melissa Witting, Assistant to the HHS Director

ITEM PRESENTED BY

Anna Scott, Health & Human Services Director

RECOMMENDED ACTION:

Approve the appointment of Anna Scott, Health and Human Services Director, as the Local Mental Health Director and authorize the County Administrator to sign the appointment letter.

BACKGROUND / SUMMARY / JUSTIFICATION:

Your Board previously appointed Anna Scott, Health and Human Services (HHS) Director, as the Interim Local Mental Health Director for the County's Mental Health Plan effective January 11, 2024. Since then, HHS has been unsuccessful in permanently filling the HHS Deputy Director of Behavioral Health, and Ms. Scott has continued to act in an interim capacity.

The requirements for appointment as the Local Mental Health Director are outlined in the California Code of Regulations, Title 9, Section 620, which lists a number of professionals who can fill the role when it is not the role of the local health officer or medical administrator of the county hospital. Subsection (f) specifically reads, "an administrator who shall have a master's degree in hospital administration, public health administration, or public administration from an accredited college or university, and who shall have at least three years of experience in hospital or health care administration, two of which shall have been in the mental health field. Additional qualifying experience may be substituted for the required education on a year-for-year basis with the approval of the Department."

Ms. Scott's Master's Degree in Public Administration and administrative experience within the Health and Human Services Department, including administrative oversight of the Public Health and Prevention division and experience as the HHS Assistant Director and Director, including oversight of the Behavioral Health Division, qualify her for the appointment on a permanent basis.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

A Local Mental Health Director is required in order to act in the capacity of County Mental Health Plan administrator. Not approving this item would result in the County being out of compliance with Medi-Cal regulations, which is not recommended as it puts the County at risk in a number of areas.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

California Department of Health Care Services

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Enhanced Health, Social, & Senior Services

APPROVALS:

Melissa Witting	Created/Initiated - 08/12/2025
Darcy Israel	Approved - 08/12/2025
Melissa Witting	Approved - 08/12/2025
Anna Scott	Approved - 10/28/2025
Keri Oney	Approved - 10/28/2025
Amy Shepherd	Approved - 10/30/2025
John Vallejo	Approved - 10/30/2025
Anna Scott	Approved - 10/30/2025
Denelle Carrington	Final Approval - 10/30/2025

ATTACHMENTS:

1. Letter of Recommendation from Interim CAO Carrington



COUNTY OF INYO
ADMINISTRATOR'S OFFICE
DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER



Deputy County Administrator Meaghan McCamman

November 18, 2025

Paula Wilhelm, Deputy Director, Behavioral Health
Michele Wong, Chief, Medi-Cal Behavioral Health – Oversight & Monitoring Division
California Department of Health Care Services
1501 Capital Avenue, MS 4000
Sacramento, California 95899-7413

RE: Appointment of Anna Scott as Local Mental Health Director

Dear Ms. Wilhelm and Ms. Wong,

On February 6, 2024, the Inyo County Board of Supervisors recommended the appointment of Anna Scott, Health and Human Services (HHS) Director, as the Interim Local Mental Health Director for Inyo County. Prior to that interim appointment, Dr. Kimball Pier, HHS Deputy Director of Behavioral Health, was appointed as the Local Mental Health Director. Dr. Pier resigned from her position on January 10, 2024, and the Department has not permanently filled the Deputy Director position since that time. A recruitment remains open until filled and the County will notify your office once a qualified candidate is selected.

The Inyo County Board of Supervisors is recommending that Anna Scott be appointed as the Local Mental Health Director. Ms. Scott holds a Master of Public Administration with an Emphasis in Health Care Management and has provided administrative oversight to all HHS divisions, including Behavioral Health, since January, 2022 when she was first appointed as the Assistant Director for the Department. Prior to that, Ms. Scott served as the Deputy Director of Public Health and Prevention for the County of Inyo for seven years, where she provided administrative oversight of medical and non-medical programs and staff. Ms. Scott will continue in her current role and will work with her administrative leadership and Behavioral Health clinical team to ensure continuity of services while recruiting to fill the HHS Behavioral Health Deputy Director vacancy.

We are recommending that Ms. Scott's appointment be effective November 18, 2025. Correspondence from the Department of Health Care Services should continue to be addressed to Anna Scott, HHS Director, 1360 North Main Street, Suite 201, Bishop, California 93514. Ms. Scott can be contacted by email at ascott@inyocounty.us or by calling (760) 873-3305.

Please feel free to contact our office at (760) 878-0292 should you have any questions. Thank you.

Sincerely,

Denelle Carrington,
Interim County Administrative Officer



INYO COUNTY BOARD OF SUPERVISORS

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DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-595

Appointment of Anna Scott as Inyo County Alcohol and Drug Program Administrator

Health & Human Services - Behavioral Health

ACTION REQUIRED

ITEM SUBMITTED BY

Melissa Witting, Assistant to the HHS Director

ITEM PRESENTED BY

Anna Scott, Health & Human Services Director

RECOMMENDED ACTION:

Approve the appointment of Anna Scott, Health and Human Services Director, as the Inyo County Alcohol and Drug Program Administrator, consistent with California Health and Safety Code (HSC) Section 11800.

BACKGROUND / SUMMARY / JUSTIFICATION:

Your Board previously appointed Anna Scott, Health and Human Services (HHS) Director, as the Interim Alcohol and Drug Administrator on February 6, 2024. Since then, HHS has been unsuccessful in permanently filling the HHS Deputy Director of Behavioral Health, and Ms. Scott has continued to act in an interim capacity.

Due to the length of vacancy for the HHS Deputy Director of Behavioral Health position, the Department is recommending that the Board formally appoint Ms. Scott as the Alcohol and Drug Administrator pursuant to Health and Safety Code Sections 11800, 11801 and California Code of Regulations (CCR) Title 9, Sections 9412 and 9414, which outline the requirements for this state-county liaison and title. Ms. Scott meets the requirements as outlined in CCR Section 9414 based on her Master's Degree in Public Administration, and administrative work experience in program development, coordination, organization, procedure, and budgeting.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Your Board may choose not to approve this item, which would lead to a vacancy in the Drug and Alcohol Administrator role. This is not recommended as that vacancy may impact the County's ability to meet reporting and invoice requirements.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

California Department of Health Care Services and the County Behavioral Health Director's Association of California

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Enhanced Health, Social, & Senior Services

APPROVALS:

Melissa Witting	Created/Initiated - 08/12/2025
Darcy Israel	Approved - 08/12/2025
Melissa Witting	Approved - 08/12/2025
Anna Scott	Approved - 09/02/2025
Melissa Best-Baker	Approved - 09/18/2025
Gina Ellis	Approved - 10/28/2025
Keri Oney	Approved - 10/28/2025
Amy Shepherd	Approved - 10/30/2025
John Vallejo	Approved - 10/30/2025
Denelle Carrington	Final Approval - 10/30/2025

ATTACHMENTS:



INYO COUNTY BOARD OF SUPERVISORS

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DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-733

Appointments to the First 5 Children and Families Commission Health & Human Services - First 5 ACTION REQUIRED

ITEM SUBMITTED BY

Katelyne Lent, First 5 Program Manager

ITEM PRESENTED BY

Anna Scott, Health & Human Services Director

RECOMMENDED ACTION:

Make the following appointments to the First 5 Children and Families Commission: Jessica Bedell to an unexpired 3-year term ending December 5, 2026; and Raquel Anakalea to an unexpired 3-year term ending December 5, 2027. *(Notice of Vacancy resulted in requests for appointment from individuals cited above.)*

BACKGROUND / SUMMARY / JUSTIFICATION:

Two terms on the First 5 Inyo County Children and Families Commission remained vacant following an unsuccessful recruitment in January 2025. In accordance with Board policy, the vacancies were advertised in local newspapers again in October 2025.

By the application deadline, two letters of interest were received. Jessica Bedell applied for the Community Representative Alternate position. As a parent of young children and an active participant in First 5 programs and services, Jessica brings valuable insight and a compassionate perspective to addressing the needs of children and families. Raquel Anakalea applied for the Community Representative position. As a parent, enrolled Tribal Member of the Bishop Paiute Tribe, and participant in First 5 programs and childcare services, Raquel offers a broad range of experience and cultural understanding that will help advance key child and family initiatives in Inyo County.

FISCAL IMPACT:

Funding Source	No funding associated with this item.	Budget Unit	
Budgeted?		Object Code	
Recurrence		Sole Source?	

If Sole Source, provide justification below

Current Fiscal Year Impact

No funding attached to this required commission oversight of the program.

Future Fiscal Year Impacts

Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to appoint the applicants and re-open the recruitment for the First 5 Children and Families Commission. This is not recommended as it could cause a delay in the Commission reaching a quorum and conducting regular business.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

High Quality Services | High-Quality County Government Services

APPROVALS:

Katelyne Lent	Created/Initiated - 10/22/2025
Darcy Israel	Approved - 10/22/2025
Katelyne Lent	Approved - 10/22/2025
Stephanie Tanksley	Approved - 10/22/2025
Melissa Best-Baker	Approved - 10/23/2025
Gina Ellis	Approved - 10/28/2025
Anna Scott	Approved - 10/28/2025
Amy Shepherd	Approved - 10/30/2025
Keri Oney	Approved - 10/30/2025
John Vallejo	Approved - 10/30/2025
Denelle Carrington	Final Approval - 11/03/2025

ATTACHMENTS:

1. First 5 Letter of Interest - Anakalea
2. Notice of Vacancy Proof of Publication
3. First 5 Letter of Interest - Bedell

October 13, 2025

Re: First 5 Inyo Children and Families Commission

Members of the Board:

I am writing to express interest to serve as a County Commissioner for the First 5 Inyo Children and Families Commission.

My name is Raquel Anakalea. I am a citizen of the Bishop Paiute Tribe, was born and raised in Bishop and have two beautiful daughters, four and almost three years old. They are enrolled in Bishop Indian Head Start (BIHS) and Early Head Start (EHS) respectively.

While my interest in serving on this Commission is merely personal in nature, I have served as Chair of the Parent Policy Council for EHS since Sept 2024 and participate in the Health Advisory Committee for BIHS. I believe my participation in these organizations may benefit collaborative efforts and community building among entities and communities.

We have been participants in the First Five program since July 2024. It has been a huge blessing to our family, and I would be happy to participate as a commissioner to give back to the program and our community.

Thank you for your consideration.

Best regards,

A handwritten signature in cursive script, appearing to read 'Raquel Anakalea'.

Raquel Anakalea

PROOF OF PUBLICATION

(2015.5 C.C.P.)

STATE OF CALIFORNIA,
COUNTY OF INYO

I am a citizen of the United States
and a resident of the County aforesaid.
I am over the age of eighteen years,
And not a party to or interested in the
above-entitled matter. I am the principal
clerk of the printer of the
The Inyo Register

County of Inyo

The Inyo Register has been adjudged a
newspaper of general circulation by the
Superior Court of the County of Inyo,
State of California, under date of
Oct. 5, 1953, Case Number 5414;
that the notice, of which the annexed
is a printed copy (set in type not
smaller than non-pareil), has been
published in each regular and entire
issue of said newspaper and not in
any supplement thereof, on the
following date, to with:

**October 9th,
In the year of 2025**

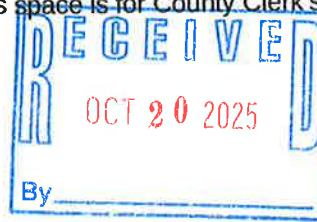
I certify (or declare) under penalty of perjury
that the foregoing is true and correct.

Dated at Bishop, California, on this
9th Day of October, 2025



Signature

This space is for County Clerk's Filing Stamp



Proof of Publication of Public Notice

NOTICE OF VACANCY FIRST 5 INYO CHILDREN AND FAMILIES COMMISSION NOTICE IS HEREBY GIVEN

that the Inyo County Board of
Supervisors is now accepting
letters of interest to fill one po-
sition on the First 5 Inyo Chil-
dren and Families Commis-
sion: an unexpired three-year
term for a Community Commis-
sioner ending December 5,
2027.

The above-listed seat must be
filled by community members
representing one of the follow-
ing categories: recipient of pro-
ject services in the county stra-
tegic plan; educator specializ-
ing in early childhood develop-
ment; representative of a local
childcare coordination group;
representative of a local or-
ganization for prevention or
early intervention for families at
risk; representative of commu-
nity-based organization that
promotes and early childhood
development; representative of
a local school district; or repre-
sentative of a local medical,
pediatric, or obstetric associa-
tion of societies.

First 5 Inyo County is recruiting
volunteer Commissioners who
have experience with young
children ages zero to five and
their families in the above cate-
gory to help shape our program
decisions. Commissioners
dedicate several hours each
month to attend regular meet-
ings to discuss and vote on
funding and services to ensure
Inyo County's young children
are healthy, safe and ready to
succeed.

Letters of interest will be ac-
cepted until 5 p.m. on Monday,
October 20. Postmarks are not
accepted. Please submit your
request for appointment to the
Clerk of the Board of Supervi-
sors at P.O. Drawer N, Inde-
pendence, CA 93526 or
disrael@inyocounty.us.
For more information, contact
First 5 Inyo County at (760)
872-3305. (IR 10.09, 2025
#22378)

From: [Darcy Israel](#)
To: [Katelyne Lent](#)
Subject: FW: First 5 Inyo Children and Family Commission
Date: Wednesday, October 1, 2025 2:14:54 PM

This is the only letter of interest I've received.

Darcy Israel

Assistant Clerk of the Board/Public Relations Liaison

County of Inyo

(760) 878-0373 📞 (760) 878-0292

CELL: (760) 801-4575

224 N. Edwards St./P.O. Drawer N

Independence, CA 93526

CONFIDENTIALITY NOTICE: This e-mail communication, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and/or legally privileged information. Any unauthorized interception, review, use, disclosure or distribution is prohibited and may violate applicable laws, including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message. **DISCLAIMER:** Public documents and records are available to the public as provided under the California Public Records Act (Government Code Sections 7920.000-7931.000). This e-mail may be considered subject to the Public Records Act and may be disclosed to a third-party requester.

From: jessica Bedell [REDACTED]
Sent: Friday, September 26, 2025 10:52 AM
To: Darcy Israel <disrael@inyocounty.us>
Subject: First 5 Inyo Children and Family Commission

You don't often get email from bbcass59@msn.com. [Learn why this is important](#)

Good morning,

I am reaching out to express my interest in the vacant position of alternate Community Commissioner. I currently have two young children under the age of 5 and reside in Bishop. Please feel free to reach out with any questions via email or phone (760)-937-5815.

Thank you,
Jessica Bedell

Get [Outlook for iOS](#)



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DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-694

Approval of Probation's Electronic Monitoring Program

Probation

ACTION REQUIRED

ITEM SUBMITTED BY

Jeffrey Thomson, Chief Probation Officer

ITEM PRESENTED BY

Jeffrey Thomson, Chief Probation Officer

RECOMMENDED ACTION:

A) appoint the Chief Probation Officer and the Sheriff as Co-County Correctional Administrators; B) review, make comments, changes, additions, modifications, and/or omissions to the rules, regulations and administrative policy for the Probation Department's electronic monitoring program and thereafter; and C) approve the Probation Department's electronic monitoring program.

BACKGROUND / SUMMARY / JUSTIFICATION:

As the designated co-correctional administrator to provide alternative custody programs, the Chief Probation Officer has been given authority by the Board of Supervisors to provide electronic monitoring as a means of an alternative to custody and the supervision of offenders on probation, post-release community supervision, and/or mandatory supervision offenders. The rules, regulations, and administrative policy are to be reviewed, commented on and modified as necessary by the Board of Supervisors to allow for changes in law or internal policy. Upon review of the current rules, regulations, and administrative policy, there are no new revisions being proposed at this time.

FISCAL IMPACT:

Funding Source	AB 109 Criminal Justice Realignment & Pretrial Court MOU	Budget Unit	023000, 023002, & 023100
Budgeted?	Yes	Object Code	
Recurrence	Ongoing Expenditure	Sole Source?	No

If Sole Source, provide justification below

Current Fiscal Year Impact
Currently, equipment and monitoring service costs are budgeted in the Criminal Justice Realignment budget (023002), the Probation General budget (023000) and the Juvenile Institutions budget (023100).
Future Fiscal Year Impacts
On-going costs for program expenses as approved by future Board of Supervisor budgets.
Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board of Supervisors can reject the rules, regulations, and administrative policy. However, this is not recommended as the Electronic Monitoring program has proven to be a cost-efficient and effective tool used as an alternative to custody as well as a very effective tool for supervision of offenders.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

Inyo County Sheriff's Office.

STRATEGIC PLAN ALIGNMENT:

High Quality Services | Public Safety and Emergency Response

APPROVALS:

Krystal Leonard	Created/Initiated - 10/01/2025
Darcy Israel	Approved - 10/01/2025
Jeffrey Thomson	Approved - 10/01/2025
Stephanie Rennie	Approved - 10/02/2025
Krystal Leonard	Approved - 10/02/2025
John Vallejo	Approved - 10/03/2025
Denelle Carrington	Approved - 10/06/2025
Jeffrey Thomson	Final Approval - 10/06/2025

ATTACHMENTS:

1. Electric Monitoring Program Application
2. Electric Monitoring Program Policy Manual rev. 07-01-21

INYO COUNTY PROBATION DEPARTMENT



ALTERNATIVE SENTENCING APPLICATION PROCEDURES

Interviews by Appointment Only

Please allow at least 2 hours for your visit.

You must be interviewed *and* accepted into a program prior to the turn-in date listed on your court order or you will need to report to the jail on that date. You should come back to sign up at least three weeks prior to your turn in date. Exceptions will not be made because you waited until the last minute.

Prior to your interview, please read the entire application packet, fill out page three of the application completely, and read and sign pages two and four. This should be done prior to meeting with the officer.

When you meet with the officer, they will decide which program best suits your situation. The staff at the front desk cannot make this decision.



ELECTRONIC MONITORING / HOUSE ARREST **APPLICATION**

ITEMS NEEDED TO COMPLETE YOUR APPLICATION

- ☐ Application
- ☐ Court Minute Order(s)
- ☐ Conditions of Probation
- ☐ Copy of Restraining/Protective Order(s) (if applicable)
- ☐ Driver's License or State ID
- ☐ Vehicle Registration
- ☐ Vehicle Insurance
- ☐ Business License (if applicable)
- ☐ Contractor's License (if applicable)
- ☐ Telephone/Utility Bill Verifying Address
- ☐ Proof of Employment
- ☐ Drawing of House/Apartment Floor Plan Including All Rooms and Outbuildings

DO NOT MAIL. YOUR APPLICATION MUST BE DELIVERED IN PERSON WITH ALL DOCUMENTATION. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.



INYO COUNTY PROBATION DEPARTMENT

Alternative Sentencing Agreement

Defendant: _____ Case #: _____

I, _____, understand that participation in an Alternative Sentencing Program is a privilege and that a Probation Officer will review my application and direct me into an appropriate program. Further, I understand I must comply with the following terms and conditions while participating on any form of Alternative Sentencing. I also understand a violation of any of these conditions and/or program rules may cause my removal from the program without notice. In addition, I understand that the program rules will be enforced for the duration of the program, in conjunction to any other terms and conditions of my probation grant(s).

Alternative Sentencing Program Rules:

1. I will not violate any laws. If I receive a traffic citation or have any contact with any police agency, I will report such contact as soon as possible to the Probation Officer.
2. I will comply with any and all terms and conditions of my probation, and any directives issued by my Probation Officer. Failure to abide by any of these orders may result in my immediate removal from the program and my return to custody. It may also jeopardize further eligibility for other alternative programs.
3. I will not possess, or have in my residence/vehicle, any gun, explosive, or other deadly weapon.
4. I will not possess or use any narcotic or controlled substance without a valid medical prescription.
5. I will submit to chemical, blood, breath, saliva, or urine testing deemed necessary by the Probation Officer.
6. I will not have any form of contact or communication with any other inmates, either in this program, or in any jail, correctional facility, or state prison. (Exceptions to be approved by the Probation Officer.)
7. I will submit my person, property, residence, or vehicle to search and seizure without any warrant or probable cause, at any hour of the day or night, by any Probation Officer or Peace Officer.
8. I understand that it is my responsibility to inform my co-residents of the program rules and regulations.
9. I will not operate a motor vehicle unless properly licensed and insured.
10. I understand that I may be directed to enroll and participate in treatment programs or counseling by the Probation Officer. If I should fail to obey these directives I may be removed from the program.
11. I will report to the Probation Officer at such times and places as directed.
12. I will notify the Probation Officer in advance of any change in my address and or phone number.

Defendant: _____

Date: _____

Probation Officer: _____

Date: _____

(To be filled out by the applicant)

NAME: _____ CASE NO.: _____

FORMAL PROBATION ☐ INFORMAL PROBATION ☐

CHARGES: _____

HAIR: _____ EYES: _____ HT: _____ WT: _____

PHYSICAL ADDRESS: _____
STREET CITY STATE ZIP

MAILING ADDRESS: _____
STREET CITY STATE ZIP

EMAIL ADDRESS: _____ EMPLOYER: _____

WORK ADDRESS: _____
STREET CITY STATE ZIP

HOME PHONE NO.: _____ WORK PHONE NO.: _____

CELL PHONE NO.: _____ BIRTHDATE: _____

DRIVER'S LICENSE NO.: _____ SOCIAL SECURITY NO.: _____

VEHICLE INFORMATION:

VEHICLE #1: YEAR _____ MAKE _____ MODEL _____

COLOR _____ LICENSE PLATE # _____

VEHICLE #2: YEAR _____ MAKE _____ MODEL _____

COLOR _____ LICENSE PLATE # _____

Please state your type of residence: ☐ House ☐ Apartment ☐ Trailer ☐ Other: _____

Directions to your residence:

Dog(s): Yes ☐ No ☐ Bites: Yes ☐ No ☐

Please list all other residents of your home:

NAME	DOB	RELATIONSHIP
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PROGRAM START DATE: _____ PROGRAM END DATE: _____

ALTERNATIVE SENTENCING HARASSMENT POLICY

As a participant in an **Alternative Sentencing Program**, I am required to treat the Probation Staff, Site Staff, and other Work Release/Work Furlough/ Electronic Monitoring/ Drug Court/Community Services or Juvenile Work Project participants with respect, dignity, and courtesy. At no time will any type of harassment be tolerated. I acknowledge that I may be removed from the program for exhibiting any type of offensive behavior.

Harassment Defined:

Speech, such as epithets, derogatory comments or slurs, any kind of propositions including but not limited to lewd propositions, or derogatory swearing.

Physical acts, such as assault, impeding or blocking movement, offensive touching, or any physical interference with normal work or movement.

Visual insults, such as derogatory drawings, cartoons, or physical gestures.

Any **sexual advances**, requests for sexual favors and other acts of a sexual nature, including any kind of touching, or intimidating, causing a hostile or offensive working environment. (Example: Do not ask a participant for his/her phone number or ask them out on a date).

No Alternative Sentencing participant may be harassed based on his or her:

- ◆ Race or Color
- ◆ Religious Creed
- ◆ National Origin or Ancestry
- ◆ Marital Status
- ◆ Sex or Sexual Orientation
- ◆ Age
- ◆ Physical, Mental or Medical condition
- ◆ Opposition to Unlawful Harassment

COMPLAINT PROCEDURE:

Any Alternative Sentencing participant who believes he or she has been harassed must immediately report the offensive behavior to the Adult Supervision Manager either verbally or in writing within 48 hours of the alleged incident.

I have read and understand the above policy:

(Participant)

Date: _____

(Probation Officer)

Date: _____

THIS SECTION WILL BE REVIEWED AND COMPLETED DURING THE INTAKE WITH A PROBATION OFFICER

Inyo County Probation Department Adult Work Release Program

Defendant: _____

CASE NO. _____

Pursuant to the Penal Code, applicants may perform community work at an approved nonprofit worksite. Each participant will receive one day custody credit for every 8 hours worked. Alternative Sentencing participants do not receive custody credits while on a program. Further, failure to appear at the time and place specified by written notice, you may be charged with a misdemeanor pursuant to 4024.2(c) PC.

1. I agree to work as scheduled. I cannot work if I arrive late. I cannot leave until released by the supervisor.
2. Acceptance on Adult Work Release requires a satisfactory physical condition and good health. If this changes due to any injury and/or illness, I will immediately report to the Work Release Office in person with documentation.
3. I will be allowed only _____ absences during the program for any reason (including medical, transportation, or employment). I will be required to make up any absences. If I exceed my allowance, I must report in person by 10:00 a.m. to the Adult Work Release office within two (2) working days of the absence.
4. I will wear suitable clothing and shoes for working outdoors; gloves, rain gear, etc. **(No shorts, halter tops, sandals or open-toed shoes, or sleeveless shirts permitted.)** I will bring my own lunch. I will not bring any electronic equipment, including pagers or cell phones.
5. Communication with **anyone** other than Work Release participants, Probation Officers, or site staff is not permitted. No phone calls or visitors.
6. Misbehavior may result in my removal from the program.
7. I will obey all orders of Probation Officer and liaison supervisors.
8. I will work in a safe manner, will not drive any cars or trucks, and will not use any tools or equipment I do not know how to properly operate. I will ask the site supervisor for instructions on tool operation.
9. I understand that all additional rules and regulations listed on page one of this document apply while I am participating in the Adult Work Release Program.
10. I am required to work a minimum of two 8 hour days per week at the assigned work site. No credit will be given for partial workdays. Failure to complete two full days could result in my removal from the program.

Participation in the Adult Work Release Program is a privilege and may be revoked at any time. I understand that I am in custody while participating in the Adult Work Release Program. I understand the above rules and regulations and a violation of any rule may result in my removal from the program. Removal may result in immediate arrest or a removal letter being sent to the last address provided. The letter will specify my surrender date to the jail and the appeal process.

Defendant: _____

Date: _____

Probation Officer: _____

Date: _____

THIS SECTION WILL BE REVIEWED AND COMPLETED DURING THE INTAKE WITH A PROBATION OFFICER

Inyo County Probation Department Electronic Monitoring Program

Defendant:

CASE NO.

I, _____, having been accepted to participate in the Electronic Monitoring Program, understand I must comply with the following terms and conditions. I also understand a violation of any of these Conditions of Agreement may cause my removal from the program without notice. In addition, I understand that the program rules will be enforced for the duration of the program in conjunction to any other terms and conditions of my probation grant(s).

1. I will not tamper with the Electronic Monitoring equipment that has been issued to me, nor will I permit tampering by any other person.
2. Loss, intentional damage, or damage sustained to the unit(s) or their components due to negligence will result in my immediate removal from the program. I will be held financially responsible for all equipment issued to me not to exceed \$2000.00. The actual replacement and or repair cost will be determined by the contracted monitoring company. Reimbursement will be set up through the Probation Department/Revenue Services.
3. Intentional damaged or lost equipment will also result in formal misdemeanor/felony charges being filed with the court.
4. I understand that my participation in the program will be monitored by a tamper-resistant, non-removable G.P.S./RF/SCRAM ankle bracelet or SOBER TRACKS device, which I agree to wear/possess 24 hours a day during the entire period of the Electronic Monitoring Program.
5. I understand that it is my responsibility to advise all individuals residing in my residence of the rules and regulations of this program. All residents of the household and I will grant admittance to my home to any peace officer and or Probation Officer at any hour of the day or night.
6. I understand that I will be required to stay within the interior premises of my home, and / or within the areas determined by the EMP staff while on the program.
7. I will only leave my residence for the following reasons:
 - a. To attend work as **pre-approved** by the Probation Officer.
 - b. To attend and participate in a treatment program or counseling as **pre-approved** by the Probation Officer.
 - c. To attend to personal affairs as **pre-approved** by the Probation Officer.
 - d. When directed to do so by emergency personnel, i.e. police, fire, paramedic, etc.
 - e. When an emergency situation occurs, such as serious illness or injury, or injury to my immediate family or myself necessitates my leaving the residence.
 - f. In the case of (d) and (e) I will immediately, or as reasonably practical, call the Electronic Monitoring Program and advise the Probation Officer of such incidents during business hours. If the incident occurs during non-business hours I will call the Probation Officer's voice mail and explain the nature of my emergency or incident requiring me to leave. I will provide written proof of any incident to the EMP staff the next business day or as reasonably practical.
 - g. All other absences require the prior approval of the Probation Officer. I will be required to provide written documentation verifying these absences.

8. I will not consume or possess any alcoholic beverages, illegal drugs, or narcotics. I will advise the Probation Officer of any prescription drugs I am required to take.
9. I understand that all residents of the household I live in must comply with the following conditions:
 - a. No possession or consumption of alcohol on the premises.
 - b. No possession of illegal drugs or narcotics.
 - c. No dangerous or deadly weapons.
 - d. No resident or guest shall be under the influence of any drug or alcohol.
 - e. No social gatherings will be held except with members of the immediate household, unless prior approval from the EMP staff is obtained.
 - f. No visitors will be allowed unless **pre-approved** by the EMP staff.
10. No persons may join or move into the household unless prior permission is obtained from the Probation Officer.
11. I understand that my employer may be contacted, either in person or by telephone, to verify my continued employment and working hours.
12. I will not change my means of transportation without the prior approval of the EMP staff.
13. I will submit any schedule change request at least one week in advance, during my weekly office visit. I will supply any documentation requested by the Probation Officer to verify my schedule. Schedule change requests will be kept to a minimum to maximize the efficiency of the program.
14. Work schedules may only be changed with the approval of the Probation Officer.
15. The primary use of voice mail is for emergency situations which necessitate my leaving my home at unauthorized times, or to request a return call. I understand that leaving a message on voice mail is **NOT** authorization to change my schedule or leave my home. I must obtain prior approval in person or by telephone from the Probation Officer to change my schedule.
16. I understand that willful failure to return to my residence within the prescribed time, or leaving this address at an invalid time, shall be deemed an escape from custody, and I can be charged and prosecuted to the fullest extent of the law. I further understand that willful failure to abide by the pre-determined schedule established by the Probation Officer may be cause for my removal from the program.
17. During the period I am allowed to leave my residence I will proceed directly to and from the designation(s) that had/have been approved by the Probation Officer.
18. I will be financially responsible for any medical expenses incurred while participating in the Electronic Monitoring Program.
19. I understand that the loss of a receiving signal or the receipt of a tamper signal by the monitoring device shall constitute prima facie evidence that I have violated my curfew. I further agree that the computer printout may be used as evidence in a Court of Law to prove said violation.
20. If released from work or any other program component earlier than usual, or if work or other program component is canceled for the day, I will immediately return to my residence and notify the Probation Officer.
21. I will notify the Probation Officer as soon as possible of any changes in status of my employment, school studies, job training, treatment program, or other Electronic Monitoring Program component or extension.
22. I will be responsible for charging my monitoring device a minimum of 1.5 hours in the morning and 1.5 hours in the evening. In the event the monitoring device battery runs out, I understand that I can be removed from the Electronic Monitoring Program.
23. I will abide by the following rules imposed by the Probation Officer:

Participation in the Electronic Monitoring Program is a privilege and may be revoked at any time. I understand that I may be in custody while participating on the Electronic Monitoring Program. I understand the above rules and regulations and a violation of any rule may result in my removal from the program. Removal may result in immediate arrest or a removal letter being sent to the last address provided. The letter will specify my surrender date to the jail (if applicable) and the appeal process.

Defendant: _____

Date: _____

Probation Officer: _____

Date: _____

**COHABITANT AGREEMENT
PERMISSION TO SEARCH**

I understand that _____ DOB: _____
has applied for the Inyo County Probation's Electronic Monitoring/Home Supervision Program. If
accepted, the above named applicant will be residing at:

(address)

while participating in the program. I understand, as an adult age 18 or older, by signing below that my person and property at the above address is subject to search at any time of day or night without the requirement of probable cause, consent, or search warrant by Electronic Monitoring/Home Supervision staff or by any duly authorized peace officer of the State of California during their participation on the program. I agree to allow access to all and any locked door, safe, cabinet, or other locked items at the request of the program staff.

I also understand that the failure to allow entry into my home or any locked area of my home when requested by Electronic Monitoring/Home Supervision staff or duly authorized peace officer will result in the person being removed from the Electronic Monitoring/Home Supervision Program and returned to incarceration.

In the space below list all persons living in the household. Include each person's full name, age, and relationship to applicant. All adults 18 or older must also agree to and sign their assent to the above agreement.

(Print Name)	(Age)	(Relationship)	(Signature if over 18)
1)		SELF	
2)			
3)			
4)			
5)			
6)			
7)			

RELEASE OF MEDICAL / MENTAL INFORMATION

I, _____ DOB: _____, authorize
(Print Name)
the release of medical and/or mental health information to the Inyo County
Probation Department, Electronic Monitoring/Home Supervision staff.

Physician's Name:

(Print Name)

Telephone Number: _____

Complete Address: _____

Applicant Signature: _____ Date

MEDICAL SCREEN

Are you under a doctor's care for medical or psychiatric reasons?: ☐ Yes ☐ No

If yes, provide the following Information:

Doctor Name:
Address:
Telephone Number:

Are you taking any medication:..... ☐ Yes ☐ No

If yes, list each of the kinds of the medications:

(Name of Medication)	(MG)	(x Per Day)

Do you now have or have you ever had any of the following:

Diabetes	☐ Yes ☐ No	Seizures	☐ Yes ☐ No
High Blood Pressure	☐ Yes ☐ No	Psychiatric Problems	☐ Yes ☐ No
Tuberculosis	☐ Yes ☐ No	Hepatitis	☐ Yes ☐ No
Heart Disease	☐ Yes ☐ No	Venereal Disease	☐ Yes ☐ No
AIDS	☐ Yes ☐ No	Asthma	☐ Yes ☐ No
Emphysema	☐ Yes ☐ No	Cancer	☐ Yes ☐ No
Females only - Are you pregnant:			☐ Yes ☐ No

Applicant Signature: _____ Date: _____

 ALTERNATIVE SENTENCING POLICY MANUAL	SECTION: 2 Page 1 of 4 SUBJECT: EMP MANUAL-Program Authority/ Rules and Regulations/Eligibility/Rejection/Termination Revised: July 1, 2021
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A. Program Authority

1. Penal Code Section 1203.016 authorizes the Board of Supervisors to authorize the county Correctional Administrator to establish alternative sentencing programs in which inmates committed to a county jail or correctional facility or granted probation, or inmates participating in a work furlough program, may voluntarily or involuntarily be placed in a home detention program during their sentence in lieu of confinement in a county jail or other county correctional facility or program under the auspices of the Probation Officer.
2. The County Correctional Administrator is appointed by the Board of Supervisors on an annual basis. In Inyo County, the Chief Probation Officer and Sheriff are Co-County Correctional Administrators.
3. Pursuant to Penal Code Section 1203.016(b), the Board of Supervisors, in consultation with the Correctional Administrator, may prescribe reasonable Rules and Regulations under which a home detention program may operate. The Rules and Regulations of the home detention program shall be written and reviewed on an annual basis by the Board of Supervisors and shall be given to or made available to any participant upon request.
4. Pursuant to Penal Code Section 1203.016(d), the Correctional Administrator has specific authority to allow a person to participate in the program or to determine if a person is eligible and amenable to participation in the program.

B. Program Amenability

1. Defendant amenability for Electronic Monitoring shall be determined by a combination of factors, including:
 - a. The Defendant's risk to reoffend, as indicated by a validated risk assessment.
 - b. The Defendant's criminal record, including any history of serious or violent felonies.
 - c. Any rules violations the Defendant committed while in custody.
 - d. The Defendant's history of failure to appear at court.
 - e. The Defendant's history of compliance with any supervision conditions.
 - f. Any prior history of non-compliance with Electronic Monitoring.
 - g. The Defendant's current willingness to comply with the rules and regulations of Electronic Monitoring.
 - h. The Defendant's current living arrangements, including whether or not Electronic Monitoring equipment will function at his or her home; presence of family members

SUBJECT: EMP MANUAL	SECTION: 2	Page 2 of 4
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or others living with the Defendant who are unwilling to cooperate with EMP or otherwise present as an officer safety risk.

- i. Any other factor that would, in the supervising officer's opinion, objectively disqualify the Defendant from program participation.

C. Program Exclusion

1. The following defendants shall be excluded from Electronic Monitoring, unless otherwise approved by Probation Department Administration.
 - a. Any person convicted of an offense listed in Appendix A to this policy, "Excluded List of Crimes."
 - b. Any person with an active arrest warrant.
 - c. Any person who does not have a verifiable, legal address within Inyo County.
 - d. Any person who fails to appear for their scheduled EMP interview without good cause.
2. Defendants who live outside the county and are found unsuitable for EMP due to residency restrictions may request a transfer to an EMP program in their home county. Those defendants will be responsible for the cost of any out-of-county program.
3. In the event the supervising officer determines a defendant is excluded from participation in EMP but is otherwise amenable, or the safety of the public and victim would otherwise be enhanced by the use of EMP, the supervising officer may obtain an Administrative Override from Department Administration and admit the defendant to EMP.

CI. Minimum/Maximum Sentence

1. A minimum sentence of 30 days (15 actual days) in jail is required for admittance into the Electronic Monitoring Program. The maximum sentence for admittance into the program is 365 days (180 days actual).

CII. Credit for Time Served

1. Where EMP is being utilized as an alternative sentence, for every four (4) days on EM, two (2) days will be deducted from his/her sentence, pursuant to PC 4019(a)(7).

CIII. Court Referrals

1. Pursuant to Penal Code Section 1203.016(e), the Court may recommend or refer a Defendant to the Correctional Administrator or his or her designee for admission into the program. The recommendation or referral shall be given **great weight** in the determination for acceptance or denial into the program.

SUBJECT: EMP MANUAL	SECTION: 2	Page 3 of 4
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G. Processing Time

1. Courts generally grant non-custodial applicants two (2) to three (3) weeks to apply for an alternative sentencing program. Lacking good cause, applicants who fail to apply for EMP within fifteen (15) days of their custodial date, forfeit their eligibility for EMP and must report to jail to serve their sentence.
2. Defendants who are released on their own recognizance or released on bail with EMP must generally apply for and either be admitted to or denied EMP by no later than their next court date. Such defendants are solely responsible for completing the EMP application packet at the jail, in a timely manner. Upon receipt of the application packet from Pre-Trial defendants, every effort should be made to conduct the interview process, accept or deny the defendant, and to release the defendant on EMP. Upon acceptance or denial of a Pre-Trial defendant, the Court, District Attorney, and attorney for the defendant should be notified as soon as is reasonably possible.

H. Program Rules

1. Defendants must agree to, and abide by, the following program rules and regulations while participating in the program.
 - a. Not violate any laws. If they receive a traffic citation or have any contact with any police agency, they will report such contact as soon as possible to the Probation Officer.
 - b. Comply with any and all terms and conditions of their supervision, and any reasonable directives issued by the Probation Officer. Failure to abide by any of these orders may result in the immediate removal from the program and will result in a return to custody. It may also jeopardize further eligibility for other alternative programs.
 - c. Not possess, or have in their residence/vehicle, any gun, explosive, or other deadly weapon.
 - d. Not possess or use any narcotic or controlled substance without a valid medical prescription.
 - e. Submit to chemical, blood, breath, saliva, or urine testing deemed necessary by the Probation Officer.
 - f. Not have any form of contact or communication with any other inmates, either in this program, or in any jail, correctional facility, or state prison. (Exceptions to be approved by the Probation Officer.)
 - g. Submit their person, property, residence, or vehicle to search and seizure warrant or probable cause, at any hour of the day or night, by any Probation Officer or Peace Officer.

SUBJECT: EMP MANUAL	SECTION: 2	Page 4 of 4
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- h. Inform any co-residents of the program rules and regulations.
- i. Not operate a motor vehicle unless properly licensed and insured.
- j. Enroll and participate in treatment programs or counseling as directed by the Probation Officer.
- k. Report to the Probation Officer at such times and places as directed.
- l. Notify the Probation Officer in advance of any change of address and or phone number.

I. Program Removal

- 1. A participant can be removed from the program for any violation of the program rules.
- 2. A participant who is removed from the program for a violation of the program rules that does not involve incarceration has the right to an administrative appeal of the removal decision.
- 3. Incarceration will result in the removal from the EM program. If removed due to incarceration, reapplication to the program is allowable upon the conclusion of any and all criminal matters before court.

II. Appeals Rights and Process

- 1. Pursuant to Penal Code Section 1203.016(d)(2), any person who is denied entry into Electronic Monitoring shall be so advised in writing, including their right to an administrative appeal of the denial, and the process for filing an appeal with the Department.
- 2. Any participant who is removed from the EM program and is not incarcerated has the right to an administrative appeal of his/her removal from the program.
- 3. The Deputy Chief Probation Officer is responsible for hearing any appeals and has sole authority to override any denial of entry into the program or termination from the program.
- 4. Upon receipt of an appeal, the supervising officer shall immediately forward it to the Deputy Chief Probation Officer, who shall issue a decision on the appeal within three (3) business days. The Deputy Chief Probation Officer shall notify the Defendant in writing as to the final decision to either deny or admit the Defendant into the program.



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-717

2025 ASPCA National Shelter Grants Initiative Application Submission

Sheriff

ACTION REQUIRED

ITEM SUBMITTED BY

Lindsey Stine, Community Relations Liaison

ITEM PRESENTED BY

Lindsey Stine, Community Relations Liaison

RECOMMENDED ACTION:

Formally approve the 2025 American Society for the Prevention of Cruelty to Animals (ASPCA) National Shelter Grants Initiative Application Submission in the amount of \$95,000.00.

BACKGROUND / SUMMARY / JUSTIFICATION:

The Inyo County Animal Shelter is applying for a \$95,000 grant from the American Society for the Prevention of Cruelty to Animals (ASPCA), to expand spay and neuter services for both shelter animals and those in the community.

This funding would allow us to spay or neuter additional animals beyond our current capacity. The grant would cover procedures for shelter animals and community animals, including those assisted through our Community Cat Program (CCP) and local pet owners unable to access support.

By expanding these services, we can reduce unwanted litters, lower shelter intake, and support responsible pet ownership throughout Inyo County. This funding would have a lasting impact on both shelter operations and the overall health of our community's animal population.

Individual grants will range from \$10,000 to \$95,000. The total funding available for this grant opportunity is up to \$2.5 million.

Applicants are reminded that this is a one-time, non-renewable, one-year grant.

FISCAL IMPACT:

Funding Source	Grant Funded (list grant funding sources here)	Budget Unit	TBD
Budgeted?	No	Object Code	TBD
Recurrence	One-Time Expenditure	Sole Source?	No

If Sole Source, provide justification below

Current Fiscal Year Impact

Up to \$95,000.00 for the period between Dec 31, 2025, and Dec 31, 2026

Future Fiscal Year Impacts

Up to \$95,000.00 for the period between Dec 31, 2025, and Dec 31, 2026

Additional Information**ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:**

The Board may choose not to allow the submission of the ASPCA grant. This alternative is not recommended. If awarded, these funds will assist in efforts assist with costs to spay and neuter animals that come into the animal shelter and the trap-neuter and release program for community animals.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

High Quality Services | Public Safety and Emergency Response

APPROVALS:

Lindsey Stine	Created/Initiated - 10/15/2025
Darcy Israel	Approved - 10/15/2025
Keri Oney	Approved - 10/20/2025
John Vallejo	Approved - 10/20/2025
Amy Shepherd	Approved - 10/27/2025
Denelle Carrington	Approved - 10/29/2025
Stephanie Rennie	Final Approval - 10/29/2025

ATTACHMENTS:

1. American Society for the Prevention of Cruelty to Animals Grant - 2025

ASPCA 2025 National Shelter Grants Initiative:

Access to Veterinary Care

Access to Veterinary Care Application Questions

All eligible, interested organizations are invited to [submit a funding application](#) for consideration with the following information:

- Funding category you are applying for:
(limited to one application and to one category per organization)
 - Animal Outcomes
 - Access to Veterinary Care
 - Animal Psychological Health

Eligible funding options include, but are not limited to:

Community animals: low or no-cost safety net fund, provision of spay/neuter surgery, provision of basic care (e.g., vaccine clinics.), provision of urgent care (e.g., humane euthanasia)

Shelter animals: provision of spay/neuter surgery, veterinary care, facility improvements for medical care, equipment

- Basic Organization Details:
 - Federal Tax ID/Employer Identification Number (EIN)
 - Organization primary contact name, title and email address
 - Organization signatory name, title and email address
(person authorized to sign a grant agreement)
 - Current fiscal year budget revenue amount
 - Current fiscal year budget expense amount
 - Is your organization a physical facility that houses animals available for adoption?
 - Organization Type:
 - Nonprofit
 - Animal shelter with a government contract
(defined as a private/nonprofit agency with a physical facility and a contract for animal control and/or housing services)
 - Animal shelter without a government contract
(defined as a private/nonprofit agency with a physical facility)
 - Government animal services
(defined as an entity operated by a city or county providing animal control or housing services)
 - Other
 - If Other, what type of organization?

- For nonprofit organizations, you will be asked:
 - If your IRS exemption is current
 - If you're in good standing with the Secretary of State in the state where you are incorporated.
 - This means that you meet all state-imposed requirements, which may include: filing reports/forms, paying required fees, appointing a registered agent, etc.
 - If you aren't sure, go to your state's Secretary of State's website (or do an online search for: your State, "secretary of state," "business search") and look up your organization.
 - If your board includes at least 4 Board members
 - If the majority of your board is independent
 - This means that fewer than half of your Board members can be paid employees and/or family members or close relatives
 - If your Board Chair and Treasurer are not compensated for their services as an officer, employee, or independent contractor for the organization
 - If your charitable registration is current/active in the state of the Grantee's primary location (for grants >=\$25,000)
- Required documents:
 - For requests < \$25K:
 - for non-profits: current fiscal year budget, most current 990, current Board List
 - for government animal services: signed Form W9
 - For requests ≥\$25K:
 - For non-profits: current fiscal year budget, most current 990, current Board List, prior year balance sheet or financial statement, board chair bio, board treasurer bio, director bio
 - For government animal services: signed Form W9
- Animal Shelter Data:
 - If you report data to Shelter Animals Count
(*Shelters are strongly encouraged to consider reporting if they are not already. Find out more here: [Shelter Animals Count](#)*)
 - 2024 intake and adoption totals by Species
 - 2025 Jan-July intake and adoptions by Species
 - Approximate current length of stay (LOS) by species and how that is calculated
- Amount of grant funding requested
- [Budget for how the grant funding will be spent](#)
- Proposal Title

- Description of how the grant funding would address the needs/challenges of your organization and/or community, including the specific activities to be implemented to address those challenges/needs
 - If proposal includes a permanent staff position, how you will sustain it beyond the grant term
- The information and/or measures you will use to know if the activities outlined in your proposal achieve the results you expect
- Anything else you'd like to share

Access to Veterinary Care Specific Questions

- Proportion of your animal population humanely euthanized due to medical issues (best estimate)
 - 0%
 - 1-25%
 - 26-50%
 - 51-75%
 - 76-100%
 - NA
- Portion of owner relinquishments due to the owner's inability to access veterinary care (best estimate)
 - 0%
 - 1-25%
 - 26-50%
 - 51-75%
 - 76-100%
 - NA
- Description of kinds of veterinary care owners were unable to access (Details about specific animals are welcome)
- Portion of owner-requested euthanasia due to the owner's inability to access veterinary care (best estimate)
 - 0%
 - 1-25%
 - 26-50%
 - 51-75%
 - 76-100%
 - NA
- Description of kinds of veterinary care owners were unable to access (Details about specific animals are welcome)
- If you are requesting funding to support shelter animals

- Assessment of your organization's current ability to effectively provide veterinary care for the animals in your care
 - not at all able
 - slightly able
 - somewhat able
 - very able
- The most significant challenges your organization faces to providing veterinary care for animals in your care (select all that apply):
 - Providing preventive care (e.g., tests, vaccines)
 - Providing basic sick care
 - Providing emergency care
 - Providing care for severe or chronic conditions
 - Providing spays and neuters
 - Experiencing increased disease outbreak
 - Experiencing increased Length of Stay (LOS)
 - Experiencing increased medical euthanasia of animals that would have been treatable if we had the resources
 - Limits to ability to intake animals
 - Finding / hiring veterinarians
 - Partnering with veterinarians to provide care
 - Finding space to perform veterinary care
 - Enough equipment to provide veterinary care
 - Enough supplies to provide veterinary care
 - Resources to collect and report data
 - Other (with description):
- Top 3 most important selections from above in order and why you selected the ones you did
- If you are requesting funding to support community animals
 - Assessment of your organization's current ability to effectively provide veterinary care for the animals in your community
 - not at all able
 - slightly able
 - somewhat able
 - very able
 - The most significant challenges your organization faces to providing veterinary care for animals in your community (select all that apply):
 - N/A: We do not provide medical care for animals in our surrounding community
 - Providing medical care for community cats but not owned animals
 - Providing preventive care (tests, vaccines, etc.)
 - Providing basic sick care

- Providing emergency care
 - Providing care for severe or chronic conditions
 - Providing spay and neuter
 - Experiencing increased disease outbreak
 - Experiencing increased LOS
 - Experiencing increased medical euthanasia of animals that would have been treatable if we had the resources
 - Limits to ability to intake animals
 - Finding / hiring veterinarians
 - Partnering with veterinarians to provide care
 - Finding space to perform veterinary care
 - Enough equipment to provide veterinary care
 - Enough supplies to provide veterinary care
 - Resources to collect and report data
 - Other (please describe):
- Top 3 most important selections from above in order and why you selected the ones you did
 - If you currently have a community vet care program - eligibility criteria, program advertising, average wait time for an appointment, and how often you must decline requests due to capacity limitations

By submitting an application for an ASPCA grant, you agree to allow the ASPCA to utilize the information submitted on such application in any way it deems appropriate to support its mission to prevent cruelty to animals, including fundraising. Such uses may include, but are not limited to, reproducing such information in print or on the ASPCA website and/ or allowing third parties to access such information. In addition, by submitting this application, you hereby certify that the requesting organization is aware of and endorses this request and the information herein and you are authorized to submit this application on behalf of the requesting organization.

Acknowledgment of Submission of Application to ASPCA: ☐



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

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ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-662

Inyo County Community Health Improvement Plan Health & Human Services - Health/Prevention NO ACTION REQUIRED

ITEM SUBMITTED BY

Stephanie Tanksley, Deputy Director - Public Health & Prevention

ITEM PRESENTED BY

Stephanie Tanksley, Deputy Director - Public Health & Prevention

RECOMMENDED ACTION:

Receive a presentation on the Health and Human Services- Public Health and Prevention Division's first Community Health Improvement Plan.

BACKGROUND / SUMMARY / JUSTIFICATION:

The Board is being asked to receive a presentation from Inyo County Health and Human Services, Public Health & Prevention division, on the three-year Community Health Improvement Plan (CHIP).

The CHIP is the result of a two-year process of listening, learning, and collaborating. Through community surveys, focus groups, stakeholder meetings, and data analysis, the HHS Public Health and Prevention Division identified the most pressing health needs facing rural communities in Inyo County. Together, the division and community partners have set priorities around access to care and resources, maternal mental health, and substance-use disorder services.

The Inyo County CHIP is a roadmap for collective action to improve health and well-being across the county. The 2025 CHIP is the first one developed by the HHS Public Health and Prevention division, following the county's first Community Health Assessment (CHA) in 2024. Over the next 3 years, the division will be working with community partners to achieve the goals and objectives set out in the CHIP.

FISCAL IMPACT:

There are no fiscal impacts associated with this agenda item.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Your Board could choose not to receive a presentation on the Community Health Improvement Plan, or recommend that the Department bring this item forward at a future date.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

Local Health and Human Services providers, Medi-Cal Managed Care Plans, healthcare providers, and schools.

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Enhanced Health, Social, & Senior Services

APPROVALS:

Ralph Cataldo	Created/Initiated - 10/22/2025
Darcy Israel	Approved - 10/22/2025
Stephanie Tanksley	Approved - 10/22/2025
Melissa Best-Baker	Approved - 10/23/2025
Gina Ellis	Approved - 10/28/2025
Anna Scott	Approved - 10/28/2025
Keri Oney	Approved - 10/28/2025
Amy Shepherd	Approved - 10/30/2025
Denelle Carrington	Final Approval - 10/30/2025

ATTACHMENTS:

1. Inyo County Community Health Improvement Plan



Inyo County Community Health Improvement Plan

October 2025 - June 2028

Prepared By:

Inyo County Health and Human Services
Public Health and Prevention Division

**In Partnership With:**

Community Members, Healthcare
Providers, and Local Organizations

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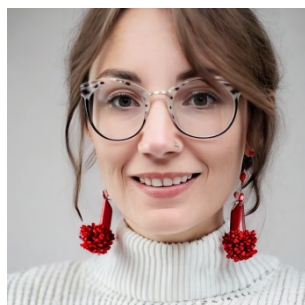
Dear Inyo County Residents,

On behalf of Inyo County Health and Human Services, Public Health and Prevention Division, I am proud to share with you our Community Health Improvement Plan (CHIP). This plan reflects the voices, priorities, and shared vision of our community and serves as a roadmap for how we can work together to create a healthier future for all who live, work, and play in Inyo County.

The CHIP is the result of a two-year process of listening, learning, and collaborating. Through community surveys, focus groups, stakeholder meetings, and data analysis, we identified the most pressing health needs facing our rural communities. Together, we have set priorities around **access to care and resources**, **maternal mental health**, and **substance use disorder**. These areas were chosen because they are deeply connected to health and well-being in Inyo County, and addressing them requires the commitment of our entire community.

Living in a rural county comes with unique strengths and barriers. We know that access to services can be limited, neighbors often step in where formal systems fall short, and local solutions must be tailored to our geography and our people. The CHIP is not a government plan alone; it is a community plan, built on shared responsibility and collective action. This CHIP is a three-year roadmap, guiding community health improvement work through June 2028. Our department is committed to accountability and transparency as we move forward. We encourage the community to look for opportunities to hear updates on our progress in the coming months and years. Together, we can transform the priorities identified in this plan into meaningful change.

The Health and Human Services, Public Health and Prevention Division, extends our gratitude to the many residents, partners, and organizations who contributed their time, insight, and effort in shaping this plan and to those who will step forward to join us in the work ahead. The strength of Inyo County has always been its people. By working side by side, we can ensure a healthier, more vibrant, and enduringly resilient community for generations to come.



With gratitude and commitment,

A handwritten signature in black ink that reads "Stephanie Tanksley".

Stephanie Tanksley

HHS Deputy Director, Public Health & Prevention
Inyo County Health & Human Services



Key Contributors to the CHIP

AUTHORS

Jynx Frederick, MPHTM
Resilient Public Health Services

Vikki Glinskii, MPH
Resilient Public Health Services

Ralph Cataldo, Chair
Substance Use Disorder Work Group

Jeffrey Garrison, Chair
Access to Care & Resources Work Group

Gris Ortiz, Chair
Maternal Mental Health Work Group

The following organizations contributed time, space, and support for data collection and work group meetings. Without their support, the Inyo County Community Health Improvement Plan would not have been possible.

Anthem
Health Net
HC2 Strategies
Inyo County CHIP Steering Committee
Inyo County Health & Human Services
Inyo County Health in Action Work Group
Inyo County Office of Education
Kern Regional Center
Northern Inyo Healthcare District
Toiyabe Indian Health Project, Inc.

How to Use the CHIP





How to Use the CHIP: For Residents

This CHIP was built **with and for Inyo County residents**. Here's how you can use it:



Learn About the Health Priorities

- Understand the top three priority areas identified through the 2024 Inyo County Community Health Assessment (CHA).



Understand the Data

- See how Inyo County goals compare to California and the rest of the country across key health issues.
- Any terms that are italicized are defined in Appendix A, Glossary of Acronyms & Terms.



Stay Informed

- Track CHIP progress as updates are shared with the community.
- Share your voice in surveys and at community events.



Get Involved

- Join one of the health priority area work groups—or support related community efforts.
- **To learn more or get involved, please contact: Ralph Cataldo, Public Health Coordinator, at rcataldo@inyocounty.us.**



Build a Healthier Future Together

- Collaborate with neighbors, community groups, and local leaders to address the CHIP health priorities.
- Advocate for policies, programs or funding that align with the top three health priorities.
- Provide feedback for continuous improvement.



How to Use the CHIP: For Partners

This plan is a **roadmap for collective action**. Here's how organizations, businesses, and community groups can use it:



Align Your Work

- Focus on the top three health priority areas identified through the 2024 Inyo County Community Health Assessment (CHA).



Leverage the Data

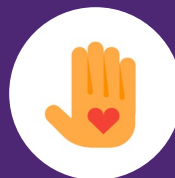
Use local data to:

- Demonstrate community need in grant requests and proposals.
- Design targeted programs and services.
- Show measurable outcomes.



Collaborate

- Work across sectors to share resources and data.
- Strategically align organizational programs to address health priorities.



Identify Your Role

- Healthcare: Expand access to resources and strategies.
- Schools: Support youth health and parental involvement.
- Businesses: Reinforce wellness and support the community.
- Nonprofits/Faith Groups: Aid in outreach and advocacy.



Get Involved

- Join one of the health priority area work groups—or support related community efforts.
- **To learn more or get involved, please contact:**
Ralph Cataldo, Public Health Coordinator, at
rcataldo@inyocounty.us



Build a Healthier Future Together

- Partner with other organizations and community groups to address the health priorities.
- Advocate for policies, programs or funding that align with the top three health priorities.
- Provide feedback for continuous improvement.



Executive Summary

A **Community Health Improvement Plan (CHIP)** is a collaborative, multi-year framework to address community health issues with evidence-based strategies. In partnership with community members, local health, government, education, and human service agencies will use the CHIP to set priorities and coordinate resources. The Inyo County CHIP outlines a collective, community-driven effort to improve health and well-being for all residents of Inyo County.

Based on the finding of the 2023 Inyo County Community Health Survey and the 2024 Community Health Assessment (CHA) - which combined local health data, community feedback, and partner input - the Inyo County CHIP identified three health priority areas and developed measurable objectives to be achieved between October 15, 2025 and June 30, 2028.

This is the first CHIP developed by Inyo County. The primary goal is to engage key partners and the community in a comprehensive planning process to help realize its vision of:

A vibrant Inyo County where the strength of our communities, rural culture, and environment creates the foundation for health and well-being for all.

The table on the next page summarizes the health priority areas, goals, and objectives developed by the Inyo County CHIP Steering Committee and informed by community feedback.

Summary of the Inyo County 2025 - 2028 CHIP

Access to Care & Resources

Goal: Empower our community by maximizing awareness and access to resources.

Objective 1: By June 2028, enhance the current 211 platform by increasing the amount of validated local resources by 50% from baseline.

Objective 2: By June 2028, train at least one resource navigator partner on utilization of the 211 platform in each of the five key sectors — Public/Government, Private/Business, Non-Profit/Charity, Education, and Healthcare.

Maternal Mental Health

Goal: Enhance maternal mental health and overall well-being of mothers, infants, and families in Inyo County.

Objective 1: By June 2028, expand the existing childbirth class at Northern Inyo Healthcare District to include a dedicated Maternal Mental Health module, and deliver at least one class.

Objective 2: By June 2028, increase Northern Inyo Healthcare District childbirth class participation by 10% from baseline.

Objective 3: By June 2028, at least one Health and Human Services staff member will be trained on maternal mental health and conduct one countywide training for healthcare providers and family support professionals.

Substance Use Disorder

Goal: Lay the foundation for healthier individuals, families, and future generations by strengthening support systems for youth and adults experiencing substance use.

Objective 1: By June 2028, partner with at least three local organizations to implement a minimum of three strategies on substance use prevention for youth and adults with one focused on youth nicotine use.

Objective 2: By June 2028, establish a resource-sharing agreement with a minimum of three local partners to lay the groundwork for coordinated and comprehensive measurement of substance use trends in Inyo County.

Objective 3: By June 2028, ensure that at least one-third of young adults experiencing substance use issues referred to Inyo County Behavioral Health complete an intake assessment and are connected to appropriate treatment services.

Background



Using data from the 2023 Community Health Survey and 2024 Community Health Assessment (CHA) combined with professional and lived experience, the Inyo County CHIP Steering Committee considered the county's strengths and challenges to determine three focused health priority areas. These strengths are opportunities to be leveraged, while the challenges are barriers that must be addressed to successfully achieve each CHIP objective.

The Background section provides:

- A summary of the Inyo County 2025 - 2028 CHIP process
- Notable data gathered on Inyo County's unique strengths and challenges:
 - The **Community Context** page provides an overview of population data.
 - The **Understanding Health in Inyo County** pages highlight data from the CHA relevant to each health priority area.



The Inyo County CHIP is a roadmap for collective action to improve health and well-being across the county. The CHIP is the first developed by the county, following the county’s first Community Health Assessment (CHA) in 2024.

The CHA engaged community members, healthcare providers, public health professionals, and local partners to identify key health needs. For thoroughness, the CHA relied on both primary and secondary data:

Primary Data: A Community Health Survey (CHS) conducted by Inyo Health and Human Services (HHS) between August 18 and October 31, 2023, collected responses from 281 residents.

Secondary Data: Drawn from trusted sources such as the U.S. Census Bureau, CDC, EPA, FBI, Feeding America, National Cancer Institute, KidsData, County Health Rankings, and the State of California.

Building on the findings from the CHA, the CHIP was developed by the Inyo County CHIP Steering Committee, a series of facilitated work groups where attendees collaboratively defined health priorities, goals, measurable objectives. Using relevant aspects of the National Association of County & City Health Officials (NACCHO) Mobilizing for Action through Planning and Partnerships (MAPP) framework, the process emphasized community voices, data-driven decision-making, and alignment with state and national goals.

This process, illustrated in Figure 1, included:

Community Engagement: Residents participated in surveys, focus groups, and community meetings to identify key concerns.

Partner Collaboration: Local healthcare providers, schools, tribal representatives, behavioral health organizations, and community-based partners helped define feasible, evidence-based strategies.

Data & Experience: State and local health data were combined with community input to ensure priorities reflect both real needs and measurable health outcomes.

Figure 1: CHIP Process Timeline



During the CHA process, several concerning **red flags** emerged, including higher-than- average rates of:

• Drug-induced mortality	• Youth nicotine use
• Excessive drinking	• Chronic absenteeism
• Uninsured residents	• Limited grocery access
• Adolescent pregnancy	• Missed medical screenings

Additional indicators underscore the significant health challenges Inyo County faces:

• Difficulty accessing care and health-promoting resources, exacerbated by geographic isolation, awareness of services, and financial or transportation barriers.
• Limited mental health and support services for perinatal and postpartum women.
• Need for substance misuse prevention and support programs.

While all red-flag indicators informed the CHIP development process, not all were directly addressed in the health priority areas. Some indicators, such as limited grocery access, reflect broader *structural determinants* that require long-term, multi-sector policy solutions. While these issues cannot be fully resolved within this CHIP’s three-year cycle, the strategies and partnerships established through this CHIP—and future CHA and CHIP cycles—will lay the foundation for addressing them over time. Similarly, indicators like drug-induced mortality and suicide rates are influenced by multiple *upstream factors*, making direct, measurable intervention more complex. The CHIP’s initiatives provide a starting point for coordinated, long-term efforts to address these negative health impacts.

Several factors influenced health priority area election, including:

- Feasibility and impact of local intervention.
- Alignment with data and community and partner input.
- Measurability of outcomes within the 2025–2028 timeframe.

CHIP development focused on three interrelated health priority areas — **Access to Care & Resources**, **Maternal Mental Health**, and **Substance Use Disorder**.

The majority of red-flag indicators are addressed indirectly within these priorities:



Access to Care & Resources: Addresses limited access to providers and geographic barriers through two focused objectives: strengthening a centralized online resource platform and training community partners to connect residents with services. The number of objectives reflects both the complexity of each objective and local resource constraints.



Maternal Mental Health: Targets gaps in behavioral health services for perinatal and postpartum women by expanding local childbirth education, increasing participation in classes, and beginning the process of developing perinatal provider mental health training to improve early identification and connection to resources.



Substance Use Disorder: Focuses on substance misuse intervention utilizing evidence-based prevention and assessment strategies in response to community concerns and data on drug-induced and suicide mortality, excessive drinking, and tobacco use.

Community Context

Understanding Inyo County's geography and people helped guide the selection of CHIP priorities, goals, objectives, and strategies.

INYO COUNTY AT-A-GLANCE



Inyo County is very sparsely populated.

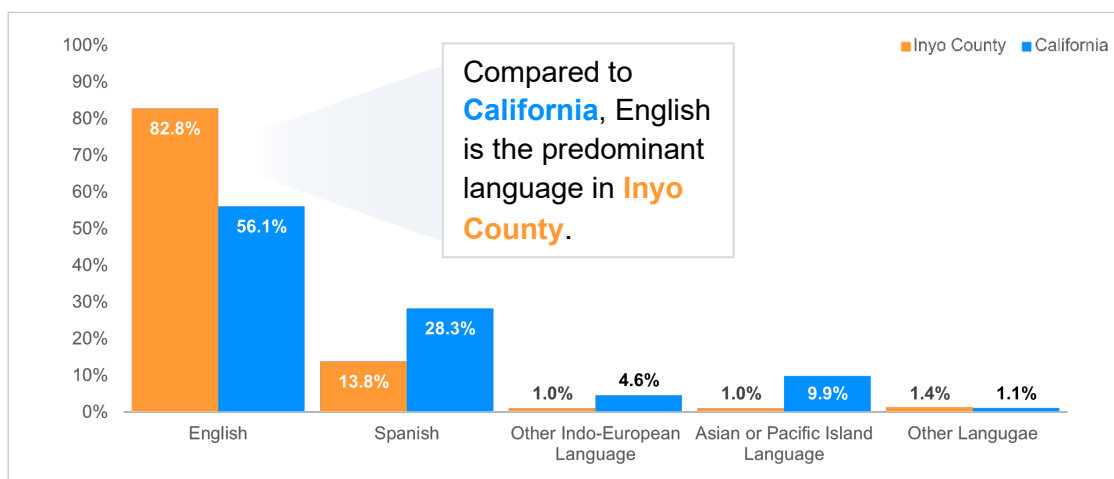
It is the **second-largest** county in **California**, making up 6.53% of the state's area, while containing only 0.05% of the state's population.

On average, **Inyo County** has **less than 2 people per square mile**, and **California** has **253**.



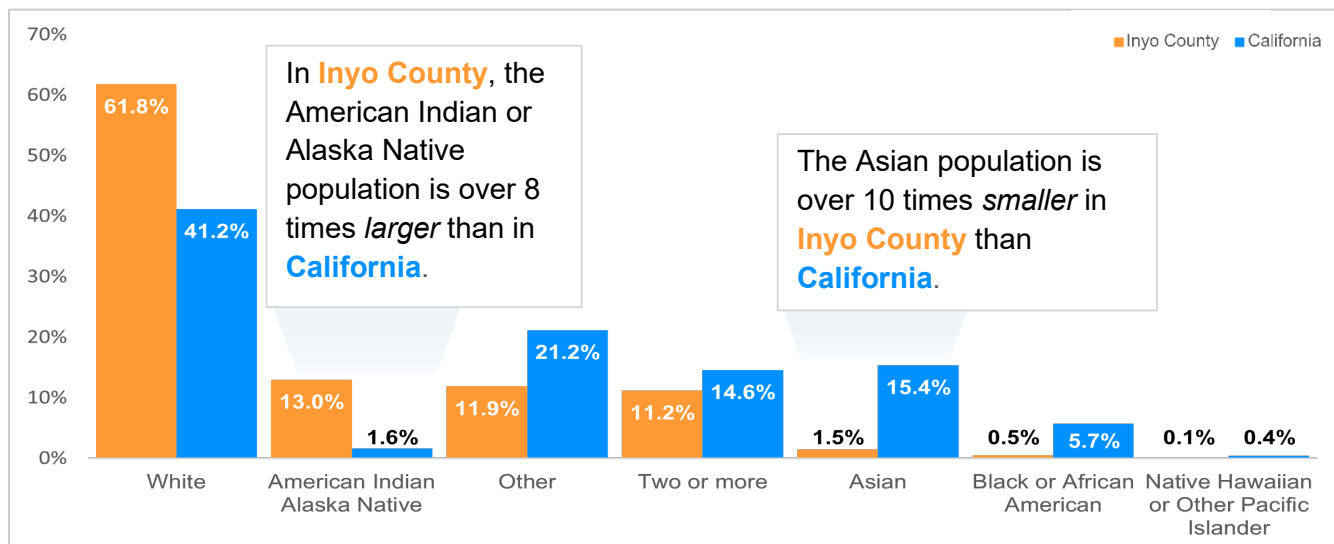
Both **Inyo County** and **California** have roughly an even 50/50 split, male and female.

PRIMARY LANGUAGES SPOKEN IN INYO COUNTY



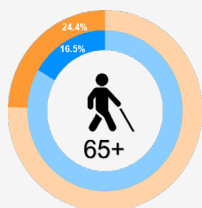
Source: US Census Bureau "2020 Decennial Census"

INYO COUNTY POPULATION BY RACE



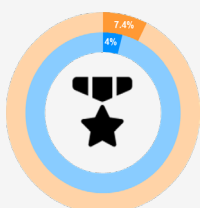
Source: US Census Bureau "2020 Decennial Census"

POPULATION CHARACTERISTICS



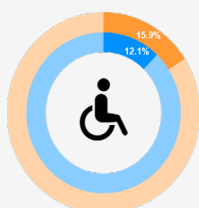
Older Adults

Inyo County,
24.4%
California,
16.5%



Veterans

Inyo County,
7.4%
California,
4%



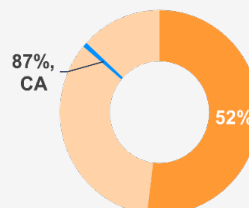
Disabled

Inyo County,
15.9%
California,
12.1%

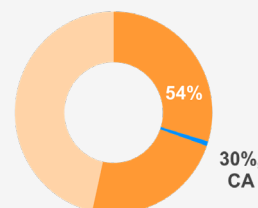
Compared to **California**, **Inyo County** has an older population and a higher proportion of veterans and residents with disabilities.

Source: US Census Bureau "2020 Decennial Census"

EDUCATION FACTORS



Graduation Rate

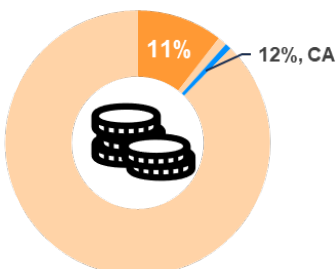


Absenteeism Rate

Compared to **California**, **Inyo County** has lower high school graduation rates (52% vs. 87%) and higher levels of absenteeism (54% vs. 30%).

Source: American Community Survey 2023, 5-Year Estimates, US DHHS

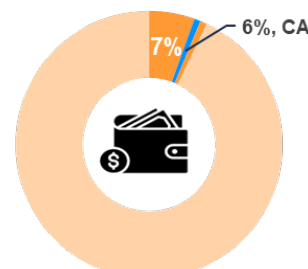
POVERTY AND HEALTH INSURANCE



Poverty Rate

The poverty and uninsured rates (11% and 7%) in **Inyo County** are comparable to **California** state averages (12% and 6%).

Source: American Community Survey 2023 5-Year Estimates, US DHHS



Uninsured Rate

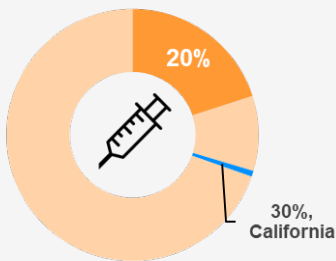
Understanding Health in Inyo County



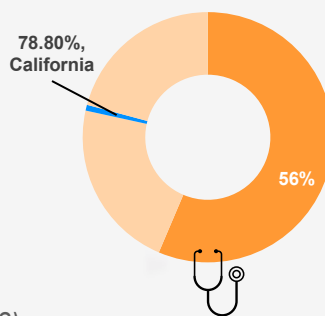
ACCESS TO CARE & RESOURCES

PREVENTION DATA

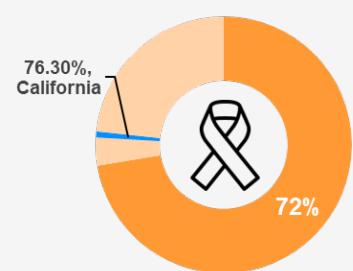
HPV Vaccine
Inyo County, 20%;
California, 30%



Colorectal Screening
Inyo County, 56%;
California, 78.8%

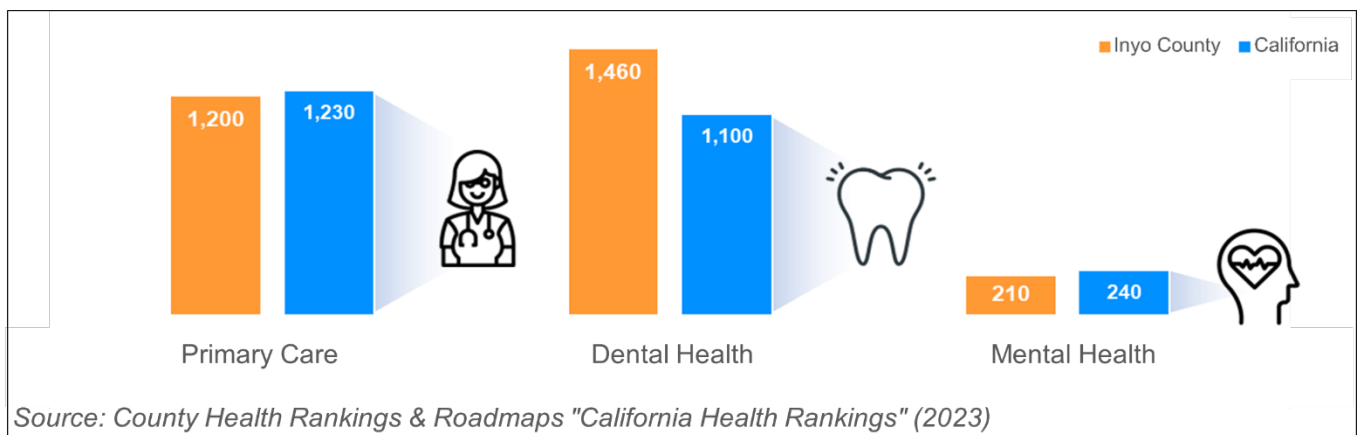


Mammogram
Inyo County, 72%;
California, 76.3%



Source: National Cancer Institute (2023)

ACCESS TO HEALTHCARE PROVIDERS: NUMBER OF RESIDENTS PER HEALTHCARE PROVIDER



Inyo County is designated as a
Health Professional Shortage Area (HPSA)
for primary care, dental health, and mental health.



ACCESS TO CARE & RESOURCES

TRANSPORTATION BARRIERS



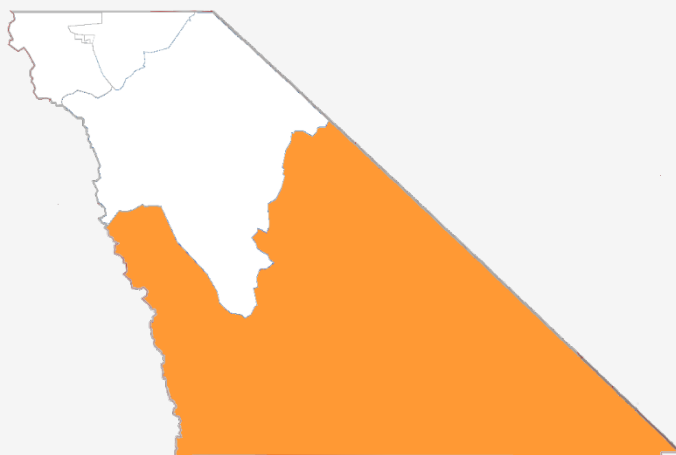
1 out of every 4 **Inyo County** residents says that distance is a barrier to accessing medical care or medicine.



Source: Inyo County Community Health Survey (2023)

ACCESS TO HEALTHY FOODS

Roughly 1/6th (or 17), of **Inyo County**'s population lives in a **food desert**.



Source: USDA Food Access Research Atlas (2019)

COMMUNITY VOICES



Source: Inyo County Community Health Survey (2023)

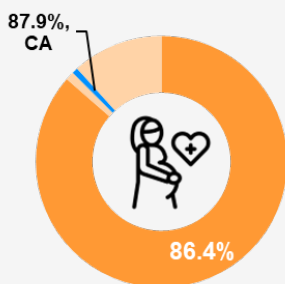


MATERNAL MENTAL HEALTH

MATERNAL HEALTH DATA

Prenatal Care

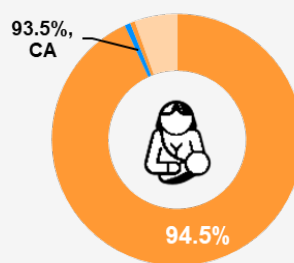
In **Inyo County**, **86.4%** of pregnant women begin prenatal care in the first trimester, only slightly below the **California** rate of **87.9%**.



Source: County Health Rankings & Roadmaps "California Health Rankings" (2023)

Breastfeeding

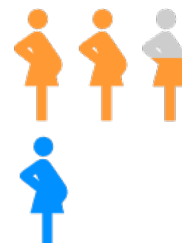
In **Inyo County**, **94.5%** of new mothers initiate breastfeeding in the early postpartum period, slightly higher than the **California** average rate of **93.5%**.



Source: CDPH "County Health Status Profiles" (2023)

TEEN PREGNANCY

In **Inyo County** there are **2.5** teen births for every 100 women, more than double the average **California** of **1** per 100 women.



Source: CDPH "County Health Status Profiles" (2023)

COMMUNITY VOICES



Source: Inyo County Community Health Survey (2023)



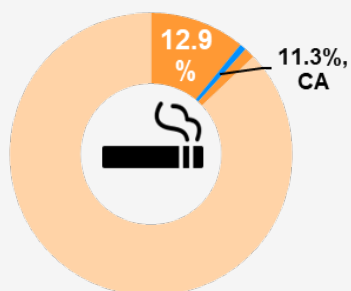


SUBSTANCE USE DISORDER

SUBSTANCE USE DATA

Smoking

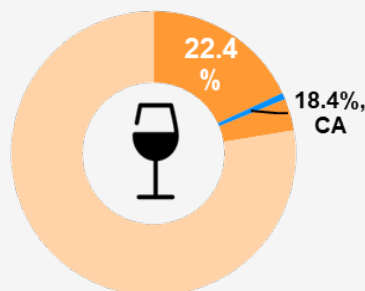
In **Inyo County**, **12.9%** of residents report smoking slightly higher than the rate in **California** of **11.3%**.



Source: SparkMark (2020)

Excessive Drinking

In **Inyo County**, **22.4%** of residents report excessive drinking compared to **18.4%** in **California**.



DRUG DEATHS

Inyo County experiences roughly **12** drug overdose deaths per 20,000 residents.



In **California**, there are approximately **4** drug overdose deaths for every 20,000 residents.

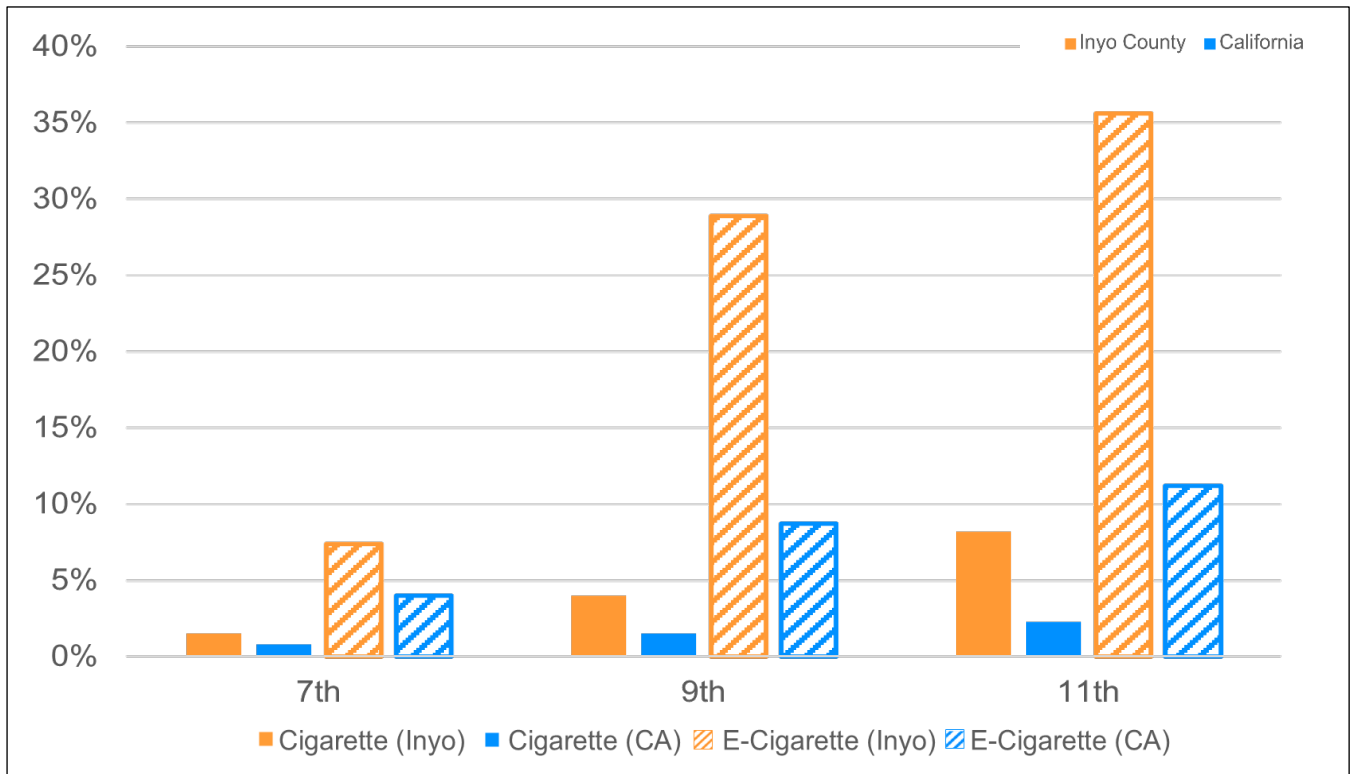


Source: CDPH "County Health Status Profiles" (2023)



SUBSTANCE USE DISORDER

CIGARETTE USE AMONG ADOLESCENTS



Source: KidsData, 2017-2019

COMMUNITY VOICES



Source: Inyo County Community Health Survey (2023)

Inyo County 2025 – 2028 CHIP





Vision, Mission, and Guiding Principles

Below are the Vision, Mission, and Guiding Principles of Inyo County's 2025 - 2028 CHIP.

VISION

A vibrant Inyo County where the strength of our communities, rural culture, and environment creates the foundation for health and well-being for all.

MISSION

The Community Health Improvement Plan unites residents, partners, and community voices to promote health through prevention, education, and partnership. Rooted in accountability, we work to expand access, foster innovation, and honor the strengths that make Inyo County's rural communities unique.

GUIDING PRINCIPLES

Community Voice

We listen to and involve residents in shaping solutions that reflect local needs.

Collaboration

We partner across organizations, sectors, and communities to achieve more together.

Accountability

We set goals, track progress, and share results openly with the community.

Prevention First

We focus on addressing health challenges early to reduce long-term impacts.

Innovation and Adaptability

We embrace creative, practical solutions that strengthen Inyo County's rural communities.



Health Priority Areas, Goals, and SMART Objectives

The 2025 – 2028 CHIP identifies three health priority areas that reflect the greatest needs and opportunities for impact: **Access to Care & Resources**, **Maternal Mental Health**, and **Substance Use Disorder**. Under each priority, the work groups designated a **broad goal** and **specific, measurable objectives** to guide progress. In the next phases of the CHIP, the work groups will create strategies and action steps to achieve each objective.



The CHIP Hierarchy - Definitions

Health Priority Area:	An overarching health-related issue or concern in the community.
Goal:	A broadly stated, aspirational change in health status related to the priority issue (can be non-measurable).
SMART Objective:	A Specific, Measurable, Achievable, Relevant, and Time-Bound change in health status or behavior that supports achievement of the goal.
Strategy:	The method, approach, or process used to achieve change.
Action Plan:	An overview of what activities and/or changes will take place, who will perform each activity, by when and for how long each activity will take place.



ACCESS TO CARE & RESOURCES

Goal

Empower our community by maximizing awareness and access to resources.

Objective 1

By June 2028, enhance the current 211 platform by increasing the amount of validated local resources by 50% from baseline.

Objective 2

By June 2028, train at least one resource navigator partner on utilization of the 211 platform in each of the five key sectors — Public/Government, Private/Business, Non-Profit/Charity, Education, and Healthcare.



MATERNAL MENTAL HEALTH

Goal

Enhance maternal mental health and overall wellbeing of mothers, infants, and families in Inyo County.

Objective 1

By June 2028, expand the existing childbirth class at Northern Inyo Healthcare District to include a dedicated Maternal Mental Health module, and deliver at least one class.

Objective 2

By June 2028, increase Northern Inyo Healthcare District childbirth class participation by 10% from baseline.

Objective 3

By June 2028, at least one Health and Human Services staff member will be trained on maternal mental health and conduct one countywide training for healthcare providers and family support professionals.



SUBSTANCE USE DISORDER

Goal

Lay the foundation for healthier individuals, families and future generations by strengthening support systems for youth and adults experiencing substance use.

Objective 1

By June 2028, partner with at least three local organizations to implement a minimum of three strategies on substance use prevention for youth and adults with one focused on youth nicotine use.

Objective 2

By June 2028, establish a resource-sharing agreement with a minimum of three local partners to lay the groundwork for coordinated and comprehensive measurement of substance use trends in Inyo County.

Objective 3

By June 2028, ensure that at least one-third of young adults experiencing substance use issues referred to Inyo County Behavioral Health complete an intake assessment and are connected to appropriate treatment services.



Next Steps: Implementing and Tracking CHIP Progress

With the goals and SMART objectives established, each health priority work group will be responsible for developing implementation strategies and step-by-step action plans to achieve each objective within the CHIP timeframe.

CHIP Implementation Period: October 15, 2025 to June 30, 2028

STRATEGY DEVELOPMENT

Core Question: How will this objective be achieved?

Identify evidence-based and locally feasible strategies that build on existing programs and partnerships.

Ensure strategies are aligned with community input, produce measurable outcomes, and address cultural, linguistic and geographic needs.

Prioritize actions achievable within the 2025–2028 CHIP cycle while also laying the foundation for long-term impact.

ACTION STEP PLANNING

Core Question: Who will do what and when?

Clearly define roles and responsibilities for each agency, partner, or individual.

Establish timelines with specific milestones.

Identify staffing, funding, and technical resources needed for implementation.

Establish a monitoring process to track movement toward SMART objectives, and adjust the steps as needed.

To support long-term success, continuity, and viability of the objectives, each work group will also develop clear frameworks for monitoring progress, evaluating outcomes, and sustaining efforts beyond the initial implementation period.

EVALUATION/MONITORING PLAN

Core Question: How will we know we are making progress?

Ensure implementation remains aligned with and responsive to community needs and priorities.

Track progress by highlighting successes and continuously identifying barriers, adjusting action steps as needed.

Provide measurable evidence of success and define next steps for long-term sustainability.

Collect community feedback via surveys, focus groups, and public meetings.

Prepare progress reports summarizing achievements, challenges and lessons learned and share updates widely with residents and community partners.

SUSTAINABILITY PLAN FORMATION

Core Question: *How will this work continue beyond the CHIP cycle?*

Identify which agency or organization is best positioned to carry the work forward long-term.

Determine what policies, funding, or partnerships are needed to support efforts beyond 2028.

Evaluate opportunities to evolve or integrate this work into future initiatives.

Continuous Quality Improvement

an ongoing commitment by Inyo County to use data, feedback, and collaboration to make public services work better for the community. Rather than a one-time effort, this practice ensures that we continually learn, adapt, and make measurable progress toward improved health and well-being.

Appendices



Appendix A:

Glossary of Acronyms & Terms

Acronyms:

CDPH	California Department of Public Health
CHA	Community Health Assessment
CHIP	Community Health Improvement Plan
US DHHS	United States Department of Health & Human Services
HHS	Health and Human Services
HPSA	Health Professional Shortage Area
MAPP	Mobilizing for Action through Planning and Partnerships
NACCHO	National Association of County and City Health Officials
SMART Objective	Specific, Measurable, Achievable, Relevant, and Time-Bound objective
SUD	Substance Use Disorder
USDA	United States Department of Agriculture

Terms:

Rates Represent the number of disease incidents, injuries, deaths, or other health outcomes divided by the total population. Rates are typically expressed per 1,000, 10,000, or 100,000. As an example, 300 cases of a disease would be expressed as a rate of:

$$300 \text{ (cases)} / 19,016 \text{ (total Inyo County population)} = 0.015776$$

or

$$0.015776 * 100,000 = 1,577.6 \text{ per } 100,000$$

Structural determinants are 1) the written and unwritten rules that create, maintain, or eliminate durable and hierarchical patterns of advantage among socially constructed groups in the conditions that affect health, and 2) the manifestation of power relations in that people and groups with more power based on current social structures work—implicitly and explicitly—to maintain their advantage by reinforcing or modifying these rules. (Source: Heller JC, Givens ML, Johnson SP, Kindig DA. Keeping It Political and Powerful: Defining the Structural Determinants of Health. *Milbank Q.* 2024;102(2):0227.)

Systematically in a focused, consistent, and methodical way. (Source: Dictionary.com)

Upstream factors are social structures/systems, cultural factors, and public policy—are primary forces that drive downstream patterns and inequities in health that are observed across race and locations. (Source: Ray, R., Lantz, P. M., & Williams, D. (2023). Upstream Policy Changes to Improve Population Health and Health Equity: A Priority Agenda. *The Milbank quarterly*, 101(S1), 20–35. <https://doi.org/10.1111/1468-0009.12640>)

Appendix B: References

Photo Credits:

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INYO COUNTY BOARD OF SUPERVISORS

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DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-709

Acceptance of Fiscal Year 2025-2026 Off-Highway Vehicle Grant Funds

Sheriff

ACTION REQUIRED

ITEM SUBMITTED BY

Lindsey Stine, Community Relations Liaison

ITEM PRESENTED BY

Lindsey Stine, Community Relations Liaison

RECOMMENDED ACTION:

A) Amend the Fiscal Year 2025-2026 Off Highway Vehicle Budget 623525 as follows: increase the estimated revenue in State Grants Revenue Code No. 4498 by \$2,333 to \$42,333 and increase appropriation in Internal Charges Object Code 5121 by \$19,671 to \$39,671 and decrease appropriation in object code General Operating Object Code 5311 by \$7,338 to \$2,662 and decrease appropriations in Vehicles Object Code 5655 by \$10,000 to \$0 *(4/5ths vote required)*;

B) Approve Resolution No. 2025-45, titled, "A Resolution of the Board of Supervisors, Inyo County, State of California Approving the Applicant to Apply for Grant Funds for the State of California, Department of Parks and Recreation, Off-Highway Vehicle Grant Funds;" and

C) Formally accept the FY 25/26 Off-Road Vehicle Grant in the amount of \$42,333 from the Off-Highway Motor Vehicle Recreation Division (Application #G25-03-30-L01) to support OHV safety enforcement, trail maintenance, and rider education and authorize the Sheriff as the designated agent to negotiate and execute all necessary documents for the project.

BACKGROUND / SUMMARY / JUSTIFICATION:

In California, off-highway vehicle (OHV) recreation is primarily managed as a state program, working in collaboration with federal agencies that oversee public lands. The grant supporting this program, formally known as the Grants and Cooperative Agreements Program, is a reimbursement-based grant. Eligible project expenses—including equipment and salaries—are first incurred by the recipient and then submitted for reimbursement, with a 25% cost match required for salaries. These funds will be used to enforce OHV safety regulations, maintain and protect trails, and educate riders on responsible off-highway vehicle use. By combining enforcement with education, the program helps ensure safe and sustainable OHV recreation for all users.

FISCAL IMPACT:

Funding Source	Grant Funded - (State pass thru of federal funds)		623525
Budgeted?	Partially	Object Code	4498/5121/5311

Recurrence	Ongoing Expenditure	Sole Source?	No
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If Sole Source, provide justification below

Current Fiscal Year Impact

Up to \$42,333.00 for the period between October 1, 2025, and September 30, 2026

Future Fiscal Year Impacts

Up to \$42,333.00 for the period between October 1, 2025, and September 30, 2026

Additional Information

The Inyo County Sheriff's Office has been notified of an award in the amount of \$42,333.00 for the Off-Highway Vehicle (OHV) Grant. The OHV Division is in the process of finalizing the grant agreement. The awarded amount has been posted on the OHV website, establishing the official allocation to Inyo County. At this time, no equipment has been purchased, and the project remains pending. Once finalized, the awarded funds will support off-road motor vehicle enforcement and safety efforts. This is a reimbursement-based grant.

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board may choose not to accept the grant funds awarded from the Off-Highway Motor Vehicle Recreation Division. This alternative is not recommended, as the awarded funds will support efforts in off-highway vehicle safety and enforcement and reduce the expense to general funds for providing OHV safety, enforcement, and equipment maintenance.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

High Quality Services I Public Safety and Emergency Response

APPROVALS:

Lindsey Stine	Created/Initiated - 10/22/2025
Darcy Israel	Approved - 10/22/2025
Keri Oney	Approved - 10/23/2025
John Vallejo	Approved - 10/23/2025
Amy Shepherd	Approved - 10/27/2025
Denelle Carrington	Approved - 10/29/2025
Stephanie Rennie	Final Approval - 10/29/2025

ATTACHMENTS:

1. Grant Application Approval/Resolution #2025-05
2. 2025 OHV Grant Allocation Award
3. Project Agreement
4. Resolution - Acceptance of OHV Grant Award
5. 2025-2026 Placeholder Budget

In the Rooms of the Board of Supervisors

County of Inyo, State of California

I, HEREBY CERTIFY, that at a regular meeting of the Board of Supervisors of the County of Inyo, State of California, held in their rooms at the County Administrative Center in Independence on the 11th day of February 2025 an order was duly made and entered as follows:

*Sheriff –
Off-Highway Vehicle
Grant Application
and Resolution #
2025-05*

Moved by Supervisor Roeser and seconded by Supervisor Orrill to approve Resolution No. 2025-05, titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California, Authorizing the Submittal of the State of California, Department of Parks and Recreation, Off-Highway Vehicle Grant Application," and authorize the Chairperson to sign. Motion carried unanimously.

WITNESS my hand and the seal of said Board this 11th
Day of February, 2025

Routing
CC Purchasing Personnel Auditor CAO Other: Sheriff DATE: February 18, 2025



NATHAN GREENBERG
Clerk of the Board of Supervisors

A handwritten signature in blue ink, appearing to read "Nathan Greenberg", is written over a horizontal line.

By: _____



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • MATT KINGSLEY

NATE GREENBERG
COUNTY ADMINISTRATIVE OFFICER

DARCY ELLIS
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

February 11, 2025

Reference ID:
2025-1

Off-Highway Vehicle Grant Application and Resolution Sheriff

ACTION REQUIRED

ITEM SUBMITTED BY

Office of the Sheriff

ITEM PRESENTED BY

Lindsey Stine, Community Relations Liaison

RECOMMENDED ACTION:

Approve Resolution No. 2025-05, titled, "A Resolution of the Board of Supervisors of the County of Inyo, State of California, Authorizing the Submittal of the State of California, Department of Parks and Recreation, Off-Highway Vehicle Grant Application," and authorize the Chairperson to sign.

BACKGROUND / SUMMARY / JUSTIFICATION:

The Department of Parks and Recreation is offering the Off-Highway Vehicle (OHV) grant program to provide for well-managed OHV recreation by providing financial assistance to eligible agencies that develop, maintain, operate, expand, support, or contribute to well-managed, high-quality OHV recreation areas, roads, and trails; and to responsibly preserve the wildlife, soils, and habitat of Project Areas in a manner that will sustain long-term OHV recreation per the legislative provisions and intent of the Act commencing at PRC section 5090.01.

If awarded, these monies will assist with costs associated with overtime for OHV Patrols, purchase any project-approved motorized equipment, supplement and provide training to strengthen the Sheriff's Office Enforcement Detail for private and government-owned property that is already in use and enforced where it is not zoned and planned for.

The Inyo County Sheriff's Department has participated in the OHV competitive grant since 2009. Necessary OHV Enforcement equipment and training are provided yearly by Patrol Deputies. The Off-Highway Grant is competitive. Therefore, we will not know what we are awarded until the Intent to Award is posted on the State Parks OHV Division website in August 2025; the preliminary application is due to the State by March 03, 2025. The OHV grant requires a twenty-five percent (25%) in-kind match. Any item eligible as a Project Cost is also eligible as a match.

The Sheriff's Office anticipates applying for \$150,000. However, historically, state-wide law enforcement applications are rarely awarded more than 50% of the total requested and are often reduced significantly to more than 50%.

FISCAL IMPACT:

Funding Source	Grant Funded State Department of Parks and Recreation	Budget Unit	623525
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Budgeted?	No	Object Code	5003,5311,5650
Recurrence	Ongoing Expenditure	Sole Source?	No

If Sole Source, provide justification below

Current Fiscal Year Impact
Up to \$150,000 for the period between September 2025 and September 2026
Future Fiscal Year Impacts
N/A Funds are available during the current grant cycle. Unused funds are returned to the State Department of Parks and Recreation.
Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Economic Enhancement | Sustainable Recreation Initiatives

APPROVALS:

Riannah Reade	Created/Initiated - 1/2/2025
Darcy Israel	Approved - 1/6/2025
Riannah Reade	Approved - 1/6/2025
Keri Oney	Approved - 1/6/2025
John Vallejo	Approved - 1/7/2025
Amy Shepherd	Approved - 1/15/2025
Stephanie Rennie	Approved - 1/17/2025
Nate Greenberg	Final Approval - 2/1/2025

ATTACHMENTS:

1. OHV Resolution 2025

RESOLUTION NO. 2025- 05

**A RESOLUTION OF THE BOARD OF SUPERVISORS,
COUNTY OF INYO, STATE OF CALIFORNIA, AUTHORIZING THE
SUBMITTAL OF THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS
AND RECREATION, OFF-HIGHWAY VEHICLE GRANT APPLICATION**

WHEREAS, the people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003, which provides funds to the State of California and its political subdivisions for Operation and Maintenance, Restoration, Law Enforcement, and Education and Safety for off-highway vehicle recreation; and

WHEREAS, the Off-Highway Motor Vehicle Recreation Division with the California Department of Parks and Recreation has been delegated the responsibility to administer the program; and

WHEREAS, procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval of the Application to apply for Off-Highway Motor Vehicle Grant funds; and

WHEREAS, this Project appears on, or is in conformance with this jurisdiction's adopted general or master plan and is compatible with the land use plans of those jurisdictions immediately surrounding the Project; and

WHEREAS this Board finds that the County's receipt of such funding would be beneficial to the residents of Inyo County.

NOW, THEREFORE, BE IT RESOLVED that the Inyo County Board of Supervisors hereby:

- (a) Approves the filing of an Application(s) for an Off-Highway Vehicle Grant or Cooperative Agreement; and
- (b) Certifies that this agency understands its legal obligations to the State upon approval of the Grant; and
- (c) Certifies that this agency understands the California Public Resources Code requirement that Acquisition and Development of Projects be maintained to specific conservation standards; and
- (d) Certifies that the Project will be well-maintained during its useful life; and
- (e) Certifies that this agency will implement the Project with diligence once funds are available and the Applicant has reviewed, understands, and agrees with the Project Agreement; and
- (f) Certifies that this agency will provide the required matching funds; and
- (g) Certifies that the public and adjacent property owners have been notified of this Project (as applicable); and
- (h) Appoints the Inyo County Sheriff as agent to conduct all negotiations, execute and submit all documents including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the Project.

PASSED AND ADOPTED by the Board of Supervisors of the County of Inyo, State of California, this 11th day of February 2025, by the following roll call vote:

AYES: -5- Supervisors Marcellin, Roeser, Orrill, Wadelton, and Griffiths

NOES: -0-

ABSTAIN: -0-

ABSENT: -0-



Chairperson,
Inyo County Board of Supervisors

ATTEST: Nate Greenberg
Clerk of the Board

By: 
Darcy Israel, Assistant

Final Awards

Score Details

Law Enforcement

Request vs. Award



Detail

Applicant	Project Title	Project Number	Project Request	Project Award	Note
Inyo County Sheriff's Department	Law Enforcement	G25-03-30-L01	\$183,973	\$42,333	
Total			\$183,973	\$42,333	

Project Awards by Agency Type



PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G25-03-30-L01 PROJECT TYPE: Law Enforcement

GRANTEE: Inyo County Sheriff's Department

PROJECT TITLE: Law Enforcement

PROJECT PERFORMANCE PERIOD: FROM 10/01/2025 THROUGH 09/30/2026

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED **\$42,333.00** (Forty Two Thousand Three Hundred Thirty Three and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

ATTACHMENT 1 - PROJECT COST ESTIMATE

ATTACHMENT 2 - GENERAL PROVISIONS

GRANTEE		STATE OF CALIFORNIA			
AUTHORIZED SIGNATURE:		AUTHORIZED SIGNATURE:			
AUTHORIZED NAME:		AUTHORIZED NAME: Jennifer Grady			
TITLE:		TITLE: Grants Manager			
DATE:		DATE:			
CERTIFICATION OF FUNDING (FOR STATE USE ONLY)					
CONTRACT NUMBER: C32-37-080		SUPPLIER ID NUMBER: 0000075547		FUND DESCRIPTION: Off-Highway Vehicle Trust Fund	
REPORTING STRUCTURE: 37900550	ACCOUNT: 5432000	ACTIVITY: 62687	CHARGE AMOUNT: 42,333.00		PROGRAM: 2855
BU: 3790	REF: 101	FUND: 0263	CHAPTER: 4	ENY/STATUTE 2025	FISCAL YEAR: 2025/2026

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

N/A

ATTACHMENT 1

Project Cost Estimate for Grants and Cooperative Agreements Program - 2025
Agency: Inyo County Sheriff's Department
Application: Law Enforcement

APPLICANT NAME :	Inyo County Sheriff's Department		
PROJECT TITLE :	Law Enforcement	PROJECT NUMBER (Division use only) :	G25-03-30-L01
PROJECT TYPE :	☒ Law Enforcement ☐ Restoration ☐ Education & Safety ☐ Acquisition ☐ Development ☐ Ground Operations ☐ Planning		
PROJECT DESCRIPTION :	The Project is to provide Law Enforcement activities related to Off-Highway Vehicle (OHV) Recreation and motorized access to non-motorized recreation. Project activities will occur within the area(s) listed under 'Item 1' and 'Item 2' in the Law Enforcement Needs section of the Agency's Application, as per section 4970.12(f)(1) of the Program Regulations and within the jurisdiction of the Inyo County Sheriff's Department. These activities may include but are not limited to law enforcement patrols, installation of regulatory and educational signs, placement of barriers, creation of maps, search and rescue, and educational outreach about safety, protecting the environment, and respecting private property. The Project may also provide for the purchase of Equipment, materials, and supplies as outlined in the Project Cost Estimate. Additionally, the Grantee must provide a minimum of twenty-five (25) percent of the total Project cost in matching funds.		

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
DIRECT EXPENSES							
Program Expenses							
1	Staff						
	1. Staff-Patrol Deputies	469.462	70.340	HRS	33,022.00	23,741.00	9,281.00
	Notes : Rate based on	6					
	hourly O/T rate for						
	Deputies.						
	Deputies provide						
	enforcement, education,						
	and ensure the safety of						
	OHV enthusiasts						
	throughout Inyo County						
	by conducting primary						
	patrols for OHV						
	recreational activities						
	only in designated OHV						
	recreation areas.						
	Deputies perform						

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2025
Agency: Inyo County Sheriff's Department
Application: Law Enforcement**

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
enforcement stops on vehicles and take appropriate enforcement actions when necessary. In addition, deputies offer educational information to OHV enthusiasts during contacts and provide assistance as needed to promote safe and responsible OHV use.						
2. Staff-Patrol Corporals Notes : The rate is based on the hourly O/T rate for Corporals. Corporals conduct enforcement stops on vehicles and take enforcement action when appropriate. They also provide education to OHV enthusiasts during contacts and offer assistance to OHV enthusiasts as needed to promote safe and responsible OHV use.	138.6428	77.220	HRS	10,706.00	8,388.00	2,318.00
3. Staff-Patrol Sergeants Notes : Rate based on hourly O/T rate for Sergeants. Sergeants serve as the first-line supervisors,	120.0000	83.800	HRS	10,056.00	7,542.00	2,514.00

ATTACHMENT 1

Project Cost Estimate for Grants and Cooperative Agreements Program - 2025
Agency: Inyo County Sheriff's Department
Application: Law Enforcement

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	providing top-level supervision of Deputies and Corporals. They ensure that equipment is properly maintained and assign patrol teams to areas of high OHV traffic and/or concern. Sergeants handle OHV-related complaints and concerns from Inyo County residents, ensuring that patrols are conducted and public concerns are addressed effectively. In addition to supervisory duties, Sergeants conduct enforcement stops on OHV vehicles and take enforcement action when appropriate. They also provide education to OHV enthusiasts during contacts and offer assistance to OHV enthusiasts as needed to promote safety and compliance within OHV recreation areas.						
Total for Staff					53,784.00	39,671.00	14,113.00
2	Contracts						
3	Materials / Supplies						

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2025
Agency: Inyo County Sheriff's Department
Application: Law Enforcement**

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
1. Materials / Supplies- Gloves Notes : Materials / Supplies- Safety Gear- The OHV Detail operates in rugged terrain across Inyo County, often in extreme weather and challenging conditions. Gloves are essential PPE, protecting deputies from injuries, ensuring a secure grip, and enabling safe navigation of rough environments. With 7 team members and reserve deputies, 10 pairs ensure all personnel are equipped and replacements are available for wear and tear. These gloves are critical for effective and safe OHV patrols	10.0000	20.000	EA	200.00	200.00	0.00
2. Materials / Supplies- Helmets Notes : Helmets are critical safety equipment for the OHV Detail, protecting deputies during patrols across rugged and unpredictable terrain. With 7 team members	10.0000	64.950	EA	650.00	650.00	0.00

ATTACHMENT 1

Project Cost Estimate for Grants and Cooperative Agreements Program - 2025
Agency: Inyo County Sheriff's Department
Application: Law Enforcement

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	and reserve deputies, helmets provide head protection against potential impacts, debris, and low-hanging obstacles, ensuring safety during enforcement, rescues, and educational outreach. Adequate helmets support effective operations in Inyo County's diverse OHV areas.						
	3. Materials / Supplies- Goggles Notes : Goggles are essential for protecting deputies' eyes from dust, debris, and harsh weather during OHV patrols across Inyo County's rugged terrain. With 7 team members and reserve deputies, goggles ensure clear vision and safety in challenging environments, enabling effective enforcement, search and rescue, and education in diverse OHV areas.	7.0000	21.500	EA	151.00	151.00	0.00
Total for Materials / Supplies					1,001.00	1,001.00	0.00
4	Equipment Use Expenses						

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2025
Agency: Inyo County Sheriff's Department
Application: Law Enforcement**

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
1. Equipment Use Expenses-Equipment Use Expenses- UTV Maintenance Notes : General maintenance is required to keep UTVs safe, reliable, and suitable for OHV patrols. This maintenance includes regular interval maintenance items such as oil changes, filter changes, and inspections. May also include brake service if needed. All UTVs maintained in this line item were purchased through the Grants and Cooperative Agreement in previous grant cycles. Costs for this item were determined by averaging maintenance invoices for previous years. On average in previous years, 3 UTVs were taken in for maintenance at an average cost of about \$150.00 each.	1.0000	450.000	EA	450.00	450.00	0.00
2. Equipment Use	1.0000	450.000	EA	450.00	450.00	0.00

ATTACHMENT 1

Project Cost Estimate for Grants and Cooperative Agreements Program - 2025
Agency: Inyo County Sheriff's Department
Application: Law Enforcement

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
Expenses-Jeep Maintenance Notes : General maintenance is required to keep Jeeps safe, reliable, and suitable for OHV patrols. This maintenance includes regular interval maintenance items such as oil changes, filter changes, and inspections. May also include brake service if needed. Costs for this item were determined by averaging the maintenance costs from previous years. Approximately 1 maintenance was performed on each Jeep per year at a cost of about \$350. All Jeeps maintained in this like item were purchased through the Grants and Cooperative Agreement in previous cycles, as well as this G25 cycle.						
3. Equipment Use Expenses-UTV Fuel Notes : Item requested	1.0000	310.750	EA	311.00	311.00	0.00

ATTACHMENT 1

Project Cost Estimate for Grants and Cooperative Agreements Program - 2025
Agency: Inyo County Sheriff's Department
Application: Law Enforcement

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
	to purchase fuel for UTVs in order to conduct OHV patrols. This cost is a rough estimate assuming each UTV is filled at a cost of \$50.00, 4 times a year. Item will be used exclusively for UTVs purchased through Grants and Cooperative Agreements in previous cycles.						
	4. Equipment Use Expenses-Jeep Fuel Notes : Item requested to purchase fuel for Jeeps to conduct OHV patrols. This cost is a rough estimate assuming the Jeeps are filled with fuel at a cost of \$85.00, 4 times a year. Item will be exclusively used for Jeeps purchased through Grants and Cooperative Agreements in previous cycles, as well as this cycle	1.0000	450.000	EA	450.00	450.00	0.00
Total for Equipment Use Expenses					1,661.00	1,661.00	0.00
5	Equipment Purchases						
6	Others						

ATTACHMENT 1

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2025
Agency: Inyo County Sheriff's Department
Application: Law Enforcement**

	Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
Total Program Expenses					56,446.00	42,333.00	14,113.00
TOTAL DIRECT EXPENSES					56,446.00	42,333.00	14,113.00
INDIRECT EXPENSES							
Indirect Costs							
1	Indirect Costs						
Total Indirect Costs					0.00	0.00	0.00
TOTAL INDIRECT EXPENSES					0.00	0.00	0.00
TOTAL EXPENDITURES					56,446.00	42,333.00	14,113.00
TOTAL PROJECT AWARD					42,333.00		

DRAFT

Project Agreement General Provisions (Nonfederal Applicants Only)

A. Definitions

1. The term "State" as used herein means the State of California, Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Project" as used herein means the Project described in Attachment 1 of this Agreement and in the Application.
4. The term "Application" as used herein means the individual Project Application and attachments required pursuant to the enabling legislation, regulations, and/or Grant program, which is incorporated into this Agreement by reference.
5. The term "Project Agreement" as used herein means the Application and the Project Agreement and its General Provisions.
6. The term "Grantee" as used herein means the party described as the Grantee on page 1 of the Project Agreement.

B. Project Execution

1. Subject to the appropriation and availability of Grant funds in the state budget, the State hereby awards to the Grantee the sum of money (Grant money) stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project Agreement and the terms and conditions set forth in this Agreement.

The Grantee assumes the obligation to furnish any additional funds that may be necessary to complete or carry out the Project as described. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. The State's obligation to make Grant payments is limited to the Project as provided for herein, or as modified with the approval of the State.

2. The Grantee agrees to complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to the Grantee proceeding with the Project. Unless the development plans, specifications and estimates are approved by the State, the State shall have no obligation to make Grant payments for the work.

The Grantee shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Grantee shall complete the development work in accordance with the State-approved development plans, specifications, and estimates or Force Account Schedule.

4. The Grantee shall make property or facilities acquired and/or developed pursuant to this Agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.
5. If the Project includes acquisition of real property, the cost of which is to be reimbursed with Grant moneys under this Agreement, the acquisition shall comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any

other applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review by the State upon request. Eminent domain may not be used to acquire property using the Grant funds provided by this Agreement.

6. If the Project includes acquisition of real property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the State. The Grantee agrees to furnish the State with additional supportive appraisal material or justification as may be requested by the State to complete its review and approval of the fair market value.

The Grantee agrees to furnish the State with preliminary title reports respecting such real property or such other evidence of title which is determined to be sufficient by the State. The Grantee agrees to correct prior to or at the close of escrow any defects of title which in the opinion of the State might interfere with the operation of the Project.

C. Project Costs

1. The Grant moneys to be provided to the Grantee under this Agreement shall be disbursed as follows, but not to exceed in any event one-hundred (100) percent of the allowable Project costs or the State Grant amount as set forth on page 1 of this Agreement, whichever is less:
2. If the Project includes acquisition of real property, the State shall disburse to the Grantee the Grant moneys as follows, but not to exceed in any event the State Grant amount set forth on page 1 of this Agreement.

The State will disburse the amount of the State-approved purchase price together with State-approved costs of acquisition. Funds for acquisition shall only be released into an escrow account established for the acquisition.

D. Project Administration

1. The Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Grantee shall provide the State a report showing total final Project expenditures including State and all other moneys expended within one hundred-twenty (120) days after completion of the Project.
2. The Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this Agreement available for inspection by the State upon request.
3. The Grantee may be provided advanced payments for Grants. The Grantee shall place such moneys in a separate interest-bearing account, if legally able to do so, setting up and identifying such account prior to the advance. Interest earned on Grant moneys shall be used on the Project or paid to the State. If Grant moneys are advanced and not expended, the unused portion of the Grant (plus interest) shall be returned to the State within one hundred-twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.

Income, after deduction for reasonable expenses associated with that income, that is earned by the Grantee from a State-approved non-recreational use on an acquisition Project, subsequent to taking title by the Grantee, but before use for OHV Recreation, must be used by the Grantee for recreational purposes at the Project.

4. The Grantee shall use any moneys advanced by the State under the terms of this agreement solely for the Project herein described.
5. The Grantee will provide and maintain a sign on the Project site that identifies the funding source (Off-Highway Vehicle Fund) and the administering agency (California State Department of Parks and Recreation).

6. Equipment must be used solely for OHV-related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes, and that portion is not part of the total project cost.

E. Project Termination

1. The Grantee may unilaterally rescind this Agreement at any time prior to the commencement of the Project. After Project commencement this Agreement may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this Agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder and reimbursement to the State of any Grant moneys already provided to the Grantee. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if, in the judgment of the State, such failure was due to no fault and beyond the control of the Grantee to prevent, mitigate or remedy.
3. Because the benefit to be derived by the State from the full compliance by the Grantee with the terms of this Agreement is the operation, development, preservation, protection and net increase in the quantity and quality of public outdoor recreation facilities available to the people of the State of California, and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant moneys under the terms of this Agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant moneys disbursed under this Agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this Agreement.
4. The Grantee further agrees, therefore, that the appropriate remedy in the event of a breach by the Grantee of this Agreement shall be the specific performance of this Agreement, unless otherwise agreed to by the State. Notwithstanding the foregoing, in the event of a breach of this Agreement, or any portion thereof, which is due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy, the State's sole remedy shall be the reimbursement of any funds advanced or paid that pertain to the breached term or terms of this Agreement.

F. Hold Harmless

1. The Grantee hereby waives all claims and recourse against the State including the right to contribution of loss of damage to persons or property arising from, growing out of or in any way connected with or incident to this Agreement except claims arising from the concurrent or sole negligence of the State, its officers, agents and employees.
2. The Grantee shall protect, indemnify, hold harmless and defend the State, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which claims, demands or causes of action arise under Government Code Section 895.2 or otherwise except for liability arising out of, and attributable to, the concurrent or sole negligence of the State, its officers, or employees.
3. In the event the State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify the State of such fact and shall represent the State in the legal action unless the State undertakes to represent itself as codefendant in such legal action in which event the State shall bear its own litigation costs, expenses, and attorney's fees.
4. In the event of judgment against the State and the Grantee because of the concurrent negligence of the State and the Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request, and each party hereby waives its right to, a jury apportionment.

G. Financial Records

1. The Grantee shall retain for inspection all financial accounts, documents, and records for three (3) years from the expiration date of the Project Agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years is completed, a report published and any Audit findings are resolved and/or payment or other correction made with regard to any Audit findings contained in the final Audit report.
2. During regular office hours each party hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this Agreement or matters related thereto.

H. Use of Facilities

1. The Grantee shall, without cost to the State, except as may be otherwise provided in this Agreement or any other Grant agreement, operate and maintain the property acquired or developed pursuant to this Agreement in the manner of and according to the Off-Highway Motor Vehicle Recreation Act and any related regulations, or any other applicable provisions of law.
2. Use of the facilities shall comply with all applicable laws, including, but not limited to, the requirements for registration of all day use-vehicles with the Department of Motor Vehicles or identified under the Chappie-Z'berg Off-Highway Motor Vehicle Law of 1993.

I. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this Agreement.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.

J. Application Incorporation

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this Agreement as though set forth in full in this Agreement.

K. Severability

1. If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

L. Governing Law

1. This Agreement shall be construed in accordance with and be governed by the laws of the State of California. Any legal action arising out of the terms of this Agreement shall take place in the county wherein the Project funded by this Agreement is located. If the Project is located in or among two or more counties, any legal action shall be taken in the county wherein the largest land area of the Project is located.
2. The Grantee shall comply with all Federal, State, and/or Local laws, regulations, ordinances and executive orders that are applicable during the performance period.

RESOLUTION NO. 2025-_____

A RESOLUTION OF THE BOARD OF SUPERVISORS, INYO COUNTY, STATE OF
CALIFORNIA APPROVING THE APPLICANT TO APPLY FOR GRANT FUNDS
FOR THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS AND
RECREATION, OFF-HIGHWAY VEHICLE GRANT FUNDS

WHEREAS, The people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003, which provides funds to the State of California and its political subdivisions for Operation and Maintenance, Restoration, Law Enforcement, and Education and Safety for off-highway vehicle recreation; and

WHEREAS, the Off-Highway Motor Vehicle Recreation Division with the California Department of Parks and Recreation has been delegated the responsibility to administer the program; and

WHEREAS, procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval to receive grant funding from the Off-Highway Motor Vehicle Grant funds; and

WHEREAS, this Project appears on, or is in conformance with this jurisdiction's adopted general or master plan and is compatible with the land use plans of those jurisdictions immediately surrounding the Project;

WHEREAS this Board finds that the County's receipt of such funding would be beneficial to the residents of Inyo County.

NOW, THEREFORE, BE IT RESOLVED that the Inyo County Board of Supervisors hereby:

- (a) Approves the receiving of grant funding from the Off-Highway Vehicle Grant or Cooperative Agreement Program; and
- (b) Certifies that this agency understands its legal obligations to the State upon approval of the Grant; and
- (c) Certifies that this agency understands the California Public Resources Code requirement that Acquisition and Development Projects be maintained to specific conservation standards; and
- (d) Certifies that the Project will be well-maintained during its useful life; and
- (e) Certifies that this agency will implement the Project with diligence once funds are available and the Applicant has reviewed, understands, and agrees with the Project Agreement; and
- (f) Certifies that this agency will provide the required matching funds; and
- (g) Certifies that the public and adjacent property owners have been notified of this Project (as applicable); and
- (h) Appoints Sheriff Stephanie J. Rennie as agent to conduct all negotiations, execute and submit all documents including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the Project.

PASSED AND ADOPTED by the Board of Supervisors of the County of Inyo, State of California, this 18th day of November 2025, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chairperson,
Inyo County Board of Supervisors

ATTEST: Denelle Carrington
 Interim Clerk of the Board

By: _____
Darcy Israel, Assistant

COUNTY OF INYO
Budget to Actuals with Encumbrances by Key/Obj

Ledger: GL

As Of 10/27/2025

Object	Description	Budget	Actual	Encumbrance	Balance	%
Key: 623525 - OFF HWY VEHICLE GRANT 25-26						
Revenue						
4498	STATE GRANTS	40,000.00	0.00	0.00	40,000.00	0.00
Revenue Total:		40,000.00	0.00	0.00	40,000.00	0.00
Expenditure						
5121	INTERNAL CHARGES	20,000.00	0.00	0.00	20,000.00	0.00
5311	GENERAL OPERATING EXPENSE	10,000.00	0.00	0.00	10,000.00	0.00
5655	VEHICLES	10,000.00	0.00	0.00	10,000.00	0.00
Expenditure Total:		40,000.00	0.00	0.00	40,000.00	0.00



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-715

Agreement between First 5 Mono and First 5 Inyo for the Provision of IMPACT Legacy Program Services Health & Human Services - First 5 ACTION REQUIRED

ITEM SUBMITTED BY

Katelyne Lent, First 5 Program Manager

ITEM PRESENTED BY

Anna Scott, Health & Human Services Director

RECOMMENDED ACTION:

Ratify and approve the agreement between First 5 Inyo County and First 5 Mono County for the provision of Improve and Maximize Programs so All Children Thrive (IMPACT) Legacy Program services in an amount not to exceed \$56,639.01 for the period of July 1, 2025 through June 30, 2026, and authorize the First 5 Director to sign the agreement.

BACKGROUND / SUMMARY / JUSTIFICATION:

This item is being brought forward for ratification because the State's release of the IMPACT Legacy Contract to First 5 Mono was delayed, which in turn delayed the execution of the local agreement between First 5 Mono and First 5 Inyo. Additional time was required for both the Inyo and Mono Children and Families Commissions to review and approve the terms of the contract to ensure alignment with program and fiscal requirements. Inyo's Children and Families Commission minutes indicate that the First 5 Director, Katelyne Lent, is authorized to sign the agreement, which is why that request is also coming before the Board of Supervisors for approval.

This annual agreement supports implementation of the First 5 California IMPACT Legacy Program in Inyo County. Under the agreement, First 5 Inyo will perform, or subcontract with the Inyo County Office of Education to perform, activities aligned with the IMPACT Legacy Scope of Work, focusing on quality improvement efforts for early learning and care environments serving children ages 0–5. Activities include professional development, coaching, and support for early learning providers to enhance nurturing adult-child interactions, children's social-emotional well-being, culturally responsive family engagement, and inclusive practices for multilingual learners.

The total contract amount is \$56,639.01 for Fiscal Year 2025–26. Funding supports direct program costs such as quality improvement, outreach, and data collection, as well as administrative costs not exceeding 15% of direct costs.

This partnership with First 5 Mono ensures Inyo County's continued participation in the regional Quality Counts California system, strengthening early learning environments and supporting equitable access to high-quality care for young children and their families. On September 24, 2025, the Inyo County Children

and Families Commission approved the agreement and authorized Katelyne Lent, Inyo First 5 Director, to sign the agreement.

FISCAL IMPACT:

Funding Source	Grant Funded (Mono First 5)	Budget Unit	643000
Budgeted?	Yes	Object Code	4498
Recurrence	Ongoing Expenditure	Sole Source?	N/A

If Sole Source, provide justification below

N/A

Current Fiscal Year Impact
Up to \$56,639.01 for the period between July 1, 2025 and June 30, 2026
Future Fiscal Year Impacts
N/A
Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to approve this contract, which would require the County to operate First 5 Commission programs without state support or funding, significantly reducing the services available to children and families in Inyo County.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Enhanced Health, Social, & Senior Services

APPROVALS:

Katelyne Lent	Created/Initiated - 10/14/2025
Darcy Israel	Approved - 10/15/2025
Katelyne Lent	Approved - 10/21/2025
Stephanie Tanksley	Approved - 10/21/2025
Melissa Best-Baker	Approved - 10/22/2025
Gina Ellis	Approved - 10/28/2025
Anna Scott	Approved - 10/30/2025
Christian Milovich	Approved - 11/06/2025
Amy Shepherd	Approved - 11/12/2025
John Vallejo	Approved - 11/12/2025
Denelle Carrington	Final Approval - 11/12/2025

ATTACHMENTS:

1. First 5 Inyo - First 5 Mono Agreement

**AGREEMENT BETWEEN FIRST 5 MONO
AND FIRST 5 INYO COUNTY
FOR THE PROVISION OF IMPACT LEGACY PROGRAM SERVICES**

INTRODUCTION

WHEREAS, First 5 Mono (hereinafter referred to as “First 5”) may have the need for IMPACT Legacy Program services of First 5 Inyo County, a California Governmental Agency (hereinafter referred to as “Contractor”), and in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK

Contractor shall furnish to First 5, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by First 5 to Contractor to perform under this Agreement will be made by the Director of First 5 Mono, or an authorized representative thereof. Requests to Contractor for work or services to be performed under this Agreement will be based upon First 5's need for such services. First 5 makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of Contractor by First 5 under this Agreement. By this Agreement, First 5 incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if First 5 should have some need for such services or work during the term of this Agreement.

Services and work provided by Contractor at First 5's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and county laws, ordinances, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those that are referred to in this Agreement.

This Agreement is subject to the following Exhibits (as noted) which are attached hereto, following all referenced Attachments, and incorporated by this reference. In the event of a conflict between the terms of an attached Exhibit and this Agreement, the terms of the Exhibit shall govern:

- ☐ **Exhibit 1:** General Conditions (Construction)
- ☐ **Exhibit 2:** Prevailing Wages
- ☐ **Exhibit 3:** Bond Requirements
- ☐ **Exhibit 4:** Invoicing, Payment, and Retention
- ☐ **Exhibit 5:** Trenching Requirements
- ☐ **Exhibit 6:** FHWA Requirements
- ☐ **Exhibit 7:** CDBG Requirements
- ☐ **Exhibit 8:** HIPAA Business Associate Agreement
- ☐ **Exhibit 9:** Other _____

2. TERM

The term of this Agreement shall be from July 1, 2025 until June 30, 2026, unless sooner terminated as provided below.

3. CONSIDERATION

A. Compensation. First 5 shall pay Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A that are performed by Contractor at First 5's request.

B. Travel and Per Diem. Contractor will not be paid or reimbursed for travel expenses or per diem that Contractor incurs in providing services and work requested by First 5 under this Agreement, unless otherwise provided for in Attachment B.

C. No Additional Consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from First 5, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by First 5 to Contractor for services and work performed under this Agreement shall not exceed \$56,639.01, plus the amount of any change order(s) approved in accordance with authority delegated by the First 5 Commission (hereinafter referred to as "Contract Limit"). First 5 expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed that is in excess of the Contract Limit.

E. Billing and Payment. Contractor shall submit to First 5 quarterly, by October 15, April 15, January 15, and July 15 of each year, an itemized statement of all services and work described in Attachment A, which were done at First 5's request. All statements submitted in request for payment shall identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Invoicing shall be informative but concise regarding services and work performed during that billing period. Upon finding that Contractor has satisfactorily completed the work and performed the services as requested, First 5 shall make payment to Contractor within 30 days of its receipt of payment from First 5 California. Should First 5 determine the services or work have not been completed or performed as requested and/or should Contractor produce an incorrect statement, First 5 shall withhold payment until the services and work are satisfactorily completed or performed and/or the statement is corrected and resubmitted.

F. Federal and State Taxes.

(1) Except as provided in subparagraph (2) below, First 5 will not withhold any federal or state income taxes or social security from any payments made by First 5 to Contractor under the terms and conditions of this Agreement.

(2) First 5 shall withhold California state income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed One Thousand Four Hundred Ninety-Nine dollars (\$1,499.00).

(3) Except as set forth above, First 5 has no obligation to withhold any taxes or payments from sums paid by First 5 to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. First 5 has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by First 5 to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board.

4. WORK SCHEDULE

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A that are requested by First 5. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor, in arranging his/her schedule, will coordinate with First 5 to ensure that all services and work requested by First 5 under this Agreement will be performed within the time frame set forth by First 5.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments, for Contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to First 5. Contractor will provide First 5, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits that are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and First 5 as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, First 5 reserves the right to make such determinations for purposes of this Agreement.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, support services and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. First 5 is not obligated to reimburse or pay Contractor for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. FIRST 5 PROPERTY

A. Personal Property of First 5. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, uniforms, vehicles, reference materials, furniture, appliances, etc. provided to Contractor by First 5 pursuant to this Agreement is, and at the termination of this Agreement remains, the sole and exclusive property of First 5. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, that is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, videotapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind that are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement shall remain, the sole and exclusive property of First 5. At the termination of the Agreement, Contractor will convey possession and title to all such properties to First 5.

8. INSURANCE

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the Contractor, his agents, representatives, employees or subcontractors.

A. Minimum Scope and Limit of Insurance. Coverage shall be at least as broad as (please select all applicable):

☒ Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

☒ Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

☒ Workers' Compensation: as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

☐ Worker's Compensation Exempt: Contractor is exempt from obtaining Workers' Compensation insurance because Contractor has no employees. Contractor shall notify First 5 and provide proof of Workers' Compensation insurance to First 5 within 10 days if an employee is hired. Such Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of First 5 for all work performed by Contractor, its employees, agents, and subcontractors. Contractor agrees to defend and indemnify First 5 in case of claims arising from Contractor's failure to provide Workers' Compensation insurance for employees, agents and subcontractors, as required by law.

☐ Professional Liability (Errors and Omissions): Insurance appropriate to the Contractor's profession, with limit no less than \$1,000,000 per occurrence or claim, \$1,000,000 aggregate.

☐ Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$1,000,000 policy aggregate.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the First 5 requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the First 5.

B. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions:

- (1) **Additional Insured Status:** First 5, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work

or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

- (2) **Primary Coverage:** For any claims related to this contract, the Contractor's insurance coverage shall be primary and non-contributory and at least as broad as ISO CG 20 01 04 13 as respects First 5, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by First 5, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.
- (3) **Umbrella or Excess Policy:** The Contractor may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required, including, but not limited to, primary and non-contributory, additional insured, Self-Insured Retentions (SIRs), indemnity, and defense requirements. The Umbrella or Excess policies shall be provided on a true "following form" or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Contractor's primary and excess liability policies are exhausted.
- (4) **Notice of Cancellation:** Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to First 5.
- (5) **Waiver of Subrogation:** Contractor hereby grants to First 5 a waiver of any right to subrogation which any insurer of said Contractor may acquire against First 5 by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not First 5 has received a waiver of subrogation endorsement from the insurer.
- (6) **Self-Insured Retentions:** Self-insured retentions must be declared to and approved by First 5. First 5 may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or First 5. The CGL and any policies, including Excess liability policies, may not be subject to a self-insured retention (SIR) or deductible that exceeds \$500,000 unless approved in writing by First 5. Any and all deductibles and SIRs shall be the sole responsibility of Contractor or subcontractor who procured such insurance and shall not apply to the Indemnified Additional Insured Parties. First 5 may deduct from any amounts otherwise due Contractor to fund the SIR/deductible. Policies shall NOT contain any self-insured retention (SIR) provision that limits the satisfaction of the SIR to the Named. The policy must also provide that Defense costs, including the Allocated Loss Adjustment Expenses, will satisfy the SIR or deductible. First 5 reserves the right to obtain a copy of any policies and endorsements for verification.
- (7) **Acceptability of Insurers:** Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to First 5.
- (8) **Claims Made Policies:** If any of the required policies provide claims-made coverage:

- a. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
 - b. Insurance must be maintained, and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
 - c. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase “extended reporting” coverage for a minimum of five (5) years after completion of work.
- (9) **Verification of Coverage:** Contractor shall furnish First 5 with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsements Pages of the CGL and any Excess policies listing all policy endorsements. All certificates and endorsements and copies of the Declarations & Endorsements pages are to be received and approved by First 5 before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor’s obligation to provide them. First 5 reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time. First 5 reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.
- (10) **Special Risks or Circumstances:** First 5 reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

9. STATUS OF CONTRACTOR

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as an independent contractor, and not as an agent, officer, or employee of First 5. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of, or exercise any right or power vested in, First 5, except as expressly provided by law or set forth in Attachment A. No agent, officer, or employee of First 5 is to be considered an employee of Contractor. It is understood by both Contractor and First 5 that this Agreement shall not, under any circumstances, be construed to create an employer-employee relationship or a joint venture. As an independent contractor:

- A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.
- B. Contractor shall be responsible to First 5 only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to First 5’s control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.
- C. Contractor, its agents, officers and employees are, and at all times during the term of this Agreement shall represent and conduct themselves as, independent contractors, and not employees of First 5.

10. DEFENSE AND INDEMNIFICATION

Contractor shall defend with counsel acceptable to First 5, indemnify, and hold harmless First 5, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney’s fees, arising out of, resulting from or in connection with, the performance of this Agreement by Contractor, or Contractor’s agents, officers, or employees. Contractor’s obligation to defend, indemnify, and hold First 5, its agents, officers, and employees harmless applies to any

actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use. Contractor's obligation under this paragraph extends to any claim, damage, loss, liability, expense, or other costs that are caused in whole or in part by any act or omission of Contractor, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Contractor's obligation to defend, indemnify, and hold First 5, its agents, officers, and employees harmless under the provisions of this paragraph is not limited to, or restricted by, any requirement in this Agreement for Contractor to procure and maintain a policy of insurance and shall survive any termination or expiration of this Agreement.

11. RECORDS AND AUDIT

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this paragraph by substitute photographs, micrographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of First 5 shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, that First 5 determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, First 5 has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

12. NONDISCRIMINATION

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religious creed, color, ancestry, national origin, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act.

13. TERMINATION

This Agreement may be terminated by First 5 without cause, and at will, for any reason by giving to Contractor thirty (30) calendar days written notice of such intent to terminate. Contractor may terminate this Agreement without cause, and at will, for any reason whatsoever by giving to First 5 thirty (30) calendar days written notice of such intent to terminate.

Notwithstanding the foregoing, if this Agreement is subject to General Conditions (set forth as an Exhibit hereto), then termination shall be in accordance with the General Conditions and this paragraph shall not apply.

14. ASSIGNMENT

This is an agreement for the personal services of Contractor. First 5 has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not

assign or subcontract this Agreement, or any part of it, without the express written consent of First 5. Further, Contractor shall not assign any moneys due or to become due under this Agreement without the prior written consent of First 5.

15. DEFAULT

If Contractor abandons the work, fails to proceed with the work or services requested by First 5 in a timely manner, or fails in any way as required to conduct the work and services as required by First 5, then First 5 may declare Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, First 5 will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

For contracts that renew annually, termination for failure to provide required insurance certificates and endorsements shall be as set forth in paragraph 8.

16. WAIVER OF DEFAULT

Waiver of any default by either party to this Agreement shall not be deemed to be a waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in paragraph 22.

17. CONFIDENTIALITY

Contractor agrees to comply with various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential, all such privileged, restricted or confidential information and records obtained in the course of providing the work and services under this Agreement. Disclosure of such information or records shall be made by Contractor only with the express written consent of First 5.

18. CONFLICTS

Contractor agrees that he/she has no interest, and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the work and services under this Agreement. Contractor agrees to complete and file a conflict-of-interest statement.

19. POST-AGREEMENT COVENANT

Contractor agrees not to use any confidential, protected, or privileged information that is gained from First 5 in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two (2) years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with First 5, or who has been an adverse party in litigation with First 5, and concerning such, Contractor by virtue of this Agreement has gained access to First 5's confidential, privileged, protected, or proprietary information.

20. SEVERABILITY

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, then the remaining provisions of this Agreement, or the application thereof, shall not

be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

21. FUNDING LIMITATION

The ability of First 5 to enter into this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, First 5 has the option to terminate, reduce, or modify this Agreement, or any of its terms within ten (10) days of notifying Contractor of the termination, reduction, or modification of available funding. Any reduction or modification of this Agreement effective pursuant to this provision must comply with the requirements of paragraph 22.

22. AMENDMENT

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change order is in written form, and executed with the same formalities as this Agreement or in accordance with delegated authority therefor, and attached to the original Agreement to maintain continuity.

23. NOTICE

Any notice, communication, amendments, additions or deletions to this Agreement, including change of address of any party during the term of this Agreement, which Contractor or First 5 shall be required, or may desire to make, shall be in writing and may be personally served, or sent by prepaid first-class mail or email (if included below) to the respective parties as follows:

First 5 of Mono:

First 5 Mono
Molly DesBaillets
PO Box 130
Mammoth Lakes, CA, 93546
mdesbaillets@monocoe.org

Contractor:

First 5 Inyo County
Katelene Lent
1360 North Main Street
Bishop, CA, 93514
klent@inyocounty.us

24. COUNTERPARTS

This Agreement may be executed in two (2) or more counterparts (including by electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument. For purposes of the agreement a photocopy, facsimile, .pdf, and electronically scanned signature, including but not limited to DocuSign or similar service, shall be deemed to be as valid and as enforceable as an original.

25. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be

of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless executed in writing by the parties hereto.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS, EFFECTIVE AS OF THE DATE LAST SET FORTH BELOW, OR THE COMMENCEMENT DATE PROVIDED IN PARAGRAPH 2 OF THIS AGREEMENT, WHICHEVER IS EARLIER.

FIRST 5 MONO

By: Molly DesBaillets
Title: First 5 Mono Executive Director

Dated: 10/28/25

APPROVED AS TO FORM:

Emily Fox

County Counsel

APPROVED BY RISK MANAGEMENT:

/s/ Aaron M. Washco

Risk Manager

CONTRACTOR

By: Katelyne Lent
Title: First 5 Inyo Executive Director

Dated: Nov 3, 2025

ATTACHMENT A

AGREEMENT BETWEEN FIRST 5 MONO AND FIRST 5 INYO COUNTY FOR THE PROVISION OF IMPACT LEGACY PROGRAM SERVICES SCOPE OF WORK:

First 5 Inyo will perform, or subcontract with the Inyo County Office of Education to perform, the following activities. All work provided will adhere to the First 5 California IMPACT Legacy program requirements as set forth in the 2025-26 IMPACT Legacy RFA.

The Contractor shall strive to develop systems that provide equitable quality early learning and care environments for all children aged 0 to 5 by expanding access to the Quality Counts California (QCC) quality rating and improvement system (QRIS) for priority populations not currently receiving quality support.

Safe, stable, nurturing relationships and environments, or SSNREs, are crucial to eradicating disparities and guarantee healthy development. F5CA's North Star states that Trauma-informed, healing-centered, and culturally responsive systems promote the safe, stable, nurturing relationships and environments necessary to eliminate inequities and ensure healthy development for all children. The F5CA Audacious Goal states that within a generation, children and their families will have access to early learning opportunities and resources that prepare all caregivers to address a range of developmental needs at home and in reasonably priced, high-quality early learning and care settings, are directly advanced by IMPACT Legacy.

A. Regional Activities

1. Participation in Regional Hub Partnership (RHP). First 5 Inyo shall actively participate in RHP meetings, and timely respond to Regional Coordinator email requests.

Conduct or sub-contract with the Inyo County Office of Education to conduct the activities below as outlined in the Region 6 RFA

Priority Area A. Expand Access to Quality for Priority Children and Early Educators

Priority Area Focus	Activities to Meet Priority Area (How will you meet the Priority Area)	Timeframe	Performance Measures (how will you measure activities)
I. Promoting nurturing adult-child interactions	Provide or develop playgroups and Home Visiting to engage families in promoting nurturing adult-child interactions. Support inclusion of PD and coaching learning into QIPs, offer classroom	July 1, 2025, to June 30, 2026 – ongoing	Participation data for home visiting and playgroups. Participant surveys. Provider QIPs and QIP progress. CLASS-focused observations, QIP development, and progress towards QIP goals.

	observation to support formulation of and progress towards a CLASS-based teacher-child interaction QIP.	Hub funds will be braided with local funds to extend one on one and site level advising and coaching to maximize, regionalize practice, and reduce redundancies in funding to support providers. Activities will be conducted by First 5 Mono and Inyo County Office of Education coaching and support staff. Provide a coaching CoP 4 times a year to amplify local successes and learnings and practice to the regional level.
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II.Supporting children's social and emotional well-being	Provide or develop playgroups and Home Visiting to engage families in promoting nurturing adult-child interactions. Provide ASQ and ASQ SE opportunity to all children enrolled at participating sites. Use ASQ data to support providers' tracking of children's developmental and social emotional progress over the course of the program year	July 1, 2025, to June 30, 2026 – ongoing	Participation data for home visiting and playgroups. Participant surveys. Provider QIPs and QIP progress. ASQ and ASQ SE individual child tracking document/ or provider completed ASQ rescreening over the course of the year. Hub funds will be braided with local funds to extend one on one and site level advising and coaching to maximize, regionalize practice, and reduce redundancies in funding to support providers. Activities will be conducted by First 5 Mono and Inyo County Office of Education coaching and support staff.
III. Reduce suspension and expulsion practices	Provide information on State provided trainings (e.g. CECO, CPIN, IECHMHC) Support inclusion of PD learning into QIPs Support referrals to early intervention services	Monthly August 2025-May 2026	PD completed to meet the 21 hour annual requirement for 50% of site teaching staff. QIP creation and progress. Hub funds will be braided with local funds to extend one on one and site level advising and coaching to maximize, regionalize practice, and reduce redundancies in funding to support providers. Activities will be conducted by First 5 Mono and Inyo County Office of Education coaching and support staff.
IV.Best practices for behaviors that are challenging to adults	Provide information on State provided trainings (e.g. CECO, CPIN, IECHMHC) via the monthly email. Support inclusion of PD ¹³	Monthly August 2025-May 2026	PD completed to meet the 21 hour annual requirement for 50% of site teaching staff. QIPs and QIP progress.

	learning into QIPs		Hub funds will be braided with local funds to extend one on one and site level advising and coaching to maximize, regionalize practice, and reduce redundancies in funding to support providers. Activities will be conducted by First 5 Mono and Inyo County Office of Education coaching and support staff.
V.Mitigate Adverse Childhood Experiences (ACEs)	Provide information on State provided trainings (e.g. CECO, CPIN, IECHMHC) Support inclusion of PD learning into QIPs	Monthly August 2025-May 2026	PD completed to meet the 21 hour annual requirement for 50% of site teaching staff. QIPs and QIP progress. Hub funds will be braided with local funds to extend one on one and site level advising and coaching to maximize, regionalize practice, and reduce redundancies in funding to support providers. Activities will be conducted by First 5 Mono and Inyo County Office of Education coaching and support staff.
VI.Anti-bias and anti- racism	Provide information on State provided trainings (e.g. CECO, CPIN, IECHMHC) Support inclusion of PD learning into QIPs	Monthly August 2025-May 2026	PD completed to meet the 21 hour annual requirement for 50% of site teaching staff. QIPs and QIP progress. Hub funds will be braided with local funds to extend one on one and site level advising and coaching to maximize, regionalize practice, and reduce redundancies in funding to support providers. Activities will be conducted by First 5 Mono and Inyo

			County Office of Education coaching and support staff.
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Priority Area B. Culturally Responsive Family Engagement

Priority Area Focus	Activities to Meet Priority Area (How will you meet the Priority Area)	Timeframe	Performance Measures (how will you measure activities)
I. Building ELC provider capacity to authentically engage parents and families	Provide information on State provided trainings (e.g. CECO, CPIN, IECHMHC) . Support inclusion of PD learning into QIPs	Monthly August 2025- May 2026	PD completed to meet the 21 hour annual requirement for 50% of site teaching staff. QIPs and QIP progress. Hub funds will be braided with local funds to extend one on one and site level advising and coaching to maximize, regionalize practice, and reduce redundancies in funding to support providers. Activities will be conducted by First 5 Mono and Inyo County Office of Education coaching and support staff.
II. Promoting the value and impact of family engagement	Provide information on State provided trainings (e.g. CECO, CPIN, IECHMHC) . Support inclusion of PD learning into QIPs	Monthly August 2025- May 2026	PD completed to meet the 21 hour annual requirement for 50% of site teaching staff. QIPs and QIP progress. Hub funds will be braided with local funds to extend one on one and site level advising and coaching to maximize, regionalize practice, and reduce redundancies in funding to support providers. Activities will be conducted by First 5 Mono and Inyo County Office of Education coaching and support staff.

Priority Area C. Inclusion and Support of Multilingual Learners

Priority Area Focus	Activities to Meet Priority Area (How will you meet the Priority Area)	Timeline	Performance Measures (how will you measure activities)
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I. Improve caregiving and instructional methodologies that promote culturally and linguistically appropriate and successful practices for caregivers and families of MLL children aged 0 to 5	Provide information on State provided trainings (e.g. CECO, CPIN, IECHMHC) Support inclusion of PD learning into QIPs	Monthly August 2025-May 2026	PD completed to meet the 21 hour annual requirement for 50% of site teaching staff. QIPs and QIP progress. Hub funds will be braided with local funds to extend one on one and site level advising and coaching to maximize, regionalize practice, and reduce redundancies in funding to support providers. Activities will be conducted by First 5 Mono and Inyo County Office of Education coaching and support staff.
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B. Local Activities

Support grant-defined focus areas as outlined in the Inyo response to the 2025-26 IMPACT RFA SOW below:

Priority Area A. Expand Access to Quality for Priority Children and Early Educators

Priority Area Focus	Activities to Meet Priority Area (How will you meet the Priority Area)		ame Performance (how will you measure activities)

Sample: Promoting nurturing adult-child interactions	Conducting parent child community circles/parent Cafes focused on early literacy and Stronger Starts messaging and resources	July 1, 2025, to June 30, 2026 – ongoing	Signing Sheet, Agendas, participant surveys
I.Promoting nurturing adult-child interactions	Develop and support Quality Improvement Plan (QIP) goals that include professional development and training through CECO and CPIN, focused on promoting nurturing adult-child interactions. These goals will be supported through annual advising meetings and ongoing coaching sessions with each participating site. Providers will self-select QIP goals from a menu of options outlined in this scope of work.	July 1, 2025 to June 30, 2026 - ongoing.	QIP, Certificates of Completion, Sign-in sheets, participant surveys

II.Supporting children's social and emotional well-being	Develop and support Quality Improvement Plan (QIP) goals that include professional development and training through CECO and CPIN, focused on supporting children's social and emotional well-being. These goals will be supported through annual advising meetings and ongoing coaching sessions with each participating site. Providers will self-select QIP goals from a menu of options outlined in this scope of work.	July 1, 2025 to June 30, 2026 - ongoing.	QIP, Certificates of Completion, Sign-in sheets, participant surveys
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III.Reduce suspension and expulsion practices	Develop and support Quality Improvement Plan (QIP) goals that include professional development and training through CECO and CPIN, with a focus on reducing suspension and expulsion practices. These goals will be addressed through annual advising meetings and ongoing coaching sessions with each participating site. Providers will self-select QIP goals from a menu of options outlined in this scope of work.	July 1, 2025 to June 30, 2026 - ongoing.	QIP, Certificates of Completion, Sign-in sheets, participant surveys
IV.Best practices for behaviors that are challenging to adults	Develop and support Quality Improvement Plan (QIP) goals that include professional development and	July 1, 2025 to June 30, 2026 - ongoing.	QIP, Certificates of Completion, Sign-in sheets, participant surveys

	training through CECO and CPIN, focused on best practices for addressing challenging behaviors. These goals will be supported through annual advising meetings and ongoing coaching sessions with each participating site. Providers will self-select QIP goals from a menu of options outlined in this scope of work.		
V.Mitigate Adverse Childhood Experiences (ACEs)	Host a training event with focus on mitigating ACE's	July 1, 2025 to June 30, 2026 - ongoing.	QIP, Certificates of Completion, Sign-in sheets, participant surveys
VI.Anti-bias and anti racism	Host CPIN Young Boys of Color-Creating Equitable Learning Environments training event (all 4 modules)	July 1, 2025 to June 30, 2026 - ongoing.	QIP, Certificates of Completion, Sign-in sheets, participant surveys

Priority Area B. Culturally Responsive Family Engagement

Priority Area Focus	Activities to Meet Priority Area (How will you meet the Priority Area)		frame Performance (how will you measure activities)
I. Building ELC provider capacity to authentically engage parents and families	Provide information on CECO and CPIN Trainings. Support the inclusion of professional development learning into Quality Improvement Plans (QIPs) through annual advising meeting and ongoing coaching sessions with each participating site.	July 1, 2025 to June 30, 2026 - ongoing	QIP, Certificates of Completion, Sign-in sheets, participant surveys
II. Promoting the value and impact of family engagement	Provide information on CECO and CPIN Trainings. Support the inclusion of professional development learning into Quality Improvement Plans (QIPs) through annual	July 1, 2025 to June 30, 2026 - ongoing.	QIP, Certificates of Completion, Sign-in sheets, participant surveys

	advising meeting and ongoing coaching sessions with each participating site		
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Priority Area C. Inclusion and Support of Multilingual Learners

Priority Area Focus	Activities to Meet Priority Area (How will you meet the Priority Area)	Timeline	Performance Measures (how will you measure activities)
I.Improve caregiving and instructional methodologies that promote culturally and linguistically appropriate and successful practices for caregivers and families of MLL children aged 0 to 5	Provide information on CECO and CPIN Trainings. Support the inclusion of professional development learning into Quality Improvement Plans (QIPs) through annual advising meeting and ongoing coaching sessions with each participating site	July 1, 2025 to June 30, 2026 - ongoing.	QIP, Certificates of Completion, Sign-in sheets, participant surveys

ATTACHMENT B

**AGREEMENT BETWEEN FIRST 5 MONO AND FIRST 5 INYO
COUNTY
FOR THE PROVISION OF IMPACT LEGACY PROGRAM SERVICES SCHEDULE OF FEES:**

Local Consortia: \$56,639.01 as outlined below

Total: \$56,639.01

The invoice review process will include verifying invoice amounts match back up documentation, adhere to the First 5 California approved budget categories, and meet grant requirements for allowable expenses. Monitoring and tracking budget spending will occur during the review process and will include tracking spending in relation to the approved budget and monitoring expenditures for contract compliance. If, upon review, a discrepancy is identified, First 5 Mono staff will contact First 5 Inyo via email to notify them of the identified discrepancies, ask for correction, and offer support as needed. Corrections will be due to the First 5 Mono Executive Director within 4 business days of receipt of the correction notice to ensure First 5 Mono has sufficient time to compile and submit the regional invoice by the deadline. After submission of invoices to First 5 California and receipt of funds from First 5 California, First 5 Mono will process payments to First 5 Inyo for receipt within one month of receipt from First 5 California.

Budget Category	IMPACT Legacy FY 2025-26
Direct Costs	
Quality Improvement	\$ 28,000
Outreach and Communication	\$ 5,442.88
Incentives	\$ -
Evaluation	\$ -
Data collection and reporting	\$ 13,618.84
Other	\$ -
Total Direct Costs	\$ 47,061.84
INDIRECT COSTS	
Administrative Personnel (not to exceed 15% of direct costs)	\$ 7,221.48
Other (not to exceed 15% of direct costs)	\$ 2,355.69
Total Indirect Costs	\$ -
Total Amount	\$ 56,639.01
Match amount	\$ 9,439.84

Signature: Katelyne Lent
Katelyne Lent (Nov 3, 2025 12:00:19 PST)
Email: klent@inyocounty.us

Signature: Aa M Wash
Email: awashco@mono.ca.gov

Signature: Emily Fox
Emily Fox (Nov 3, 2025 12:08:08 PST)
Email: efox@mono.ca.gov



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-711

2025-2026 First 5 California Small Population County Funding Augmentation Grant Award Notification Health & Human Services - First 5 ACTION REQUIRED

ITEM SUBMITTED BY

Katelyne Lent, First 5 Program Manager

ITEM PRESENTED BY

Anna Scott, Health & Human Services Director

RECOMMENDED ACTION:

Ratify and approve the agreement between the County of Inyo and First 5 California of Sacramento, CA for the provision of Small Population County Funding Augmentation services in an amount not to exceed \$250,589.00 for the period of July 14, 2025 through June 30, 2026, and authorize the First 5 Director to sign, contingent upon all appropriate signatures being obtained.

BACKGROUND / SUMMARY / JUSTIFICATION:

The Grant Award Notification for the First 5 California Small Population County Funding Augmentation (SPCFA) provides First 5 Inyo County with one year of funding, from July 14, 2025, through June 30, 2026. Ratification of this agreement is required because it was issued on September 9, 2025. The Children and Families Commission held a special meeting on September 24, 2025, to ratify and approve the authorization for the First 5 Director, Katelyne Lent to sign the Grant Award Notification.

The SPCFA aims to strengthen the capacity of small counties to effectively implement Proposition 10 and ensure it remains a truly statewide initiative benefiting young children across California. For counties with low annual birth rates, base Proposition 10 funding alone is insufficient to sustain a fully operational commission or comprehensive First 5 programs. SPCFA funding bridges this gap, allowing small counties like Inyo to continue promoting, supporting, and improving the early development of children ages 0 to 5.

FISCAL IMPACT:

Funding Source	Grant Funded (First 5 of California)	Budget Unit	643000
Budgeted?	Yes	Object Code	4498
Recurrence	Ongoing Expenditure	Sole Source?	N/A

If Sole Source, provide justification below

N/a

Current Fiscal Year Impact

Up to \$250,589 for the period between July 14, 2025 and June 30, 2026
--

Future Fiscal Year Impacts

N/A

Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to approve this contract, which would require the County to operate First 5 Commission programs without state support or funding, significantly reducing the services available to children and families in Inyo County.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

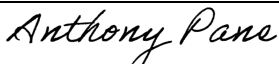
Thriving Communities | Enhanced Health, Social, & Senior Services

APPROVALS:

Katelyne Lent	Created/Initiated - 10/10/2025
Darcy Israel	Approved - 10/11/2025
Katelyne Lent	Approved - 10/14/2025
Stephanie Tanksley	Approved - 10/14/2025
Melissa Best-Baker	Approved - 10/14/2025
Gina Ellis	Approved - 10/14/2025
Anna Scott	Approved - 10/14/2025
Amy Shepherd	Approved - 10/24/2025
Keri Oney	Approved - 10/24/2025
Christian Milovich	Approved - 11/06/2025
John Vallejo	Approved - 11/12/2025
Denelle Carrington	Final Approval - 11/12/2025

ATTACHMENTS:

1. Small Population County Funding Augmentation Grant Award Notice

Small Population County Funding Augmentation Grant Award Notice			
GRANTEE NAME AND ADDRESS Inyo County Children and Families Commission 1360 N. Main St, Bishop CA 93514			Grant Agreement Number GAN SPCFA 2025-14
Attention Katelene Lent, Executive Director			Date 07/21/2025
Website www.inyocounty.us/first5			
Telephone 760-873-6453			
GRANT DETAILS	Grant Award Amount	Grant Award Start Date	Grant Award End Date
	\$250,589.00	July 14, 2025	June 30, 2026
First 5 California (F5CA) hereby informs the GRANTEE (above) that the agency has been funded for SPCFA. By signing this Grant Award Notice, the GRANTEE shall comply with and agrees to the terms and conditions set forth in the SPCFA Request for Application, all associated attachments, exhibits, and samples. The https://drive.google.com/drive/folders/1ExzzYRqocGAAPKNX2nqu8FUzJcbXxMzg is located here for reference: https://www.cafc.ca.gov/partners/investments.html#spcfa In the event of any inconsistency between the articles, attachments, specifications or assurances which constitute this Grant Agreement, the following order of precedence shall apply: 1. This Grant Agreement 2. Request for Application No. GAN SPCFA 2025 3. Application response to Request for Application No. GAN SPCFA 2025 Please return the signed Grant Award Notification within 10 business days via email to: SPCFA@FIRST5.CA.GOV Or mail to: First 5 California Attn: Laxmi Gurajada 2389 Gateway Oaks Drive, Suite 260 Sacramento, CA 95833 www.cafc.ca.gov			
First 5 California Grant Representative Laxmi Gurajada		Title Education Programs Consultant	
E-mail Address lgurajada@cafc.ca.gov		Telephone 916-263-1155	
Signature of the First 5 California Delegated Authority and Title or Designee			
			Date 10/7/25
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS			
I, as the Authorized Agent, certify that the amount requested is for actual and allowable expenditures incurred for these activities in accordance with this Grant Agreement, and that I am authorized to request this amount on behalf of First 5 County of Inyo			
Printed Name of Authorized Agent		Title	

Katelene Lent			Executive Director		
E-mail Address klent@inyocounty.us					Telephone 760-873-6453
Signature of the Authorized Agent and Title					
					Date 9/24/2025
F5CA Fiscal Services Office Use Only					
Fund Title	Item	FY	Chapter	Statute	Projected Expenditures
Education	4250-601-0634	2025-26	Prop 10	1998	\$140,329.84
Unallocated	4250-601-0639	2025-26	Prop 10	1998	\$110,259.16
			Prop 10	1998	
TOTAL					\$250,589.00
Funding History	Term From	Term Through	Total Cost of This Transaction		
Original	07/14/2025	6/30/2026	\$250,589.00		
Amendment 1					
Amendment 2					

Grant Award Notification (Continued)

Fiscal Details:

Grantee is required to comply with any applicable state law relating to this grant and will meet all fiscal and auditing standards required by F5CA.

Any grantee receiving these grant funds is required to use the funds only for the intended purposes of this grant.

Grantee is required to comply with the evaluation, data information requests, and reporting requirements.

Grantee is required to ensure all tasks, activities, and functions are completed effectively and in a timely manner.

Grantee is required to submit a written Annual Performance Report (APR), as prescribed by F5CA, describing activities and accomplishments for the entire grant period as indicated on the Request for Application.

To be an eligible grantee, the Grantee is required to provide all stated deliverables in the RFA to be an eligible grantee for the subsequent fiscal year.

Invoice Details:

Grantee shall submit invoices quarterly, in accordance with Section B, Fiscal Reporting, shall be submitted as follows:

- By April 30, for the period January 1 through March 31
- By July 31, for the period April 1 through June 30
- By October 31, for the period July 1 through September 30
- By January 31, for the period October 1 through December 31

Payment of any invoice will be made only after receipt of a complete, adequately supported, properly documented, and accurately addressed invoice detailing all charges and expenses. Failure to provide information will result in return of the invoice to the Grantee. Payment may be delayed until the required information is provided. All invoices shall be approved by the F5CA Grant Manager or their designee prior to releasing payment.

To receive reimbursement for SPCFA expenditure, lead agencies must:

- Have an approved grant agreement, which includes a Budget Template and Narrative setting forth the planned expenditures.
- Maintain accurate fiscal data, in accordance with generally accepted accounting principles and standards for governmental entities and report actual expenditures by categories.
- Maintain documentation to substantiate that all costs are reasonable, necessary, allowable, and allocable to the grant (e.g., invoices, receipts, and agreements).
- Maintain time and effort records to support all salaries, wages, and benefits charged to the grant. If an employee works on more than one activity or cost objective, the lead agency must maintain time and effort records to support the distribution of the employee's salary or wages among the activities or cost objectives.

- Retain all records related to this grant for at least five years or when an audit has been requested, until the date the audit is resolved, whichever is longer.

Deliverables Details:

All grantees are required to comply with the data and reporting requirements of this grant, including the following:

- a. Comply with the statutory reporting requirements of the Children and Families Act (Act) and as detailed in the Health and Safety Code, Section 130140-130150 (RFA Section III.A).
- b. Submit an Annual Performance Report, due annually by October 31, which reflects activities in which reflects activities in which the county engaged during the prior fiscal year (RFA Section II1.D).
- c. Additional evaluation activities as requested by F5CA or its contractor
- d. Valid Insurance Certificate as detailed in Insurance Requirement Section.

Right to Terminate

F5CA retains the option to reduce or terminate a grant at its sole discretion by providing written notice to the Grantee with at least ninety (90) days without cause (or) thirty (30) days with cause for full or partial termination of the agreement prior to such termination date. If F5CA terminates the grant at its discretion, the grantee will be entitled to compensation upon submission of an invoice and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided and its expenses necessarily incurred pursuant to the grant, up to the date indicated on F5CA's notification to the Grantee. The grantee will not be entitled to reimbursement for any expenses incurred for services and deliverables pursuant to the grant after the date indicated on F5CA's notice to the grantee unless the grantee receives written advance approval from F5CA. F5CA also reserves the right to terminate the Grant immediately for cause by providing written notice to the grantee (specify email/or street address). The term "for cause" shall mean that the Grantee fails to meet the terms, conditions, and/or responsibilities of the Grant. In this instance, the Agreement termination shall be effective as of the date indicated on F5CA's notification to the Contractor.

First 5 California
Small Population County Funding Augmentation
Fiscal Year 2025 - 26 Budget

First 5 County Commission:	Inyo First 5
Address:	1360 North Main Street Bishop, CA 93514
Executive Director (ED):	Katelyne Lent
ED Phone Number:	(760) 873-6738
ED Email:	klent@inyocounty.us
Fiscal Contact (FC):	Lyndsey Garrett
FC E-mail:	lgarrett@inyocounty.us
FC Phone Number:	(760) 878-0261

Budget Category	FY 2025 - 26
A. PERSONNEL	
1. Salaries	\$ 169,042.00
2. Benefits	\$ 65,136.00
Total Personnel	\$ 234,178.00
B. OPERATIONS	
1. Materials and Supplies	\$ 1,899.49
2. Travel	
3. Equipment	\$ -
4. Incentives/Stipends	\$ -
5. Contractual	
6. Other	\$ 7,239.00
Total Operations	\$ 9,138.49
C. TOTALS	
Total Direct Costs (A+B)	\$ 243,316.49
Total Indirect Costs (must not exceed 15.00% of total of direct costs)	\$ 7,272.51
GRAND TOTAL	\$ 250,589.00

Certification	
I, the official signed below hereby requests SPCFA grant funding in the amounts represented in the table above. I certify that the information represented on this form is true and correct to the best of my knowledge and compliant with the requirements and conditions in the SPCFA Grant RFA.	
Signature of Executive Director (or other authorized signatory) and Date	
	
First 5 CA Staff Only:	
Grant Manager:	Laxmi Gurajada
Program Staff:	Dana McVey

**First 5 California
Small Population County Funding Augmentation
Fiscal Year 2025 - 26 Budget**



INYO COUNTY BOARD OF SUPERVISORS

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DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-712

Agreement between County of Inyo and James Richardson, M.D. Health & Human Services ACTION REQUIRED

ITEM SUBMITTED BY

Stephanie Tanksley, Deputy Director - Public Health Anna Scott, Health & Human Services Director & Prevention

ITEM PRESENTED BY

RECOMMENDED ACTION:

Ratify and approve the agreement between the County of Inyo and James Richardson, M.D. of Bishop, CA for the provision of Personal Services as Inyo County Health Officer/Jail Medical Director in an amount not to exceed a base salary of \$7884.61 per pay period for the period of July 1, 2025 through June 30, 2026 and authorize the Chairperson to sign.

BACKGROUND / SUMMARY / JUSTIFICATION:

This contract comes to the Board late due to multiple internal iterations. Dr. James A. Richardson has served his current term as Inyo County Health Officer since December 2016. During this time, he has been responsible for all Health Officer duties mandated by California Health and Safety Codes and other California regulations, including, but not limited to: oversight of communicable disease issues, reporting and prevention; enforcement of local orders and ordinances pertaining to public health; declaration and/or provision of leadership during a local health emergency/disaster preparedness for those situations in which a local public Health Officer may declare a local health emergency; and ensuring that immunizations are available to the public.

Dr. Richardson also serves as the Corrections Medical Director, as required by CA Code of Regulations Title 15, which is separate from, and in addition to, his Health Officer duties. As the Corrections Medical Director, Dr. Richardson provides health services to the Inyo County Jail and Juvenile Center (when in use), including 24/7 medical oversight and availability to correctional and on-call nursing staff.

FISCAL IMPACT:

Funding Source	Grant Funded (Health Realignment and California Department of Public Health Emergency Preparedness Grants)	Budget Unit	045100
Budgeted?	Yes	Object Code	5001-5041
Recurrence	Ongoing Expenditure	Sole Source?	N/A

If Sole Source, provide justification below

N/A

Current Fiscal Year Impact
Up to \$204,999.96 base salary for the period between July 1, 2025 and June 30, 2026.
Future Fiscal Year Impacts
N/A
Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to approve this agreement, however doing so would mean that the HHS Public Health and Prevention Division would be out of compliance with regulatory requirements and would be unable to provide services that require physician oversight, including public health clinic and jail health services.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Enhanced Health, Social, & Senior Services

APPROVALS:

Liza Aguilar	Created/Initiated - 10/13/2025
Darcy Israel	Approved - 10/14/2025
Melissa Best-Baker	Approved - 10/14/2025
Stephanie Tanksley	Approved - 10/14/2025
Anna Scott	Approved - 10/23/2025
Liza Aguilar	Approved - 10/23/2025
Amy Shepherd	Approved - 10/27/2025
Keri Oney	Approved - 10/28/2025
Stacey Simon	Approved - 10/29/2025
John Vallejo	Approved - 10/29/2025
Denelle Carrington	Final Approval - 10/29/2025

ATTACHMENTS:

1. Health Officer Agreement - James Richardson, M.D.

**AGREEMENT BETWEEN COUNTY OF INYO
AND JAMES RICHARDSON, MD
FOR THE PROVISION OF PERSONAL SERVICES
AS INYO COUNTY HEALTH OFFICER/JAIL MEDICAL DIRECTOR**

INTRODUCTION

WHEREAS, James Richardson, MD (hereinafter referred to as "Officer") has been or will be duly appointed as Health Officer for Inyo County and to serve as Jail Medical Director for the County's jail and juvenile facility; and

WHEREAS, the County of Inyo (hereinafter referred to as "County") and Officer desire to set forth the manner and means by which Officer will be compensated for performance of duties.

NOW THEREFORE, in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, County and Officer hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK.

The Officer shall furnish to the County those services and work set forth in Attachment A, attached hereto and by reference incorporated herein.

Services and work provided by the Officer under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and County laws, ordinances, resolutions, and directions.

2. TERM.

The term of this Agreement shall be from July 1, 2025 until June 30, 2026, unless terminated as provided below.

3. CONSIDERATION.

A. Compensation. County shall pay Officer in accordance with the Schedule of Fees (set forth in Attachment B) for the services and work described in Attachment A which are performed by Officer.

B. Travel and Per Diem. Officer shall be entitled to Travel and Per Diem as set forth in Attachment B.

C. No Additional Consideration. Except as expressly provided in this Agreement, Officer shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement.

D. Manner of Payment. Officer will be paid in the same manner and on the same schedule of frequency as other County officers and employees.

E. Federal and State Taxes. From all payments made to Officer by County under the terms and provisions of this Agreement, County shall withhold all appropriate federal and state income taxes (resident and non-resident).

4. WORK SCHEDULE.

Officer's obligation is to perform the services and work identified in Attachment A which are needed within the County. It is understood by Officer that the performance of these services and work will require a varied schedule. Officer, in arranging her schedule, will coordinate and make arrangements to fulfill the requirements of the services and work which is necessary.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS.

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments for Officer to provide the services and work described in Attachment A must be procured by Officer and be valid at the time Officer enters into this Agreement or as otherwise may be required. Further, during the term of this Agreement, Officer must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, and professional licenses or certificates. Officer will provide County, at County's request, evidence of current and valid licenses, certificates and permits which are required to perform the services identified in Attachment A. Where there is a dispute between Officer and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC.

County shall provide Officer with such supplies, reference materials, telephone service, and staff as is deemed necessary by the County for Officer to provide the services identified in Attachment A to this Agreement.

7. COUNTY PROPERTY.

A. Supplies, Equipment, etc. All supplies, equipment, tools, protective or safety devices, badges, identification cards, keys, uniforms, vehicles, reference materials, furniture, appliances, etc. provided to Officer by County pursuant to this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of County. Officer will use reasonable care to protect, safeguard and maintain such items while they are in Officer's possession.

B. Products of Officer's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, video tapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind which are created, produced, assembled, compiled by, or are the result or product of, Officer's services or work under this Agreement are, and at the termination of this Agreement remain, the sole and exclusive property of the County. At the termination of the Agreement, Officer will convey possession and title to all such properties to County.

8. WORKERS' COMPENSATION.

County shall provide workers' compensation coverage to Officer for all acts performed in the course and scope of providing the services described in Attachment A to this Agreement. In the event a claim is made by Officer for injuries received in the course and scope of providing such services, County's liability shall be limited to workers' compensation benefits payable under the California Labor Code.

9. STATUS OF OFFICER.

All acts of Officer relating to the performance of this Agreement shall be performed by Officer as the Health Officer/jail medical director of the County. Officer has no authority to bind, incur any obligation on behalf of, or exercise any right of power vested in, the County, except as expressly provided by law or set forth in Attachment A.

10. DEFENSE AND INDEMNIFICATION.

In the event the Officer is sued for acts performed within the course and scope of providing services and work described in Attachment A of this Agreement, County shall defend, indemnify, and hold the Officer harmless from any and all liability arising from such acts as required by law.

11. TERMINATION AND DISCIPLINE.

Officer's services under this Agreement may be terminated by County without cause, and at will, for any reason by giving to Officer one hundred eighty (180) days written notice of such intent to terminate.

Officer may terminate this Agreement without cause, and at will, for any reason whatsoever by giving thirty (30) days written notice of such intent to terminate to County.

12. ASSIGNMENT.

This is an agreement for the personal services of Officer. County has relied upon the skills, knowledge, experience, and training of Officer as an inducement to enter into this Agreement. Officer shall not assign or subcontract this Agreement, or any part of it, without the express written consent of the County.

13. NONDISCRIMINATION.

Officer agrees to comply with various provisions of the federal, state, and county statutes, laws, and ordinances applicable to the County, and providing that no person in the United States shall, on the grounds of race, color, religion, ancestry, sex, age, physical handicap, or national origin, be subjected to discrimination.

14. CONFIDENTIALITY.

Officer agrees to comply with various provisions of the federal, state, and county laws and ordinances providing that information and records kept, maintained, or accessible by the County, shall be privileged, restricted, or confidential. Disclosure of such confidential, privileged, or protected information shall be made by Officer only as allowed by law.

15. CONFLICTS.

Officer agrees that Officer has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the work and services under this Agreement. Officer agrees to complete and file appropriate conflict of interest statements.

16. POST AGREEMENT COVENANT.

Officer agrees not to use any confidential, protected, or privileged information which is gained from the County in the course of providing services and work under this Agreement, for any personal benefit, gain,

or enhancement. Further, Officer agrees for a period of two years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with the County, or who has been an adverse party in litigation with the County, and concerning such, Officer by virtue of this Agreement has gained access to the County's confidential, privileged, protected, or proprietary information.

17. AMENDMENT.

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change is in written form, and executed with the same formalities as this Agreement, and attached to the original Agreement to maintain continuity.

18. NOTICE.

Any notice, amendments, or additions to this Agreement, including change of address of either party during the term of this Agreement, which Officer or County shall be required, or may desire, to make shall be in writing and shall be sent by prepaid first-class mail to the respective parties as follows:

County of Inyo

<u>County Administrator</u>	<u>Department</u>
<u>P.O. Drawer N</u>	<u>Mailing Address</u>
<u>Independence, CA 93526</u>	<u>City and State</u>

Officer

<u>James Richardson, MD</u>	<u>Name</u>
<u>307 Academy Ave</u>	<u>Mailing Address</u>
<u>Bishop, CA 93514</u>	<u>City and State</u>

19. ENTIRE AGREEMENT.

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless the same be in writing executed by the parties hereto.

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**AGREEMENT BETWEEN COUNTY OF INYO
AND JAMES RICHARDSON, MD
FOR THE PROVISION OF PERSONAL SERVICES
AS INYO COUNTY HEALTH OFFICER/JAIL MEDICAL DIRECTOR**

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS
_____ DAY OF JULY, 2025.

COUNTY OF INYO

By: _____

Dated: _____

OFFICER

By: JAMES RICHARDSON
Print or Type Name

James Richardson MD
Signature

Dated: 10-9-25

APPROVED AS TO FORM AND
LEGALITY:

Stacey Simon
Stacey Simon (Sup 22, 2025) (Inyo 11/1/25)
County Counsel

APPROVED AS TO ACCOUNTING
FORM:

Amy Shepherd
Amy Shepherd (Sup 22, 2025) (Inyo 11/1/25)
County Auditor

APPROVED AS TO PERSONNEL
REQUIREMENTS:

K Onig
Personnel Services

ATTACHMENT A

AGREEMENT BETWEEN COUNTY OF INYO AND JAMES RICHARDSON, MD FOR THE PROVISION OF PERSONAL SERVICES AS INYO COUNTY HEALTH OFFICER/JAIL MEDICAL DIRECTOR

TERM:

FROM: JULY 1, 2025 TO: JUNE 30, 2026

SCOPE OF WORK:

Perform the duties and functions of County Health Officer for Inyo County, as set forth in Division 105, Part 1, Chapter 3 (commencing with section 120175) and Division 101, Part 3, Chapter 2, Article 1 (commencing with section 101025) of the California Health and Safety Code. This includes, but is not limited to:

- a) Providing clinical oversight of licensed public health staff, contractors.
- b) Supporting public health activities to ensure the effectiveness of community health services including, but not limited to: communicable disease control, maternal and child health services, Children's Medical Services, tuberculosis control, HIV case management, emergency services and disaster planning, laboratory services, and environmental health.
- c) Conducting assessments and report on the health status of the community, using multiple epidemiological survey and statistical methods.
- d) Providing consultation to public health staff on public health planning.
- e) Providing consultation and contributing to the development of emergency preparedness plans, exercises and drills, protocols and after-action reports as a member of the public health disaster planning team, as appropriate.
- f) Acting as a liaison between Inyo County HHS Public Health programs and the CA Department of Public Health, as applicable.
- g) Providing liaison services between the Inyo County HHS Public Health programs and California Conference of Local Health Officers (CCLHO), including, but not limited to, participation in some CCLHO meetings and monitoring and tracking verbal and written communications.
- h) In consultation with Health & Human Services Administration, Officer may additionally provide communication of public health issues by releasing public health bulletins and answering media inquiries.
- i) Participating in Regional Public Health Office meetings as designated by the HHS Deputy Director of Public Health and Prevention.
- j) Providing health and medical-related consultation with authorized County representatives as needed.
- k) Attending periodic appropriate local inter-agency meetings as defined by the HHS Director or Deputy Director, Public Health & Prevention, or their designees.
- l) Providing 24/7 availability for any public health need and coordination with the deputy health officer.

Serve as Jail Medical Director, as set forth in Title 22, section 79775 of the California Code of Regulations, for the Inyo County Jail and Juvenile Facility, including, but not limited to:

- a) Providing medical services to the Inyo County Jail and Juvenile Facility, including: on-site health care one day a week during inmate sick calls at the jail, located in Independence.
- b) Providing 24/7 consultation availability via telephone with the facility nurse or on-call nurse in the Jail and Juvenile Facility, including weekends and holidays.

- c) Consulting with public health nurse to confirm medical clearance of juveniles to the weekend-only juvenile facility.

Officer shall provide approximately sixteen (16) hours of work per week in the performance of the above work and services, although the actual amount may vary from week-to-week.

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ATTACHMENT B

**AGREEMENT BETWEEN COUNTY OF INYO
AND JAMES RICHARDSON, MD
FOR THE PROVISION OF PERSONAL SERVICES
AS INYO COUNTY HEALTH OFFICER**

TERM:

FROM: JULY 1, 2025 TO: JUNE 30, 2026

SCHEDULE OF FEES:

1. Officer shall be paid \$7884.61 per pay period.
2. County shall reimburse Officer for the travel expenses and per diem which Officer incurs in providing services for County under this Agreement. Officer shall request approval by the County prior to incurring any travel or per diem expenses. Requests by Officer for such approval shall be submitted to Stephanie Tanksley, Public Health and Prevention Deputy Director. Travel and per diem expenses will be reimbursed in the same amount and to the same extent as County reimburses its permanent status employees for such expenses. County reserves the right to deny reimbursement for travel or per diem which is in excess of amounts that may be paid to the County's permanent status employees or incurred without prior approval. Officer will not be reimbursed for intra-county travel by private automobile to destinations less than seventy-five (75) miles from Independence, California.
3. As Health Officer/Jail Medical Director for Inyo County, County's medical malpractice insurance applies to the services provided under this Agreement that are within the course and scope of employment.
4. The provisions of this Attachment B shall prevail over any contrary provision in any applicable County personnel policy or rule.

**\\\\ NOTHING FOLLOWS **



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-732

Fiscal Year 2025-2026 California Children's Services Plan Health & Human Services - Health/Prevention ACTION REQUIRED

ITEM SUBMITTED BY

Laura Kennedy, Nurse Supervisor

ITEM PRESENTED BY

Anna Scott, Health & Human Services Director

RECOMMENDED ACTION:

Ratify and approve the California Children's Services (CCS) Plan for Fiscal Year 2025-2026 to ensure the continuation of medical services to eligible children in Inyo County and authorize the HHS Director to sign certification statements.

BACKGROUND / SUMMARY / JUSTIFICATION:

The Department of Health Care Services (DHCS) issued the California Children's Services (CCS) contract to counties for renewal slightly later than usual. In addition, the County was awaiting confirmation of budget details necessary to complete the contract package prior to submission. As a result, this agreement is being presented to the Board at this time for ratification and approval effective July 1, 2025, to ensure continuity of services and alignment with the fiscal year.

The California Children's Services (CCS) program provides diagnostic and treatment services, medical case management, and physical and occupational therapy services to children under age 21 whose parents are unable to pay for services and who have CCS-eligible medical conditions. Examples of CCS-eligible conditions include, but are not limited to, chronic medical conditions such as cystic fibrosis, hemophilia, cerebral palsy, heart disease, cancer, traumatic injuries, and certain infectious diseases. Mandates require Inyo County to assist in seeking and enrolling eligible children through cooperative efforts with local public and private agencies. The CCS program is funded through the Department of Health Care Services (DHCS).

FISCAL IMPACT:

Funding Source	Grant funded (Department of Health Care Services)	Budget Unit	045500 and 045501
Budgeted?	Yes	Object Code	4498
Recurrence	Ongoing Expenditure	Sole Source?	N/A

If Sole Source, provide justification below

Current Fiscal Year Impact

Up to \$138,861 for the period between July 1, 2025 and June 30, 2026

Future Fiscal Year Impacts
N/A
Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Your Board can choose not to approve the CCS plan. However, declining this funding would prevent Health & Human Services from providing children with complex health care needs, and their families, with case management services.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Enhanced Health, Social, & Senior Services

APPROVALS:

Laura Kennedy	Created/Initiated - 10/21/2025
Darcy Israel	Approved - 10/22/2025
Stephanie Tanksley	Approved - 10/22/2025
Melissa Best-Baker	Approved - 10/23/2025
Gina Ellis	Approved - 10/23/2025
Anna Scott	Approved - 10/24/2025
Keri Oney	Approved - 10/24/2025
John Vallejo	Approved - 10/24/2025
Amy Shepherd	Approved - 10/24/2025
Denelle Carrington	Final Approval - 10/27/2025

ATTACHMENTS:

1. Incumbent List
2. Certification of County Appropriation
3. Certification Statement

Incumbent List - California Children’s Services

For FY 2025-26 complete the table below for all personnel listed in the CCS budgets. Use **the same** job titles for both the budget and the incumbent list. Total percent for an individual incumbent should **not be over 100 percent**.

Specify whether job duty statements or civil service classification statements have been revised or changed. Only submit job duty statements and civil service classification statements that are new or have been revised. This includes (1) changes in job duties or activities, (2) changes in percentage of time spent for each activity, and (3) changes in percentage of time spent for enhanced and non-enhanced job duties or activities.

County/City: Inyo			Fiscal Year: 2024-2025	
Job Title	Incumbent Name	FTE % on CCS Admin Budget	Have Job Duties Changed? (Yes or No)	Has Civil Service Classification Changed? (Yes or No)
Registered Nurse	Dena Dondero	14.33%	NO	NO
HHS Specialist III - PH	Emma Williams	75%	NO	NO
Office Tech III	Lucina Mesquitez	3%	NO	NO
Administrative Analyst III	Joey Peterson	5%	NO	NO

County Name: INYO

	County Funds Only
➤ CCS Diagnostic, Treatment, and Vendored Therapy	<u>\$ 12,828.00</u>
➤ CCS Drug Intermediary (Medi-Cal Rx)	<u></u>
➤ CCS Dental	<u></u>
➤ Optional Targeted Low-Income Children’s Program (formerly HF)(Includes Diagnostic, Treatment, and Vendored Therapy)	<u>\$ 2,000.00</u>
➤ MTP Therapy (DOES NOT include Vendored Therapy)**	<u>\$ 2,000.00</u>
➤ Total Appropriation of County Only Funds FY 2025-2026	<u>\$ 16,828.00</u>

** The State will match on a dollar-for-dollar basis the amount of county funds allocated by a county for funding the county's MTP, exclusive of vendored therapy, up to the level of the county's capped State MTP allocation for the fiscal year.

I hereby certify that the amount(s) of funds identified above have been appropriated as the County's share of the CCS Program Diagnostic, Treatment, and Vended Therapy; CCS Medi-Cal Rx; CCS Dental; Optional Targeted Low-Income Children's Program; and/or MTP Therapy costs for the CCS Program in Fiscal Year 2025-2026.

County of Inyo		(760) 878-0343	
Organization Name		Phone Number	
P.O. Drawer R	Independence	CA	93526
Address	City	State	Zip Code
Amy Shepherd	Auditor-Controller		
Printed Name of Signer	Title of Signer		
		08/01/2025	
Signature of County Auditor or Deputy Director		Date	

Please e-mail the completed form with an electronic signature to: ISCDFiscal@dhcs.ca.gov

Submit

Children's Medical Services Plan and Fiscal Guidelines
Certification Statement - California Children's Services (CCS)

County/City: Inyo Fiscal Year: 2025-26

I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000-14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Children's Medical Services Plan and Fiscal Guidelines Manual, including but not limited to, Section 9 Federal Financial Participation. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.



Signature of CCS Administrator

10/21/2025

Date Signed



Signature of Director or Health Officer

10/21/2025

Date Signed

I certify that this plan has been approved by the local governing body.

Signature of local governing body chairperson

Date Signed



INYO COUNTY BOARD OF SUPERVISORS

TRINA ORRILL • JEFF GRIFFITHS • SCOTT MARCELLIN • JENNIFER ROESER • WILL WADELTON

DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-731

Purchase of Heavy Equipment for the Road Department Public Works ACTION REQUIRED

ITEM SUBMITTED BY

Gordon Moose, Road Superintendent

ITEM PRESENTED BY

Michael Errante, Public Works Director

RECOMMENDED ACTION:

Authorize the following purchase orders in an amount not to exceed \$1,158,342.60, payable to Coastline Equipment Company of Las Vegas, NV for the following equipment:

- \$166,379.71 for a John Deere 320 P-Tier Backhoe Loader;
- \$458,511.70 for a John Deere 672 P-Tier Motor Grader with 6WD;
- \$298,146.74 for a John Deere 624 P-Tier Wheel Loader; and
- \$235,304.45 for an RPM Tech RPM 220 Snow Blower.

BACKGROUND / SUMMARY / JUSTIFICATION:

The Road Department is continuing its effort to bring its fleet into compliance with California Air Resource Board (CARB) laws and requirements. Non-compliant and aging equipment in the fleet will continue to become more obsolete as the operable hours and mileage become limited by law. The new equipment will meet all CARB requirements. The equipment that is being replaced will be sold at an upcoming surplus sale.

The Road Department is utilizing Sourcewell, a cooperative purchasing program that provides nationally leveraged discount pricing through Coastline Equipment. Pursuant to Inyo County Purchasing Manual Section III(B)(5), the Road Department may purchase this equipment via Sourcewell / Coastline Equipment without soliciting bids. Each quote includes warranties, delivery, taxes and registration.

The Road Department remains committed to maintaining a modern, efficient, and environmentally compliant fleet. By replacing outdated equipment with CARB-compliant models through the Sourcewell cooperative purchasing program, the department ensures continued operational reliability while adhering to state regulations. This strategic investment not only supports sustainability goals but also maximizes cost-effectiveness by leveraging competitive pricing and streamlined procurement. The sale of surplus equipment will further offset costs and contribute to responsible asset management.

FISCAL IMPACT:

Funding Source	Non-General Fund	Budget Unit	034600
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Budgeted?	Yes	Object Code	5650
Recurrence	One-Time Expenditure	Sole Source?	N/A

If Sole Source, provide justification below

Current Fiscal Year Impact
Up to \$ 1,158,342.60 for Fiscal Year 2025-2026
Future Fiscal Year Impacts
N/A
Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to approve this purchase. This is not recommended, as the current Road Department fleet is aging and each year more of it is placed under usage restrictions due to CARB regulations. These usage restrictions are having an adverse impact on road operations and delays in maintenance or any emergency response.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Enhanced Transportation Services

High Quality Services | Improved County Facilities

High Quality Services | Public Safety and Emergency Response

APPROVALS:

Gordon Moose	Created/Initiated - 10/28/2025
Darcy Israel	Approved - 10/28/2025
Gordon Moose	Approved - 10/28/2025
Shannon Platt	Approved - 10/30/2025
Teresa Elliott	Approved - 10/30/2025
Amy Shepherd	Approved - 10/30/2025
Keri Oney	Approved - 10/30/2025
John Vallejo	Approved - 10/30/2025
Michael Errante	Approved - 10/30/2025
Denelle Carrington	Final Approval - 11/03/2025

ATTACHMENTS:

1. John Deer Motor Grader Quote
2. John Deer Wheel Loader Quote
3. RPM Tech Snowblower Quote
4. John Deer Backhoe Loader Quote

Quoteld: 33484982

30 October 2025

INYO COUNTY ROAD DEPT
PO BOX Q
INDEPENDENCE, CA 93526

We would like to take this opportunity to thank you for your recent interest in John Deere Machinery.

This quote reflects a new John Deere 672P Motor Grader. While this quote was being prepared, factory lead times are at 120-150 days. Sourcewell Quotes are valid for 30 days, and can be refreshed as requested.

Deere Sourcewell Contract #011723-JDC

Inyo County's Sourcewell Member ID # 4507

WARRANTY: Standard warranty is 12 months, full machine with unlimited hours. Additional warranty may be purchased any time prior to the standard warranty expiration and is available by level of coverage, hours and years. The 672P is being offered with a 60month/2500 hour Powertrain & Hydraulic Extended Warranty.

DISCOUNT: Sourcewell DiscountApplied is 42% to the Manufacturer's published list price.

Freight, Delivery, and Pre- Delivery inspection are exempt from the Sourcewell discount. These items are included in the quotation to provide a full, turn key package. Delivery is provided to Inyo County.

JD Link (online machine monitoring) is provided at no cost and includes a lifetime subscription.

Please let us know if we can answer any questions.

Sincerely,
MARTINEZ JC
702-399-2700
Coastline Equipment Company

Quote Summary

Prepared For

INYO COUNTY ROAD DEPT
 PO BOX Q
 INDEPENDENCE, CA 93526

Prepared By

MARTINEZ JC
 Coastline Equipment Company
 3540 N 5th Street
 N Las Vegas, NV 89032
 Phone: 702-399-2700
 jc.martinez@coastlineequipment.com

Quote Id: 33484982
Created On: 30 October 2025
Expiration Date: 28 November 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 672 P-Tier Motor Grader with 6WD	\$ 650,574.00	\$ 415,857.90	X 1 =	\$ 415,857.90
John Deere Extended Warranty-60MONTH/2500HR EXTENDED POWERTRAIN & HYD WARRANTY		\$ 9,675.00	X 1 =	\$ 9,675.00
Sub Total				\$ 425,532.90
Equipment Total				\$ 425,532.90
Trade In Total				\$ 0.00

Quote Summary

Equipment Total	\$ 425,532.90
Trade In	
SubTotal	\$ 425,532.90
State Tax - (7.75%)	\$ 32,978.80
Est. Service Agreement Tax	
Total	\$ 458,511.70
Balance Due	\$ 458,511.70

Salesperson : X _____

Accepted By : X _____

Confidential

Selling Equipment

Quote Id: 33484982

Customer: INYO COUNTY ROAD DEPT

JOHN DEERE 672 P-Tier Motor Grader with 6WD

Suggested List
\$ 650,574.00
Selling Price
\$ 415,857.90

Hours:
Stock Number:

Code	Description	Qty	Unit	Extended
8030DW	672 P-Tier Motor Grader with 6WD	1	\$ 601,410.00	\$ 601,410.00
Standard Options - Per Unit				
183N	JDLINK™	1	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	\$ 0.00
225A	Future Release	1	\$ 0.00	\$ 0.00
0259	English	1	\$ 0.00	\$ 0.00
0351	Translated Text Labels	1	\$ 0.00	\$ 0.00
0401	Armrest-Mounted Fingertip Electrohydraulic (EH) Controls	1	\$ 0.00	\$ 0.00
0602	Level 2 Trim	1	\$ 0.00	\$ 0.00
0675	Less Technology Package	1	\$ 0.00	\$ 0.00
0952	Rear Camera with Dedicated Display	1	\$ 0.00	\$ 0.00
1011	Standard Glass with Opening Windows	1	\$ 0.00	\$ 0.00
1152	Heated Exterior Mounted Rearview Mirrors	1	\$ 601.00	\$ 601.00
1205	Basic Radio	1	\$ 0.00	\$ 0.00
1258	Warning Beacons (Quad) Only	1	\$ 0.00	\$ 0.00
1401	One Front Auxiliary	1	\$ 0.00	\$ 0.00
1451	One Rear Auxiliary	1	\$ 0.00	\$ 0.00
1880	Less Receiver	1	\$ 0.00	\$ 0.00
2300	Less Secondary Display	1	\$ 0.00	\$ 0.00
2940	Less Grade Control	1	\$ 0.00	\$ 0.00
3006	Autoshift Plus Transmission	1	\$ 0.00	\$ 0.00
4067	John Deere 9.0L - FT4/Stage V	1	\$ 0.00	\$ 0.00
4255	Severe Duty Fuel & Water Filtration	1	\$ 490.00	\$ 490.00
4301	Quick Service Group	1	\$ 1,120.00	\$ 1,120.00
5312	Michelin XGLA2 - 14.0R24 G2/L2 Single Star Radial Tires 3 Pc Rim	1	\$ 25,068.00	\$ 25,068.00
5550	No Fenders	1	\$ 0.00	\$ 0.00
5600	Less Spare Tire With Rim	1	\$ 0.00	\$ 0.00
6052	18 LED Premium Light Package	1	\$ 0.00	\$ 0.00

Selling Equipment

Quote Id: 33484982

Customer: INYO COUNTY ROAD DEPT

7305	14 ft x 27 in x 1 in (4.27 m x 686 mm x 25 mm) with 8 in x 3/4 in (203 x 19 mm) Cutting Edge & 3/4 in (19 mm) hardware	1	\$ 547.00	\$ 547.00
7326	Reversible Overlay End Bits Only	1	\$ 588.00	\$ 588.00
7563	Rear Mounted Ripper/Scarifier with 3 Ripper Shanks & Rear Hitch and Pin	1	\$ 0.00	\$ 0.00
7600	Less Blade Impact System	1	\$ 0.00	\$ 0.00
7729	Premium Circle	1	\$ 19,800.00	\$ 19,800.00
7762	Front Push Block (2,950 LBS)	1	\$ 0.00	\$ 0.00
8028	5.0 LBS Multi Purpose (ABC) Dry Chemical Fire Extinguisher	1	\$ 190.00	\$ 190.00
8500	Cold Weather Package	1	\$ 760.00	\$ 760.00
Standard Options Total				\$ 49,164.00
Service Agreements				
	John Deere Extended Warranty - 60MONTH/2500HR EXTENDED POWERTRAIN & HYD WARRANTY	1	\$ 9,675.00	\$ 9,675.00
Service Agreements Total				\$ 9,675.00
Suggested Price				
				\$ 660,249.00
Customer Discounts				
Customer Discounts Total			\$ -234,716.10	\$ -234,716.10
Total Selling Price				\$ 425,532.90

Extended Warranty Proposal

JOHN DEERE 672 P-Tier Motor Grader with 6WD

Date : October 30, 2025

Machine/Use Information		Plan Description	Price	
Manufacturer	JOHN DEERE	Application	Deductible:	
Equipment Type	672PMT	Coverage:	List	\$ 9,675.00
Model	672PMT	Total Months:		
Country	US	Total Hours:		

Extended Warranty is available only through authorized John Deere Dealers for John Deere Products, and may be purchased at any time before the product's Standard Warranty, or Extended Warranty expires.

Extended Warranty Proposal Prepared for: *I have been offered this extended warranty and*

Customer Name – Please Print

- ☒ I ACCEPT the Extended Warranty
☐ I DECLINE the Extended Warranty

Customer Signature

If declined, I fully understand that my equipment listed above is not covered for customer expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is not a contract. For specific Extended Warranty coverage terms and conditions, please refer to the actual Extended Warranty contract for more information and the terms, conditions and limitations of the agreement.

What Extended Warranty is :

The Extended Warranty Program is for the reimbursement on parts and labor for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Construction and Forestry equipment, who purchase the Extended Warranty Plans for the desired coverage as indicated in this proposal.

What Extended Warranty is not:

Extended Warranty is not insurance. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income during or after an equipment failure. See the actual product-specific Extended Warranty agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

- Extended Warranty includes the following features and benefits under the program :
- Pays for parts and labor costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.



JOHN DEERE

Extended Warranty

TERMS AND CONDITIONS

Whenever the term "Company" is mentioned herein, it is understood to refer to Coastline Equipment.

The filling of this order by the company is contingent upon strikes, fires, accidents or delay resulting from any cause beyond the company's control: and accepting delivery from the carrier shall constitute a waiver of all claims from damage by reason of delay from whatsoever cause.

It is agreed that the title and right of possession to all property sold under this contract remains in the company. Whatever may be its mode of attachment to realty or otherwise, until the company has received the full price therefore as herein provided. Upon failure to make payments or any of them as herein specified, the company may retain as liquidated damage and rental all partial payment theretofore made and shall be free to enter the premises where such property may be located and remove the same as its own without prejudice to any further claims on account of damage which the company may suffer from any cause. Purchaser agrees to do all acts and things necessary to perfect and maintain the above title and right.

The property included in this order is sold under the manufacturer's warranty only unless there is an express warranty in writing signed by an executive or manager of the company. THERE ARE NO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. UNDER NO CIRCUMSTANCES SHALL THE COMPANY BE HELD LIABLE HEREUNDER FOR ANY SPECIAL INDIRECT OR CONSEQUENTIAL DAMAGES HOWEVER ARISING in any case where there is an express warranty by the company of the property sold or any part of it, the company may, at its own expense, reclaim the item so warranted and repay to the purchaser any sums which may have been paid thereon, and such repayment shall satisfy and fully discharge the company's entire liability arising out of state.

This order shall not become a contract binding upon the company until approved and accepted in writing by an executive officer of the company located in Long Beach, California. Notice of such approval will be furnished to the purchaser by acknowledgment of the order.

All terms of this sale are embodied herein, and no agreement, guaranty or warranty, oral or written, expressed or implied, not included herein shall in any way enlarge, limit or qualify the rights or the liabilities of the purchaser or the company.

Purchaser agrees to install upon the equipment, at his expense, all safety devices that may be required by any federal, state, or local safety regulations. Purchaser further agrees to protect and save seller harmless from any and all claims for property damages or personal injury, including death arising out of the use and operation of the equipment, regardless of nature or cause.

TERMS OF SALE: Unless otherwise agreed in writing and unless payment is made within 10 days from the date of invoice, interest on the unpaid balance shall be at the rate of 18% annum from the date of the invoice unless applicable law makes such rate of interest illegal, in which case the rate of interest shall be maximum permitted by law.

RENTAL: Rates unless otherwise noted are based on 176 hours usage per month, 2nd or 3rd shift rates will be computed at 50% of monthly rate. Lessee agrees to pay in addition to the monthly rental charge an adjustment for the tire wear during the rental period.

FREIGHT: If stated as a separate item, is approximate and actual freight cost shall be for customer's account.

SALES or excise taxes, federal or state, now or hereafter imposed, on the sale of good covered by this proposal, shall be for the account of the customer.

THIS PROPOSAL IS NOT AN OFFER TO SELL. This document evidences preliminary negotiations. Any sales are subject to approval by the Credit Manager of Coastline Equipment and to approval by an officer of Coastline Equipment. All sales shall be upon applicable Coastline Equipment sales order forms and subject to all of the terms and conditions as set forth herein. This proposal shall automatically lapse 30 days from the date hereof.

COASTLINE EQUIPMENT reserves the right to correct clerical errors.



Coastline Commitment Guarantee for Deere Construction & Forestry Equipment

Customer: _____ Model: _____ Serial # _____

Coastline Commitment Expires: _____ Basic Warranty Expires: _____

- Full Machine Basic Warranty for 12 months, unlimited hours or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs during basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional John Deere Protect customized Maintenance agreements
- Optional John Deere Protect customized extended warranties
- John Deere Connected Support:
 - JDLink™ for the life of the machine
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request
- StructurALL Warranty for three years / 10000 hours, whichever occurs first
- Diesel Particulate Filter (DPF) coverage for five years / 10000 hours, whichever occurs first



Customer Responsibilities:

1. Customer must notify the Service Department that machine is covered by Coastline Commitment at the time they place the initial call.
2. Customer must follow manufacturer recommended guidelines for maintenance and use Genuine John Deere parts and fluids, or their equivalent.
3. Customer must contact the Parts Department to request John Deere parts and fluids for the first scheduled service when applicable.
4. Customer has received all documents described and agrees to the terms, conditions, and responsibilities contained herein.

Terms and Conditions:

1. Commitment available on machines located within Coastline's AOR. Guaranteed response time, no cost travel, and 25-point machine inspection applicable during normal business hours; 7:00am – 5:00pm.
2. Machines purchased from rental fleet qualify the Commitment for the balance of remaining Basic warranty or for 90 days if Basic warranty has expired; also qualifies for any remaining JDLink subscription, StructurALL warranty or DPF coverage. The 25-point machine inspection is waived.
3. Loaner machine may be provided if machine is inoperable and cannot be restored to service within 36 hours from arrival of technician to machine or machine to Coastline facility. Coastline will supply like machine, if available, F.O.B. a Coastline location. Loaner is subject to standard Coastline rental terms and conditions. If a machine is unavailable or if customer does not accept machine offered, loaner provision is waived.
4. Four-hour response time guaranteed on inoperable machines and begins upon notification to Coastline's service department. The response guarantee is fulfilled once the technician has been dispatched or after the machine has been connected to via Remote Diagnostics.
5. CounterParts Promise guarantees that consumable or critical, quickly installed parts will be in stock at Coastline's location when you order and, if not, it will be there the next day and it will be free. CounterParts Promise is provided and the list of parts is available upon request.
6. Basic and StructurALL warranty terms and conditions will be provided.
7. DPF coverage is available from Coastline on machines greater than 174 gross hp, labor or travel costs not included to complete DPF hardware replacement; excludes Scraper Tractors and Mining equipment.

Customer (printed name, signature and title)

Date

Coastline Representative (printed name, signature and title)

Date



Coastline Commitment Guarantee for John Deere Compact Construction Equipment

Customer: _____ Model: _____ Serial #: _____

Coastline Commitment Expires: _____ Basic Warranty Expires: _____

- Full Machine Basic Warranty for 24 months, 2000-hours (whichever comes first) or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs for the first year of basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional customized Maintenance agreements
- Optional customized extended warranties
- John Deere Connected Support:
 - JDLink™ for the life of the machine on specific John Deere models
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request



Customer Responsibilities:

1. Customer must notify the Service Department that machine is covered by Coastline Commitment at the time they place the initial call.
2. Customer must follow manufacturer recommended guidelines for maintenance and use Genuine John Deere parts and fluids, or their equivalent.
3. Customer must contact the Parts Department to request John Deere parts and fluids for the first two services when applicable.
4. Customer has received all documents described and agrees to the terms, conditions, and responsibilities contained herein.

Terms and Conditions:

1. Commitment available on machines located within Coastline's AOR. Guaranteed response time, no cost travel, and 25-point machine inspection applicable during normal business hours; 7:00am – 5:00pm.
2. Machines purchased from rental fleet qualify the Commitment for the balance of remaining Basic warranty or for 90 days if Basic warranty has expired; also qualifies for any remaining JDLink subscription. The 25-point machine inspection is waived.
3. Loaner machine may be provided if machine is inoperable and cannot be restored to service within 36 hours from arrival of technician to machine or machine to Coastline facility. Coastline will supply like machine, if available, F.O.B. a Coastline location. Loaner is subject to standard Coastline rental terms and conditions. If a machine is unavailable or if customer does not accept machine offered, loaner provision is waived.
4. Four-hour response time guaranteed on inoperable machines and begins upon notification to Coastline's service department. The response guarantee is fulfilled once the technician has been dispatched or after the machine has been connected to via Remote Diagnostics.
5. CounterParts Promise guarantees that consumable or critical, quickly installed parts will be in stock at Coastline's location when you order and, if not, it will be there the next day and it will be free. CounterParts Promise is provided and the list of parts is available upon request.

Customer (printed name, signature and title)

Date

Coastline Representative (printed name, signature and title)

Date



COASTLINE
Equipment



Included with the purchase of any new or rental John Deere Compact Construction Equipment machine*:

- Full Machine Basic Warranty for 24 months, 2000-hours (whichever comes first) or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs for the first year of basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional customized Maintenance agreements
- Optional customized extended warranties
- John Deere Connected Support:
 - JDLink™ for the life of the machine, on specific John Deere models.
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request

*Coastline Commitment available on qualifying transaction. See your local dealer for details.



Machines purchased from Coastline's rental fleet qualify for these provisions for the balance of any remaining basic warranty or a period of 90 days if basic warranty has expired.

Long Beach, CA 562.272.7400

Bakersfield, CA 661.399.3600 Oxnard, CA 805.485.2106 Santa Ana, CA 714.265.5500 Santa Maria, CA 805.922.8329
Sylmar, CA 818.890.3353 Jerome, ID 208.324.2900 McCall, ID 208.634.3903 Meridian, ID 208.888.3337
Elko, NV 775.777.7070 Las Vegas, NV 702.399.2700
www.coastlineequipment.com



COASTLINE
Equipment

JDLINK™ Customer Account Contact Information

Congratulations! Your new John Deere equipment purchase comes equipped with JDLINK™ at no additional cost or subscription fees. Standard on most new models, JDLINK™ enables John Deere Connected Support™, provides valuable fleet insights such as machine location, hours, enabling geofencing and helps you utilize other productivity solutions.



JDLINK™



Machine Monitoring



Expert Alerts



Remote Diagnostics

Coastline Equipment JDLINK™ Support Team

Coastline Equipment's JDLINK™ Support Team will contact you shortly after your purchase to assist with JDLINK™ setup and ensure you're getting the most out of your purchase. Please provide contact information for an authorized staff member that has contract acceptance.

Customer Organization Name:

Customer First and Last Name:

Customer Mobile Phone Number:

Customer Email Address:

Scan to Contact the JDLINK™ Support Team

Send
Message to
Coastline's
JDLINK™
Support
Team



Save
Coastline's
JDLINK™
Support
Team
Contact
Information





COASTLINE
Equipment



Included with the purchase of any new or rental John Deere Construction & Forestry machine*:

- Full Machine Basic Warranty for 12 months, unlimited hours or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs during basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional John Deere Protect Maintenance agreements
- Optional John Deere Protect extended warranties
- Included John Deere Connected Support:
 - JDLink™ Ultimate subscription for the life of the machine
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request
- StructurALL Warranty for three years / 10000 hours, whichever occurs first.
- Diesel Particulate Filter (DPF) coverage for five years / 10000 hours, whichever occurs first

*Coastline Commitment available on qualifying transaction. See your local dealer for details and Terms & Conditions.



Machines purchased from Coastline's rental fleet qualify for these provisions for the balance of any remaining basic warranty or a period of 90 days if basic warranty has expired. They qualify for the remaining duration of any StructurALL warranty and DPF coverage.

Long Beach, CA 562.272.7400

Bakersfield, CA 661.399.3600 Oxnard, CA 805.485.2106 Santa Ana, CA 714.265.5500 Santa Maria, CA 805.922.8329
Sylmar, CA 818.890.3353 Jerome, ID 208.324.2900 McCall, ID 208.634.3903 Meridian, ID 208.888.3337
Elko, NV 775.777.7070 Las Vegas, NV 702.399.2700
www.coastlineequipment.com

The Part is **IN STOCK** or It's **FREE!!**

COASTLINE
Equipment

That's the CounterParts Promise from Coastline Equipment and it's the strongest parts-availability promise in the industry.

There are the times when next-morning parts-availability just isn't good enough! Coastline Equipment has the part you need in-stock so you can get back to work... now!

Downtime is a lot less threatening with the Coastline CounterParts program! Coastline Equipment has set a new benchmark for parts-availability. We have defined a must-have list of parts.

We promise you, if your Coastline branch does not have the part IN STOCK when you order it, it will be there the next day, and it will be Free!

The CounterParts promise applies to a list of specific parts that include:

- Parts that have put your machine down, but that can be installed in two hours or less, such as hydraulic hoses, starters, alternators, water pumps, turbochargers, injectors, relays, solenoids, switches, and relief valves.
- Parts you need for routine maintenance such as fluids, filters, lubricants, adhesives, and batteries.
- Wear parts such as bucket teeth and cutting edges. Every new machine bought or rented from Coastline

Equipment is covered by the **CounterParts promise!** *This promise covers the machine for three years from the first sale or RPO with no limitation on hours and is available only through Coastline Equipment.*

The CounterParts Promise:

- Applies to new and rental fleet machines purchased from Coastline Equipment.
- Is valid only at the selling location.
- Begins on the date of sale or first RPO occurring on or after September 1, 2008.
- Extends for three years with no limit on hours.
- Covers the original purchaser only and is not transferable.
- Covers a specific list of parts.
- May be discontinued for future machine sales without notice.

Coastline Equipment will supply you with the list.

COUNTER PARTS MODELS

210L-210LEP Landscape Loaders
310-710 K & L Backhoe Loaders
450-1050K Crawler Dozers
605K-755K Crawler Loaders
244K-844KII 4WD Loaders

670G-872G Motorgraders
250DII-460E ADTs
75-870GLC Excavators
312-332 E & G Skidsteers
315-333 E & G CTLs
17-60G Compact Excavators

The CounterParts promise isn't about giving away free parts. It is about making sure that the parts you expect to be in stock will be in stock where they will do you the most good... at Coastline Equipment. At Coastline we take seriously our responsibility to provide our customers with the best parts availability in the construction equipment business.

www.coastlineequipment.com

COUNTERPARTS

LONG BEACH (HQ)

6188 Paramount Blvd.
Long Beach, CA 90805
(562) 242-7400

BAKERSFIELD

4252 Saco Road
Bakersfield, CA 93308
(661) 399-3600

OXNARD

1930 E. Lockwood St.
Oxnard, CA 93036
(805) 485-2106

SANTA ANA

3216 Westminster Ave.
Santa Ana, CA 92703
(714) 265-5500

SANTA MARIA

1950 Roemer Place
Santa Maria, CA 92703
(805) 922-8329

SYLMAR

12435 Foothill Blvd.
Sylmar, CA 91342
(818) 890-3353

JEROME

26 East 300 South
Jerome, ID 83338
(208) 324-2900

MCCALL

13886 Highway 55
McCall, ID 83638
(208) 634-3903

MERIDIAN

2000 E. Overland Rd.
Meridian, ID 83642
(208) 888-3337

ELKO

645 Romeo Way
Elko, NV 89801
(775) 777-7070

LAS VEGAS

3540 N. 5th St.
N. Las Vegas, NV 89032
(702) 399-2700

Quoteld: 33535606

30 October 2025

INYO COUNTY ROAD DEPT
PO BOX Q
INDEPENDENCE, CA 93526

We would like to take this opportunity to thank you for your recent interest in John Deere machinery.

Thank you for allowing us to quote the following John Deere 624P Wheel Loader. While this quote was being prepared, factory lead times are at 90-120 days.

Sourcwell Quotes are valid for 30 days, and can be refreshed as requested.

Deere Sourcwell Contract #011723-JDC

Inyo County's Sourcwell Member ID # 4507.

WARRANTY: Standard warranty is 12 months, full machine with unlimited hours. Additional warranty may be purchased any time prior to the standard warranty expiration and is available by level of coverage, hours and years. The 624P is being offered with a 60 month/2500 Powertrain & Hydraulic Extended Warranty

DISCOUNT: The Sourcwell Discount applied is 38% to the Manufacturer's published list price of the John Deere 624P

Freight, Delivery, and Pre- Delivery inspection are exempt from the Sourcwell discount. These items are included in the quotation to provide a full, turnkey package.

Delivery is provided to Inyo County. JD Link (online machine monitoring) is provided at no cost and includes a lifetime subscription. Please let us know if we can answer any questions.

MARTINEZ JC
702-399-2700
Coastline Equipment Company

Quote Summary

Prepared For

INYO COUNTY ROAD DEPT
 PO BOX Q
 INDEPENDENCE, CA 93526

Prepared By

MARTINEZ JC
 Coastline Equipment Company
 3540 N 5th Street
 N Las Vegas, NV 89032
 Phone: 702-399-2700
 jc.martinez@coastlineequipment.com

Quote Id: 33535606
Created On: 30 October 2025
Expiration Date: 28 November 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 624 P-Tier Wheel Loader	\$ 409,932.00	\$ 264,300.31	X 1 =	\$ 264,300.31
John Deere Extended Warranty-60MO/2500HR GOVT PT&H		\$ 4,980.00	X 1 =	\$ 4,980.00
Sub Total				\$ 269,280.31
TAG MANUFACTURING TAG 96"X60"HD FORKS,JRB 416 F/544-624 - 379109-2	\$ 8,324.40	\$ 7,422.00	X 1 =	\$ 7,422.00
Equipment Total				\$ 276,702.31
Trade In Total				\$ 0.00

Quote Summary

Equipment Total	\$ 276,702.31
Trade In	
SubTotal	\$ 276,702.31
State Tax - (7.75%)	\$ 21,444.43
Est. Service Agreement Tax	
Total	\$ 298,146.74
Balance Due	\$ 298,146.74

Salesperson : X _____

Accepted By : X _____

Confidential

Selling Equipment

Quote Id: 33535606

Customer: INYO COUNTY ROAD DEPT

JOHN DEERE 624 P-Tier Wheel Loader

Suggested List
\$ 409,932.00
Selling Price
\$ 264,300.31

Hours:
Stock Number:

Code	Description	Qty	Unit	Extended
6042DW	624 P-Tier Wheel Loader	1	\$ 341,070.00	\$ 341,070.00
Standard Options - Per Unit				
183N	JDLink™	1	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	\$ 0.00
0259	English	1	\$ 0.00	\$ 0.00
0351	Translated Text Labels	1	\$ 0.00	\$ 0.00
0400	Standard Loader	1	\$ 0.00	\$ 0.00
0451	Standard Z-BAR	1	\$ 0.00	\$ 0.00
0612	Level 2 Trim	1	\$ 6,223.00	\$ 6,223.00
0656	Level 2 Performance	1	\$ 4,658.00	\$ 4,658.00
0951	Rear Camera (Primary Display)	1	\$ 0.00	\$ 0.00
1100	Less Detection System	1	\$ 0.00	\$ 0.00
1205	Basic Package Radio	1	\$ 0.00	\$ 0.00
1301	Left Side Steps	1	\$ 0.00	\$ 0.00
1862	Level 2 Fleet Health	1	\$ 0.00	\$ 0.00
2201	Less Payload Scale w/ Cycle Counter	1	\$ 126.00	\$ 126.00
2261	8 IN (203mm) Touchscreen Display	1	\$ 0.00	\$ 0.00
2300	Less Secondary Display	1	\$ 0.00	\$ 0.00
4095	John Deere 6.8L - FT4/SV	1	\$ 0.00	\$ 0.00
5120	Bridgestone VJT - 20.5R25 L3 1-Star Radial Tires w/ 3 PC Rims	1	\$ 17,734.00	\$ 17,734.00
5552	Standard Front Fenders	1	\$ 0.00	\$ 0.00
6522	Standard Hitch w/ Pin & Rear Counterweight	1	\$ 0.00	\$ 0.00
7026	Joystick Controls	1	\$ 0.00	\$ 0.00
7054	Three Function Hydraulics	1	\$ 2,377.00	\$ 2,377.00
7403	Hydraulic Coupler - JRB 416 Pattern	1	\$ 8,621.00	\$ 8,621.00
7458	Bolt-On Cutting Edge	1	\$ 1,052.00	\$ 1,052.00
7500	Less Fork Frame	1	\$ 0.00	\$ 0.00
7700	Less Tines	1	\$ 0.00	\$ 0.00
7827	3.50 YD (2.70 CM) Enhanced Performance	1	\$ 11,867.00	\$ 11,867.00
8295	Heated And Powered Exterior Mirrors	1	\$ 758.00	\$ 758.00

Selling Equipment

Quote Id: 33535606

Customer: INYO COUNTY ROAD DEPT

8500	Cold Weather Package	1	\$ 526.00	\$ 526.00
8501	Debris Package	1	\$ 3,476.00	\$ 3,476.00
8502	Maintenance and Service Package	1	\$ 629.00	\$ 629.00
8505	Guards - Transmission & Bottom	1	\$ 2,167.00	\$ 2,167.00
8508	Auxiliary Equipment Package	1	\$ 1,193.00	\$ 1,193.00
Standard Options Total				\$ 61,407.00
Service Agreements				
	John Deere Extended Warranty - 60MO/2500HR GOVT PT&H	1	\$ 4,980.00	\$ 4,980.00
Service Agreements Total				\$ 4,980.00
Other Charges				
	Freight	1	\$ 7,455.00	\$ 7,455.00
Other Charges Total				\$ 7,455.00
Suggested Price				\$ 414,912.00
Customer Discounts				
Customer Discounts Total			\$ -145,631.69	\$ -145,631.69
Total Selling Price				\$ 269,280.31

TAG MANUFACTURING TAG 96"X60"HD FORKS,JRB 416 F/544-624 - 379109-2

Equipment Notes: STOCK
Hours: 0
Stock Number: 104736

Suggested List
 \$ 8,324.40
Selling Price
 \$ 7,422.00

Code	Description	Qty	Unit	Extended
---	TAG MANUFACTURING TAG 96"X60"HD FORKS,JRB 416 F/544-624	1	\$ 7,916.80	\$ 7,916.80
Other Charges				
	Freight	1	\$ 407.60	\$ 407.60
Other Charges Total				\$ 407.60
Suggested Price				\$ 8,324.40
Customer Discounts				
Customer Discounts Total			\$ -902.40	\$ -902.40
Total Selling Price				\$ 7,422.00

TERMS AND CONDITIONS

Whenever the term "Company" is mentioned herein, it is understood to refer to Coastline Equipment.

The filling of this order by the company is contingent upon strikes, fires, accidents or delay resulting from any cause beyond the company's control: and accepting delivery from the carrier shall constitute a waiver of all claims from damage by reason of delay from whatsoever cause.

It is agreed that the title and right of possession to all property sold under this contract remains in the company. Whatever may be its mode of attachment to realty or otherwise, until the company has received the full price therefore as herein provided. Upon failure to make payments or any of them as herein specified, the company may retain as liquidated damage and rental all partial payment theretofore made and shall be free to enter the premises where such property may be located and remove the same as its own without prejudice to any further claims on account of damage which the company may suffer from any cause. Purchaser agrees to do all acts and things necessary to perfect and maintain the above title and right.

The property included in this order is sold under the manufacturer's warranty only unless there is an express warranty in writing signed by an executive or manager of the company. THERE ARE NO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. UNDER NO CIRCUMSTANCES SHALL THE COMPANY BE HELD LIABLE HEREUNDER FOR ANY SPECIAL INDIRECT OR CONSEQUENTIAL DAMAGES HOWEVER ARISING in any case where there is an express warranty by the company of the property sold or any part of it, the company may, at its own expense, reclaim the item so warranted and repay to the purchaser any sums which may have been paid thereon, and such repayment shall satisfy and fully discharge the company's entire liability arising out of state.

This order shall not become a contract binding upon the company until approved and accepted in writing by an executive officer of the company located in Long Beach, California. Notice of such approval will be furnished to the purchaser by acknowledgment of the order.

All terms of this sale are embodied herein, and no agreement, guaranty or warranty, oral or written, expressed or implied, not included herein shall in any way enlarge, limit or qualify the rights or the liabilities of the purchaser or the company.

Purchaser agrees to install upon the equipment, at his expense, all safety devices that may be required by any federal, state, or local safety regulations. Purchaser further agrees to protect and save seller harmless from any and all claims for property damages or personal injury, including death arising out of the use and operation of the equipment, regardless of nature or cause.

TERMS OF SALE: Unless otherwise agreed in writing and unless payment is made within 10 days from the date of invoice, interest on the unpaid balance shall be at the rate of 18% annum from the date of the invoice unless applicable law makes such rate of interest illegal, in which case the rate of interest shall be maximum permitted by law.

RENTAL: Rates unless otherwise noted are based on 176 hours usage per month, 2nd or 3rd shift rates will be computed at 50% of monthly rate. Lessee agrees to pay in addition to the monthly rental charge an adjustment for the tire wear during the rental period.

FREIGHT: If stated as a separate item, is approximate and actual freight cost shall be for customer's account.

SALES or excise taxes, federal or state, now or hereafter imposed, on the sale of good covered by this proposal, shall be for the account of the customer.

THIS PROPOSAL IS NOT AN OFFER TO SELL. This document evidences preliminary negotiations. Any sales are subject to approval by the Credit Manager of Coastline Equipment and to approval by an officer of Coastline Equipment. All sales shall be upon applicable Coastline Equipment sales order forms and subject to all of the terms and conditions as set forth herein. This proposal shall automatically lapse 30 days from the date hereof.

COASTLINE EQUIPMENT reserves the right to correct clerical errors.



Coastline Commitment Guarantee for Deere Construction & Forestry Equipment

Customer: _____ Model: _____ Serial # _____

Coastline Commitment Expires: _____ Basic Warranty Expires: _____

- Full Machine Basic Warranty for 12 months, unlimited hours or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs during basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional John Deere Protect customized Maintenance agreements
- Optional John Deere Protect customized extended warranties
- John Deere Connected Support:
 - JDLink™ for the life of the machine
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request
- StructurALL Warranty for three years / 10000 hours, whichever occurs first
- Diesel Particulate Filter (DPF) coverage for five years / 10000 hours, whichever occurs first



Customer Responsibilities:

1. Customer must notify the Service Department that machine is covered by Coastline Commitment at the time they place the initial call.
2. Customer must follow manufacturer recommended guidelines for maintenance and use Genuine John Deere parts and fluids, or their equivalent.
3. Customer must contact the Parts Department to request John Deere parts and fluids for the first scheduled service when applicable.
4. Customer has received all documents described and agrees to the terms, conditions, and responsibilities contained herein.

Terms and Conditions:

1. Commitment available on machines located within Coastline's AOR. Guaranteed response time, no cost travel, and 25-point machine inspection applicable during normal business hours; 7:00am – 5:00pm.
2. Machines purchased from rental fleet qualify the Commitment for the balance of remaining Basic warranty or for 90 days if Basic warranty has expired; also qualifies for any remaining JDLink subscription, StructurALL warranty or DPF coverage. The 25-point machine inspection is waived.
3. Loaner machine may be provided if machine is inoperable and cannot be restored to service within 36 hours from arrival of technician to machine or machine to Coastline facility. Coastline will supply like machine, if available, F.O.B. a Coastline location. Loaner is subject to standard Coastline rental terms and conditions. If a machine is unavailable or if customer does not accept machine offered, loaner provision is waived.
4. Four-hour response time guaranteed on inoperable machines and begins upon notification to Coastline's service department. The response guarantee is fulfilled once the technician has been dispatched or after the machine has been connected to via Remote Diagnostics.
5. CounterParts Promise guarantees that consumable or critical, quickly installed parts will be in stock at Coastline's location when you order and, if not, it will be there the next day and it will be free. CounterParts Promise is provided and the list of parts is available upon request.
6. Basic and StructurALL warranty terms and conditions will be provided.
7. DPF coverage is available from Coastline on machines greater than 174 gross hp, labor or travel costs not included to complete DPF hardware replacement; excludes Scraper Tractors and Mining equipment.

Customer (printed name, signature and title)

Date

Coastline Representative (printed name, signature and title)

Date



Coastline Commitment Guarantee for John Deere Compact Construction Equipment

Customer: _____ Model: _____ Serial #: _____

Coastline Commitment Expires: _____ Basic Warranty Expires: _____

- Full Machine Basic Warranty for 24 months, 2000-hours (whichever comes first) or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs for the first year of basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional customized Maintenance agreements
- Optional customized extended warranties
- John Deere Connected Support:
 - JDLink™ for the life of the machine on specific John Deere models
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request



Customer Responsibilities:

1. Customer must notify the Service Department that machine is covered by Coastline Commitment at the time they place the initial call.
2. Customer must follow manufacturer recommended guidelines for maintenance and use Genuine John Deere parts and fluids, or their equivalent.
3. Customer must contact the Parts Department to request John Deere parts and fluids for the first two services when applicable.
4. Customer has received all documents described and agrees to the terms, conditions, and responsibilities contained herein.

Terms and Conditions:

1. Commitment available on machines located within Coastline's AOR. Guaranteed response time, no cost travel, and 25-point machine inspection applicable during normal business hours; 7:00am – 5:00pm.
2. Machines purchased from rental fleet qualify the Commitment for the balance of remaining Basic warranty or for 90 days if Basic warranty has expired; also qualifies for any remaining JDLink subscription. The 25-point machine inspection is waived.
3. Loaner machine may be provided if machine is inoperable and cannot be restored to service within 36 hours from arrival of technician to machine or machine to Coastline facility. Coastline will supply like machine, if available, F.O.B. a Coastline location. Loaner is subject to standard Coastline rental terms and conditions. If a machine is unavailable or if customer does not accept machine offered, loaner provision is waived.
4. Four-hour response time guaranteed on inoperable machines and begins upon notification to Coastline's service department. The response guarantee is fulfilled once the technician has been dispatched or after the machine has been connected to via Remote Diagnostics.
5. CounterParts Promise guarantees that consumable or critical, quickly installed parts will be in stock at Coastline's location when you order and, if not, it will be there the next day and it will be free. CounterParts Promise is provided and the list of parts is available upon request.

Customer (printed name, signature and title)

Date

Coastline Representative (printed name, signature and title)

Date



COASTLINE
Equipment



Included with the purchase of any new or rental John Deere Compact Construction Equipment machine*:

- Full Machine Basic Warranty for 24 months, 2000-hours (whichever comes first) or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs for the first year of basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional customized Maintenance agreements
- Optional customized extended warranties
- John Deere Connected Support:
 - JDLink™ for the life of the machine, on specific John Deere models.
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request

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Machines purchased from Coastline's rental fleet qualify for these provisions for the balance of any remaining basic warranty or a period of 90 days if basic warranty has expired.

Long Beach, CA 562.272.7400

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Expert Alerts



Remote Diagnostics

Coastline Equipment JDLINK™ Support Team

Coastline Equipment's JDLINK™ Support Team will contact you shortly after your purchase to assist with JDLINK™ setup and ensure you're getting the most out of your purchase. Please provide contact information for an authorized staff member that has contract acceptance.

Customer Organization Name:

Customer First and Last Name:

Customer Mobile Phone Number:

Customer Email Address:

Scan to Contact the JDLINK™ Support Team

Send
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Save
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COASTLINE
Equipment



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 - JDLink™ Ultimate subscription for the life of the machine
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
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 - Periodic machine performance review upon customer request
- StructurALL Warranty for three years / 10000 hours, whichever occurs first.
- Diesel Particulate Filter (DPF) coverage for five years / 10000 hours, whichever occurs first

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Machines purchased from Coastline's rental fleet qualify for these provisions for the balance of any remaining basic warranty or a period of 90 days if basic warranty has expired. They qualify for the remaining duration of any StructurALL warranty and DPF coverage.

Long Beach, CA 562.272.7400

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The Part is **IN STOCK** or It's **FREE!!**

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That's the CounterParts Promise from Coastline Equipment and it's the strongest parts-availability promise in the industry.

There are the times when next-morning parts-availability just isn't good enough! Coastline Equipment has the part you need in-stock so you can get back to work... now!

Downtime is a lot less threatening with the Coastline CounterParts program! Coastline Equipment has set a new benchmark for parts-availability. We have defined a must-have list of parts.

We promise you, if your Coastline branch does not have the part IN STOCK when you order it, it will be there the next day, and it will be Free!

The CounterParts promise applies to a list of specific parts that include:

- Parts that have put your machine down, but that can be installed in two hours or less, such as hydraulic hoses, starters, alternators, water pumps, turbochargers, injectors, relays, solenoids, switches, and relief valves.
- Parts you need for routine maintenance such as fluids, filters, lubricants, adhesives, and batteries.
- Wear parts such as bucket teeth and cutting edges. Every new machine bought or rented from Coastline

Equipment is covered by the **CounterParts promise!** *This promise covers the machine for three years from the first sale or RPO with no limitation on hours and is available only through Coastline Equipment.*

The CounterParts Promise:

- Applies to new and rental fleet machines purchased from Coastline Equipment.
- Is valid only at the selling location.
- Begins on the date of sale or first RPO occurring on or after September 1, 2008.
- Extends for three years with no limit on hours.
- Covers the original purchaser only and is not transferable.
- Covers a specific list of parts.
- May be discontinued for future machine sales without notice.

Coastline Equipment will supply you with the list.

COUNTER PARTS MODELS

210L-210LEP Landscape Loaders
310-710 K & L Backhoe Loaders
450-1050K Crawler Dozers
605K-755K Crawler Loaders
244K-844KII 4WD Loaders

670G-872G Motorgraders
250DII-460E ADTs
75-870GLC Excavators
312-332 E & G Skidsteers
315-333 E & G CTLs
17-60G Compact Excavators

The CounterParts promise isn't about giving away free parts. It is about making sure that the parts you expect to be in stock will be in stock where they will do you the most good... at Coastline Equipment. At Coastline we take seriously our responsibility to provide our customers with the best parts availability in the construction equipment business.

www.coastlineequipment.com

COUNTERPARTS

LONG BEACH (HQ)

6188 Paramount Blvd.
Long Beach, CA 90805
(562) 242-7400

BAKERSFIELD

4252 Saco Road
Bakersfield, CA 93308
(661) 399-3600

OXNARD

1930 E. Lockwood St.
Oxnard, CA 93036
(805) 485-2106

SANTA ANA

3216 Westminster Ave.
Santa Ana, CA 92703
(714) 265-5500

SANTA MARIA

1950 Roemer Place
Santa Maria, CA 92703
(805) 922-8329

SYLMAR

12435 Foothill Blvd.
Sylmar, CA 91342
(818) 890-3353

JEROME

26 East 300 South
Jerome, ID 83338
(208) 324-2900

MCCALL

13886 Highway 55
McCall, ID 83638
(208) 634-3903

MERIDIAN

2000 E. Overland Rd.
Meridian, ID 83642
(208) 888-3337

ELKO

645 Romeo Way
Elko, NV 89801
(775) 777-7070

LAS VEGAS

3540 N. 5th St.
N. Las Vegas, NV 89032
(702) 399-2700

Quote Id 1219213
21-Oct-2025

INYO COUNTY ROAD DEPT
PO BOX Q
INDEPENDENCE, CA 935260616

We would like to take this opportunity to thank you for your recent interest in our equipment offerings.

Thank you for allowing us to quote the following RPMTech RPM220 Snowblower. While this quote was being prepared, the snowblowers were in factory stock-North Dakota.

Sourcewell Quotes are valid for 30 days and can be refreshed upon request.

RPM Sourcewell Contract # 062222-AGI
Inyo County's Sourcewell Member ID #4507

WARRANTY: Standard Factory Warranty is 1yr/1500Hours-whichever occurs first from the first day of service, provided first day in service occurs no later than 60 days from delivery.

DISCOUNT: The Sourcewell Discount applied is 8% to the Manufacturer's published list price of the RPMTech 220.

Freight, delivery and pre-delivery inspection are exempt from the Sourcewell discount. These items are included in the quotation price to include a full, turn key package. Delivery is provided to Inyo County.

Sincerely,

JC MARTINEZ
Coastline Equipment Company
3540 N 5th Street
N Las Vegas, NV 89032
JC.Martinez@coastlineequipment.com



Prepared For

INYO COUNTY ROAD DEPT
PO BOX Q
INDEPENDENCE, CA 935260616

Prepared By

JC MARTINEZ
Coastline Equipment Company
3540 N 5th Street
N Las Vegas, NV 89032
JC.Martinez@coastlineequipment.
com

Quote Id 1219213

Creation Date 21-Oct-2025

Expiration Date 28-Nov-2025

Quote Summary

Equipment Summary	Suggested List	Selling Price	QTY In Group	Extended
RPM TECH RPM 220 Snow Equipment	\$237,369.00	\$218,380.00	1	\$218,380.00
Equipment Total				\$218,380.00
Quote Summary				
Total Selling Price				\$218,380.00
Sales Tax - (7.75%)				\$16,924.45
Sub-total				\$235,304.45
Balance Due				\$235,304.45

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote # 1219213
Customer INYO COUNTY ROAD DEPT

RPM TECH RPM 220 Snow Equipment			QTY In Group : 1
Hours	---		Suggested List
Serial Number			\$237,369.00
Stock Number	---		Selling Price
PUK Parent Serial #	---		\$218,380.00

Equipment Summary				
Code	Description	Qty	List Price	Adjusted Selling Price
1	RPM TECH RPM 220 Snow Equipment	1	\$237,369.00	\$237,369.00

Base / Options				
Code	Description	Qty	List Price	Adjusted Selling Price
	CAT C-7 TIER IV ENGINE	1	\$0.00	\$0.00
	ALL STD FEATURES, 300HP, TELESCOPIC TRUCK LOADING CHUTE, DEF BLANKET & RADIATOR BLANKET	1	\$0.00	\$0.00
	DUAL HYRDAULIC STEERING VALVES	1	\$0.00	\$0.00
	COLOR MONITOR	1	\$0.00	\$0.00
	BOLT ON ICE CUTTERS	1	\$0.00	\$0.00
	CHUTE LIGHTS	1	\$0.00	\$0.00
	WIRELESS REMOTE CONTROL WITH BACKUP HARDWIRED CONTROLS	1	\$0.00	\$0.00
	JRB 416 COUPLER	1	\$0.00	\$0.00
	FREIGHT TO INYO COUNTY	1	\$0.00	\$0.00
	LABOR TO INSTALL CONTROLS IN WHEEL LOADER	1	\$0.00	\$0.00
	OPERATOR TRAINING /ORIENTATION	1	\$0.00	\$0.00
Total Base / Options Inc. Tax			\$237,369.00	\$237,369.00

Customer Discounts	
Description	Discount Amount



Total Discounts Inc. Tax		(\$18,989.00)
Total Selling Price	\$237,369.00	\$218,380.00



COASTLINE
Equipment



Included with the purchase of any new or rental John Deere Construction & Forestry machine*:

- Full Machine Basic Warranty for 12 months, unlimited hours or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs during basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional John Deere Protect Maintenance agreements
- Optional John Deere Protect extended warranties
- Included John Deere Connected Support:
 - JDLink™ Ultimate subscription for the life of the machine
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request
- StructurALL Warranty for three years / 10000 hours, whichever occurs first.
- Diesel Particulate Filter (DPF) coverage for five years / 10000 hours, whichever occurs first

*Coastline Commitment available on qualifying transaction. See your local dealer for details and Terms & Conditions.



Machines purchased from Coastline's rental fleet qualify for these provisions for the balance of any remaining basic warranty or a period of 90 days if basic warranty has expired. They qualify for the remaining duration of any StructurALL warranty and DPF coverage.

Long Beach, CA 562.272.7400

Bakersfield, CA 661.399.3600 Oxnard, CA 805.485.2106 Santa Ana, CA 714.265.5500 Santa Maria, CA 805.922.8329
Sylmar, CA 818.890.3353 Jerome, ID 208.324.2900 McCall, ID 208.634.3903 Meridian, ID 208.888.3337
Elko, NV 775.777.7070 Las Vegas, NV 702.399.2700

www.coastlineequipment.com



Coastline Commitment Guarantee for Deere Construction & Forestry Equipment

Customer: _____ Model: _____ Serial # _____

Coastline Commitment Expires: _____ Basic Warranty Expires: _____

- Full Machine Basic Warranty for 12 months, unlimited hours or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs during basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional John Deere Protect customized Maintenance agreements
- Optional John Deere Protect customized extended warranties
- John Deere Connected Support:
 - JDLink™ for the life of the machine
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request
- StructurALL Warranty for three years / 10000 hours, whichever occurs first
- Diesel Particulate Filter (DPF) coverage for five years / 10000 hours, whichever occurs first



Customer Responsibilities:

1. Customer must notify the Service Department that machine is covered by Coastline Commitment at the time they place the initial call.
2. Customer must follow manufacturer recommended guidelines for maintenance and use Genuine John Deere parts and fluids, or their equivalent.
3. Customer must contact the Parts Department to request John Deere parts and fluids for the first scheduled service when applicable.
4. Customer has received all documents described and agrees to the terms, conditions, and responsibilities contained herein.

Terms and Conditions:

1. Commitment available on machines located within Coastline's AOR. Guaranteed response time, no cost travel, and 25-point machine inspection applicable during normal business hours; 7:00am – 5:00pm.
2. Machines purchased from rental fleet qualify the Commitment for the balance of remaining Basic warranty or for 90 days if Basic warranty has expired; also qualifies for any remaining JDLink subscription, StructurALL warranty or DPF coverage. The 25-point machine inspection is waived.
3. Loaner machine may be provided if machine is inoperable and cannot be restored to service within 36 hours from arrival of technician to machine or machine to Coastline facility. Coastline will supply like machine, if available, F.O.B. a Coastline location. Loaner is subject to standard Coastline rental terms and conditions. If a machine is unavailable or if customer does not accept machine offered, loaner provision is waived.
4. Four-hour response time guaranteed on inoperable machines and begins upon notification to Coastline's service department. The response guarantee is fulfilled once the technician has been dispatched or after the machine has been connected to via Remote Diagnostics.
5. CounterParts Promise guarantees that consumable or critical, quickly installed parts will be in stock at Coastline's location when you order and, if not, it will be there the next day and it will be free. CounterParts Promise is provided and the list of parts is available upon request.
6. Basic and StructurALL warranty terms and conditions will be provided.
7. DPF coverage is available from Coastline on machines greater than 174 gross hp, labor or travel costs not included to complete DPF hardware replacement; excludes Scraper Tractors and Mining equipment.

Customer (printed name, signature and title)

Date

Coastline Representative (printed name, signature and title)

Date



COASTLINE
Equipment



Included with the purchase of any new or rental John Deere Compact Construction Equipment machine*:

- Full Machine Basic Warranty for 24 months, 2000-hours (whichever comes first) or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs for the first year of basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional customized Maintenance agreements
- Optional customized extended warranties
- John Deere Connected Support:
 - JDLink™ for the life of the machine, on specific John Deere models.
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request

*Coastline Commitment available on qualifying transaction. See your local dealer for details.



Machines purchased from Coastline's rental fleet qualify for these provisions for the balance of any remaining basic warranty or a period of 90 days if basic warranty has expired.

Long Beach, CA 562.272.7400

Bakersfield, CA 661.399.3600 Oxnard, CA 805.485.2106 Santa Ana, CA 714.265.5500 Santa Maria, CA 805.922.8329
Sylmar, CA 818.890.3353 Jerome, ID 208.324.2900 McCall, ID 208.634.3903 Meridian, ID 208.888.3337
Elko, NV 775.777.7070 Las Vegas, NV 702.399.2700

www.coastlineequipment.com



Coastline Commitment Guarantee for John Deere Compact Construction Equipment

Customer: _____ Model: _____ Serial #: _____

Coastline Commitment Expires: _____ Basic Warranty Expires: _____

- Full Machine Basic Warranty for 24 months, 2000-hours (whichever comes first) or remaining balance
- Pre-delivery inspection and customized set-up by Factory Certified Technicians
- Delivery walk-around with the customer by Factory Certified Salesmen
- Machine loaner for extended downtime during basic warranty
- Four hour guaranteed response time for inoperable machine
- No travel time or mileage charges for warrantable repairs for the first year of basic warranty
- Warranty repairs performed by Factory Certified Technicians
- Genuine John Deere parts and fluids provided for the first scheduled service
- CounterParts Promise – the part is in stock or its free the next day
- 25 point machine inspection prior to Basic warranty expiration
- Optional customized Maintenance agreements
- Optional customized extended warranties
- John Deere Connected Support:
 - JDLink™ for the life of the machine on specific John Deere models
 - Preventative Maintenance interval monitoring
 - Machine Health Alert notifications
 - Remote Diagnostics and Programming
 - Periodic machine performance review upon customer request



Customer Responsibilities:

1. Customer must notify the Service Department that machine is covered by Coastline Commitment at the time they place the initial call.
2. Customer must follow manufacturer recommended guidelines for maintenance and use Genuine John Deere parts and fluids, or their equivalent.
3. Customer must contact the Parts Department to request John Deere parts and fluids for the first two services when applicable.
4. Customer has received all documents described and agrees to the terms, conditions, and responsibilities contained herein.

Terms and Conditions:

1. Commitment available on machines located within Coastline's AOR. Guaranteed response time, no cost travel, and 25-point machine inspection applicable during normal business hours; 7:00am – 5:00pm.
2. Machines purchased from rental fleet qualify the Commitment for the balance of remaining Basic warranty or for 90 days if Basic warranty has expired; also qualifies for any remaining JDLink subscription. The 25-point machine inspection is waived.
3. Loaner machine may be provided if machine is inoperable and cannot be restored to service within 36 hours from arrival of technician to machine or machine to Coastline facility. Coastline will supply like machine, if available, F.O.B. a Coastline location. Loaner is subject to standard Coastline rental terms and conditions. If a machine is unavailable or if customer does not accept machine offered, loaner provision is waived.
4. Four-hour response time guaranteed on inoperable machines and begins upon notification to Coastline's service department. The response guarantee is fulfilled once the technician has been dispatched or after the machine has been connected to via Remote Diagnostics.
5. CounterParts Promise guarantees that consumable or critical, quickly installed parts will be in stock at Coastline's location when you order and, if not, it will be there the next day and it will be free. CounterParts Promise is provided and the list of parts is available upon request.

Customer (printed name, signature and title)

Date

Coastline Representative (printed name, signature and title)

Date



COASTLINE
Equipment

JDLINK™ Customer Account Contact Information

Congratulations! Your new John Deere equipment purchase comes equipped with JDLINK™ at no additional cost or subscription fees. Standard on most new models, JDLINK™ enables John Deere Connected Support™, provides valuable fleet insights such as machine location, hours, enabling geofencing and helps you utilize other productivity solutions.



JDLINK™



Machine Monitoring



Expert Alerts



Remote Diagnostics

Coastline Equipment JDLINK™ Support Team

Coastline Equipment's JDLINK™ Support Team will contact you shortly after your purchase to assist with JDLINK™ setup and ensure you're getting the most out of your purchase. Please provide contact information for an authorized staff member that has contract acceptance.

Customer Organization Name:

Customer First and Last Name:

Customer Mobile Phone Number:

Customer Email Address:

Scan to Contact the JDLINK™ Support Team

Send
Message to
Coastline's
JDLINK™
Support
Team



Save
Coastline's
JDLINK™
Support
Team
Contact
Information



John Deere Protect™ Program Customer Agreement

IMPORTANT NOTICE TO PURCHASER

The Preventative Maintenance Customer Agreement (the "Service Agreement") is an agreement between an authorized, participating John Deere dealer and the purchaser of an eligible/qualifying machine. This document defines the term, type and logistics of the preventative maintenance services under the Service Agreement ("Services").

Throughout the Service Agreement, the terms "you," "your," "customer," and "purchaser" refer to the purchaser of the Service Agreement. The terms "we," "us," "our," "dealer" and "dealership" refer to _____

Read the Service Agreement carefully. Your rights and remedies under the Service Agreement are limited as indicated below. The term specified below may be terminated prior to expiration under the provisions of Paragraph D of the Service Agreement.

Where permitted by law, John Deere products carry no implied warranty or condition of merchantability or fitness. The Service Agreement is not insurance. For questions and inquiries, contact your Dealer.

1. MACHINE INFORMATION

Provide specifics of machine to be serviced:

Model: _____

PIN: _____

2. SERVICE AGREEMENT TERM LENGTH

All Service Agreements must include a defined term length based on total engine hours and also may include a defined start and end date, if applicable.

Machine Hours Start: _____

Machine Hours End: _____

Stat Date: _____

End Date: _____

3. LOCATION OF SERVICE OR DELIVERY OF PARTS & FLUID BUNDLES

Specify location where machine will be serviced or parts & fluids bundles will be delivered,

Service/Delivery Location: _____

Max. distance from Service Location: _____

Select Program Type:

☐☐

John Deere Protect Service Plan

John Deere Protect Parts & Fluids Plan

Remote Machine Monitoring

Included

Included

Remote Machine Diagnostics

Included

Included

PM Parts & Fluids

Included

Included

PM Service Labor

Included

Not Included

Machine Inspections

Dealer Technician

Customer Technician

Fluid Sampling

Dealer Technician

Customer Technician

Travel Time & Mileage to location specified in Section 3

Included

Included

Select Program Updates:

Details:

☐

Premium Fluids

☐

Severe Duty Filters

☐

Increased Engine Air Cleaner Intervals

☐

Other Plan Upgrades

☐

Other Plan Upgrades

☐

Other Plan Upgrades

5. PURCHASER INFORMATION

Purchaser Name _____

Address (Street, RR) _____ City/Town _____ State/Prov _____ Country _____

6. DEALER INFORMATION

Dealer Name _____

Address (Street) _____ City/Town _____ State/Prov _____ Country _____

Important note to Purchaser: Complete terms of the John Deere Protect Program are set forth in this document. Please read both pages carefully before signing.

PURCHASER'S RESPONSIBILITIES: Unless otherwise specifically provided herein, maintenance items listed in the machine operator's manual for service intervals less than 500hrs (excluding the Initial Service Interval), are the responsibility of the Purchaser and are NOT included in this Service Agreement. Those services must be completed to ensure compliance with applicable warranty coverage. It is also the responsibility of the Purchaser to provide the Dealer with specific location information, access to machine, and desired timing of when Services are to be completed.

ACKNOWLEDGEMENTS: I have read and understand the terms, including limitations and exclusions of this Service Agreement, and understand that it is not insurance. I also understand that the Services herein are not effective unless and until (1) a properly completed application for Services is submitted to the dealer and (2) charges for the Services have been paid.

Purchaser Signature: _____

Date: _____

The Purchaser and machine identified above meet all requirements for the Services defined and charges for the Services have been pre-paid or will be paid in accordance with a payment plan agreed upon with the Dealer.

Dealer Signature: _____

Date: _____

Use of Information/Privacy Notice (U.S. & Canada): I understand that John Deere Construction & Forestry Company, John Deere Canada ULC and their affiliates ("John Deere") privacy policies, respectively (the "Privacy Policy") and Dealer collect information, including my personal information and machine data to provide warranty, customer service, product and customer support, marketing and promotional information about Dealer, John Deere and their Equipment, products and services and to support other business processes and purposes. See the John Deere Privacy Statement (<https://www.deere.com/en/privacy-and-data/privacy-statements/>) for additional information on the types of personal information and machine data John Deere collects, how it is collected, used and disclosed. See Dealer directly for information about its privacy policy. Purchaser's request to be included on a mailing list supersedes any prior request made by Purchaser to limit the use of personal information for promotional and marketing purposes. Information about the applicable privacy policy and Purchaser's "Opt Out" rights are available at www.deere.ca.

Effective (01/March/2022)

I HAVE RECEIVED BOTH (2) PAGES

OF THIS AGREEMENT FORM. Purchaser Initials: _____ Date: _____

A. Services

Service Agreements are only available through participating, authorized John Deere Dealers.

After purchase of a Service Agreement, such Services will be provided without additional charge to the Purchaser as described below.

Subject to the terms and conditions of the Service Agreement (shown on page 1), the Dealer will provide the required services (as defined below) for the machine.

- o Initial service and all 500-hour interval services (plus additional service items listed at 1,000, 2,000, 4,000, 5,000 and 6,000-hour intervals) will be performed as per the operator's manual for the term of the Service Agreement, including all engine valve lash adjustments.
- o Services will be performed by using genuine John Deere parts and fluids.
- o A 56-point machine inspection will be performed at each Service.
- o Fluid samples will be taken at every Service interval (coolant and fuel samples are upgrades)
- o Replacement of primary engine air filter and cab air filters (if applicable) will occur at least every 1,000 hours. (listed as 'as required' in operator's manual).

General Requirements:

- o Service Agreement upgrades including the use of premium fluids or additional parts and services exceeding the minimum requirements outlined in the operator's manual may be added to the Service Agreement. All purchased Services, including upgrades, are specified in the Service Agreement.
- o The Service Agreement does not include machine attachments, unless specified herein.

Delivery of Services (where dealer labor is included in the Service Agreement):

- o All labor, including overtime, and parts to perform Services are included in the purchase price. No deductible or other charges will be applied for Services.
- o Service accessories and shop supplies, such as but not limited to, shop rags, gloves, corrosion inhibitors, grinding disks, sandpaper, detergents, solvents, and disposal or environmental fees are included.
- o Completed inspection reports and oil analysis reports will be provided to the Purchaser.
- o The Dealer will bill the Purchaser separately for any non-program services provided.

As a condition of accepting the Services contained herein, the Purchaser agrees to maintain an active subscription to JDLink™, subject to the terms available at www.johndeere.com/agreements. In accordance with the Privacy Policy, you further acknowledge **(1)** Dealer can access any information regarding the location, maintenance, operation and condition of the machine; **(2)** you will not disable or otherwise interfere with any information gathering or transmission device within or attached to the machine; and **(3)** Dealer may reactivate any such device if the service is interrupted or terminated.

B. LIMITATIONS & EXCLUSIONS

Items Not Covered

The following are not included in the Service Agreement:

General:

- o Charges in excess of the Dealer's normal in-shop job rates
- o Charges for service calls or for transportation, storage, or cleaning/washing of the machine
- o Depreciation, damage or failure caused by lack of reasonable and proper maintenance, failure to follow operating instructions, misuse, or lack of proper protection during storage
- o Loss or damage due to theft, vandalism or riot, the elements, fire, explosion, chemicals or salt, or collision or other accidents including, but not limited to overturn and foreign object ingestion
- o Any indirect or consequential damage or injuries, including but not limited to loss of product or profits, or other loss of income
- o Failures covered under any warranty, product improvement program or product recall, other service agreement, or insurance
- o Damage to property or injury to any person

Machine Specific:

- o Non-approved, third-party (aftermarket) parts, components, attachments
- o Customer or third-party modifications to John Deere Original Equipment Manufacturer (OEM) components
- o Costs incurred for discretionary retrofitting of current design components on older machines
- o Cosmetic reconditioning to address weathering and deterioration from age, use, or storage
- o Cab interior: Upholstery, decals, machine controls, floor mats, etc.
- o Paint, exterior decals (existing factory warranty policy applies)
- o GPS, radios, monitors (existing factory warranty policy applies)
- o Tires, rubber or steel tracks, elastomeric coated wheels and other undercarriage components

C. When Service Agreement Applies

The Service Agreement will apply during the term indicated on page 1 unless one of the events described in **Paragraph D** occurs, in which case, the Service Agreement will terminate immediately.

D. When Service Agreement Terminates

The Service Agreement will terminate immediately when any of the following occurs:

- o The date or total machine hours purchased has expired.
- o The machine's hour meter stops working or has been tampered with or has otherwise been rendered inaccurate or inoperative (we may waive this provision, in writing, upon repair or replacement of the machine hour meter if actual hours can be verified).
- o The machine is sold, traded or donated or title to machine is otherwise transferred by Purchaser
- o The machine is modified or altered in ways not approved by John Deere or not in accordance or compliance with John Deere factory specifications.
- o Service or repair, other than normal maintenance and/or replacement of service items, is performed by someone other than a Dealer.
- o The machine is permanently moved to a location outside the United States or Canada.
- o The John Deere Machine Standard or Extended Warranty is terminated or voided prior to the original expiration date.

E. Transferability & Portability

Service Agreements are not transferable

Service Agreements are intended to be delivered by the original selling Dealer through contract expiration. Since all dealers may not be authorized to sell Service Agreements, Services are not redeemable at every John Deere dealer. If a machine with an active Service Agreement is temporarily working outside the selling Dealer's area of responsibility, the selling Dealer must make arrangements, to perform the Services directly or through the local dealer.

F. No Refunds

The cost of the Service Plan is fully earned at the time of purchase and no refund will be made for any reason, including but not limited to, the sale or other transfer of the machine or the customer's failure to utilize the Services.

G. Changes

The Service Agreement contains all of your rights and responsibilities for Services to apply. **NO AMENDMENT OR CHANGE TO THE TERMS AND CONDITIONS OF THIS SERVICE AGREEMENT ARE EFFECTIVE UNLESS SIGNED BY DEALER AND PURCHASER.**

Quote Summary

Prepared For

INYO COUNTY ROAD DEPT
 PO BOX Q
 INDEPENDENCE, CA 93526

Prepared By

MARTINEZ JC
 Coastline Equipment Company
 3540 N 5th Street
 N Las Vegas, NV 89032
 Phone: 702-399-2700
 jc.martinez@coastlineequipment.com

Quote Id: 32364502
Created On: 30 October 2025
Expiration Date: 28 November 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 320 P-Tier Backhoe Loader	\$ 246,839.00	\$ 150,912.72	X 1 =	\$ 150,912.72
John Deere Extended Warranty-60MO/2500HR POWERTRAIN & HYDRAULIC WARRANTY		\$ 3,500.00	X 1 =	\$ 3,500.00
Sub Total				\$ 154,412.72
Equipment Total				\$ 154,412.72
Trade In Total				\$ 0.00

Quote Summary

Equipment Total	\$ 154,412.72
Trade In	
SubTotal	\$ 154,412.72
State Tax - (7.75%)	\$ 11,966.99
Est. Service Agreement Tax	
Total	\$ 166,379.71
Balance Due	\$ 166,379.71

Salesperson : X _____

Accepted By : X _____

Confidential

Selling Equipment

Quote Id: 32364502

Customer: INYO COUNTY ROAD DEPT

JOHN DEERE 320 P-Tier Backhoe Loader

Suggested List
\$ 246,839.00
Selling Price
\$ 150,912.72

Hours:
Stock Number:

Code	Description	Qty	Unit	Extended
17C0T	320 P-tier Backhoe Loader	1	\$ 171,604.00	\$ 171,604.00
Standard Options - Per Unit				
183E	JDLINK™	1	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	\$ 0.00
0259	English	1	\$ 0.00	\$ 0.00
0351	Translated Text Labels	1	\$ 0.00	\$ 0.00
1003	Cab	1	\$ 14,467.00	\$ 14,467.00
3009	Autoshift Transmission - Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential	1	\$ 0.00	\$ 0.00
4006	John Deere 4.5L - FT4/Stage IV	1	\$ 0.00	\$ 0.00
5245	Galaxy 19.5L-24 12PR Rear & 12.5/80-18 10PR Front	1	\$ 0.00	\$ 0.00
6154	Dual Batteries with Disconnect, Jump Post, and Engine Block Heater	1	\$ 501.00	\$ 501.00
6577	1250 lb. (567 kg.) Front Counterweight	1	\$ 1,967.00	\$ 1,967.00
6754	Heavy Lift - Extendible Dipperstick	1	\$ 13,049.00	\$ 13,049.00
7002	Auxiliary Hydraulics with One & Two Way Flow (Hammer & Thumb/Swinger)	1	\$ 5,394.00	\$ 5,394.00
7028	Pilot Controls, Two Lever, with Pattern Selection	1	\$ 3,042.00	\$ 3,042.00
7040	Three-Function Loader Hydraulics, Single Lever	1	\$ 3,570.00	\$ 3,570.00
7709	Top Hook Quick Coupler - 42 in. Thumb Ready	1	\$ 1,514.00	\$ 1,514.00
7809	24 in. (610 mm.) Top Hook Heavy-Duty Bucket, 7.4 cu. ft. (0.21 cu. m.)	1	\$ 2,500.00	\$ 2,500.00
7861	Multi-Purpose Bucket	1	\$ 12,770.00	\$ 12,770.00
8027	Thumb - 42 in. 4 Tine	1	\$ 7,043.00	\$ 7,043.00
8062	Backhoe Boom Protection Plate	1	\$ 658.00	\$ 658.00
8075	Diagnostic Oil Sampling Ports	1	\$ 457.00	\$ 457.00
8096	Premium Mirror Option - Exterior Rear View Mirrors (2) and Front View Mirror (1)	1	\$ 202.00	\$ 202.00

Selling Equipment

Quote Id: 32364502

Customer: INYO COUNTY ROAD DEPT

8109	Sun Visor	1	\$ 104.00	\$ 104.00
8115	MFWD Driveshaft Guard	1	\$ 527.00	\$ 527.00
8142	LED Light Package	1	\$ 1,150.00	\$ 1,150.00
8165	Auto Ride Control	1	\$ 2,551.00	\$ 2,551.00
8183	Radio, Aptiv Premium Package	1	\$ 1,481.00	\$ 1,481.00
8208	Seat, Cloth Air-Suspension - Heated	1	\$ 1,086.00	\$ 1,086.00
8226	Strobe Light with Magnetic Mount	1	\$ 642.00	\$ 642.00
8313	Stabilizer Guard	1	\$ 560.00	\$ 560.00
Standard Options Total				\$ 75,235.00
Service Agreements				
	John Deere Extended Warranty - 60MO/2500HR POWERTRAIN & HYDRAULIC WARRANTY	1	\$ 3,500.00	\$ 3,500.00
Service Agreements Total				\$ 3,500.00
Suggested Price				\$ 250,339.00
Customer Discounts				
Customer Discounts Total			\$ -95,926.28	\$ -95,926.28
Total Selling Price				\$ 154,412.72

Extended Warranty Proposal

JOHN DEERE 320 P-Tier Backhoe Loader

Date : October 30, 2025

Machine/Use Information		Plan Description	Price	
Manufacturer	JOHN DEERE	Application	Deductible:	
Equipment Type	320 P-TIER BACKHOE LOADER	Coverage:	List	\$ 3,500.00
Model	320 P-TIER BACKHOE LOADER	Total Months:		
Country	US	Total Hours:		

Extended Warranty is available only through authorized John Deere Dealers for John Deere Products, and may be purchased at any time before the product's Standard Warranty, or Extended Warranty expires.

Extended Warranty Proposal Prepared for: *I have been offered this extended warranty and*

Customer Name – Please Print

- ☒ I ACCEPT the Extended Warranty
☐ I DECLINE the Extended Warranty

Customer Signature

If declined, I fully understand that my equipment listed above is not covered for customer expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is not a contract. For specific Extended Warranty coverage terms and conditions, please refer to the actual Extended Warranty contract for more information and the terms, conditions and limitations of the agreement.

What Extended Warranty is :

The Extended Warranty Program is for the reimbursement on parts and labor for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Construction and Forestry equipment, who purchase the Extended Warranty Plans for the desired coverage as indicated in this proposal.

What Extended Warranty is not:

Extended Warranty is not insurance. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income during or after an equipment failure. See the actual product-specific Extended Warranty agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

- Extended Warranty includes the following features and benefits under the program :
- Pays for parts and labor costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.



JOHN DEERE

Extended Warranty



INYO COUNTY BOARD OF SUPERVISORS

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DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-740

Purchase of an Asphalt Roller for the Road Department Public Works - Road Department ACTION REQUIRED

ITEM SUBMITTED BY

Gordon Moose, Road Superintendent

ITEM PRESENTED BY

Michael Errante, Public Works Director

RECOMMENDED ACTION:

Authorize a purchase order in an amount not to exceed \$90,979.09, payable to Volvo Construction Equipment, Government Sales, CA for a Volvo Asphalt Roller.

BACKGROUND / SUMMARY / JUSTIFICATION:

The Road Department reached out to a trusted sales representative based in California to inquire about acquiring a used asphalt roller on our behalf. He provided us with information on a machine that met our specifications and was offered at a competitive price.

The Road Department is continuing its effort to bring its fleet into compliance with California Air Resource Board (CARB) laws and requirements. Non-compliant and aging equipment in the fleet will continue to become more obsolete as the operable hours and mileage become limited by law. The new equipment will meet all CARB requirements. The equipment that is being replaced will be sold at an upcoming surplus sale.

The Road Department is utilizing Sourcewell, a cooperative purchasing program that provides nationally leveraged discount pricing through Volvo Construction Equipment & Sales. Pursuant to Inyo County Purchasing Manual Section III(B)(5), the Road Department may purchase this equipment via Sourcewell / Volvo Construction Equipment & Sales without soliciting bids. Each quote includes warranties, delivery, taxes and registration.

The Road Department remains committed to maintaining a modern, efficient, and environmentally compliant fleet. By replacing outdated equipment with CARB-compliant models through the Sourcewell cooperative purchasing program, the department ensures continued operational reliability while adhering to state regulations. This strategic investment not only supports sustainability goals but also maximizes cost-effectiveness by leveraging competitive pricing and streamlined procurement. The sale of surplus equipment will further offset costs and contribute to responsible asset management.

FISCAL IMPACT:

Funding Source	Non-General Fund	Budget Unit	034600
Budgeted?	Yes	Object Code	5650

	One-Time expenditure		
\$90,979.09 for fiscal year 2025/2026			
Future Fiscal Year Impacts			
N/A			
Additional Information			

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board could choose not to approve this purchase. This is not recommended, as the current Road Department fleet is aging and each year more of it is placed under usage restrictions due to CARB regulations. These usage restrictions are having an adverse impact on road operations and delays in maintenance or any emergency response.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Enhanced Transportation Services

High Quality Services | Improved County Facilities

High Quality Services | Public Safety and Emergency Response

APPROVALS:

Gordon Moose	Created/Initiated - 10/30/2025
Darcy Israel	Approved - 10/30/2025
Gordon Moose	Approved - 10/31/2025
Amy Shepherd	Approved - 10/31/2025
Shannon Platt	Approved - 10/31/2025
Teresa Elliott	Approved - 10/31/2025
Keri Oney	Approved - 11/03/2025
John Vallejo	Approved - 11/03/2025
Michael Errante	Approved - 11/03/2025
Denelle Carrington	Final Approval - 11/09/2025

ATTACHMENTS:

1. Asphalt Roller Quote



Quote Valid for 90 days

Contract:
011723-
VCE

Date: 10/15/2025

Buying Agency:	Inyo County	Dealership:	Volvo Construction Equipment & Services
SW Member #:	4507	Prepared By:	Scott Nadell
Contact Person:	Gordon Moose	Phone:	619.778.6039
Phone/Email:	gmoose@inyocounty.us	Email:	scott.nadell@vcesvolvo.com
Sourcewell Product Code	L - Volvo Pricing Catalog: Tandem Drum Vibratory Rollers (Asphalt Compactors)		
A. Catalog / Price Sheet Items being purchased			
Quan		Unit Pr	Total
1	2019 Volvo DD110C Double Drum Asphalt Compactor SN 286084	\$118,648.01	\$118,648.01
	See next page for machine specs at List Price, Contract Discount, Machine Price		
	TOTAL Purchase Price at Bottom of this Page		
Sourcewell Machine Price:			\$118,648.01
Subtotal A:			\$118,648.01
B. Sourced and/or Non-Contracted Items			
Quan	Description	Unit Pr	Total
1			\$0.00
1			\$0.00
1			\$0.00
1			\$0.00
1			\$0.00
1			\$0.00
1			\$0.00
1			\$0.00
Subtotal B:			\$0.00
C. Freight / Installation / Ext Warranty /Other Allowances/ Miscellaneous Charges			
Freight			\$2,200.00
PDI			\$1,000.00
Rental Depreciation			(\$40,064.14)
Subtotal C:			(\$36,864.14)
		Subtotal (A & B) :	\$118,648.01
		7.75% Tax :	\$9,195.22
		Non Taxable Items (From Sect C) :	(\$36,864.14)
Est Delivery Date:	In Stock	TOTAL PRICE:	\$90,979.09

Description	Part #	List Price
Volvo Asphalt Compactor DD110C	DD110C	\$196,123.00
Std Wipers Inside and Out	DD13003	\$0.00
Water System w/Winterization	DD17002	\$370.00
NA Engine	DD39201	\$0.00
FOPS (Not Available with Foldable ROPS)	DD48003	\$0.00
Back up alarm	DD51001	\$0.00
Strobe	DD59804	\$1,450.00
No Work Lights	DD59901	\$0.00
Halogen, 4 lights	DD59902	\$1,364.00
English Manual	DD74025	\$0.00
English Decals	DD89128	\$0.00
FRAME LIFETIME GUARANTEE	DD89801	\$500.00
Hood with Air Precleaner	DD39302	\$698.00
Auto Idle Shutdown	DD39601	\$168.00
Caretrack GSM/GPS Satellite	DD91001	\$1,456.00
Engine fuel strainer	DD89001	\$171.00
Mount for a Fire Extinguisher	DD89905	\$171.00
Total List Price		\$202,471.00
Sourcewell % off List		41.4%
Sourcewell Machine Price		\$118,648.01

See Front Page of Quote for Total Purchase Price



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DENELLE CARRINGTON
INTERIM COUNTY ADMINISTRATIVE OFFICER

DARCY ISRAEL
ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-753

Senior Planner Grade Adjustment County Administrator - Personnel ACTION REQUIRED

ITEM SUBMITTED BY

Keri Oney, Assistant Personnel Director

ITEM PRESENTED BY

Keri Oney, Assistant Personnel Director

RECOMMENDED ACTION:

- A) Change the salary grade for the Senior Transportation Planner from Grade 14 (\$6,790.88 - \$8,823.20 / month) to Grade 17 (\$7,861.29 - \$10,213.96 / month).
- B) Change the current Senior Transportation Planner from Grade 14, Step G (\$8,823.20 / month) to Grade 17, Step D (\$8,960.74 / month).
- C) Direct staff to update the publicly available pay schedule accordingly.

BACKGROUND / SUMMARY / JUSTIFICATION:

Historically, the Senior Transportation Planner and the Senior Planner in the Planning Department have been aligned in terms of scope, responsibility, and compensation. Both positions require similar qualifications and perform comparable levels of professional planning work within their respective departments.

However, the County's recent global adjustment to salaries and grades placed the Transportation Senior Planner at Grade 14, while the Senior Planner in Planning was placed at Grade 17. This misalignment breaks the County's long-standing practice of maintaining parity between these two classifications and creates an internal equity concern.

To correct for this, staff recommends adjusting the Transportation Senior Planner classification to Grade 17. And in order to do no harm to the employee currently in that position, staff further recommends changing the current Senior Transportation Planner from Grade 14, Step G to Grade 17, Step D, effective retroactively to July 31, 2025. This change will restore equity, support employee morale, and help ensure retention of qualified staff across departments.

FISCAL IMPACT:

Funding Source	Non-General Fund	Budget Unit	504605
Budgeted?	Yes	Object Code	Salary and benefit codes
Recurrence	Ongoing Expenditure	Sole Source?	N/A

If Sole Source, provide justification below

Current Fiscal Year Impact
Up to \$2,479 for the period between July 31, 2025 and June 30, 2026
Future Fiscal Year Impacts
Salaries and benefits will be budgeted appropriately in future years.
Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

Alternatively, the Board could leave the Transportation Senior Planner at Grade 14, but this is not recommended due to internal equity concerns.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

None.

STRATEGIC PLAN ALIGNMENT:

High Quality Services | Quality County Employees

High Quality Services | High-Quality County Government Services

APPROVALS:

Keri Oney	Created/Initiated - 11/12/2025
Darcy Israel	Approved - 11/12/2025
Keri Oney	Approved - 11/12/2025
Kelsey Gonzalez	Approved - 11/12/2025
Amy Shepherd	Approved - 11/12/2025
John Vallejo	Approved - 11/12/2025
Denelle Carrington	Final Approval - 11/12/2025

ATTACHMENTS:



INYO COUNTY BOARD OF SUPERVISORS

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ASST. CLERK OF THE BOARD



AGENDA ITEM REQUEST FORM

November 18, 2025

Reference ID:
2025-570

Results of the Eastern Sierra Housing Study County Administrator NO ACTION REQUIRED

ITEM SUBMITTED BY

Meaghan McCamman, Deputy County Administrator

ITEM PRESENTED BY

Aaron Nousaine, BAE

RECOMMENDED ACTION:

Receive a presentation from BAE Urban Economics on the findings of the information-gathering phase of the Eastern Sierra Regional Housing Needs Study.

BACKGROUND / SUMMARY / JUSTIFICATION:

Inyo County, in partnership with the Eastern Sierra Council of Governments (ESCOG), Mono County, the Town of Mammoth Lakes, and the City of Bishop, is conducting a comprehensive regional housing needs study and action plan in partnership with BAE Urban Economics. This initiative aims to address the growing housing challenges in our communities by gathering data, engaging residents and stakeholders, and identifying strategies for implementable workforce housing solutions.

The first step of this process has been one of gathering data through extensive public participation. BAE Urban Economics has hosted two community meetings, conducted one-on-one and group interviews with more than 20 local expert stakeholders, including real estate brokers and property managers, housing advocates, policy makers, and housing program administrators; and has administered a widespread survey for Eastern Sierra residents and workers, and another for employers, to ensure that the needs of business are accounted for in the housing study.

During this presentation, BAE Urban Economics will present the results of their public outreach and will solicit feedback from the Board of Supervisors prior to entering phase II of the Study - preparation of the Eastern Sierra Housing Action Plan.

FISCAL IMPACT:

Funding Source	GENERAL FUND with a partial reimbursment	Budget Unit	010202
Budgeted?	YES	Object Code	5265
Recurrence	N/A	Sole Source?	N/A

If Sole Source, provide justification below

Current Fiscal Year Impact

The Housing Study project was fully funded in FY 2024/2025 and encumbered. The total budget for this project is \$193,175, split 4 ways between the 4 participating jurisdictions.

Future Fiscal Year Impacts

Additional Information

ALTERNATIVES AND/OR CONSEQUENCES OF NEGATIVE ACTION:

The Board could decide not to receive the presentation on the Regional Housing Needs Study. This is not advised, as the County of Inyo has joined the City of Bishop, the County of Mono, and the Town of Mammoth Lakes in hiring BAE Urban Economics to complete this important study, and this presentation of the results of the data-gathering phase will provide the opportunity to weigh in to the next phase of the study - the action planning phase.

OTHER DEPARTMENT OR AGENCY INVOLVEMENT:

Eastern Sierra Council of Governments (ESCOG); City of Bishop, Town of Mammoth Lakes, County of Mono

STRATEGIC PLAN ALIGNMENT:

Thriving Communities | Improve Housing Opportunities

APPROVALS:

Meaghan McCamman	Created/Initiated - 11/12/2025
Darcy Israel	Approved - 11/12/2025
Keri Oney	Approved - 11/12/2025
Amy Shepherd	Approved - 11/12/2025
Meaghan McCamman	Approved - 11/12/2025
Denelle Carrington	Final Approval - 11/12/2025

ATTACHMENTS:

Agenda

County of Inyo Capital Asset Leasing Corporation

Board of Supervisors Room
County Administrative Center
224 North Edwards
Independence, California

November 18, 2025

Start Time

11:45 A.M.

**(or any
time
thereafter)**

1. **Election of Officers** – The Corporation will elect a President, Secretary, and Treasurer for the Corporation.
2. **Approval of Minutes** – The Corporation will consider approval of the October 15, 2024 Capital Asset Leasing Corporation meeting minutes.
3. **Financial Report** – Treasurer-Tax Collector Christie Martindale will present a Financial Report on the Corporation on behalf of.
4. **Adjourn** – The President will adjourn the meeting. (The Board of Supervisors Chairperson will then reconvene the Board meeting.)

MINUTES

County of Inyo CAPITAL ASSET LEASING CORPORATION

October 15, 2024

The Board of Directors of the Capital Asset Leasing Corporation of the County of Inyo, State of California, met at the hour of 11:48 a.m., on October 15, 2024, in the Board of Supervisors Room, County Administrative Center, Independence, with the following Supervisors present: Supervisors Scott Marcellin, Jeff Griffiths, Trina Orrill, and Jennifer Roeser. Absent: Matt Kingsley.

**Election of
Officers**

The Vice Chairperson adjourned the regular meeting of the Board of Supervisors at 11:48 a.m. to convene as the Capital Asset Leasing Corporation to conduct the Corporation's Annual Meeting.

Director Marcellin called for nominations for 2024-2025 President.

Moved by Director Griffiths and seconded by Director Orrill to nominate Director Marcellin as President for 2024-2025. Motion carried 4-0 with President Kingsley absent.

Director Marcellin resumed the nominations.

Moved by Director Marcellin and seconded by Director Orrill to nominate and re-elect Director Griffiths as Secretary for 2024-2025. Motion carried 4-0 with President Kingsley absent.

Moved by Director Orrill and seconded by Director Griffiths to nominate and re-elect Director Roeser as Treasurer for 2024-2025. Motion carried unanimously.

Minute Approval

Moved by Director Griffiths and seconded by Director Orrill to approve the minutes of the November 7, 2023, meeting of the Capital Asset Leasing Corporation. Motion carried 4-0 with President Kingsley absent.

Financial Update

Inyo County Treasurer Tax-Collector Alisha McMurtrie gave a report on the corporation's history and current status and recommended the Board continue to keep the Capital Asset Leasing Corporation in active status.

Adjournment

Director Marcellin adjourned the meeting of the Capital Asset Leasing Corporation at 11:53 a.m.

President, Inyo County Capital Asset Leasing Corporation

*Attest: Nate Greenberg
Clerk of the Board*

by: _____
Darcy Ellis, Assistant

COUNTY OF INYO
TREASURER-TAX COLLECTOR
168 NORTH EDWARDS STREET
POST OFFICE DRAWER O
INDEPENDENCE, CA 93526-0614
(760) 878-0312 • (760) 878-0311 FAX
inyottc@inyocounty.us



CHRISTIE MARTINDALE
TREASURER-TAX COLLECTOR

Inyo County Capital Asset Leasing Corporation
Annual Financial Report
For the meeting of
November 18, 2025

History:

In 1990, the Inyo County Capital Asset Leasing Corporation (CALC) issued Certificates of Participation (COPs) in the total amount of \$5,000,000.00 for the primary purpose of financing a new County Jail and Juvenile Detention Facility. In 1999, the County paid down the outstanding COP principal by \$900,000.00 and issued refunding COPs in the amount of \$2,940,000.00 in order to take advantage of lower interest rates, and thereby reduce the County's interest costs and annual debt (lease) payments. The County posted Assessor's Parcel Number 002-133-02 (new County Jail land and improvements) as collateral on the 1999 Refunding COPs.

Cash Assets:

On February 1, 2011, the final payment on the financing for the County Jail and Juvenile Facility was made, effectively bringing the Reserve fund to a zero balance, and closing the account. There are currently no cash assets.

Current Standing:

The Capital Asset Leasing Corporation currently has no issuances. The Corporation remains in effect and positioned to provide services for any future debt service financing the County may enter into.

Please note that the Consolidated Office Building was not financed through the CALC. This Corporation is for issuing debt and the County of Inyo did not issue debt to finance the building.

Prepared by: Christie Martindale, Treasurer-Tax Collector