



INYO COUNTY LOCAL TRANSPORTATION COMMISSION



P.O. DRAWER Q
INDEPENDENCE, CA 93526
PHONE: (760) 878-0201
FAX: (760) 878-2001

Michael Errante, Executive Director

MINUTES

INYO COUNTY LOCAL TRANSPORTATION COMMISSION Bishop City Council Chambers 301 W. Line St., Bishop, CA 93514

November 19, 2025

8:32 a.m. Open Meeting

1. Roll Call

Commissioner's Present

Chair- Celeste Berg
Vice-Chair-Jeffery Ray
Commissioner Jose Garcia
Commissioner Scott Marcellin
Commissioner Stephen Muchovej

Other's Present

Mike Errante: LTC Executive Director
Justine Kokx: LTC Transportation Planner
Amy Cutright: LTC Secretary
Jill Tognazzini- Caltrans
Marcela Castleberry- Caltrans
Nora Gamino: City of Bishop
Gordon Moose: Inyo County Road Dept
Marc Lucas- Inyo County Public Works
Jon Patzer- Resident

2. Public Comment - None

ACTION ITEMS

1. Consent Agenda

- a)** Approve the minutes of the meeting of August 20, 2025.

*Motion made by Vice-Chair Ray and seconded by Commissioner Marcellin to approve minutes with changes; 5-yay, 1 absent.

- b)** Overall Work Program Amendment- No.1 to incorporate STPG Evacuation Route Resilience Plan and FY2024-25 RPA carryover.

Chair Celeste Berg, Vice-Chair Jeffery Ray, Commissioners: Jennifer Roeser, Stephen Muchovej, Jose Garcia, Scott Marcellin

*Motion made by Vice-Chair Ray and seconded by Commissioner Marcellin to approve minutes with changes; all in favor.

- c) Approve Letter of Support for Inyo County Planning Department- Sustainable Transportation Planning Grant Proposal to develop a Big Pine Corridor Project and authorize the Executive Director to sign.

*Motion made by Vice-Chair Ray and seconded by Commissioner Marcellin to approve minutes with changes; 5-yay, 1 absent.

- d) Approve Resolution No 2025-12 adopting the 2025 Regional Transportation Improvement Program and authorize the Executive Director to make minor administrative changes as required by the California Transportation Commission and to sign the final submission.

*Motion made by Commissioner Muchovej and seconded by Commissioner Marcellin to approve minutes with changes; 4-yay, 2 absent.

DISCUSSION ITEMS

1. Amendment No. 1 to the 2023 Regional Transportation Plan

Staff reviewed Amendment No. 1 and explained how it relates to available funding and project priorities within the RTIP cycle. Because funding is limited in the early years, Caltrans and the California Transportation Commission recommend not adding new projects during the first three years and instead concentrating on moving current projects forward. Staff also walked through project milestones and the Caltrans project development process, highlighting the importance of clearly defining roles and responsibilities so the Commission can more easily track progress and understand key decision points.

INFORMATIONAL ITEMS

1. City of Bishop Report

Staff reported continued progress on multiple projects, noting that construction advertisement and scheduling are moving forward. The West Line Street Water Main Project is expected to go out for bid in February, the South Warren Street Improvement Project will resume once winter conditions improve, and coordination continues to advance the Bishop Pavement Project this fiscal year.

Staff also noted work on two new ordinances—a dewater industrial waste permit and a mobile food vendor ordinance—and reported that updated water and sewer rates will go to the next City Council meeting, with the Proposition 218 hearing planned for early next year.

2. ESTA Executive Director’s Report

None

3. Caltrans Report

Jill Tognazzini reported that work continues to advance across multiple regional transportation projects, with construction advertisement and scheduling progressing for several key initiatives. The West Line Street Water Main Project is expected to go out for bid in February, and the South Warren Street Improvement Project—previously delayed due to winter paving and concrete limitations—is anticipated to move forward and may run concurrently with other work as conditions allow. Coordination also continues to ensure delivery of the Bishop Pavement Project within the current fiscal year.

She also provided an update on ongoing construction in the Big Pine area, where pavement rehabilitation, utility improvements, and related corridor work are underway along the highway and connecting streets. These improvements support long-term infrastructure needs, enhance safety, and prepare for future efforts associated with the Big Pine Corridor Project.

Jill provided updates on statewide and regional transportation efforts and ongoing coordination with partner agencies. Jill introduced Marcela Castleberry as the incoming Acting Deputy Director and highlighted continued collaboration on programming, scheduling, and funding strategies. Jill also discussed planning for the future roundabout project, which remains in design and coordination phases with ongoing engineering review and community outreach. Additionally, Jill noted that early RTIP fiscal years have limited capacity for new projects and encouraged agencies to continue advancing existing commitments while monitoring fund estimate constraints.

4. Tribal Report
none

5. DVNP Report
none

6. USFS Report
none

7. Executive Director's Report
Executive Director Michael Errante provided an update regarding staffing capacity and project management needs, explaining that the department has experienced significant workload increases associated with large-scale capital projects, grant administration, and coordination with Caltrans and regional partners. He expressed appreciation for the Commission's support during a period of limited staff resources and emphasized the importance of strengthening internal support to maintain progress. Mike introduced Marc Lucas, newly hired Staff Engineer, who will play a major role in project oversight, engineering review, and future transportation planning efforts. He noted that expanding personnel will help improve responsiveness, increase project delivery efficiency, and better position the agency for upcoming funding cycles and regulatory requirements.

8. Reports from all members of the Inyo County LTC
The Board expressed its appreciation to Caltrans for the ongoing and recently completed projects throughout the region.

Vice Chair Ray noted concerns about the upcoming Independence Road Project and its potential impacts on the longstanding 4th of July parade and related community activities. He requested coordination with Caltrans to minimize disruptions.

Commissioner Marcellin reported that tenants in his district are not receiving work and closure notices and suggested improved outreach, particularly for the Manor Market project.

Commissioner Garcia noted that businesses affected by construction have submitted online claims but have not received responses. Caltrans stated that the PIO will be following up with those businesses.

CORRESPONDENCE

None

PUBLIC COMMENT

Jon Patzer, retired Caltrans electrical engineer, who expressed concern about whether large southbound trucks on Highway 395 would be able to navigate the proposed roundabout without crossing the center line. Caltrans clarified that the roundabout will be located at a different intersection than the one he referenced, resolving the issue. Mr. Patzer thanked the Commission for the clarification.

ADJOURNMENT

Adjourned at 10:14 a.m. until 8:30 a.m. Wednesday January 21, 2026, Independence Board Chambers.

UPCOMING AGENDA ITEMS

Adopt Amendment No. 1 to the 2023 Regional Transportation Plan
Pavement Management Program Draft
Title VI Draft Plan
Social Services Transit Advisory Committee