



INYO COUNTY PROBATION DEPARTMENT

COMMUNITY, PRIDE, AND PROGRESS

JEFFREY L. THOMSON
CHIEF PROBATION OFFICER

JULIE A. WEIER
DEPUTY CHIEF

CITIZEN COMPLAINT FORM

Summary of Complaint Process

After your complaint is filed with the Probation Department employee assigned by the Chief will promptly gather all information pertinent to each allegation of misconduct in the complaint. The Chief will make the final disposition on the case. You will receive notification by letter at the conclusion of the investigation. When complaints are sustained the Chief shall determine and administer appropriate corrective action.

Case #		Assigned to:	
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Name:				Date of Birth:	
Address: (Street, City, State, Zip)					
Business Address:					
Home Phone:		Business Phone:		Mobile Phone:	
Location of Occurrence:					
Officer(s) or Employee(s) Involved: (Name & Agency) If more than 3 continue on separate page					
1.					
2.					
3.					

Brief Description of Incident: (Continue long narratives on additional pages provided.)

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You have the right to make a complaint against any peace officer/agency personnel for any improper police conduct. California law requires this agency to have a procedure to investigate citizen's complaints. You have a right to a written description of this procedure. This agency may find after investigation that there is not enough evidence to warrant action on your complaint; even if that is the case, you have the right to make the complaint and have it investigated if you believe an officer behaved improperly. Citizen's Complaints and any reports or findings relating to the complaints must be retained by this agency for at least five years.

☐ I have read and understand the above statement ☐ Phone Complaint: (Above statement read to complainant.)

SIGNATURE:		Date:	
Signature of parent (If under 18 years of age):			
Official receiving complaint:	Date:	Time:	

